

The 1123<sup>rd</sup> Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 9<sup>th</sup> March 2017 at 7.15pm.

**Councillors Present:** - Cllr J Smith chaired the meeting.  
Cllr Carter, Cllr Johnson, Cllr Potts, Cllr Robins, Cllr Russell, Cllr M Smith, Cllr Watson

### 1. To accept apologies for absence and lateness

Absence – Cllr Hunt, Cllr McCarley, Cllr Moran, Cllr Naylor  
Lateness – Cllr Carter

### 2. To accept the Minutes of the 1122<sup>nd</sup> Meeting held on Thursday 23<sup>rd</sup> February 2017

**Page 6062** Agenda item 6, paragraph 7 – add ‘..on land...

**Page 6062** Agenda item 6, paragraph 7 - amend ‘Cllr Thornber’ to ‘Cllr Holden’

**16667 Resolved in a motion** by Cllr Robins and seconded by Cllr Watson that, after the above amendments, the Minutes be accepted as a true and correct record of the Meeting held on Thursday 23<sup>rd</sup> February 2017.

### 3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

#### **The Clerk reported that:**

An email response had been received from Calderdale Council concerning the common land at Hey Head, Rishworth. The officer advised that the adjacent occupiers have provided documentary evidence, which casts a different light on the alleged encroachment. In view of this the Council would not be taking legal action as long as the gate remained unlocked and a sign was erected to advise the public that it was a public footpath. Cllr Johnson agreed to liaise with the resident that had made the first complaint to enquire as to whether he would monitor the situation for the Parish Council.

An email had also been received from the Neighbourhood Co-ordinator of Calderdale Council advising the Parish Council of the public meeting to be held 9<sup>th</sup> March concerning the planning applications for Calder Valley Skip Hire.

The Clerk informed the Meeting that a response had been received from Historic England concerning Barkisland Hall, thanking the Parish Council for bringing the matter to their attention. The officer also advised that Historic England had been working with the owner of Barkisland Hall and Calderdale Council concerning the planned work.

An e-mail response had been received from Inspector Bairstow advising that she was unable to attend the next Ward Forum or Annual Assembly, but she would try to get a police presence at both events.

The Clerk advised that a telephone call had been received from Yorkshire Water concerning the sewage escape at back of 14 Stones Drive. The officer advised that following an inspection no issues had been found. The officer felt that the problem could have been caused by the recent bad weather. A further visit was to be made within next 7 – 14 days.

The Clerk clarified the issues regarding the office printer the recent purchase of replacement parts. She confirmed that the printer was good and the correct size for the amount of printing done. It was agreed that printer costs would be reviewed.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)**

**Cllr Watson** reported that he had provided a comment to Calderdale Council's Planning Services regarding the application for Kebroyd Mills. He did not feel that the flooding report covered this situation.

**Cllr Robins** advised that six workers had been clearing litter by junction 22 of the motorway. Temporary traffic lights had been installed for safety reasons. Cllr Potts suggested that a request for better signage be referred to the Environment Committee to be discussed with Safer, Cleaner, Greener.

**Cllr Johnson** informed the Meeting that he had liaised with the Clerk concerning the letter to the West Yorkshire Police & Crime Commissioner and had provided background information.

**4. To receive Parish Councillors declarations of Interest**

None

**5. Public Participation**

Ms K Fusing (Neighbourhood Co-ordinator) and Mr D Benn (Community Safety Planning Manager) from Calderdale Council for Agenda item 10.

The Chairman asked for Agenda item 10 to be moved forward to the next item to allow representatives from Calderdale Council to address the Meeting.

**10. To receive a report on the Flood Response exercises from Calderdale Council's Neighbourhood Co-ordinator**

The Chairman welcomed the two officers to the meeting and Ms Fusing introduced Mr Benn.

Mr Benn provided a PowerPoint presentation of the Flood Response report, highlighting the main issues that had come to light following the exercises and what procedures have since been put in place to resolve the issues. He then opened the discussion up for Councillor questions, these included the use of volunteers, use of radio as a medium to circulate news, the use of reservoirs as a prevention tool and emergency services.

The Clerk was asked to forward a copy of Cllr Watson's Flooding report to Mr Benn's for his records.

Cllr Carter arrived at 8.15pm

The Chairman thanked the officers for their attendance. Ms Fusing and Mr Benn then left the meeting.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives**

**The Clerk reported that:**

The Parish Council has received the Business Rates Bill for 12017/18 for 2017/18 for a zero charge.

In addition, Zurich Insurance had sent an insurance renewal proposal for 2018 onwards. The Meeting agreed that this should be referred to the Standards Committee. Cllr Carter advised that she had details of an alternative new insurance service specifically for Parish Council. Cllr Carter was asked to forward the details onto the Clerk.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

**Cllr Johnson** reported that Calderdale Council had taken the wall down near the culvert at Nook Lane. The workers had installed an office block and toilet, but never returned. Cllr Johnson advised that he had visited the site with Cllr Thornber and that Cllr Thornber was to take the matter up with Calderdale Council officers. Cllr Johnson also reported that cannabis bushes had been dumped into the stream at Soyland.

**Cllr M Smith** asked that the Minutes from the Neighbourhood Planning Committee held on 15<sup>th</sup> February 2017 be included in the minutes of this meeting.

**16668 Resolved in a motion** by Cllr Potts and seconded by Cllr Russell that the Minutes of the Neighbourhood Planning Committee meeting held on 15<sup>th</sup> February 2017 be included in the Minutes of this meeting. (See appendix 1).

**Cllr M Smith** reviewed the Neighbourhood Planning Committee meeting held on 2<sup>nd</sup> March 2017, the main points being the Consultation Strategy, publicity, timetable, funding and the website. He also reported on his attendance with Cllr Naylor at the YLCA South Pennine Branch meeting on 8<sup>th</sup> March 2017, which had been very informative. He also provided a copy of his meeting notes for all Councillors.

**Cllr Robins** reported that Pretoria bridge had been closed by Calderdale Council. She had received several complaint by residents due to the fact that there was no signage to warn members of the public. The Meeting asked the Clerk to contact Calderdale Council to see if suitable signage could be installed on both sides of the bridge and what was the timescale for the work programme. It was also suggested that a notice should be put on the Parish Councils Facebook page.

**Cllr Potts** reported that he was to attend the Dementia Friendly Alliance meeting next week. He had also attended the St Bartholomew's Church meeting to progress the setting up of a Dementia friendly café.

**Cllr Russell** informed the Meeting that the second memorial stone at Krumlin Graveyard was missing. Cllr Russell advised that she would do another search around the graveyard. She also reported that the transfer of ownership for the steps at the graveyard was still on-going.

**Cllr J Smith** asked that the Minutes from the Civic Dinner Committee held on 1st February 2017 be included in the minutes of this meeting.

**16669 Resolved in a motion** by Cllr Johnson and seconded by Cllr J Smith that the Minutes of the Civic Dinner Committee meeting held on 1<sup>st</sup> February 2017 be included in the Minutes of this meeting. (See appendix 2).

**Cllr J Smith** reviewed the Civic Dinner Committee meeting held on 2<sup>nd</sup> March 2017, the main points being raffle prizes, ticket numbers and photography.

**Cllr J Smith** reported that with her Consort, she had attended the Mossley Masquerade Ball, which had been an excellent evening. She also attended the Mayors Charity Ball in Calderdale, which had raised nearly £7000.

**Cllr J Smith** reminded Chairmen of Committees that their reviews of the year should be provided to the Communications Committee as soon as possible. The office alarm had yet again gone off for no apparent reason and asked that the matter be referred to the Buildings Committee for consideration of a new security panel. The Clerk was asked to e-mail Committee members to arrange a date. Cllr J Smith also reported that she had received a resident complaint about the bins on Elland road not being emptied for over 6 weeks. She had referred the matter to the Neighbourhood Co-ordinator.

**7. To receive reports from Calderdale Councillors who represent Ryburn Ward**

Cllr Carter reported that she had attended part of the public meeting on the Calder Skip Hire planning application. There had been a good turnout from residents.

**8. To agree accounts for payment**

**16670 Resolved in a motion** by Cllr Carter and seconded by Cllr Potts that the accounts listed on the schedule with a total value of £6,344.83 be passed for payment.

**9. To receive correspondence****Correspondence**

Calderdale Council  
Yorkshire Water

Review of Parliamentary Constituencies  
Changes to Retail Function

**Information**

Calderdale Council  
Clerks & Councils Direct  
North Bank Forum  
Cllr M Smith  
YLCA

TTRO A58 Rochdale Road  
March Magazine  
Sector Support Update – 23<sup>rd</sup> Feb & 3<sup>rd</sup> March 2017  
Meeting Notes – YLCA Branch Meeting 8<sup>th</sup> March 2017  
Section 1437 expenditure limit 2017/18

**Agendas**

09/03/2017  
09/03/2017  
14/03/2017  
15/03/2017

Cabinet Markets Working Party  
Communities Scrutiny Panel  
Planning Committee 1  
Use of Resources Scrutiny Panel

**Matters arising from correspondence**

The Clerk was asked to put a notice in the office window concerning the review of parliamentary constituencies.

The Clerk was asked to put the TTRO for Rochdale Road onto Facebook. She was also asked to refer the matter to the Ward Councillors to take action due to it being a main bus route.

Cllr Carter advised that she was to attend the Planning Committee to support the neighbours objecting to the application for 37 Castle Lane and the Planning Officers decision to refuse. Cllr Watson agreed to attend on behalf of the Parish Council to offer support for the refusal of the application.

**11. To receive the 2016 Annual Parish Meeting minutes and agree the Parish Council objectives for 2017/18**

Cllr Robins felt that the minutes should be circulated to the community much earlier than the evening of the meeting. The Clerk advised that a copy of the draft minutes would be sent out with the agenda to all who attended last year's meeting. Cllr Carter reminded the Meeting that the Parish meeting is not a Parish Council meeting and as such the minutes for the previous year needed to be approved by the community at its next meeting.

The Meeting reviewed the objectives for 2016/17 and discussed what should be carried over. Amendments were also agreed.

## 12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues

Cllr Watson raised the issue of Parish Council consultation for Planning. He reiterated that the Parish Council should continue to act as a consultant due to its local knowledge, which is of value to the Planning Officers.

### 12.1. Planning Applications & Decisions

#### New Plans for this meeting

##### Application No: 17/00189/HSE

Case Officer: Diane Scaramuzza  
 Site: 16 Soyland Town Road Ripponden  
 Proposal: Alterations to existing windows and new window openings to North West elevation  
 Applicant: Mr Crippin  
 Allocation: Green Belt  
 History: 80/01980 – first floor extension - Permitted  
 Main Issues: Acceptability of enlarging window openings and design of proposed windows – BE1.

##### RPC Comments:

**16671 Resolved in a motion** by Cllr Johnson and seconded by Cllr Robins that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets policy.

##### Application No: 17/00113/WAM

Case Officer: Anne Markwell  
 Site: Calder Valley Skip Hire Belmont Industrial Estate Rochdale Road Triangle  
 Proposal: Extension, including an external flue, and change of use of existing building from recycling use (B2) to heat and energy recovery process (sui generis) and introduction of mechanical drying of inert soils and aggregates (B2) adjacent to the existing recycling shed together with the installation in underground ducts of pipes connecting the energy recovery plant in the said building to the dryer  
 Applicant: Calder Valley Skip Hire  
 Allocation: Green Belt  
 History: Table provided  
 Main Issues: Effect on Green Belt, traffic impacts, emissions/odour, flood risk, effect on habitats, effect on environment and occupiers of surrounding properties. Key consultee responses will be those from Environmental Health, Public Health and Environment Agency.  
 Key policies – GNE1 Containment of the Urban Area, NE3 Extension and Alteration to Other Buildings in the Green Belt, NE15 Development in Wildlife Corridors, NE16 Protection of Protected species, NE20 Tree Preservation Orders, BE1 General Design criteria, BE2 Privacy, Daylighting and Amenity Space, EP1 Protection of Air Quality, EP8 Other incompatible uses, EP15 Development Alongside Waterways, EP26 Encouraging the Use of Combined Heat and Power Systems, NPPF -1. Building a Strong, Competitive economy, 7. Requiring Good Design, 9. Protecting Green Belt Land, 10. Meeting the Challenge of Climate Change, Flooding and Coastal Change, 11. Conserving and Enhancing the Natural Environment, National Planning Policy for Waste

##### RPC Comments:

**16672 Resolved in a motion** by Cllr Johnson and seconded by Cllr M Smith that the planning application be held over to the next meeting for Councillors to consider the implications and provide a suitable response.

**12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)**

Councillors were asked to consider the application and provide any comments to the Clerk for a list to be compiled for discussion at the next meeting to be held on 23<sup>rd</sup> March.

**Application No: 17/00114/VAR**

Case Officer: Anne Markwell  
 Site: Calder Valley Skip Hire Belmont Industrial Estate Rochdale Road Triangle  
 Proposal: Variation of Conditions 5 (to allow 24 hour use within the building Monday to Friday inclusive) and 12 (to allow use of heat and energy recovery plant) of Planning Application 04/02712  
 Applicant: Calder Valley Skip Hire  
 Allocation: Green Belt  
 History: See above  
 Main Issues: This application has been submitted in order to address the conditions, which restrict hours and burning, which the application 16/00113/WAM is proposing activities outside the original conditions.  
 Policies which relate to the conditions – see above – mainly EP1 and EP8  
 The two applications (16/00113 & 16/00114) will therefore need to be determined together.

**RPC Comments:**

**16673 Resolved in a motion** by Cllr Johnson and seconded by Cllr M Smith that the planning application be held over to the next meeting for Councillors to consider the implications and provide a suitable response.

**16674 Resolved in a motion** by Cllr Johnson and seconded by Cllr Potts that that Standing Order 3(w) be suspended for 5 minutes to allow business to be completed

Cllr Robins left the meeting at 9.32pm

**Application No: 17/00192/HSE**

Case Officer: Janine Branscombe  
 Site: Lower Goat House Oldham Road Ripponden  
 Proposal: First floor extension (Revisions to previous approvals 16/01226/LBC and 16/01225/HSE)  
 Applicant: Mr R Worthington  
 Allocation: GB, SLA, Wild  
 History: 16/01225/HSE - First floor extension and glazed sectional link to enclose a new staircase – permit  
 16/01226/LBC - First floor extension and glazed sectional link to enclose a new staircase (Listed Building Consent) – granted  
 Main Issues: Assessment under NPPF section 9 and RCUDP policies NE12, BE1, BE2, BE15 and NE15

**RPC Comments:**

**16675 Resolved in a motion** by Cllr Johnson and seconded by Cllr M Smith that the planning application be held over to the next meeting.

**Application No: 17/00193/LBC**

Case Officer: Janine Branscombe  
 Site: Lower Goat House Oldham Road Ripponden  
 Proposal: First floor extension (Revisions to previous approvals 16/01226/LBC and 16/01225/HSE)  
 Applicant: Mr R Worthington  
 Allocation: GB, SLA

## 12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

History: 16/01225/HSE - First floor extension and glazed sectional link to enclose a new staircase - permit  
 16/01226/LBC - First floor extension and glazed sectional link to enclose a new staircase (Listed Building Consent) - granted

Main Issues: Assessment under NPPF section 12 and RCUDP policies BE14.

### RPC Comments:

**16676 Resolved in a motion** by Cllr Johnson and seconded by Cllr M Smith that the planning application be held over to the next meeting.

### Planning Decisions:

<b>16/01301/OUT</b> Land East Of 6 Hill Park Mount Kebroyd Mount Triangle	Detached dwelling (Outline)	<b>Granted</b>
<b>17/90001/ELC</b> Land At Water Green Lighthazles Chapel Road Ripponden	Changing existing low voltage overhead conductors to aerial bunched conductors	<b>Raise No Objections</b>
<b>17/00006/192</b> 24 Heathfield Rise Rishworth	Single storey extension including demolition of existing conservatory. Single storey front extension. Internal alterations to extend garage. (Lawful Development Certificate)	<b>Section 192 Determination PP Required</b>
<b>16/01550/HSE</b> Clough House Elland Road Ripponden	Partial demolition of semi detached dwelling to create new detached dwelling (Revised Scheme to 15/01487)	<b>Granted</b>
<b>16/01660/HSE</b> Delamere Krumlin Road Scammonden Road Barkisland	Two storey rear extension (Revised Scheme to 16/01090)	<b>Granted</b>
<b>16/01661/HSE</b> Aysgarth Krumlin Road Scammonden Road Barkisland	Single storey rear extension	<b>Granted</b>

### 12.2. Planning Enforcement

None

**The meeting closed at 9.34pm**

## Appendix 1

### Neighbourhood Planning Committee Meeting held on Wednesday 15<sup>th</sup> February 2017 at 7.10pm

The Clerk welcomed Cllrs to the meeting.

**Present:-** Cllr Potts, Cllr Russell, Cllr M Smith, Dr Smales

**NPC2017-08 Resolved in a motion** by Cllr Russell and seconded by Cllr Potts that Cllr M Smith Chair this meeting in the Chairman's absence.

**1. To receive apologies for absence and lateness**

Absence – Cllr Carter, Cllr Robins, Cllr Watson

**2. To approve the Minutes from the meeting held on Tuesday 24<sup>th</sup> January 2017**

**NPC2017-09 Resolved in a motion** by Cllr Russell and seconded by Cllr Potts that the Minutes be accepted as a true and correct record of the meeting held on Tuesday 24<sup>th</sup> January 2017.

**3. Any Matters arising from previous Meetings**

The Clerk reported that she had received quotes from Simprint for A1 boards and Business cards. She has also spoken with Fabs spider concerning the development of a website for the neighbourhood plan and now had a quote for £850 for the building, £60 per year for hosting and £18 per year for the domain.

The Meeting agreed that the website development should be progressed.

**4. To discuss the initial process for progressing the Neighbourhood Plan to public consultation with the Parish Council's Consultant**

Cllr M Smith welcomed Dr Smales to the meeting and confirmed that the Parish Council would like him to work with the Committee to progress the development of a Neighbourhood plan for the Parish.

Dr Smales provided an brief synopsis of his experience and work with other Parish Council and Calderdale Council on the development of neighbourhood Plans.

Cllr Russell summarised what the Parish Council had done so far for Dr Smales information. Dr Smales then outlined the next stage initial process of public consultation and informed the Meeting that Calderdale Council has now a published a draft Local Plan. He advised that he would prepare a draft consultation strategy for the next meeting and would send a personalised version of the journey to the Clerk for printing on A1 boards for display.

The Clerk was asked to contact the church to see if it could be used as a venue for the first public meeting being central and having disabled access. It was agreed that the meeting should be either Saturday 1<sup>st</sup> or 8<sup>th</sup> April.

Dr Smales advised that the Parish Council should submit an on-line application to Locality for funding. Cllr Russell agreed to go through a hard copy of the application and complete what she could. She would then e-mail this to Dr Smales for him to check. Once satisfied with the content the Clerk will then complete the on-line form.

It was agreed that £400 of the budget set aside by the Parish Council would be used to start work on the website.

**5. To review the agreed Action Plan**

It was agreed that this would be reviewed at the next meeting.

**6. To agree the Date of the next meeting**

The next meeting was agreed as Thursday 2<sup>nd</sup> March at 7.00pm

**The meeting closed at 7.50pm**

**Appendix 2**

**Civic Dinner Committee Meeting  
held on Wednesday 1<sup>st</sup> February 2017 at 7.00pm**

Cllr J Smith chaired the meeting.

**Present:** - Cllr Johnson, Cllr J Smith

**1. To receive apologies for absence and lateness**

Absence – Cllr Carter and Cllr Naylor

**2. To approve the minutes of the meeting held on Wednesday 7<sup>th</sup> December 2016**

**Agenda Item 6** – final sentence should read ‘whether he would be prepared to respond on behalf of the guests’ not ‘whether he would be prepared to do the toast’.

**CD2017-11 Resolved in a motion** by Cllr J Smith and seconded by Cllr Johnson that after the above amendment the Minutes are accepted as a true and correct record of the meeting held on 7<sup>th</sup> December 2016.

**3. Matters arising from previous minutes**

None

**4. Raffle Prizes**

Cllr J Smith presented some prizes to the Committee for possible inclusion in the raffle, including a fitness board game, a shoe cleaning kit and an owl doorstop. It was suggested that the board game could be combined with additional fitness related items that Cllr J Smith would purchase from Lidl.

The Toll House will donate a raffle prize, as will the Co-op, but they require a letter making a specific request for a raffle prize. It was agreed that the Assistant Clerk would draft a letter, for the Chairman to sign, requesting a bottle of champagne. This would then be combined with two champagne flutes in an attractive presentation for the raffle.

Cllr Johnson agreed to follow-up possible donations from the Fleece and the Milestone. He also agreed to approach a contact at Tesco to establish whether they might donate a dozen beers to the raffle.

It was agreed that the Assistant Clerk would e-mail Cllr Carter re: acquiring donations from the Old Bridge Inn and Holdsworth House.

Cllr J Smith agreed to follow-up on an offer of a voucher to be donated by Wash Angel.

She also agreed to approach Graceful Lilies for a donation and to provide 2 handheld, modern bouquets, one each for the Mayor's consort and the Parish Clerk, with a budget of £30 per bouquet.

Cllr J Smith agreed to ask Cllr Moran if she would approach Diane at the Larder Deli for a hamper.

Cllr Naylor will donate a raffle prize.

## **5. Programme & any additional entertainment**

Cllr Johnson agreed to be the Master of Ceremonies, introducing the guests as they are brought into the room. The Assistant Clerk will provide a list of the guests.

Reverend Ball has agreed to say 'Grace'.

It was agreed that the Assistant Clerk would contact Craig Whittaker MP's office to enquire as to whether he would be in attendance. If so invite him to conduct the 'Loyal Toast'. Other options were Steve Duncan of Community Foundation for Calderdale or Cllr Naylor.

Cllr J. Smith confirmed that she would do the toast to the Guests.

Cllr Howard Blagbrough (Mayor of Calderdale) had confirmed that he would do the 'Response on behalf of the guests'.

There will then be dancing to Jump, Jive and Wail and the raffle.

It was agreed that the Assistant Clerk would update the programme, including those that donated raffle prizes on the back. She will then look into how many were printed for last year and get a quote for this year, using the same format as previously.

Following feedback on the cost of the balloon arch (£230) and the use of a photo booth Company (£350 +VAT upwards) it was agreed that the Assistant Clerk would phone Studio 9 in Elland to enquire regarding the cost for the evening.

Cllr J Smith agreed to ask Cllr Russell if she would be prepared to take photographs on the evening.

It was agreed that the Assistant Clerk would contact Cat Daniel at The Venue, to establish whether the mezzanine floor will be completed in time for the Civic Ball.

## **6. To approve any spending from the Civic Dinner Committee**

None.

## **7. Date of next meeting**

The next meeting will be held on Wednesday 22<sup>nd</sup> February 2017 at 1.00pm

**The meeting closed at 7.40pm**