

The 1088th Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 8th October 2015 at 7.15pm.

Councillors Present: - Cllr Johnson chaired the Meeting.

Cllr Carter, Cllr Hunt, Cllr McCarley, Cllr Naylor, Cllr Potts, Cllr Robins, Cllr J Smith, Cllr M Smith, Cllr Watson

1. To accept apologies for absence and lateness

Absence – Cllr Moran, Cllr Russell

Lateness – Cllr Potts

2. To accept the Minutes of the 1087th Meeting held on Thursday 24th September 2015

Page 5764 Agenda item 9 Para. 4 second line, amend to read ‘the significant increased crime within the area despite an apparent reduction in Calderdale overall’

16129 Resolved in a motion by Cllr McCarley and seconded by Cllr J Smith that after the above amendment, the Minutes be accepted as a true and correct record of the Meeting held on Thursday 24th September 2015.

The Clerk was asked to record the vote which was 4 in favour, 0 against and 5 abstained.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

3.1. To consider writing to the MP regarding funding of the West Yorkshire Police

16130 Resolved in a motion by Cllr Naylor and seconded by Cllr J Smith that the Parish Council writes to Craig Whittaker MP to make him aware of the meeting with Police & Crime Commissioners and request that he supports the Council’s wish to protect the Police budget for the future.

3.2. To discuss and agree the Hymns for the Remembrance Sunday Memorial Services

The Meeting agreed that the Clerk should liaise with the Chairman regarding the three hymns

The Clerk Reported that:

A letter had been received from Calderdale Council confirming that the Parish Council had been awarded a grant of £1000 towards the Christmas light switch on event.

The Neighbourhood Co-ordinator had contacted to apologise for the Ward Forum date being scheduled for the same date as a Parish Council meeting on 3rd December, she advised that the new date had been beyond her control.

An acknowledgement had been received from Calderdale Council’s Highway Services regarding the street lights 178 & 179 on Elland Road, advising that the matter had been passed to Northern Powergrid.

The Clerk informed the Meeting that the joiner, Mr Watson had contacted regarding the Krumlin telephone phone box. He advised that it would not be feasible to use a mortice lock on the door because the wood is too thin. He confirmed that with the door being changed around there should be no further issues caused by high winds.

The Chairman asked that item 10 be moved forward to this point in the meeting to allow representatives from Ryburn United AFC to address the Meeting.

Cllr M Smith declared an interest in the Agenda item being the president of Ryburn United Club.

10. To receive information regarding the future Plans for Ripponden Wood from Representatives of Ryburn United AFC

16131 Resolved in a motion by Cllr J Smith and seconded by Cllr Robins that Standing Orders be suspended to allow representative of Ryburn United to address the Meeting.

The Chairman welcomed Mr Forbes and Mr Hamer.

Mr Hamer outlined the football clubs vision and future plans for Ripponden Wood. He also provided details of what work had been done so far to consult with stakeholders and the Community. Mr Hamer reported that on the whole feedback had been very positive but the main issues were regarding parking and the increase in numbers visiting the ground. The Club had approached an architect and the pre-plan is scheduled to be complete mid-November and detailed plans submitted to Calderdale Council early 2016.

Mr Forbes and Mr Hamer asked if the Parish Council would formally support the club and provide advice where appropriate.

The Meeting agreed that until the detailed plans were available a decision could not be made to formally support.

The discussion was then opened up to allow Councillors to ask questions, this included funding, parking, involving the local community and what the club is doing to tackle the concerns of residents, the retention of the children's play area and the potential for private functions.

Cllr Carter advised that it would be beneficial to the club's planning application if they undertook a resident survey primarily with residents living in the vicinity of the grounds and tried to address any issues.

Mr Hamer confirmed that the play area and car park did not form part of the Community Asset Transfer.

The Chairman thanked Mr Forbes and Mr Hamer for their attendance and asked that they keep the Parish Council up to date with developments and possibly attend a future meeting when the detailed plans are available.

Mr Forbes and Mr Hamer thanked the Parish Council for its assistance and then left the meeting.

16132 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that Standing Orders be re-instated.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)

Cllr Robins reported that the Estate Agent signs at Slitheroe Bridge had been removed and that overhanging vegetation had been cut back. Cllr Robins also requested that the Safer Communities Fund be a future Agenda item. The Clerk was asked to provide details of the funding criteria to all Councillors.

Cllr Hunt advised the Meeting that he had updated the list of Parish Council owned benches and found a further two benches. He will report back to the Environment Committee.

Cllr Naylor reported that there was an estate agent sign erected on street furniture at Parkfield House, Blueball Lane. The Clerk was asked to report the matter to Calderdale Council.

4. To receive Parish Councillors declarations of Interest

Cllr M Smith reiterated his interest in Agenda item 10

5. Public Participation

None present

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives**6.1. To approve the draft November Newsletter**

Cllr McCarley reported to the Parish Council that it had been agreed by the Communications Committee that Cllr Moran would prepare a draft newsletter for circulation to Committee members prior to Full Council approval. Unfortunately due to technical issues the Committee had not been able to read or update the electronic document prepared. As such the Deputy Clerk had been asked to redraft the newsletter in a format readable by all Councillors. Copies of the re-draft were circulated to all Councillors present. Cllr McCarley asked that the Parish Council approve the layout in principle.

16134 Resolved in a motion by Cllr M Smith and seconded by Cllr Watson that the Parish Council approves in principle the format of the draft Newsletter.

Cllr Robins opposed the decision and abstained from voting.

The Clerk reported that:

An e-mail had been received from Bradford Council who will be installing the Christmas Lights on behalf of Calderdale Council. The Clerk advised that she had confirmed the date of 26th November for the light switch on and had enquired about the installation and costings for additional panels for Barkisland and Soyland. The Clerk was asked to forward a copy of the e-mail to the Chairmen of the Communications and Markets Committee for the next meetings.

The Clerk informed the Meeting that Pennine Housing had contacted to confirm that the repair work to pathways at St Johns Close was now scheduled for 26th October. An apology had been given to the resident who raised the issue since there had been a delay due to procedural errors.

BD Brooks had enquired as to whether the Parish Council would look into the possibility of a blue plaque for the newly renovated stocks in Ripponden. Cllr Watson was asked to check as to whether the scheme was still active.

The Clerk reported that she, the Deputy Clerk and Cllr McCarley had met with Fab spider regarding an update to the website. The Clerk asked if this could be an Agenda item at the next meeting to be held on 22nd October 2015.

The Clerk asked if a press release had been drafted by the Communications Committee for publication in the Go Local magazine for Remembrance Sunday. The Meeting agreed that the itinerary should be forwarded to Go Local in place of a press release.

The Clerk requested a change of date for the Neighbourhood Planning meeting since Cllr Carter was no longer able to attend the date agreed. The Clerk was asked to e-mail Cllrs for a new date.

The Clerk reported that she had compiled a list of common planning policies used by Calderdale Council for new Councillors. She asked if other Councillors would like a copy. The Meeting agreed that the list should be circulated to all Councillors by e-mail.

Cllr J Smith reported that the traffic light on Rochdale Road opposite the bridal shop is facing the wrong way and asked if the Clerk notify Calderdale Council. Together with her Consort Cllr J Smith had attended Meltham Town Council Civic Service which had been an excellent day. She had also attended a Planning Training course which disappointingly did not meet expectations.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

Cllr J Smith informed the Meeting that she had attended the Town & Parish Council Annual Conference at Mytholmroyd which had been poorly attended by Ripponden Councillors. Cllr J Smith also requested that a green ribbon be purchased for the Vice-Chairman's Consort badge. The Clerk was asked to make enquiries with Vaughtons and that this should be an Agenda item at the next meeting.

Cllr Robins reported that she too had attended a Planning Training course the content of which had not been what she thought it would be. She also advised that she had received several complaints regarding parking near JLA. The Clerk advised that she too had received a complaint which she would report upon under Correspondence.

Cllr Robins provided a verbal report on her attendance at the recent Highways Market Place event which had been well presented and very informative.

Cllr Hunt reported that he had been speaking with local shopkeepers regarding the light switch on event and had received positive feedback. He also advised that he was organising a litter picking event starting at Baitings and asked if it would be possible to wear the Parish Council Hi- viz jackets. The Meeting had no objections to this request. Cllr Hunt also reported that the bench opposite St Johns estate by the bus stop was dangerous. The Clerk was asked to contact Mr Watson to see if he could repair the bench.

Cllr Naylor updated the Meeting on his recent site visit with Calderdale Council, Cllr Carter and Cllr Johnson at Mill Fold recreational ground. He advised that he would provide a written report to Full Council once funding information had been provided by Calderdale Council.

Cllr McCarley asked if the Minutes of the Communication Committee meeting held on the 18th August 2015 be included in the Minutes of this meeting.

16135 Resolved in a motion by Cllr J Smith and seconded by Cllr Robins that the Minutes of the Communication Committee meeting held on 18th August 2015 be included in the Minutes of this meeting.

**Communication Committee Meeting
held on Tuesday 18th August 2015 at 8.15pm**

Present:- Cllr McCarley chaired the meeting
Cllr Johnson, Cllr Moran, Cllr Potts, Cllr Robins, Cllr J Smith

1. To receive apologies for absence and lateness

Absence: Cllr M Smith

2. To approve the minutes of the meeting held on Monday 27th July 2015

CC2016-06 Resolved in a motion by Cllr Robins and seconded by Cllr Potts that the minutes are accepted as a true and correct record of the meeting held on Monday 27th July 2015.

3. Matters arising from the last meeting

None

4. Good Citizen Award

The meeting discussed documentation relating to the Good Citizen Award. It was agreed that a record of winners should be displayed in the Parish Council office and the Deputy Clerk

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

**Communication Committee Meeting
held on Tuesday 18th August 2015 at 8.15pm (continued)**

was asked to prepare an appropriate poster. Nominees for 2014 would be given a certificate to acknowledge their nomination. The 2015 award will be publicised in the November newsletter and on the Parish Council's website and Facebook page after the Michaelmas Show.

5. Promoting the Work of the Parish Council

Cllr McCarley thanked Cllr Moran for preparing a document outlining ideas as to how the work of the Parish Council might be better promoted. The meeting agreed that it would be a working document for the Communication Committee.

The meeting acknowledged that there needed to be a better understanding of the Parish Council and its work within the community and agreed that an article would be prepared for the November newsletter.

Cllr Robins informed the meeting that people did not visit the Parish Council office as some were unaware of its location, the office itself looked uninviting and the opening hours were unsuitable for people who work. The Deputy Clerk informed the meeting that both she and the Clerk regularly have visitors to the office.

The meeting discussed whether it would be feasible to have a half-yearly weekend 'surgery' where members of the public could come along and meet the Parish Council.

The meeting discussed use of the office window and agreed that it was not used to its full potential. Cllr Robins stated that the window displays were not eye-catching enough and did little to draw people's attention.

Cllr Moran asked whether it would be possible to use the door to display community posters and Parish Council information which would free-up the window space. The meeting acknowledged that if the door was used, the poster display would have to be kept neat and tidy. Following on from this, the meeting discussed the feasibility of having a display screen in the window which could provide regular up-dates about the work of the Parish Council.

The Deputy Clerk queried the security aspect. The meeting agreed that, in the first instance, Cllr McCarley should be asked to look at the options available and what costs would be incurred.

The meeting agreed that it may be beneficial to have links to the websites of local community groups and this should be referred to Full Council for discussion.

6. Social Media

Cllr Robins agreed to show Cllr McCarley how to boost the Parish Council's Facebook page. The meeting agreed that reference should be made to the Parish Council's website and Facebook page on the office email signature.

7. November Newsletter

The meeting discussed the items for inclusion in the November newsletter which should include an article about the Parish Council and its work, a review of the Michaelmas Show, details of the Remembrance Sunday services, the 2015 Good Citizen Award and the Christmas lights switch-on.

The Deputy Clerk informed the meeting that the newsletter would be required, for collection by Go-Local, the 3rd week of October. To allow for printing the newsletter would need Full Council approval by 8th October.

Cllr Moran agreed to draft the newsletter for distribution to committee members.

8. Christmas Lights Switch-on

The agenda item had been referred to the Communication Committee by Full Council.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

**Communication Committee Meeting
held on Tuesday 18th August 2015 at 8.15pm (continued)**

Cllr McCarley thanked Cllr Moran for preparing a document which outlined the background to last year's Xmas Fest and Christmas lights switch-on and which detailed aspects that would need consideration when promoting this year's event.

For the benefit of new Cllrs, Cllr J Smith gave a brief history of the village Christmas lights and explained how for many years, and prior to new guidelines on health and safety, parish councillors themselves had spent time at weekends erecting the lights.

The meeting discussed ways of promoting the event and agreed that it may be feasible to have an A5 flyer which could advertise the lights switch-on and the Christmas market. Cllr Robins was asked to let the Committee have details of advertising costs for last year's event. The meeting suggested that the Parish Council office might again open on the evening of the lights switch on.

After discussion of the agenda item, and being mindful that the group responsible for last year's Xmas Fest was no longer in existence, it was agreed that the Parish Council should be asked if it was willing for a new committee to be formed to deal with the event.

9. To approve any spending from the Communication Committee

None

10. Date of the next meeting

The next meeting will be held on Tuesday 29th September 2015 at 8.00pm.

The meeting closed at 9.30pm.

Cllr McCarley reviewed the meeting of the Communication Committee held on 29th September 2015, the main points being the autumn Newsletter, the Light Switch on event, the Good Citizens award 2015, Xmas Fest Logo, Notices and the website.

Cllr M Smith reported that he had attended the Annual Town & Parish Council Conference and confirmed that he had raised the state of the A672 with three officers present from Highways Services.

Cllr Johnson reported that he had attended the Planning Training course and his Consort had participated in a cycle race in Leeds to raise money for the Chairman's Charity. Together with his Consort he had also attended the Whitworth Town Council Civic Service which had been very enjoyable.

Cllr J Smith mentioned that Parking Notices had recently been fixed to offending cars by PCSO Serban, one of which had been found littering the pavement.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

Cllr Carter re-affirmed that the Estate Agent sign had been removed at Slitheroe Bridge by Calderdale Council. She had also received several complaints from residents regarding the use of police cones by Ryburn United AFC, Cllr Carter confirmed that she would be speaking with the club regarding this matter.

Cllr Carter reported that there were plans being proposed to reduce the speed limit on Greetland Road to 40mph. She had also requested that the parking time limit at Central Hall be put onto the next Order.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward (continued)

Cllr Potts arrived at 8.55pm

Cllr Carter informed the meeting that she too had attended the Annual Town & Parish Council Conference at Myholme in her capacity as Ward Councillor.

8. To agree accounts for payment

16136 Resolved in a motion by Cllr J Smith and seconded by Cllr Carter that the accounts listed on the schedule with a total value of £2,746.54 be passed for payment.

9. To receive correspondence**Correspondence**

Mr G Derby	Compliments letter for the Tourism Leaflet
Ms J Motherdale	Planning & animal welfare at Eccles Parlour Soyland
Mrs S Walsh	parking near JLA
Mrs K Williamson	c.c. complaint re Planning Application 15/01129/FUL

Information

Festive Lights	2015-2016 Catalogue
North Bank Forum	Sector Support Update 24 th & 30 th September 2015
NABMA	Newsletter 29 th September 2015
WY Police & Crime Commissioner	October Newsletter
YLCA	Training Autumn/Winter
YLCA	WW1 Commemoration Project – Centenary Fields

Invitations

Rishworth School	Prize Giving 22 nd October 2015
St Bartholomew's Church	Misc Dates

Agendas

12/10/15	Cabinet
13/10/15	Adults Health & Social Care Scrutiny Panel

Matters arising from correspondence

The Clerk was asked to forward the letters from Ms Motherdale and Mrs Walsh onto the three Ward Councillors for action.

The Clerk was asked to forward the YLCA notice regarding the WW1 Commemoration Project to the Environment Committee.

11. To view the Budget Consultation Information DVD provided by Calderdale Council

It was agreed that this item be held over to the next meeting.

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues

12.1. Planning Applications & Decisions

Plans held over from last meeting

Application No: 15/01213/FUL

Officer: Janine Branscombe
 Applicant: Mr & Mrs D Rogers
 Site: Grange Cottage Smithy Clough Lane Ripponden
 Proposal: Conversion and extension of existing annex to form dwelling (revised scheme to 15/00096/FUL)
 History: 15/00096 – Conversion and extension of garage annex to dwelling approved.
 Main Issues: GNE1, NE4, BE1, BE2, BE5, T18 and NE15
 The principle of the conversion has already been established through the granting of 15/00096. This new scheme has altered in that there are a few extensions. The main issue therefore is if these additions do not result in disproportionate additions over and above the size of the original building.

RPC Comments

16137 Resolved in a motion by Cllr Naylor and seconded by Cllr Watson that the Parish Council objects to this application on the grounds that it is development in Green Belt, design, privacy and amenity space and access issues.

Application No: 15/00716/HSE

Officer: Janine Branscombe
 Applicant: Mrs M Tomlinson
 Site: The Grove Oldham Road Ripponden
 Proposal: Construction of a 3 bay garage with a room over and hardstanding to front
 History: None
 Main Issues: Materials, size and impact on the Green belt

RPC Comments

16138 Resolved in a motion by Cllr J Smith and seconded by Cllr Naylor that the Parish Council objects to this application on the grounds that it is development in Green Belt, Design, inappropriate development and materials used. If the planning officer is of a mind to approve the application could permitted development rights be removed.

Application No: 15/01223/FUL

Officer: Claire Marshall
 Applicant: Thornton Architects Ltd
 Site: Little Merry Bent Farm Cross Wells Road Ripponden
 Proposal: Extension of agricultural shed
 History: 10/01344/FUL Replacement agricultural building
 10/01448/COU Conversion of outbuilding to create indoor swimming pool and exercise room
 11/00173/LBC - Conversion of outbuilding to create indoor swimming pool and exercise room (Listed Building Consent)
 11/00174/LBC - Demolition and replacement of agricultural buildings (Listed Building Consent)
 14/00842/FUL - Agricultural storage building
 Main Issues: Policies GNE1, E16, BE1 and NE15 NPPF Section 9

RPC Comments

16139 Resolved in a motion by Cllr Carter and seconded by Cllr Watson that the Parish Council objects to this application on the grounds that it is Green Belt; there is no apparent necessity for another agricultural building; a previous planning was granted to convert an agricultural building because there was no agricultural activity; the applicant needs to demonstrate there is a genuine requirement for additional buildings.

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

New plans for this meeting

Application No: 15/01227/HSE

Officer: Sara Johnson
 Applicant: Mr D Criscione
 Site: Sammar 11 Jackson Meadows Barkisland
 Proposal: Two storey and single storey rear extension
 History: None
 Main Issues: BE1, BE2
 Primary Housing Area so principle of extensions to existing dwelling acceptable.
 Need to assess under BE1, design and BE2 privacy, daylighting and amenity.

RPC Comments

16140 Resolved in a motion by Cllr Potts and seconded by Cllr J Smith that the Parish Council has no objection to this application subject to the planning officer being satisfied that it meets policy BE2 and there are no overlooking issues.

Cllr Carter and Cllr Robins declared an interest in the next application

Application No: 15/01180/HSE

Officer: Sara Johnson
 Applicant: Mr S Charnock - Bates
 Site: Oaklea Manor Branch Road Barkisland
 Proposal: Three car garage with home office over
 History:
 Main Issues: RCUDP GNE1, BE1 and BE2. NPPF9 Green Belt.
 Site is within Green Belt need to establish if scale and design of a triple garage with office above is appropriate in the Green Belt i.e. does this addition result in disproportionate additions over and above the size of the original building.

RPC Comments

16141 Resolved in a motion by Cllr Potts and seconded by Cllr M Smith that the Parish Council objects to this application on the grounds that it is Green Belt; there is no apparent justification and there is already a double garage on the site.

16142 Resolved in a motion by Cllr J Smith and seconded by Cllr Potts that Standing Order 3(w) be suspended for 10 minutes to allow business to be completed.

Application No: 15/01277/HSE

Officer: Sara Johnson
 Applicant: Mrs J Essel
 Site: 67 Halifax Road Ripponden
 Proposal: Proposed works to create a new entrance porch and a stepped, fenced access to the lower ground floor.

History:

Main Issues: BE1, BE2
 Site is within Primary Housing Area hence extensions to existing dwellings acceptable in principle. Need to assess if scale, design and materials are appropriate.

RPC Comments

16143 Resolved in a motion by Cllr Naylor and seconded by Cllr McCarley that the Parish Council has no objections to this application subject to the planning officer being satisfied that the scale, design and materials are appropriate.

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

Application No: 15/01273/HSE

Officer: Steven Emery
 Applicant: Mr G Barker
 Site: The Wells Cross Wells Road Ripponden
 Proposal: Two storey extension to rear
 History: 01/00697 – Two storey extension replacing store room (permit)

Main Issues: Application to be assessed against section 9 of NPPF (Green Belts) and RCUDP policies BE1 and BE2.

RPC Comments

16144 Resolved in a motion by Cllr Naylor and seconded by Cllr McCarley that the Parish Council has no objections to this application.

Application No: 15/20131/TPO

Officer: Keith Grady
 Applicant: Mrs S Siddal
 Site: Woodside Halifax Road Ripponden
 Proposal: Remove trees (Tree Preservation Order)
 History: 81/20033/TPO – Fell two trees (Grant Consent)
 Main Issues: The amenity value of the trees and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified in view of the reason put forward for the works.

RPC Comments

16145 Resolved in a motion by Cllr J Smith and seconded by Cllr Robins that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets good arboricultural practise.

Planning Decisions:

14/00475/DISC2 Land South Of Gosling Lane Barkisland	Submission of information to Discharge Conditions on application 14/00475 - condition 9	Partially Complied With
15/00901/FUL Land South Of Howroyd Hill Clough House Lane Barkisland	WES250 wind turbine on 30m Mast (46m to tip) with 30m diameter blades and associated substation	Refused
15/06008/EIA Land South Of Howroyd Hill Clough House Lane Barkisland	Screening Opinion	EIA Not Required

12.2. Planning Enforcement

None

The meeting closed at 9.40pm