

The 1079<sup>th</sup> Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 4<sup>th</sup> June 2015 at 7.15pm.

**Councillors Present:** - Cllr Johnson chaired the Meeting  
Cllr Hunt, Cllr McCarley, Cllr Naylor, Cllr Potts, Cllr Robins, Cllr Russell, Cllr J Smith, Cllr M Smith, Cllr Watson

**1. To accept apologies for absence and lateness**

Absence – Cllr Carter, Cllr Moran

**2. To accept the Minutes of the 42<sup>nd</sup> Annual Meeting held on Thursday 21<sup>st</sup> May 2015**

Page 5674 Agenda item 1, paragraph 4 amend 'proposition' to 'nomination'.

Page 5679 Agenda item 20 paragraph 1 add 'private' before 'meeting'

**16008 Resolved in a motion** by Cllr J Smith and seconded by Cllr McCarley that after the above amendments the Minutes be accepted as a true and correct record of the Meeting held on Thursday 21<sup>st</sup> May 2015.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary**

3.1. To discuss the purchase of a concertina screen for the Council office

The Clerk provided details of the concertina screen and costs for Councillors references and discussion.

**16009 Resolved in a motion** by Cllr J Smith and seconded by Cllr Russell that the Parish Council approves the purchase of a five panel, 180cm height concertina panel at a cost of up to £350.

The Clerk had received an update from British Gas regarding the outstanding balance on the Parish Council electricity account. A letter had been received from Lloyds bank confirming that British Gas had received the payment in their bank account on 27<sup>th</sup> May 2014. The Clerk advised that British Gas had since been in touch confirming receipt of the payment and that this had now been credited to the Parish Council and charges removed. A compensation payment of £50 had also been credited to the account.

The Clerk reported that a letter had been received from Calderdale Council Planning Services regarding 15/00186 – conversion of barn to dwelling (LBC) at Little Merry Bent Farm, Ripponden, confirming that the application had been determined by senior officers under delegated powers and permission had been granted.

An e-mail had been received from Planning Enforcement regarding the caravan on land south east of Highfield. The officer reported that an inspection had been carried out determining that the caravan was being used as a shelter and for refreshment purposes when employees were working on the land. As such the officer confirmed that there had been no breach of planning control. An e-mail reply had also been received regarding the Parish Councils concerns at the Planning Services handling of the enforcement issue. The officer advised that once the application had been determined a review of the enforcement position would be undertaken.

The Clerk informed the Meeting that a reply had been received from West Yorkshire Combined Authority regarding the bus stop at Cross Wells Road. A site visit had been requested to confirm that a permanent bus stop had been reinstated. Cllr Russell agreed to ask Mr Russell to check whether a bus shelter had been at the bus stop originally and if so where.

**Cllr Naylor** requested an update on the resurfacing of the road on Rishworth Road, Barkisland. Cllr Watson reported that the work had been completed but unfortunately was being dug up yet

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)**

again by utilities. The Clerk was asked to write to Highway Services regarding the length of time it had taken to carry out the resurfacing.

**Cllr Naylor** also asked that a letter be written to Highway Services to enquire as to when Branch Road was scheduled for resurfacing and when the flooding on Coalgate Road, Soyland would be resolved. The Clerk was also asked to request a site meeting.

**Cllr Watson** explained to the Meeting his reasons for leaving the Annual meeting early. He was also of the opinion that the election of Cllr Johnson had been invalid since he believed the process had contravened the Parish Council's Standing Orders. The Clerk advised that whilst the voting had not been in line with Standing Orders it had not been illegal. The Clerk was asked to take advice from the YLCA and report back at the next Meeting.

**Cllr Naylor** asked that the Clerk provide all Councillors with up to date copies of the Standing Orders, Financial Regulations and contact details for Councillors.

**Cllr Robins** raised the subject of ANPR cameras for Ripponden.

**Cllr Johnson** reported that he had recently spoken to the Inspector Bairstow and she had indicated that she would be happy to attend a future Parish Council meeting to introduce herself to Councillors. The subject of ANPR Cameras for Ripponden had also been raised with the Inspector and she had intimated that she would be supportive of one being installed. The Clerk was asked to write to the Inspector and invite her to attend the next meeting to be held on 18<sup>th</sup> June when the matter could be discussed.

**4. To receive Parish Councillors declarations of Interest**

None

**5. Public Participation**

**16010 Resolved in a motion** by Cllr J Smith and seconded by Cllr McCarley that Standing Orders be suspended to allow two residents to address the Meeting.

The Chairman welcomed Mrs Taylor and Mrs Price to the meeting.

Mrs Taylor outlined her concerns regarding the increasing levels of traffic on Elland Road which often leads to congestion and delays up from the junction with Halifax Road. This is further hindered by parking near the junction. She suggested that perhaps the timing of the traffic lights on Halifax Road could be altered to provide time for traffic from Elland Road to filter onto the A58.

Cllr M Smith provided an overview of the liaison work that the Parish Council had undertaken with Calderdale Council to try and alleviate the situation. He also provided a brief synopsis of the pending Traffic Regulation Order.

Cllr Watson suggested that a repeater traffic light was needed at the junction outside the Milestone Public House.

Mrs Price also addressed the Meeting to express her concern about the level of speeding on Elland Road which was a danger to pedestrians crossing the road. She also raised the issue of limited parking in the village.

The Chairman thanked Ms Taylor and Mrs Price for attending and they then left the meeting.

**5. Public Participation (continued)**

**16011 Resolved in a motion** by Cllr J Smith and seconded by Cllr McCarley that Standing Orders be re-instated.

The Meeting agreed that the Parish Council should continue to actively liaise with Calderdale Council and the Police to try and alleviate the situation and that the two residents should be contacted with any updates.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising**

6.1. To approve a Press Release for the forthcoming Community Market

**16012 Resolved in a motion** by Cllr McCarley and seconded by Cllr Robins that with a minor amendment the Press Release be approved by the Parish Council.

**The Clerk reported that:**

An e-mail had been received from Alwoodley Parish Council regarding the Ripponden Parish Council's website, requesting information as to the setting up of the website. The Clerk informed the Meeting that Alwoodley had highlighted the website as clear, easy to navigate and looking thoroughly professional.

A request had been received from the Neighbourhood Co-ordinator to hold a follow up private meeting at the Parish Council Office in July regarding a local issue. The Meeting had no objections to this request.

The Clerk advised that the Neighbourhood Co-ordinator had provisionally requested a meeting between herself, an officer from the Asset Management Team and the Parish Council on 29<sup>th</sup> June to discuss the feasibility of an asset transfer or long term lease for Riverside Meadow. The Co-ordinator had also recommended that in the interim the Parish Council should pay the rent of £95 until the matter is satisfactorily resolved. It was agreed that Cllr Naylor, Cllr M Smith and Cllr Watson should attend the meeting.

**16013 Resolved in a motion** by Cllr Naylor and seconded by Cllr Russell that the Parish Council pays Calderdale Council's invoice for the £95 annual rent for Riverside Meadows.

The Clerk asked for a meeting date for the Environment Committee. It was agreed as Tuesday 16<sup>th</sup> June 2015 at 7.00pm.

**Cllr M Smith** reported that the Bowling Club would be sending a letter of thanks for the Parish Councils contribution to the alarm system. The cameras were scheduled to be installed on 24<sup>th</sup> and 25<sup>th</sup> June. He also reported that the Bowling Club had purchased a further two cameras for the area. Cllr M Smith asked that the Clerk pass the information onto the Neighbourhood Co-ordinator since Calderdale Council had also awarded a grant to the club.

**Cllr Naylor** reported that he was to attend the YLCA South Pennine branch meeting and asked if the Parish Council had any matters to raise. It was agreed that the increase in crime and traffic issues should be raised. Cllr Naylor also advised the Meeting that he had attended the Soyland Rural Watch meeting.

**Cllr McCarley** informed the Meeting that he too had attended the Soyland Rural Watch meeting. He provided a brief outline of the main issues and the fact that the group had requested that the Parish Council liaise on their behalf with the Police. The Meeting agreed that the increase in burglary and traffic issues should be raised with the Inspector when she attended a future Parish Council meeting.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Cllr Watson** reported on a couple of issues regarding footpaths in the area. Firstly, the footpath on Scammonden Road, access had been blocked off following the granting of planning permission. Cllr Thornber is looking into the matter on resident's behalf. Secondly the footpath off Elland Road on the Calderdale Way, the sign advising drivers not to be drive up the pathway had been broken. This matter had been reported to Calderdale Council by the Deputy Clerk.

**Cllr Watson** also reported that the Christmas lights still erected in Barkisland had snapped due to the recent high winds. The Clerk was asked to contact Calderdale Council to have the lights taken down.

**Cllr Potts** reported that the green gate on the path to Oldham Road at Rishworth Church had disappeared. Although it is an issue for the landowner, the Clerk was asked to report it to Calderdale Council since it was dangerous to the public. Cllr Potts also reported that a tree had fallen into the Ryburn River and was now resting on the sewage pipe.

**Cllr Potts** asked that the Minutes of the Community Markets Committee meeting held on 17<sup>th</sup> February 2015 be included in the Minutes of this meeting.

**16014 Resolved in a motion** by Cllr McCarley and seconded by Cllr M Smith that the Minutes of the Community Markets Committee meeting held on 17<sup>th</sup> February 2015 be included in the Minutes of this meeting.

**Community Market Committee Meeting  
held on Tuesday 17<sup>th</sup> February 2015 at 8.00pm**

**Present:-** Cllr G Carter, Cllr Johnson, Cllr McCarley, Cllr M Smith

**1. To receive apologies for absence and lateness**

Absence: Cllr Potts

**2. To approve the minutes of the meeting held on Tuesday 13<sup>th</sup> January 2015**

**CMC2015-15 Resolved in a motion** by Cllr McCarley and seconded by Cllr Johnson that the minutes are accepted as a true and correct record of the meeting held on Tuesday 13<sup>th</sup> January 2015.

**3. Matters arising from the last meeting**

None.

**4. To discuss and agree a potential change to the date for the November 2015 market**

The meeting was informed that it had been brought to the Parish Council's attention that a large, outdoor Victorian market was to be held, in Brighouse, on Sunday 29<sup>th</sup> November.

**CMC2015-16 Resolved in a motion** by Cllr M Smith and seconded by Cllr McCarley that the Ripponden Community Market scheduled for Sunday 29<sup>th</sup> November should be re-scheduled for Sunday 13<sup>th</sup> December. The Deputy Clerk was asked to notify stallholders.

**5. To discuss the market to be held on Sunday 22<sup>nd</sup> March 2015**

**i. Stalls**

The meeting discussed the list of interested stallholders. The Deputy Clerk was asked to update the list accordingly. Cllr G Carter would contact a baker who attends Sowerby Bridge market after which, if necessary, the Deputy Clerk would speak to the bakers in West Vale.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Community Market Committee Meeting  
held on Tuesday 17<sup>th</sup> February 2015 at 8.00pm (continued)**

**ii. Advertising and publicity**

The market will be advertised in accordance with the Parish Council's media list. The Deputy Clerk was asked to forward a poster in JPEG format to Cllr G Carter. A press release will be prepared by the Deputy Clerk for approval by Full Council.

**iii. Attractions**

Cllr G Carter suggested that an Easter Bunny should make an appearance at the market and was to discuss the idea with a family member.

Cllr Johnson agreed to look at sourcing Easter eggs for the market.

Cllr Johnson confirmed the availability of a PA system for background music during market hours.

Cllr Johnson reminded the meeting of the necessity for parking cones to be put out prior to the market.

**6. To approve any spending from the Community Market Committee**

None.

**7. Date of the next meeting**

The next meeting is to be arranged. Councillors agreed that any matters arising, prior to the market, should be dealt with via email.

**The meeting closed at 8.40pm.**

**Cllr Potts** reviewed the Community Markets Committee meeting held on the 2<sup>nd</sup> June 2015 the main points being the decline in footfall and stallholders, advertisement for the forthcoming market, work schedule for the market and the use of SMS texts. The Committee is to monitor the footfall over the next three markets and if there is no significant increase will report back to Full Council with a recommendation to dissolve the market.

**Cllr Russell** reported that she had attended the recent Soyland Charities meeting. It was a short meeting where the accounts had been reported. There had been no new applications. Cllr Russell also reported that the blue HGV road sign at the junction of Saddleworth Road and Moorfield Lane had fallen down. The Clerk was asked to report the matter to Calderdale Council.

**Cllr Robins** advised the Meeting that there had been a gulley dug out by someone on Flight House Road Lane/Coalgate Road which was flowing into the road and becoming hazardous to drivers on what is a narrow road. There also appeared to be some kerb edging removed. Cllr Naylor informed the Meeting that this was part of the issue that he had reported earlier under Agenda item 3.

**Cllr McCarley** reported that he had attended Mrs Sutcliffe's 90<sup>th</sup> Birthday celebrations and the Mayor of Calderdale's Italian Evening as two of his last duties as Chairman. He had also presented his chosen charity DEBRA with a final sum of £5599.

**Cllr Johnson** advised the Meeting that he had received a telephone call from Mrs Wilson from Ripponden Gala thanking the Parish Council for its donation.

**7. To receive reports from Calderdale Councillors who represent Ryburn Ward**

None present

**7. To receive reports from Calderdale Councillors who represent Ryburn Ward (continued)**

The Clerk was asked to contact Ward Councillors to request that they liaise together and provide a written report for the Parish Council, if none were able to attend the Council meeting.

**8. To agree accounts for payment**

**16015 Resolved in a motion** by Cllr Watson and seconded by Cllr Potts that the accounts listed on the schedule with a total value of £3,308.19 be passed for payment

**9. To receive correspondence****Correspondence**

Ms L Cieciana	Passageway next to VG Estates
Hellewell Pasley & Brewer	Collective Marketing
Ryburn Valley Greenway Project	Thank you for grant
Mr C Smith	Planning Application 15/00281/FUL

**Information**

Calderdale Council	Prior Approval Application for Heatherland Cottage
Calderdale Council	Notice for 20mph in Todmorden & Walsden
Calderdale Council	TTRO for Cross Wells Road, Ripponden
NABMA	Newsletter 26 <sup>th</sup> May & 2 <sup>nd</sup> June
NABMA	Annual Conference 20-22 <sup>nd</sup> September
Police & Crime Commissioner	June Newsletter
Rural Action Yorkshire	May Newsletter
YLCA	South Pennine Branch Meeting 10 <sup>th</sup> June

**Invitations**

Shaw & Crompton Parish Council	Civic Service 14 <sup>th</sup> June 2015
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**Agendas**

05/06/15	Licensing Sub Committee
09/06/15	Planning Committee 1

**Matters arising from Correspondence**

The Clerk was asked to provide Ms Cieciana with details of the owner of the properties adjacent to her new address.

Cllr Robins informed the Meeting that she was looking into setting up a generic website for local businesses in the area. The Clerk was asked to pass Cllr Robins details onto Hellewell, Pasley & Brewer.

The Clerk was asked to reply to Mr Smith and advise him of the Parish Council's decisions concerning the Planning application.

**16016 Resolved in a motion** by Cllr Naylor and seconded by Cllr McCarley that Cllr Watson is given authority to attend the Planning Committee meeting on behalf of the Parish Council for 15/00281/FUL.

**10. To discuss the Parish Council's objectives and plans for 2015/16**

The Clerk had provided all Councillors with a draft report listing the proposed objectives and plans for discussion.

**16017 Resolved in a motion** by Cllr Naylor and seconded by Cllr M Smith that after a couple of minor amendments the objectives and plans be approved by the Parish Council for 2015/16.

Cllr M Smith left the meeting at 9.30pm

**16018 Resolved in a motion** by Cllr McCarley and seconded by Cllr Potts that Standing Order 3(w) be suspended for 10 minutes to allow business to be completed.

**11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues****Plans held over from last meeting****Application No: 15/00608/HSE**

Officer: Steven Emery

Applicant: A Whitfield

Site: Brent Knoll 23 Dyson Lane Ripponden

Proposal: New detached garage to replace existing

History: 06/00196 – Replacement garage (permitted)

Main Issues: The application would be assessed against NPPF section 7 (Design) and UDP policies H2 (Primary Housing Area), BE1 (Design) and BE2 (Privacy, Daylighting and Amenity Space).

**RPC Comments:**

**16019 Resolved in a motion** by Cllr Naylor and seconded by Cllr J Smith that the Parish Council has no objections to this application subject to the planning officer being satisfied that it meets all current planning policies.

**Application No: 15/00595/FUL**

Officer: Stephen Littlejohn

Applicant: Mr & Mrs Healey

Site: Land opposite 119 Rochdale Road Ripponden

Proposal: Detached dwelling with attached garage

History: 14/01425/OUT – Detached dwelling (permit Outline)

Main Issues: The application will be assessed against NPPF policies: Section 6. Delivering a wide choice of high quality homes, Section 12. Conserving and enhancing the historic environment, Section 7. Requiring good design and UDP policies - H9 - Non Allocated Housing Sites, BE1 - General Design Criteria, BE2 - Privacy, Daylighting and Amenity Space, BE5 - The Design and Layout of Highways and Accesses, T18 - Maximum Parking Allowances, EP14 - Protection of Ground Water, EP20 - Protection from Flood Risk, EP22 - Sustainable Drainage Systems, NE15 – Development in wildlife corridors

**RPC Comments:**

**16020 Resolved in a motion** by Cllr J Smith and seconded by Cllr McCarley that the Parish Council has no objections to this application.

**11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)**

**New plans for this meeting**

**Application No: 15/00635/HSE**

Officer: Steven Emery  
 Applicant: Mr R Medcalf  
 Site: Woodfield House Halifax  
 Proposal: Single storey extension to rear  
 History: 15/42018 - Prior Approval application for proposed single storey extension to rear, extending out by 4.5 metres, maximum height 3.7 metres, 2.7 metres to eaves – Prior approval refused (impact on neighbour)  
 Main Issues: The application would be assessed against NPPF section 9 (Green Belt) and UDP policies BE1 (Design) and BE2 (Privacy, Daylighting and Amenity Space).

**RPC Comments:**

**16021 Resolved in a motion** by Cllr J Smith and seconded by Cllr Naylor that the Parish Council has no objections to this application.

**Application No: 15/20058/TPO**

Officer: Keith Grady  
 Applicant: Chestnut Court (Ripponden) Mgmt Team  
 Site: Land at Chestnut Court Halifax Road Ripponden  
 Proposal: Fell one tree (Tree Preservation Order)  
 History: A number of applications have been considered to undertake pruning works to the tree and the majority have been approved. More recently an application to fell the tree was refused in 2006 (06/20135/TPO), but an application to prune the tree was approved in 2010 (10/20038/TPO).  
 Main Issues: The amenity value of the tree and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified in view of the reason put forward for the works.

**RPC Comments:**

**16022 Resolved in a motion** by Cllr J Smith and seconded by Cllr McCarley that the Parish Council has no objections to this application, subject to the planning officer being satisfied that it is good arboricultural practise.

**Application No: 15/00551/COU**

Officer: Steven Emery  
 Applicant: Mr K Megson  
 Site: 1 Hazelgrieve Hall Farm Rishworth Road Barkisland  
 Proposal: Change of use of agricultural land to domestic garden (Retrospective)  
 History: 14/60447 - Alleged Unauthorised Development - Extension Of Garden, construction of Decking, construction of outbuilding and base for summerhouse (planning application received)  
 Main Issues: The application would be assessed against NPPF section 9 (Green Belt) and UDP policies GNE1 (Containment Of the Urban Area), BE1 (Design) and BE2 (Privacy, Daylighting and Amenity Space).

**RPC Comments:**

**16023 Resolved in a motion** by Cllr Naylor and seconded by Cllr Russell that the Parish Council objects to this application on the grounds that it is Green Belt development and policies GNE1, BE1 & BE2.

## 11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

### Application No: 15/00552/FUL

Officer: Steven Emery  
 Applicant: Mr K Megson  
 Site: 1 Hazelgrieve Hall Farm Rishworth Road Barkisland  
 Proposal: Change of use of agricultural land to facilitate extension of garden area and construction of decking area with storage room under (Retrospective)  
 History: 14/60447 - Alleged Unauthorised Development - Extension Of Garden, Construction Of Decking, Construction Of Outbuilding And Base For Summerhouse (planning application received)  
 Main Issues: The application would be assessed against NPPF section 9 (Green Belt) and UDP policies GNE1 (Containment Of The Urban Area), BE1 (Design) and BE2 (Privacy, Daylighting and Amenity Space).

### RPC Comments:

**16024 Resolved in a motion** by Cllr Naylor and seconded by Cllr Potts that the Parish Council objects to this application on the grounds that it is Green Belt development and policies GNE1, BE1 & BE2.

### Application No: 15/00594/FUL

Officer: Sara Johnson  
 Applicant: C Wood  
 Site: Heights Barn Quakers Lane Sowerby Bridge  
 Proposal: Agricultural shed

### RPC Comments:

**16025 Resolved in a motion** by Cllr Naylor and seconded by Cllr J Smith that this application be held over to the next meeting.

## Planning Decisions

<p><b>15/00322/HSE</b>          Winterly Lower          Park Royd Drive          Triangle Sowerby          Bridge</p>	<p>First floor extension to rear</p>	<p><b>Granted</b></p>
<p><b>14/00475/DISC1</b>          Land South Of          Gosling Lane          Barkisland</p>	<p>Submission of information to Discharge Conditions on application 14/00475 - conditions 1, 2, 3, 6, 7, 8 and 9</p>	<p><b>Partially Complied With</b></p>
<p><b>14/01149/DISC1</b>          Annex 4 Wood          Side Branch Road          Barkisland</p>	<p>Submission of information to discharge conditions on application 14/01149 - conditions 1, 4 and 7</p>	<p><b>Partially Complied With</b></p>
<p><b>15/00402/HSE</b>          Ryburn House          Cottage Ryburn          House Halifax          Road Ripponden</p>	<p>First floor extension to rear elevation and new window (Revised scheme - 14/01229)</p>	<p><b>Granted</b></p>

The Clerk was asked to write to the Planning officer regarding 14/01149 to see what has not been complied with

**The meeting closed at 9.40pm.**