

The 1114th Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 3rd November 2016 at 7.15pm.

Councillors Present: - Cllr J Smith chaired the meeting.
Cllr Hunt, Cllr Johnson, Cllr McCarley, Cllr Moran, Cllr Naylor, Cllr Robins, Cllr M Smith, Cllr Watson.

1. To accept apologies for absence and lateness

Absence – Cllr Carter, Cllr Potts, Cllr Russell

2. To accept the Minutes of the 1113th Meeting held on Thursday 20th October 2016

16542 Resolved in a motion by Cllr Moran and seconded by Cllr Watson that the Minutes be accepted as a true and correct record of the Meeting held on Thursday 20th October 2016.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

3.1. To discuss and agree the Recommendations of the Finance Committee

16543 Resolved in a motion by Cllr M Smith and seconded by Cllr Robins that the recommendations of the Finance Committee be adopted by the Parish Council.

The Clerk reported that:

An e-mail had been received from Calderdale Council regarding the street light number 11 on Oldham Road. The officer confirmed that clearance work will be done by the end of the week. Cllr Robins agreed to check that the work had been done by 7th November and advise the Clerk accordingly.

The Clerk advised that a letter had been received from Calderdale Council concerning the fixed term planning consent for Pylons in Ripponden. The officer informed the Parish Council that the matter could not be dealt with by Planning Services but was a matter for the National Grid. The officer confirmed that the Parish Council's letter had been forwarded on.

A letter had been received from Calderdale Council Planning Services advising the Parish Council that the appeal on planning application 14/01464/FUL wind turbine at Coal Gate Lane, Soyland has been upheld. The Meeting agreed that a letter should be sent to Craig Whittaker MP to express the Parish Council's disappointment at the decision.

The Clerk informed the Meeting that a response had been received from the West Yorkshire Police & Crime Commissioner's office regarding the increase in crime. The Clerk provided copies of the response to all Councillors for references. Cllr Johnson agreed to monitor crime figure over the next twelve months on behalf of the Parish Council.

The Clerk updated Councillors on her meeting with officers from Calderdale Councils IT Services concerning a possible Service Level Agreement for IT Support and backup. The Clerk reported that the officers were to provide costings to the Parish Council for a decision to be made as to the viability of an SLA.

The Clerk asked if the Parish Council wanted refreshments for the office opening for the Christmas Lights switch on event on 26th November. Cllr Naylor was asked to purchase the usual pork pies and the Clerk to purchase wine and nibbles. The Clerk also asked for volunteers to assist Ryburn United AFC with the Marshalling. Cllr Robins said that she would assist if she was available on the evening. Cllr Johnson and Cllr Naylor will provide a presence in the Council office. Cllr McCarley was to provide the music at the Memorial Garden.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)

Cllr Johnson asked that the report from the recent site visit at Clockface quarry when completed by Cllr Russell be sent to all three Ward Councillors as opposed to just Cllr Carter.

Cllr Naylor reported on a recent article in the Huddersfield Examiner concerning the closure order for the Parrock Nook graveyard. The Meeting agreed that a notice should be put in the Council office window for residents' information. Cllr Naylor was asked to provide a copy of the article to the Clerk for her references.

4. To receive Parish Councillors declarations of Interest

None

5. Public Participation

None present

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives

6.1. To approve the Press Release from the Communications Committee

The Clerk had provided copies of the article for Remembrance Sunday to all Councillors.

16544 Resolved in a motion by Cllr Naylor and seconded by Cllr McCarley that after a few minor amendments the Parish Council approves the Press Release for Remembrance Sunday.

Cllr Johnson also requested that notices advising of the temporary road closures be placed in the notice boards for Rishworth and Barkisland and the Parish Council office window.

6.2. To consider the Recommendations of the Standards Committee

Cllr M Smith asked that the Minutes from the Standards Committee meeting held on 27th April 2016 be included in the minutes of this meeting.

16545 Resolved in a motion by Cllr Johnson and seconded by Cllr McCarley that the Minutes of the Standards Committee meeting held on 27th April 2016 be included in the Minutes of this meeting. (See appendix 1)

Cllr M Smith reviewed the Standards Committee meeting held on the 25th October 2016, the main points being the review of the Parish Council's Standing orders and complaints procedure. The Committee had agreed that no amendments were required for 2016/17 unless future legislation changes or revised YLCA model templates are received. The Committee also discussed progressing the Parish Council's application for Quality status, it was agreed that Cllr Naylor would go through the criteria with the Clerk to ensure that all documentation complies.

Cllr M Smith reported that the Media policy had also reviewed and one minor change was recommended to Full Council. Copies of the policy had been sent to all Councillors with the Agenda.

16546 Resolved in a motion by Cllr McCarley and seconded by Cllr Watson that the Parish Council approves the revised Media Policy for 2016/17

The Chairman requested that Agenda item 11 be brought forward at this stage to allow the Flood Risk Manager from Calderdale Council to address the Meeting.

11. To discuss Ordinary Watercourses with a Representative from Calderdale Council

Mr Amjid introduced himself to the Meeting and updated the Councillors as to where Calderdale Council was regarding the flooding issues caused by the Boxing Day floods. A new Flood Risk Strategy had been drafted which was to be put to Cabinet in the near future. Mr Amjid went on to explain his role as the Flood Risk Manager and Calderdale Council's responsibility for Ordinary Watercourses which included parts of the River Ryburn.

Mr Amjid went through the Parish Council's pre-supplied questions regarding the River Ryburn and as far as possible endeavoured to provide answers and sought clarification where necessary for further investigation to take place

It was agreed that Cllr Watson would take further photographs of the repaired wall near JLA for Mr Amjid's references. The Clerk was also asked to send a copy of Cllr Watson's flooding report and previous photographs held of the fallen trees in the River Ryburn.

The Chairman thanked Mr Amjid for his attendance at the meeting which had been very interesting and informative. Mr Amjid then left the meeting.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**The Clerk reported that:**

An email had been received from the Markets Manager of Calderdale Council regarding an application for consent to operate a Market in Ripponden on 3rd December 2016. The officer asked if the Parish Council had any objections to the Council granting consent.

16547 Resolved in a motion by Cllr Watson and seconded by Cllr Johnson that the Parish Council had no objection to a licence being granted for a Market to take place in Ripponden on 3rd December 2016.

The Clerk informed the Meeting that a couple of residents had once again visited the office regarding a planning application for 37 Castle Lane. They provided additional photographs for the Parish Council's attention. The Meeting agreed that these should be referred to under Agenda item 12

The Clerk advised that she had reported resident complaints concerning dog fouling at Baitings Bridge to Calderdale Council. An officer had sent a response confirming that the bridge footpath would be cleared by the end of the week. Cllr Robins agreed to check and let the Clerk know if the clear up did not occur. The Meeting also agreed that the Clerk should write to Calderdale Council's Safer Cleaner Greener team to see if any preventative measures could be put in place such as a supply of dog waste bags and more regular dog warden patrols.

Cllr Naylor asked if the Employment Committee had met as yet to review the holiday entitlement for the Assistant Clerk. The Clerk advised that the meeting date needed to be re-arranged with the Committee members.

Cllr Robins reviewed the Christmas Lights Committee meeting held on 27th October 2016. She reported on the disappointing results and outcome of discussions with Calderdale Council for additional lighting for Soyland, Rishworth and Barkisland. She asked that the £2000 budget set aside for new lighting for these areas be carried forward to 2016/17 for the matter to be revisited. The Committee is to monitor the light installations for 2016 and take photographs for future references. It was agreed that Cllr Robins should draft an article for Facebook and the Website for the Communications Committee, to make the public aware of the work that had been done to try and improve the Christmas Lights.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

Cllr Johnson asked Minutes from the Events Committee meeting held on 4th October 2016 be included in the minutes of this meeting.

16548 Resolved in a motion by Cllr Johnson and seconded by Cllr Robins that the Minutes of the Events Committee meeting held on 4th October 2016 be included in the Minutes of this meeting. (See appendix 2)

Cllr Johnson reviewed the Minutes of the Events Committee meeting held on 27th October 2016 the main points of which were the donkey hire, additional publicity, flyers and banners, Mr Shelton's acceptance of the Parish Council's invitation and the visit from Father Christmas.

Cllr Johnson reported on the on-going issues with recycling bins, he advised that he had spoken with Cllr Thornber who had agreed to investigate the matter. Cllr Johnson provided an update on CCTV and the approval by Calderdale Council for a temporary road closure for Remembrance Sunday. He also asked that the provision of a credit/debit card for the Clerk's use be an Agenda item at the next meeting.

Cllr J Smith provided a verbal and written report on her attendance at the recent Town & Parish Council Liaison Group meeting. She also asked if the Parish Council would agree to the meeting scheduled for 9th May 2017 be held at the Council office. The Meeting had no objections. Cllr Robins also agreed to attend the Calderdale Council's Governance and Business Committee on 7th November to see the proposed Stanland Parish Council being progressed.

Cllr J Smith reported that with her Consort she had attended the Whitworth Hoedown and that she had to date sold 94 tickets for her Charity Hoedown on 4th November. She suggested that the Events Committee may want to consider making the Hoedown a regular event for the Parish Council. Cllr J Smith also thanked Cllr Watson for his report on Flooding and advised that it had been mentioned in the Environment Agency's Flooding report.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

None present.

8. To agree accounts for payment

16549 Resolved in a motion by Cllr McCarley and seconded by Cllr Moran that the accounts listed on the schedule with a total value of £2,449.41 be passed for payment.

9. To receive correspondence

Correspondence

Calderdale Council
Ms Cahill
Mr Holmes

Revaluation 2017
Request for Grant
Memorial Bench

Information

Clerks & Councils Direct
North Bank Forum
Cllr J Smith
YLCA

November Issue
Sector Support Update – 21st & 27th October
Notes from Town & Parish Council Liaison Group Meeting
Information about the Northern Powerhouse

9. To receive correspondence (continued)

Agendas

03/11/2016	Economy & Environment Scrutiny Panel
03/11/2016	Licensing Sub Committee
07/11/2016	Governance & Business Committee
08/11/2016	Adults Health & Social Care Scrutiny Panel

10. To consider a Grant application received under the Local Government Act 1972 Section 137 for Ripponden Pre-School and the Young at Heart Club

Ripponden Pre-School:

16550 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that the Parish Council refuses a grant to Ripponden Pre-School due to the fact that it was felt that the Pre-School had sufficient funds to cover its requirements.

Cllr Hunt abstained from voting.

Young at Heart Club:

16551 Resolved in a motion by Cllr Robins and seconded by Cllr M Smith that the Parish Council approves a grant of £585 for the Young at Heart Club.

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues

12.1. Planning Applications & Decisions

Plan held over from last meeting

Application No: 16/01263/FUL

Case Officer: Claire Dunn
 Site: The Turnpike Oldham Road Ripponden
 Proposal: Construction of two storey extension to form self-contained manager's accommodation and additional dining area.
 Applicant: J W Lees & Co (Brewery) Ltd
 Allocation:
 History: 13/00873/FUL Construction of two storey extension to form self-contained manager's accommodation and additional dining area.
 Main Issues: Green Belt policy and impact on Special Landscape Area

RPC Comments:

16552 Resolved in a motion by Cllr M Smith and seconded by Cllr Naylor that the Parish Council objects to this application on the grounds that it is over intensive use of the site, Green Belt and the impact on Special Landscape Area.

Cllr Hunt voted against the resolution

New Plans for this meeting

Application No: 16/01337/HSE

Case Officer: Steven Emery
 Site: 37 Castle Lane Ripponden
 Proposal: Raised patio and retaining wall to rear (Part Retrospective) (Revised Scheme to 16/00845)
 Applicant: Mr S Kirby
 Allocation: PHA

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (Continued)

History: 16/00845 - Raised patio and retaining wall to rear (Part Retrospective) – withdrawn due to impact on neighbour at 39.
 Main Issues: Application will be assessed design and privacy policies – in this case the concerns still remain in relation to the impact on the neighbour.

RPC Comments:

16553 Resolved in a motion by Cllr Naylor and seconded by Cllr Robins that the Parish Council objects to this application on the ground of material used, privacy and its impact on the Neighbouring property.

Cllr M Smith abstained from voting

Application No: 16/01324/HSE

Case Officer: Diane Scaramuzza
 Site: 1 Stanningden Rise Ripponden
 Proposal: Orangery to side elevation
 Applicant: Mr & Mrs Stanger
 Allocation: Primary Housing, Wildlife Corridor
 History: 08/01618/HSE – Decking to form terrace to rear - Permitted
 Main Issues: Design [BE1] – is it appropriate for site/dwelling
 Privacy [BE2] – how it impacts on neighbours
 Impact on wildlife corridor [NE15]

RPC Comments:

16554 Resolved in a motion by Cllr Hunt and seconded by Cllr Robins that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it complies with policies BE1 & BE2 and doesn't impact on any wildlife corridor.

Application No: 16/01319/FUL

Case Officer: Steven Emery
 Site: Land Adjacent Heald Wall Nook Cottage Scammonden Road Barkisland
 Proposal: Detached dwelling
 Applicant: Mill Field Developments
 Allocation: PHA
 History: 14/00071/ful - Detached dwelling (revised scheme to 13/00914) – permit
 15/00194 – Detached dwelling - refused
 15/00724 - Detached dwelling and detached garden store to rear (Revised Scheme to 15/00194) - refused
 Main Issues: The application will be assessed under RCUDP policies H2, BE1, BE2, T5 and T18 as well as NPPF sections 7 and 12.

RPC Comments:

16555 Resolved in a motion by Cllr Johnson and seconded by Cllr Robins that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it complies with policies.

Planning Decisions:

15/01213/NMA	Non Material Amendment to application	Granted
Grange Cottage	15/01213 -Change of surfacing to driveway	
Smithy Clough Lane	from tarmac to Stone Mastic Asphalt with	
Ripponden	provision of channel drainage into filter drains on site.	

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (Continued)

16/20162/TPO Krumlin House, 7 And 9 Ringstone Barkisland	Prune Trees (Tree Preservation Order)	Granted
16/01140/HSE 55 Rochdale Road Ripponden	Creation of door opening and new balcony to rear of property at second floor level	Granted
15/00543/DISC2 Former Central Garage Accident Repair Centre The Riverside Complex Mill Fold Way Ripponden	Submission of information to Discharge Conditions on application 15/00543 - conditions 2, 7, 10, 11, 13, 14, 15, 17. - plots 1-7	Partially Complied With
16/01211/HSE Greave Head Farm Coal Gate Road Ripponden	Single storey extension to front elevation.	Granted
16/01212/HSE 4 Riverside Court Ripponden	Single storey extension and decking to rear	Granted
13/00630/DISC1 Old Coach Buildings Elland Road Ripponden	Submission of information to Discharge Conditions on application 13/0630 - conditions 1, 5 and 6	Partially Complied With
16/01016/FUL Near Royd Withens End Lane Rishworth	American barn style four box stable block with storage area	Withdrawn
16/00810/FUL Land South East Of Hansel Fold Hansel Fold Barkisland	Demolition of existing outbuilding and construction of detached single storey dwelling	Granted
16/01174/HSE Mallory Jackson Lane Barkisland	Single storey extension to rear	Granted
16/01090/HSE Delamere Krumlin Road Scammonden Road Barkisland	Two Storey Rear Extension	Granted

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (Continued)

16/00957/FUL
The Stables New
York Farm Rochdale
Road Ripponden

Extension of domestic curtilage to facilitate
construction of single storey oak framed garage

Refused

12.2. Planning Enforcement

None

The meeting closed at 9.05pm

Appendix 1

Standards Committee Meeting held on Wednesday 27th April 2016 at 7.00pm

Cllr Russell chaired the meeting

Present:- Cllr Johnson, Cllr McCarley, Cllr Naylor

1. To receive apologies for absence or lateness

Absence: Cllr Carter, Cllr M Smith

2. To approve the Minutes of the meeting held on Tuesday 23rd February 2016

SC2015-007 Resolved in a motion by Cllr McCarley and seconded by Cllr Johnson that the Minutes be accepted as a true and correct record of the meeting held on Tuesday 23rd February 2016.

3. Matters arising from previous meetings

None

4. To review the Financial Regulations in line with the new revised YLCA model template, with recommendations to be reported back to Full Council

The Meeting compared the Parish Council's current Financial Regulations to the revised YLCA model template and agreed amendments as indicated by the YLCA.

SC2015-008 Resolved in a motion by Cllr Naylor and seconded by Cllr McCarley that in accordance with YLCA advice the agreed amendments to the Financial Regulations be recommended to Full Council.

5. To review the Parish Council's Burial Charges with recommendations to be reported back to Full Council

The Clerk had provided a copy of the current burial charges and a copy of Calderdale Council 2016 charges for comparison. The Meeting agreed several increases to charges in line with Calderdale Council and reduced the number of charges for ease of reference.

SC2015-009 Resolved in a motion by Cllr Naylor and seconded by Cllr McCarley that the agreed changes to the burial charges be recommended to Full Council.

6. To agree miscellaneous documentation required for the Local Council's Award Scheme, in particular Community Engagement Policy and a Scheme of Delegation

The Meeting went through the draft Community Engagement Policy paragraph by paragraph and agreed changes taking into account the Clerks original document and suggested amendments made by Cllr M Smith.

SC2015-010 Resolved in a motion by Cllr Naylor and seconded by Cllr Johnson that after the agreed amendments the Community Engagement Policy be recommended to Full Council.

The Meeting then discussed the Scheme of Delegation

SC2015-011 Resolved in a motion by Cllr Naylor and seconded by Cllr Johnson that draft the Scheme of Delegation Policy be recommended to Full Council.

7. To agree the Date of the next meeting if required

It was agreed that this should be arranged at a later date

The meeting closed at 8.40pm

Appendix 2

Events Committee Meeting held on Tuesday 4th October 2016 at 6.15pm

Cllr Johnson chaired the meeting.

Present:- Cllr Potts, Cllr Robins (as Chairman of the Christmas Lights Committee)

8. To receive apologies for absence and lateness

Absence: Cllr Carter

9. To approve the minutes of the meeting held on Tuesday 25th August 2016

EVC2017-03 Resolved in a motion by Cllr Potts and seconded by Cllr Johnson that the minutes are accepted as a true and correct record of the meeting held on Tuesday 25th August 2016.

10. Matters arising from previous meeting

The Clerk reported that the Parish Council had been successful in its application for a Calderdale Council Festive fund and been awarded £1000.

11. To discuss the request from Ripponden in Bloom for a stall

The Clerk advised the meeting that she had been approached by a member of Ripponden in Bloom asking if there was a possibility of the group having a stall at the Light Switch On. They are hoping to raffle two Christmas Hampers and have a couple of Bran tubs for the Children. The meeting had no problem in principle to the group having a stall but it would be subject to the Parish Council finding a suitable venue for Father Christmas.

12. To discuss and agree an action plan for the Christmas Lights Switch On 2016

The meeting agreed the following actions:

- The Clerk to confirm with Rev Ball the Family Christmas Carol Service for the 26th November at 4.00pm
- The Clerk was asked to confirm with Bradford Council for the Light Switch On to be at 5.30pm and request the loan of the Reindeer plunger again.
- Look into the purchase of small Christmas trees and brackets for local shops or large solar powered topiary balls. Cllr Robins agreed to contact Sowerby Bridge Action Group to get the details of their topiary balls.
- The Clerk was asked to contact the holder of the Good Citizens Award 2015 Mr Shelton to assist the Chairman in the Light Switch On ceremony.
- Councillors will ask shop owners if they would be willing to do a late night opening.
- Cllr Carter to confirm with Mrs Wilson the availability of Central Hall for Father Christmas
- The need to look at Marshalling on the evening. Last year this was done by Councillors in Hi-Viz Jackets and Overgate Hospice.
- Additional Speakers – Cllr Johnson will try and source to add to the PA system.
- Cllr Johnson will also speak with Cllr McCarley regarding downloading music onto a memory stick
- The Clerk was asked to contact Higher Oxley Farm to enquire as to whether the Parish Council could book a donkey for the church service and to walk up into the village. This previously cost £120.

13. Publicity and Advertisement

It was agreed that the Parish Council should produce an A5 flyer to publicise the event. The Clerk was asked to approach the ex-Deputy Clerk to see if she would design a simple flyer and

also contact Go Local to see if they could distribute it. It was felt that it was too late to produce a Logo but publicity should include the Parish Council Logo.
Banners were also discussed and it was agreed that these should be purchased from Simprint. Possibly the same number as last year.

14. To approve any spending

EVC2017-04 Resolved in a motion by Cllr Potts and seconded by Cllr Johnson that expenditure is approved for:

Printing of 3200 x A5 Flyer < £125.00

EVC2017-05 Resolved in a motion by Cllr Potts and seconded by Cllr Johnson that expenditure is approved for:

Distribution of A5 Flyer with November Go Local < £120.00 plus VAT

EVC2017-06 Resolved in a motion by Cllr Potts and seconded by Cllr Johnson that expenditure is approved for:

Artwork for the Flyer < £100.00

15. Date of the next meeting

The next meeting is to be arranged by e-mail.

The meeting closed at 7.00pm