

The 1153rd Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 3rd May 2018 at 7.15pm.

Councillors Present: Cllr Naylor chaired the meeting
Cllr Johnson, Cllr McCarley, Cllr Moran, Cllr Potts, Cllr Robins, Cllr Russell, Cllr M Smith,
Cllr Watson

1. To accept apologies for absence and lateness

Absence with apologies – Cllr Carter, Cllr Hunt, Cllr J Smith

2. To accept the Minutes of the 1152nd Meeting held on Thursday 19th April 2018

Page 6269, Agenda item 6, Parag. 9 - amend 're-affirmed' to 'discussed'

17102 Resolved in a motion by Cllr M Smith and seconded by Cllr Johnson that after the above amendment the Minutes be accepted as a true and correct record of the Meeting held on Thursday 19th April 2018.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

The Clerk reported that:

An e-mail response had been received from Calderdale Council' Safer Cleaner Greener team regarding the general rubbish tipped on the grassed areas from Rishworth School up to the junction for the motorway. The officer advised that she was to meet with Highway Services to see if they can offer support with traffic management to enable the team to do a tidy up. She also confirmed that the layby and motorway entrance was done on a regular basis since these did not need traffic management support due to the speed limit in operation.

The Clerk advised that she had sent an email to Cllr Carter as Ward Councillor to request her support in obtaining a grant from the Safer Cleaner Greener Performance & Delivery group towards CCTV for Ripponden. In addition, a request was made for Cllr Carter's support in getting the £2000 cost of a new streetlight to hold the CCTV waived. Cllr Johnson informed the Meeting that Cllr Carter had passed the request regarding the grant to Cllr Thornber and they were now waiting for Inspector Bairstow to reply as to the requirements for the grant.

Cllr Potts reported that there had been yet another traffic incident on Rishworth Mill Lane. Residents have met with Craig Whittaker MP who has now involved the Ward Councillors in an effort to get some action taken by Calderdale Council. It had also been proposed that a vehicle weight restriction be placed on Godly Lane.

Cllr M Smith referred back to the previous meeting and the discussion regarding Cllr Johnson representing the Parish Council as a liaison with the police, which had not been reviewed since 2012. He felt that this position should be reviewed on an annual basis at the Annual Meeting. The Meeting agreed that the future protocol should be discussed at the meeting on 31st May 2018.

The Chairman asked that Agenda item 11 be moved forward to allow a representative from Calderdale Council to address the meeting.

11. To discuss Waste and Recycling with a Representative of Calderdale Council

Ms Barker introduced herself and gave a brief outline of her role as Deputy Manager for Waste and Recycling. She recapped on the recent changes in the Refuse contract and its effect on areas within Calderdale. It was interesting to hear that less than 5% of waste now goes into

11. To discuss Waste and Recycling with a Representative of Calderdale Council (continued)

landfill in Calderdale. Ms Barker opened up the discussion to enable Councillor questions, to which she provided responses. Ms Barker finished by briefly covering some future initiatives such as an Anti-Litter Campaign and Litter Champions whose main role will be to visit schools to promote recycling, putting litter in bins and litter picking.

Cllr Moran on behalf of the Communications Committee offered the use of the Parish Council office window for a future educational window display on recycling.

The Chairman thanked Ms Barker for a very interesting and informative presentation. She then left the meeting.

4. To receive Parish Councillors declarations of Interest

None

5. Public Participation

None

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives

6.1. To accept Budget to Actual Expenditure as at 31st March 2018

17103 Resolved in a motion by Cllr M Smith and seconded by Cllr Russell that the Parish Council accepts the Budget to Actual Expenditure figures provided by the Clerk as at 31st March 2018.

6.2. To approve the Annual Report 2017/18

17104 Resolved in a motion by Cllr McCarley and seconded by Cllr Johnson that with a couple of minor amendments the Parish Council approves the Annual Report for 2017/18.

6.3. To approve the Communications Committee Press Release

17105 Resolved in a motion by Cllr Potts and seconded by Cllr Johnson that with one minor amendment the Parish Council approves the Press Release for publication.

6.4. To consider the Purchase of a 'There but not There' Sculpture to commemorate the centenary of the end of the First World War

17106 Resolved in a motion by Cllr Robins and seconded by Cllr M Smith that due to the cost involved the Parish Council does not purchase a 'There but not There' sculpture for the Parish, but wants to pursue an alternative commemorative project.

It was agreed however that discussion regarding a commemorative project should be a future Agenda item.

The Clerk reported that:

The YLCA had sent confirmation of the National Pay Award for 2018/19 as 2%, with effect from 1st April 2018. The Clerk confirmed that she had now adjusted salary in accordance with this notice.

PCSO Serban had contacted to advise that he was refurbishing three benches and would like to place one in Ripponden. Cllr Naylor advised that he had been speaking with the Rochdale Road

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

telephone box group regarding their plans to clear up Blue Ball Lane footpath and he suggested that this would be a good place for the bench. The Clerk was asked to contact PCSO Serban to see if he would liaise with the group.

The Clerk informed the Meeting that PCSO Serban had also contacted concerning investment for a new mobile SID for the Ryburn Valley. He advised that he is happy to get involved and obtain quotes with the objective of applying for funding via the Forum Grants.

An e-mail had been received from Cllr J Crossley of Stainland & District Parish Council to ask if it would be possible for some of the new temporary Councillors for Stainland to attend a future Ripponden Parish Council meeting, in an observation capacity. The Meeting had no objections to this request.

The Clerk reported that notice had been received from the War Memorial Trust concerning the renewal of membership for 2018/19 with effect from May, at a cost of £30. The Parish Council had no objections to renewing the membership.

The Clerk asked for an Agenda item for the meeting on 31st May 2018 to approve new General Data Protection Regulation documentation and policy. The Meeting had no objections to this.

The Clerk asked if the Chairman wanted to arrange the presentation of the 2017 Good Citizens Award before the end of his term of office. Cllr Naylor advised that he had spoken with Mr Sofield and he had confirmed that he was happy to have the award presented at the next Environment Committee meeting.

Cllr Russell reported that a new cabinet for superfast broadband had been fitted on Scammonden Road in Barkisland, which should be operational soon.

Cllr Johnson advised that Calderdale Council had removed the litter on Rochdale Road that he had reported at the last meeting. However, litter had now been tipped on the opposite side of the road, for which he would send a photograph to the Clerk for reporting to Calderdale Council. Cllr Johnson also reported that the HGV sign on Blue Ball Lane, near Parkfield House needed to be turned

Cllr Potts informed the Meeting that the land including Rishworth Mill Dam was up for sale and the owner wanted to sell it as one lot. He advised that there was a permissive footpath going through the land that he felt should now be designated as a prescriptive footpath. The Clerk was asked to contact Calderdale Council to ask what the procedure was to enable this change.

Cllr Potts asked for the Minutes from the Communications Committee meeting held on 4th January 2018 to be included in the Minutes of this meeting.

17107 Resolved in a motion by Cllr Moran and seconded by Cllr Watson that the Minutes of the Communications Committee meeting held on 4th January 2018 be included in the Minutes of this meeting. (See appendix 1).

Cllr Potts reviewed the Communications Committee meeting held on 10th April 2018, the main point being the Annual Report, review of the printing issues for the spring Newsletter, the Commemoration booklet, Office Window schedule and future Press Releases.

Cllr Moran reported that PC Sutton was leaving the Ryburn Neighbourhood Policing team. She also updated the Meeting on the plans for the Soyland telephone box refurbishment. Cllr Moran also reported that a streetlight on Royd Lane was not working, she advised that she would forward on details of the streetlight number onto the Clerk for referral to Calderdale Council.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

Cllr Robins advised that Shaw Lane had a lot of litter in the verges. It was cleared by Rishworth School but the top end had not been cleared for some time. The Clerk advised that she would refer the matter to the Environment Committee to be looked into.

Cllr Robins also reported that Whiteley Park was in a bad state and asked that it be referred to Calderdale Council. In addition, there was a shortage of bins near the Alma Inn especially for dog waste. The Meeting agreed that this should be referred to the Environment Committee.

Cllr M Smith asked for the Minutes from the Neighbourhood Planning Committee meeting held on 14th February 2018 to be included in the Minutes of this meeting.

17108 Resolved in a motion by Cllr Russell and seconded by Cllr M Smith that the Minutes of the Neighbourhood Planning Committee meeting held on 14th February 2018 be included in the Minutes of this meeting. (See appendix 2).

Cllr Naylor reported that together with his Consort he had attended the Whitworth Town Council Civic Dinner. He also advised that he had taken photographs of the blocked escape water gullies on Coal Gate Road, which he would forward onto the Clerk for referral onto Calderdale Council.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

None present.

8. To agree accounts for payment

17109 Resolved in a motion by Cllr Moran and seconded by Cllr Russell that the accounts listed on the schedule with a total value of £2,784.03 be passed for payment.

9. To receive correspondence

Correspondence

Rishworth Out of School Club	Thank you for support for Rishworth Defibrillator
Ripponden Childrens Day Committee	Grant application form for 2018

Information

Benbow Group	Incinerators in Sowerby Bridge update
RHS	Grass Roots magazine – spring 2018
Cllr J Smith	Notes from T & PC Liaison Group meeting 1 st May
YLCA	GDPR – Proposed Amendment to Bill
YLCA	Information Commissioners Statement on GDPR

Invitations

Saddleworth Parish Council	Civic Service – 27 th May 2018
Whitworth Town Council	Annual Meeting & Mayor Making – 24 th May 2018
Whitworth Town Council	Mayor's Civic Sunday – 10 th June 2018

Agendas

08/05/2018	Planning Committee 1
08/05/2018	Planning Committee 2
10/05/2018	Standards Committee – Hearing Panel

10. To approve the Parish Council's Accounts for 2017/18

17110 Resolved in a motion by Cllr M Smith and seconded by Cllr Johnson that the Parish Council approves the Accounts for the year ended 31st March 2018 subject to the Internal Auditor being satisfied of their correctness.

12. To consider a Grant application from Ryburn United Community and Recreation Association

Proposed by Cllr Watson and seconded by Cllr Moran that the Parish Council approves a grant of £20,000 to the Ryburn United Community and Recreation Association towards the cost of the new changing rooms, clubhouse and community room.

Amendment proposed by Cllr Johnson and seconded by Cllr Robins that the Parish Council approves a grant of £10,000 to the Ryburn United Community and Recreation Association towards the cost of the new changing rooms, clubhouse and community room.

A vote took place on the amendment – 4 in favour : 4 against : 1 abstained

Cllr Naylor as Chairman used his casting vote in favour of the amendment and as such the amended proposition was carried.

17111 Resolved in a motion by Cllr Johnson and seconded by Cllr Robins that the Parish Council approves a grant of £10,000 to the Ryburn United Community and Recreation Association towards the cost of the new changing rooms, clubhouse and community room.

The vote was – 4 in favour : 5 against and as such the Motion was not carried.

Cllr Robins left the meeting at 9.20pm

13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**New Plans for this meeting****Application No: 18/00251/HSE**

Site: Quebec Farm Cliff Lane Ripponden
 Proposal: Single storey extension to front
 Allocation: Green Belt, Special Landscape Area

RPC Comments:

17112 Resolved in a motion by Cllr Potts and seconded by Cllr M Smith that the Parish Council objects to this application on the grounds that it is too large a development in Green Belt, policies BE1 & BE2.

Application No: 18/00456/FUL

Site: Winterow 94 Rochdale Road Ripponden
 Proposal: First floor extension to garage to create a dwelling.
 Allocation: Green Belt, Wildlife Corridor

RPC Comments:

17113 Resolved in a motion by Cllr Watson and seconded by Cllr Russell that the Parish Council objects to this application on the grounds that it is Green Belt Development, Policies BE1 & BE2 and off street parking issues T18.

Application No: 18/00213/LBC

Site: The Old Water Mill Foxen Lane Mill Bank
 Proposal: Replacement windows and doors (Listed Building Consent)
 Allocation: Green Belt, Wildlife Corridor, Floodland, Grade II Listed Building, Conservation area, Footpath Ripponden 014 (public right of way)

13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

RPC Comments:

17114 Resolved in a motion by Cllr Johnson and seconded by Cllr Moran that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets policies.

Planning Decisions:

17/01531/HSE 37 Castle Lane Ripponden	Raised patio and retaining wall to rear including sloped planting area (Retrospective)(revised scheme to 16/01614/HSE)	Granted
18/00193/HSE Winterly Lower Park Royd Drive Triangle	Remove existing flat roofed extensions to facilitate a two storey side extension including creation of roof terrace to rear/side corner of property	Granted
18/00201/FUL Broad Hollin Farm 73 Hollin Lane Ripponden	Proposed agricultural building to house farming equipment	Refused
18/00203/FUL Thorn Tree Farm Cottage Green Lane Ripponden	Restoration and extension of cottage, involving the removal of stables and a Nissen hut	Refused
18/00288/HSE 18 Stonelea Barkisland	Two storey side extension	Granted
17/01530/FUL Changing Rooms And Premises Halifax Road Ripponden	Demolition of existing changing rooms and construction of new modular build 2 team changing room pavilion, associated car parking and replacement of existing shipping container with new 12 x 2m shipping container	Granted

13.2. Planning Enforcement

None

The meeting closed at 9.34pm

Appendix 1

Communication Committee Meeting held on Thursday 4th January 2018 at 7.00pm

Cllr Russell chaired the meeting

Present:- Cllr Moran, Cllr Potts, Cllr J Smith, Cllr Watson, Cllr McCarley

1. To receive apologies for absence and lateness

Absence – Cllr Carter, Cllr Robins, Cllr M Smith

2. To approve the Minutes of the meeting held on Monday 4th December 2017

CC2018-11 Resolved in a motion by Cllr J Smith and seconded by Cllr Moran that the minutes be accepted as a true and correct record of the meeting held on Monday 4th December 2017.

3. Matters arising from the last meeting

The Clerk reported that the Good Citizen Award judging panel had made a decision as to the winner for 2017. The Clerk was asked to liaise with Briggs Priestley for the purchase of the award and letters to go to all Nominees. The Chairman thanked the panel for its speedy decision.

The Clerk informed the Meeting that the dates for the Annual Report and Spring Newsletter to be delivered had been confirmed with Go Local. The April Go Local for the Newsletter and June for the Annual Report. The Clerk was asked to e-mail the Chairmen of Committees to request bullet point details of work undertaken in the past year.

4. Review the Committee Budget

The Clerk provided details of the budget/actual expenditure as at 4th January 2018 for the Committee to review. There had been no further expenditure since the last meeting.

5. Press Releases

It was agreed that the press release for February would be to publicise the Annual Parish Meeting. Cllr J Smith agreed to draft an article for circulation and discussion. The Clerk advised that the press release needed Full Council on 25th January.

The Clerk was asked to forward a copy of last year's press release to Cllr J Smith for references

6. Office Window

It was agreed that Cllr Moran, Cllr Russell and Cllr J Smith would organise the Commemoration Booklet window display. Cllr Moran was to speak with the Rochdale Road K6 telephone group regarding an army uniform – Cllr Russell suggested 'Dressing up Box' may also have a uniform for hire. Other ideas were – a Kitchener poster, Union flag, bunting, and a copy of the press release.

7. Welcome Booklet

Cllr Russell reported that she would do the amendments and pass the booklet back to the Clerk to arrange printing as soon as possible.

8. Spring Newsletter

Cllr Russell and Cllr Moran confirmed that they would write the articles and forward onto Cllr J Smith as soon as possible to be put into the Newsletter template.

9. WW1 Commemoration Booklet

It was agreed that a graphic designer would be required and suggested designers were Liz Skelton and Nicky Brighton. It was also agreed that the Sub Committee would need a volunteer editor to work with the approved designer.

It was agreed that the Councillor element of the new Sub-Committee would comprise of Cllr McCarley, Cllr Moran, Cllr Russell, Cllr J or M Smith and Cllr Watson. Other Councillors that have expressed an interest in assisting/supporting the Sub-Committee are Cllr Potts and Cllr Carter.

It was agreed that the terms of reference for the Sub- Committee would be:

- To produce a 32 page A5 booklet to Commemorate the Centenary of the end of WW1 by 31st July 2018.
- To involve members of the local community in its compilation
- To report back to the Communication Committee on a regular basis on progress. The Committee being responsible for securing funding for the booklet.

The Sub-Committee agreed its first meeting date as Wednesday 10th January 2018 at 7.00pm

10. Annual Report

The Clerk was asked to get a quote from Simprint for the printing of the report in the same format as last year.

The Clerk advised that the Annual Report would need Full Council approval on Thursday 3rd May.

11. To approve any spending from the Communication Committee

None

12. Date of next meeting

The next meeting is to be held on Tuesday 27th February 2018 at 7pm

The meeting closed at 8.00pm

Appendix 2

Neighbourhood Planning Committee Meeting held on Wednesday 14th February 2018 at 7.00pm

Cllr M Smith chaired the meeting

Present:- Cllr Russell, Dr Smales

1. To receive apologies for absence and lateness

Absence – Cllr Carter, Cllr Potts, Cllr Robins

2. To approve the Minutes from the meeting held on Tuesday 19th December 2017

NPC2018-13 Resolved in a motion by Cllr Russell and seconded by Cllr M Smith that the Minutes be accepted as a true and correct record of the meeting held on Tuesday 19th December 2017.

3. Any Matters arising from previous Meetings

The Clerk reported that the Parish Council had been successful in receiving a grant from 'Our Community' for £2555, which will need to be used by 31st March 2018.

The Clerk had also arranged with Fab Spider for the link to the on-line survey be removed and a message saying the survey is closed added to the Neighbourhood Planning website. The cost for the work being £25, which includes adding the link to the six week consultation survey.

NPC2018-14 Resolved in a motion by Cllr Russell and seconded by Cllr M Smith that the Committee approves expenditure of £25 for the IT amendments to the website.

Dr Smales provided a draft copy of the article to be published in Go Local regarding the next stage of the process. He reported that the consultation date had slipped slightly to accommodate Calderdale Council's progress of the Local Plan. Slight amendments were agreed and Dr Smales confirmed that he would do the amendments and forward an electronic copy to the Clerk in order for it to be approved at the next Full Council meeting.

The Clerk provided quotes for the printing of 200 copies of the draft plan.

NPC2018-15 Resolved in a motion by Cllr Russell and seconded by Cllr M Smith that the Committee approves in principle the quote from Brookfoot printing at a cost of £665.

Dr Smales asked if the Committee was happy for him to print off a few samples of the draft plan to be used for University Student training. The Meeting had no objections to this.

4. To receive and discuss the initial draft Neighbourhood Plan

Dr Smales provided the meeting with copies of the initial draft which was a 10 page document without pictures and reports which will need to be added once the wording had been approved.

He asked that Committee members go through the report and let him have any feedback by the beginning of March. He agreed to send the Clerk an electronic copy so that this could be circulated to Committee members.

A vision statement needed to be agreed and also a Chairman of the Committee foreword provided. Cllr M Smith was asked to provide this.

5. To review the revised programme for the Neighbourhood Plan

Dr Smales provided an amended programme which pushed back the 6 week consultation to mid-May. The Clerk pointed out that there would be a problem regarding the grant funding if printing was delayed until after 31st March. It was agreed that the Committee would endeavour to have the draft plan ready for printing by mid-March.

The Clerk was asked to update the website with the new details.

6. To discuss and agree a list of Stakeholders and Consultation bodies.

The Meeting agreed that with a couple of additions the list provided by the Clerk covered the required consultation bodies.

7. To discuss funding for 1st April onwards

It was agreed that this item should be held over until the next meeting since the Clerk could not submit an application until after 1st April due to having current grant.

8. To discuss any further actions required prior to the next meeting

Members should proof read and suggest any addition or amendment to the draft plan by the beginning of March.

9. Any Other Business

None

7. To agree the Date of the next meeting

It was agreed that the next meeting should be either 20th or 21st March 2018 at 7.00pm. The Clerk was asked to circulate the dates to Committee members to book the most suitable.

The meeting closed at 7.55pm