

The 1092nd Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 3rd December 2015 at 7.15pm.

Cllr J Smith as Vice-Chairman opened the meeting on behalf of the Chairman who was temporarily delayed.

Councillors Present: - Cllr Johnson chaired the Meeting.

Cllr Hunt, Cllr McCarley, Cllr Moran, Cllr Potts, Cllr Robins, Cllr Russell, Cllr J Smith, Cllr M Smith

1. To accept apologies for absence and lateness

Absence – Cllr Carter, Cllr Naylor, Cllr Watson

Lateness – Cllr Johnson

2. To accept the Minutes of the 1091st Meeting held on Thursday 19th November 2015

Page 5807 Agenda item 1- Lateness, after Cllr M Smith add '(on Parish Council business)'

16196 Resolved in a motion by Cllr Potts and seconded by Cllr Robins that after the above amendment the Minutes be accepted as a true and correct record of the Meeting held on Thursday 19th November 2015.

Cllr McCarley and Cllr Russell abstained since they had not attended the last meeting.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

The Clerk Reported that:

A response had been received from Calderdale Council Planning Services regarding the definition for 'Filtered Sites' in respect of the consultation on the Local Plan. The Clerk advised that she had circulated the response by e-mail to all Councillors for references.

A response had also been received from Calderdale Council's Head of Neighbourhoods to accept the Parish Council's invitation to attend a future meeting to discuss CCTV and provisionally booked the 11th February 2016.

The Clerk advised that two letters had been received from Calderdale Council's Planning Services regarding the planning applications for land south of Howroyd Hill, Clough House Lane and land south of Fairways, Lower Park Road. The officer reported that both applications had gone to appeal.

An e-mail response had been received from Planning Services regarding land south east of High Field, confirming that planning permission had been granted. The officer also advised that the mobile home sited on the land had not caused a material change therefore there had been no breach in planning control.

The Clerk reported that she had received several e-mails from Councillors regarding Christmas light faults. It was now understood that all lights are working in Ripponden. Cllr Watson had also sent an e-mail to convey his disappointment with the Barkisland lights. It was also reported that the light by the Chemist in Ripponden had been installed upside down. The Clerk was asked to report this to the contractors.

The Clerk informed the Meeting that Mr Caine had visited the office once again regarding the Parish Council's comments on planning application 15/01243 - The Barn, Moor Cote Road. He asked if he could have a response from the Parish Council to his concerns. The Clerk was asked to reply confirming that the matter had been discussed and advise Mr Caine that the Planning Authority had now refused the application.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)

Cllr M Smith reported on the building work on School Close and the fact that on one day this week access had been blocked for over six hours.

Cllr Hunt reported that the bench opposite St Johns Estate was still broken. The Clerk said that she would chase the matter up with Calderdale Council.

4. To receive Parish Councillors declarations of Interest

None

5. Public Participation

Two residents attended the meeting in an observational capacity.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives

The Clerk reported that:

The Deputy Clerk had advised that five completed nomination forms had been received for the Good Citizens Award, three of which were for the same person. The Meeting agreed that approving a judging panel should be an Agenda item at the meeting to be held on 14th January 2016. In the meantime the Clerk was asked to circulate details of the nominees to all Councillors.

An e-mail had been received from a resident regarding drainage issues at Stony Lane/Royd Lane. The Clerk confirmed that she had reported the matter to Calderdale Council for action.

The Clerk advised that there had also been an e-mail from a resident at Rishworth Mill Lane regarding flooding issues. This had been reported to Calderdale Council by the Deputy Clerk and a response had been received from the Upper Valley Area Manager to advise that his team will monitor the situation as far as possible. Cllr Potts informed the Meeting that he too had reported the matter to Calderdale Council. The Clerk was asked if she could liaise with the Upper Valley Area Manager and see if a site visit could be arranged to meet with Cllr Potts.

Cllr Johnson arrived at 7.30pm

A further e-mail had been received from a resident on Rochdale Road regarding parking. The Clerk advised that she had forwarded the e-mail onto the Police and Ward Councillors. PCSO Serban has also sent a copy to Parking Services.

The Clerk informed the Meeting that a freedom of information request had been received from a resident regarding members' expenses over the past three years. The Clerk confirmed that she had forwarded on the relevant information by e-mail.

The Clerk advised that a resident had been in the office regarding JLA using Royd Lane carpark as an overflow for its vehicles. The resident reported that a white van had been parked for several days. The Clerk was asked to write to the Managers at JLA to express the Parish Councils concerns concerning this matter and the increased parking on Halifax Road.

Cllr Potts asked if the Minutes of the Community Market Committee held on 3rd November could be included in the Minutes of this meeting.

16197 Resolved in a motion by Cllr McCarley and seconded by Cllr Robins that the Minutes of the Community Market Committee meeting held on 3rd November 2015 be included in the Minutes of this meeting.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

**Community Market Committee Meeting
held on Tuesday 3rd November 2015 at 7.00pm.**

In Cllr Potts' absence the Deputy Clerk welcomed Councillors to the meeting.

CMC2016-09 Resolved in a motion by Cllr McCarley and seconded by Cllr Hunt that Cllr Robins should chair the meeting.

Present:- Cllr Hunt, Cllr Johnson, Cllr McCarley, Cllr Moran, Cllr Robins

1. To receive apologies for absence and lateness

Absence: Cllr Carter, Cllr Potts

Lateness:

2. To approve the minutes of the meeting held on Wednesday 14th October 2015

CMC2016-10 Resolved in a motion by Cllr McCarley and seconded by Cllr Robins that the minutes are accepted as a true and correct record of the meeting held on Wednesday 14th October.

3. Matters arising from the last meeting

None

4. To discuss the market to be held on Sunday 13th December 2015

i. Stalls

The Deputy Clerk informed the meeting that one stallholder had recently given backword for their attendance at the Christmas market. A new enquiry had been made regarding stall availability and the necessary forms and paperwork had been sent to the person concerned. The Deputy Clerk had liaised with Cllr Carter regarding the selling of mince pies on the refreshment stall.

Following the recent change to the stall allocation, the Deputy Clerk would prepare a site plan and suggested stall allocation for the next meeting.

ii. Advertising and publicity

The Deputy Clerk had prepared a draft press release for discussion and approval at the forthcoming Full Council meeting. Once the press release was approved the meeting agreed that Go-Local should be asked if it could be published, together with the A5 flyer, in their December edition.

The Deputy Clerk was asked to let Cllr Moran have a copy of the approved press release for the Halifax Courier.

The meeting agreed that, subject to costs and practicalities, the A5 flyer should be adapted for the 5' x 3' landscape advertising banners. The Deputy Clerk was asked to liaise with Simprint regarding the costs for adapting the artwork and to ascertain the format in which the artwork would be required from Louise Ciecialska.

Cllr McCarley agreed to print an A3 sized poster for the office window.

iii. Attractions

Cllr Robins declared a personal interest prior to discussing a children's face painter who had expressed interest in attending the Christmas market. Cllr Robins was asked to ascertain whether the artist had the necessary insurance. The Deputy Clerk was asked to liaise with Cllr Carter to clarify whether the Parish Council's own insurance would cover Santa and the face painter, being mindful that a pitch fee would be required from the face painter and a charge,

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

**Community Market Committee Meeting
held on Tuesday 3rd November 2015 at 7.00pm (continued)**

per child, would be made by the artist. The meeting agreed that Cllr Johnson should contact Overgate Hospice to ask whether they knew of a face painter who could attend as part of the Overgate presence at the market.

Cllr Robins informed the meeting that, if necessary, she would be able to source selection boxes at a cash and carry and numbers required would need to be finalised at the next meeting.

If mulled wine was to be served Cllr Robins had a soup kettle which could be used.

iv. Working parties

The meeting agreed that Cllr Johnson should liaise with other Cllrs to see who would be available to assist on the day of the market. The Deputy Clerk would prepare the usual schedule of work for presentation at a forthcoming Full Council meeting.

5. Christmas Lights switch-on

The Deputy Clerk informed the meeting that PCSO George Serban would be able to attend the Christmas lights switch on. The meeting agreed Cllr Robins should be a point of contact for visitors to the event. The Parish Council office would be open and it was suggested that Cllrs could keep in touch via mobile phone.

The meeting agreed that the agenda item should be discussed further at the Communication Committee meeting.

Cllrs agreed that there should be a meeting, date to be arranged, to brief all those involved with the event.

6. To approve any spending from the Community Market Committee

None

7. Date of the next meeting

The next meeting will be held on Tuesday 1st December 2015 at 7.00pm.

The meeting closed at 8.02pm.

Cllr Potts reviewed the Community Market Committee meeting held on 1st December 2015, the main points being a review of the Christmas Light Switch on, the stall holders and the reserve list, advertising, publicity, attractions and confirmation that all the banners were now up around the Parish.

Cllr Moran reported that due to the heavy rainfall Blue Ball Road was treacherous to drivers, with debris and pebbles on the road. Cllr Johnson informed the Meeting that officers from Calderdale Council had been working on the road the previous day.

Cllr J Smith reported that she had attended the Light Switch On which had been a great event for the Community.

Cllr J Smith asked that Agenda item 10 be moved forward so that Ms Taylor could address the Meeting.

Cllr J Smith handed the chair over to Cllr Johnson as Chairman

16198 Resolved in a motion by Cllr Robins and seconded by Cllr McCarley that Standing Orders be suspended to allow Ms Taylor to address the Meeting.

10. To discuss the Dementia Friendly Scheme with a representative from the Alzheimer's Society

Ms Taylor, Service Manager for the Alzheimer's Society introduced herself to the Meeting and provided background information about the Dementia Friendly Scheme. She advised that the main points that the Parish Council needed to consider were: involving the community and businesses, consultation, Dementia Friend sessions (which is a free national initiative), signing up to the Dementia Action Alliance and the three action points. The discussion was then opened up to give Councillors the opportunity to ask questions.

Ms Taylor agreed to provide details of leaflets and templates to the Clerk that could be adapted for the Parish Council initiative. Also a link to a 'Youtube' video where volunteers are able to register as a Dementia Friend.

The Chairman thanked Ms Taylor for her attendance at the meeting which had been very informative. Ms Taylor then left.

16199 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that Standing Orders be re-instated.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

Cllr Robins reviewed the Christmas light Switch On meeting, the main points raised being that there had been fewer visitors, which was largely due to the weather and the motorway closure. However there still had been a good turnout, all the lights were now switched on and Ryburn United volunteers had marshalled the evening. Cllr Robins expressed thanks to all involved in making the event a successful evening and special thanks to Cllr McCarley for compering the event. Cllr Johnson reported that Overgate Hospice had collected £85 in their buckets, which would be added to the total for the Chairman's Charity.

Cllr Potts provided a schedule of tasks for the Christmas market and asked for volunteers. Time slots and jobs were allocated to volunteers. Cllr Moran gave her apologies for being unable to attend.

Cllr Johnson thanked all who had helped in the success of the Christmas Lights Switch On and advised that thank you letters had been sent to the Deputy Lieutenant and Ryburn United. He also reported that he had attended the St Bartholomew's Craft Fair, which had been a very enjoyable and well-supported event.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

Cllr Johnson informed the Meeting that he had spoken to Cllr Carter, who had advised that she had nothing to report.

8. To agree accounts for payment

16200 Resolved in a motion by Cllr Moran and seconded by Cllr Russell that the accounts listed on the schedule with a total value of £3,660.50 be passed for payment.

Cllr J Smith, Cllr M Smith and Cllr McCarley abstained from voting.

9. To receive correspondence**Correspondence**

Calderdale Council	Planning Application 15/01486/FUL
Ms Crawshaw	Inconsiderate parking on Rochdale Road
Mrs Hall	Thank you note
Mr & Mrs Hill	Planning Application 15/01486/FUL
Lloyds Bank	Elland Branch closure
Mr Mulgrew	Thank you e-mail
Mr Smith	Planning Application 15/01486/FUL
Cllr M Smith	c.c. Letter to Calderdale Council re: A672
St Bartholomew's Church	Thank you to the Chairman

Information

Calderdale Council	Meetings for the period 3/12/15 to 17/2/16
NABMA	Newsletters 24 th November and 1 st December 2015
NABMA	Great British High Street Awards
NHS Calderdale	Future Delivery of Healthcare event 10/12/15
North Bank Forum	Sector Support Update 19 th , 26 th Nov & 1 st Dec 2015
RAY	Country Air autumn magazine
Cllr M Smith	Notes from Community Scrutiny Panel 19/11/15
Cllr M Smith	Notes from YLCA Branch meeting
YLCA	Bulletin on National Developments

Invitations

Calderdale Council	Carol Concert 11 th December 2015
Heathfield School	Annual Joint Concert 8 th December 2015
St Bartholomew's Church	Christingle Service 24 th December 2015

Agendas

03/12/15	Licensing & Regulatory Committee
03/12/15	Economy & Environment Scrutiny Panel

Matters arising from correspondence

The Clerk was asked to display Mrs Hall's letter in the Parish Council window.

The Clerk was asked to acknowledge receipt of Mr Mulgrew's e-mail and thank him for his comments. It was agreed that Mr Mulgrew should also be referred to Calderdale Council regarding his broadband issues.

16201 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that Cllr Watson should be asked to represent the Parish Council at the Planning Committee on 8th December.

In addition Cllr Watson should be asked if he would like to attend the NHS event on 10th December.

Cllr Johnson reported that he had received an e-mail from Inspector Bairstow concerning the recent vehicle damage on Oldham Road and a crime entry on Owl Watch.

11. To discuss Funding options for the refurbishment of the Mill Fold play area

16202 Resolved in a motion by Cllr Robins and seconded by Cllr Moran that the Parish Council should apply for funding and that the matter be progressed by the Environment Committee.

11. To discuss Funding options for the refurbishment of the Mill Fold play area (continued)

Cllr M Smith expressed concerns that the Parish Council was just looking at one part of the Mill Fold recreational area rather than the future of the whole area. He felt that an overall strategy was needed. The Meeting agreed that Cllr M Smith should be invited to attend the Environment Committee meeting for the matter to be discussed and that the Environment Committee should report back to Full Council at a future meeting with recommendations.

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**12.1. Planning Applications & Decisions****New Plans for this meeting****Application No: 15/01516/HSE**

Officer: Steven Emery
 Applicant: Ms L Tempest
 Site: Flock Hall Hollins Lane Sowerby Bridge
 Proposal: Demolition of existing conservatory to facilitate garden room. Hydrotherapy pool, to south elevation and first floor extension over garage.

RPC Comments:

16203 Resolved in a motion by Cllr Hunt and seconded by Cllr M Smith that the Parish Council has no objections to this application.

Application No: 15/01504/HSE

Officer: Sara Johnson
 Applicant: Mr R Shaw
 Site: Odessa House Lighthazles Road Soyland
 Proposal: Demolition of existing double garage and construction of new double garage
 History:

Main Issues: Green Belt NPPF9, BE1 General Design Criteria. Need to ensure compliance with these policies and extension does not harm openness of Green Belt.

RPC Comments:

16204 Resolved in a motion by Cllr Hunt and seconded by Cllr Robins that the Parish Council has no objections to this application

Application No: 15/01497/FUL

Officer: Janine Branscombe
 Applicant: Rdwaters Development Ltd
 Site: Former Central Garage Accident Repair Centre The Riverside Complex Mill Fold Way Ripponden
 Proposal: Amendment to application 15/00543/FUL to substitute single dwelling to replace plots 7 and 8.
 History: 13/01582, 15/00543

Main Issues: Principle of development has already been accepted through the granting of the above applications. This application seeks an alteration in that one of the plots has been removed and rather than an integral garage it will now be an attached garage.
 OK in principle.

RPC Comments:

16205 Resolved in a motion by Cllr Robins and seconded by Cllr Potts that the Parish Council has no objections to this application

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

Application No: 15/01486/FUL

Officer: Claire Marshall
 Applicant: Mr & Mrs Smith
 Site: Clarehill Coach Road Ripponden
 Proposal: Creation of additional dwelling by the addition of a single storey to the existing dwelling and its subdivision and new dwelling in its garden
 History: 15/00281/FUL Raise the height of existing bungalow by additional two stories and divide into two dwellings with additional new dwelling in garden
 Main Issues: Primary Housing Area (Policy H2)
 Wildlife Corridor (Policy NE15)
 RCUDP Policies BE1, BE2, BE5 and T18

RPC Comments:

16206 Resolved in a motion by Cllr Potts and seconded by Cllr M Smith that the Parish Council objects to this application on the grounds that it is over intensive use of the site, access & parking issues and concerns raised with the Parish Council by other residents.

Cllr Hunts voted against the proposition

Application No: 15/01487/HSE

Officer: Sara Johnson
 Applicant: Mr & Mrs Pownall
 Site: Clough House Elland Road Ripponden
 Proposal: Two storey extensions to side and rear, single storey extension to side/front
 History: 06/02288- Sun Room to south elevation approved, 98/01256 Single storey extension to side and rear approved
 Main Issues: H2 Primary Employment Areas, BE1 General Design Criteria and BE2 Privacy Daylighting and Amenity, need to ensure compliance with these policies and that residential amenity of existing properties is not compromised.

RPC Comments:

16207 Resolved in a motion by Cllr McCarley and seconded by Cllr Hunt that the Parish Council has no objections to this application.

Cllr M Smith abstained from the vote.

Planning Decisions:

15/01372/HSE 3 Stanningden Rise Ripponden	Partial conversion and extension above existing garage	Granted
15/01129/FUL 26 School Close Ripponden	Revised house type & proposals to approval 14-00590	Granted
15/01049/FUL 5 Stones Drive Ripponden	Detached dwelling	Granted
15/00378/FUL Land South East Of High Field High Field Lane Ripponden	Agricultural building and alterations to access (Retrospective)	Granted

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

14/01123/COU Robins Mill Rishworth Business Complex Oldham Road Ripponden	Change of use from industrial/commercial use to retail (Use Class A1) and formation of car park	Granted
15/20144/TPO Land Between 48 And 50 Rylands Park Ripponden	Prune one tree (Tree preservation order)	Granted
13/00050/NMA Land Rear Of Brooklands Bank Hey Bottom Lane Ripponden	Non Material Amendment to application 13/00050 - Omit sedum roof covering and replace with single ply membrane. Omit Zinc cladding and replace with cream render.	Granted
15/01235/191 Land Adjacent To 61 Bar Lane Ripponden	For confirmation of commencement of development under planning approval 12/00907 within 3 year time limit (Lawful Development Certificate)	Granted
15/01243/HSE The Barn Moor Farm Cote Road Ripponden	Two double garages	Refused
14/01428/DISC1 Land East Of White Hart Fold Rochdale Road Ripponden	Submission of information to Discharge Conditions on application 14/01428 1-12	Partially Complied With
15/01330/HSE Pike Law Farm Cottage Pike End Road Rishworth	Demolition of existing conservatory and construction of single storey extension	Granted

12.2. Planning Enforcement

None

The meeting closed at 9.05pm