

The 1068<sup>th</sup> Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Wednesday 3<sup>rd</sup> December 2014 at 7.15pm.

**Councillors Present:** - Cllr McCarley chaired the Meeting  
Cllr Johnson, Cllr Naylor, Cllr Riley, Cllr M Smith, Cllr Watson

**1. To accept apologies for absence and lateness**

Absence – Cllr B Carter, Cllr G Carter, Cllr Ogden, Cllr Potts, Cllr Russell, Cllr J Smith

**2. To accept the Minutes of the 1067<sup>th</sup> Meeting held on Thursday 20<sup>th</sup> November 2014**

Page 5577 Agenda item 7 following resolution 15818, add 'Information was provided to Cllr G Carter regarding vehicle movement at Moselden Lane. Cllr G Carter reiterated the importance of photographic evidence.'

Page 5578 2<sup>nd</sup> paragraph after the final sentence add 'Cllr Russell raised concerns regarding Cllr McCarley's attendance at a recent Ripponden Xmas Fest meeting. It was clarified that Cllr McCarley attended in a personal capacity.'

**15827 Resolved in a motion** by Cllr Naylor and seconded by Cllr Riley that after the above amendments the Minutes be accepted as a true and correct record of the Meeting held on Thursday 20<sup>th</sup> November 2014.

Cllr M Smith asked that clarification as to the use of 'below the line' items be sought from appropriate bodies.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary**

3.1. To discuss and approve the Civic Dinner Committees recommendation for the 2015 Civic Dinner ticket price

**15828 Resolved in a motion** by Cllr Johnson and seconded by Cllr Naylor that the Civic Dinner ticket price for 2015 should be £27.

**The Clerk reported that:**

An e-mail had been received from Calderdale Council's Highway Services advising the Parish Council about its three to four week backlog for repairs to street and festive lighting.

Confirmation had been received from Calderdale Council that the Parish Council's application to designate the parish area as a Neighbourhood Area is now open for public consultation until 9<sup>th</sup> January 2015.

An e-mail reply had been received from Calderdale Council regarding signage at the gates at Barkisland Hall. The officer felt that the current signage was sufficient. The Meeting agreed that the Clerk should write to the officer and request a 'Public Footpath' sign to be attached to or beside the gate. The Clerk was asked to copy the Service Manager into the correspondence.

The Clerk advised that a letter had been received from Calderdale Council's Planning Enforcement Team regarding the alleged breach in planning permission for Barkisland Cross stables. An initial assessment was now being undertaken.

A second letter had been received from Calderdale Council's Planning Enforcement Team regarding the alleged breach in planning permission – access road for land south of Gosling Lane, Barkisland. Again an initial assessment was being undertaken.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)**

An e-mail had been received from Calderdale Council regarding a site meeting for Riverside Meadow. The officer provided a couple of available dates for the site visit. The Meeting agreed that Tuesday 9<sup>th</sup> December at 10.30am would be suitable and that Cllr McCarley, Cllr Naylor, Cllr Johnson and Cllr M Smith would attend to represent the Parish Council. The Clerk was asked to print off copies of the Management Plan for attendees. Cllr McCarley agreed to collect these from the Council office.

The Clerk informed the Meeting that Sanctuary Housing had sent a further e-mail regarding determining a strong local connection for a tenancy application. The Clerk was asked to write and reiterate that the Parish Council felt that there did not appear to be a strong enough local connection in this instance.

An acknowledgment letter had been received from Superintendent West of West Yorkshire Police confirming the issues regarding the 101 number had been referred to the Customer Contact Centre Manager.

The Clerk reported that PCSO Serban had telephoned to provide an update on the flour incident on Oldham Road. Police had been able to identify some of the youths involved and are now in the process of issuing anti-social behaviour warning letters. Police are also working with local shops to reduce the incidences of theft and the sale of such things as flour and eggs to groups of youths.

**Cllr M Smith** requested that the issue of pre-payment of invoices and determining the Parish Council's policy should be an Agenda item at the next meeting.

**4. To receive Parish Councillors declarations of Interest**

None

**5. Public Participation**

None present.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising**

6.1. To discuss and approve the Press Release for the December 2014 Community Market

**15829 Resolved in a motion** by Cllr Johnson and seconded by Cllr Riley that with one minor amendment the Parish Council approves the press release for the December Community Market

6.2. To discuss and approve a Press Release regarding Planning Permission for 14/00475/FUL- Installation of a Wind Turbine at land south of Gosling Lane

Cllr Watson declared an interest in this item.

**15830 Resolved in a motion** by Cllr M Smith and seconded by Cllr Johnson that with a couple of minor amendments the Parish Council approves the press release for the Wind Turbine at land south of Gosling Lane.

Cllr Naylor and Cllr Watson abstained from voting.

The Clerk reported that Cllr B Carter as Flagmaster had requested that the Parish Council considers having another flagstone placed by the flag pole for safety reasons. In addition he asked if the Parish Council could purchase a new Union flag made of nylon which would fly

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

better in wet conditions. Cllr B Carter also apologised for the Union flag still being flown he will lower the flag sometime this next week.

Cllr Naylor agreed to consult with Cllr B Carter to ensure that the correct size of flagstone is put in place.

**15831 Resolved in a motion** by Cllr Naylor and seconded by Cllr M Smith that the Parish Council purchases a new nylon Union flag.

The Clerk informed the Meeting that following the request made by Cllr G Carter at the last meeting for clarification of the procedure for external bodies booking the Parish Council office, she had drafted a procedure document which had been circulated to Councillors present for consideration. The Meeting agreed that discussion on this should be an Agenda item at the next meeting.

The Clerk provided an update on setting up Internet banking for the Parish Council. She had spoken at length with Council's bank, but she felt that before the matter was progressed further the Parish Council needed to consider what security measures and controls it would like incorporating into the process. The Meeting agreed that drafting a policy should be referred to the Standards Committee and that Cllr J Smith should be invited to attend the meeting due to her financial experience.

The Clerk reported that notification had been received from NALC about the new pay scales for Local Council employees. The Clerk requested that this matter be referred to the Employment Committee for discussion. The Meeting agreed that the next Employment Committee should be on Tuesday 6<sup>th</sup> January 2015 at 7.30pm.

The Clerk informed the Meeting that a resident visited the office to report street lighting issues on Oldham Road. The Clerk confirmed that she had referred the matter to Calderdale Council.

The Sowerby Bridge Rotary Club had been in touch regarding funding for a safe cabinet to be installed at Stones Methodist church to hold a defibrillator. The Clerk confirmed that she had responded to the request and had advised that the church would need to apply for a section 137 grant. A form had been issued for this purpose. The Meeting noted the information and agreed that the matter would be looked into upon receipt of a funding application.

The Clerk advised that a resident had visited the office on 24<sup>th</sup> November to ask for assistance with a recent spate of flower planter theft at Westminster House. The Clerk confirmed that she had reported the matter to the Neighbourhood Policing Team. PCSO Serban had since visited residents to try and alleviate the problem.

The Clerk asked for confirmation that the scheduled 1<sup>st</sup> January meeting was not to be held and that the first meeting of the Parish Council in 2015 would be 15<sup>th</sup> January. The Parish Council had no objections to this.

**Cllr Johnson** asked that the Minutes of the Communications Committee meeting held on 1<sup>st</sup> October 2014 be included in the Minutes of this meeting.

**15832 Resolved in a motion** by Cllr M Smith and seconded by Cllr McCarley that the Minutes of the Communications Committee meeting held on 1<sup>st</sup> October 2014 be included in the Minutes of this meeting.

**Communication Committee Meeting  
held on Wednesday 1<sup>st</sup> October 2014 at 7.58pm**

Cllr Johnson chaired the meeting

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Communication Committee Meeting  
held on Wednesday 1<sup>st</sup> October 2014 at 7.58pm (continued)**

**Present:-**

Cllr McCarley, Cllr M Smith

**1. To receive apologies for absence and lateness**

Absence – Cllr Potts, Cllr Russell, Cllr J Smith

**2. To approve the minutes of the meeting held on Tuesday 26<sup>th</sup> August 2014**

**CMC2015-11 Resolved in a motion** by Cllr Johnson and seconded by Cllr McCarley that the minutes are accepted as a true and correct record of the meeting held on Tuesday 26<sup>th</sup> August 2014.

**3. Matters arising from the last meeting**

The Deputy Clerk informed the meeting that the Good Citizens Award Scheme had been featured in the recent newsletter and was on the Parish Council's website. The Deputy Clerk was asked to put together a poster, to promote the scheme, for displaying in the office window and notice boards at Barkisland and Rishworth.

**4. Parish Council Merchandise**

The meeting was informed that 100 chocolate bars had been donated to the recent Rishworth Dam'ard Triathlon. The meeting discussed the remaining merchandise. It was suggested that a chocolate bar, pencil and rubber should be given to each of the children attending Santa's Grotto at the December market and the umbrellas should be sold at a price of £15.00. The meeting agreed that the suggestion should be put to Full Council for discussion.

**5. Cycle Route Maps**

Cllr Johnson informed the meeting that he and Cllr McCarley had met with Andy Geall the cycling officer for Calderdale Council to discuss progress with the cycle route map. It had been suggested that a hand-drawn map should be used on one side of the leaflet. Mr Geall had informed Cllr Johnson and Cllr McCarley that, if he was to carry out the work, his time would be charged at £34.83 per hour. The meeting agreed that Cllr McCarley should contact Liz at Wordup Design to see if she could produce a simplified version of the map.

Cllr McCarley agreed to get back to Mr Geall regarding time constraints for the production of the map.

During the meeting, Mr Geall had discussed the Yorkshire cycle race planned for May 2015 and the implications for cycling in Calderdale. The meeting agreed that the cycle map should be promoted to cycling groups in Calderdale and the Greater Manchester area.

**6. Website**

In Cllr Russell's absence, the meeting agreed that the agenda item should be discussed at the next meeting.

**7. Facebook**

Cllr McCarley informed the meeting of a number of Facebook accounts already operating in the Ripponden area.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Communication Committee Meeting  
held on Wednesday 1<sup>st</sup> October 2014 at 7.58pm (continued)**

The meeting discussed the feasibility of a Parish Council Facebook account as a read only information site for promoting the work of the Parish Council. A Facebook account would be run in accordance with the Parish Council's media policy which is to be discussed at a future meeting of the Standard's Committee.

**8. To approve any spending from the Communication Committee**

**CMC2015-12 Resolved in a motion** by Cllr Johnson and seconded by Cllr McCarley that expenditure is approved for:

|  |       |
|--|-------|
| Wordup Design to create a hand-drawn map for cycle map | <£100 |
|--|-------|

**9. Date of next meeting**

The next meeting will be held on Wednesday 26<sup>th</sup> November 2014 at 7.45pm

**The meeting closed at 8.35pm**

**Cllr Johnson** reviewed the Minutes of the Communications Committee meeting held on the 26<sup>th</sup> November 2014, the main points being reviewing the format of the newsletter and moving from quarterly issue to bi-annual; update on the Cycle route maps, applications received for the Good Citizens award, review of the website and the possible use of Facebook.

The Meeting agreed that the Communication Committee's recommendations for changes to the Parish Council's newsletter and scheduled publications should be an Agenda item at the next meeting.

**Cllr M Smith** reported that property building work was underway at the top of School Close and that this was already causing disruption to residents. Builder's vehicles have been parked on private property.

**Cllr Watson** reported that he had received several complaints about the noise levels at the Fleece Inn. He confirmed that he had written in a private capacity to Calderdale Council's Licensing Service and was awaiting a response.

**Cllr Naylor** reported on the success of the Ripponden Xmas Fest and late night opening on 27<sup>th</sup> November. The Council office had been extremely busy and everyone seemed to have enjoyed the occasion.

**Cllr McCarley** asked that the Minutes of the Standards Committee meeting held on 6<sup>th</sup> May 2014 be included in the Minutes of this meeting.

**15833 Resolved in a motion** by Cllr Naylor and seconded by Cllr M Smith that the Minutes of the Standards Committee meeting held on 6<sup>th</sup> May 2014 be included in the Minutes of this meeting.

**Standards Committee Meeting  
held on Tuesday 6<sup>th</sup> May 2014 at 7.00pm**

**Present:-** Cllr McCarley, Cllr Naylor, Cllr M Smith, Cllr Riley

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Standards Committee Meeting  
held on Tuesday 6<sup>th</sup> May 2014 at 7.00pm (continued)**

**1. To elect a Chairman 2013/2014**

**SC2013-001 Resolved in a motion** by Cllr M Smith and seconded by Cllr Riley that Cllr McCarley be elected as Chairman of the Standards Committee for 2013/14. Cllr McCarley accepted the position.

**2. To receive apologies for absence or lateness**

Absence - Cllr G Carter

**3. To review the Committee's Terms of Reference**

**SC2013-002 Resolved in a motion** by Cllr Naylor and seconded by Cllr M Smith that the Terms of Reference for the Standards Committee should be: -

1. To review the recommendations of the annual Internal Auditors report
2. To review the Financial Regulations of the Parish Council on an annual basis and agree recommendations to be reported back to Full Council for approval.
3. To review the Council's annual Risk Assessment and agree recommendations for amendment to be reported back to Full Council for approval.
4. To review the Standing Orders of the Parish Council and agree any recommendations for amendment to be reported back to Full Council for approval.
5. To review and agree any miscellaneous procedural documentation to be reported back to Full Council for approval.

**4. To review the Financial Regulations of the Council and agree recommendations for amendment to be reported back to Full Council for approval.**

The Meeting considered the revised NALC template for Financial Regulations and with a few amendments detailed on a hard copy agreed that the Regulations should be recommended to the Full Council for adoption.

**5. To review the Council's annual Risk Assessment and agree recommendations for amendment to be reported back to Full Council for approval.**

The Meeting agreed that with the additions detailed below, the 2013/2014 Risk Assessment should be recommended to Full Council for approval.

Community Markets add to the end '...including all equipment and materials supplied by the Parish Council, its agents and officers.'

'Three adopted BT Telephone boxes – Risk to the public to be assessed and reviewed annually.'

'Misc Civic Functions – Risk to the public to be assessed and reviewed annually'

**6. To review the Council's Media Policy and agree any recommendations for amendment to be reported back to Full Council for approval.**

The Meeting agreed that with the following addition the current Media Policy should be recommended to Full Council for approval.

6. **To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Standards Committee Meeting  
held on Tuesday 6<sup>th</sup> May 2014 at 7.00pm (continued)**

'7.3. Where a press release is deemed to be urgent, the Clerk in conjunction with the Chairman/Vice Chairman and the writer (if different) should issue a press release to the Media within 24 hours. The press release will then be reported to Full Council at its next meeting.'

7. **To review the standing orders of the Council and agree any recommendations for amendment to be reported back to Full Council for approval.**

The Meeting considered the revised NALC template for Standing Orders and with the amendments detailed on a hard copy agreed that the Regulations should be recommended to the Full Council for adoption.

The Meeting also discussed the request of Cllr Watson that the Parish Council's protocol for the use of the Chairman's casting vote should be included in the revised Standing Orders. It was agreed that no action was necessary.

8. **Next meeting**

The date of the next meeting will be agreed at a later date

**The meeting closed at 9.25pm**

**Cllr McCarley** advised that he would review the Minutes of the Standards Committee under Agenda items 11 and 12.

**Cllr McCarley** asked that the Minutes of the Community Markets Committee meeting held on 1<sup>st</sup> October 2014 be included in the Minutes of this meeting.

**15834 Resolved in a motion** by Cllr Johnson and seconded by Cllr M Smith that the Minutes of the Community Markets Committee meeting held on 1<sup>st</sup> October 2014 be included in the Minutes of this meeting.

**Community Market Committee Meeting  
held on Wednesday 1<sup>st</sup> October 2014 at 7.00pm**

In Cllr G Carter's absence, the Deputy Clerk welcomed Cllrs to the meeting.

**CMC2015-08 Resolved in a motion** by Cllr Johnson and seconded by Cllr M Smith that Cllr McCarley should chair the meeting

**Present:-** Cllr Johnson, Cllr McCarley, Cllr M Smith

1. **To receive apologies for absence and lateness**

Absence: Cllr G Carter, Cllr Potts

2. **To approve the minutes of the meeting held on Tuesday 26<sup>th</sup> August 2014**

**CMC2015-09 Resolved in a motion** by Cllr Johnson and seconded by Cllr McCarley that the minutes are accepted as a true and correct record of the meeting held on Tuesday 26<sup>th</sup> August 2014.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Community Market Committee Meeting  
held on Wednesday 1<sup>st</sup> October 2014 at 7.00pm (continued)**

**3. Matters arising from the last meeting**

None

**4. To review the market held on Sunday 7<sup>th</sup> September 2014**

The meeting reviewed the September market which had seen a reduction in visitors compared to previous markets. The meeting was informed that with poor weather on the Saturday, the Norland Scarecrow Festival had, on the Sunday, seen large visitor numbers and this may have been to the detriment of the market.

The meeting expressed appreciation for Cllr B Carter and Cllr G Carter who together with a family member had sold Parish Council merchandise and provided teas and coffees. Proceeds from the refreshments had gone to Yorkshire Air Ambulance.

The meeting discussed the allocation of stalls and noted points for consideration going forward.

**5. To discuss the market to be held on Sunday 14<sup>th</sup> December 2014**

**i. Stalls**

The Deputy Clerk informed the meeting that a number of the regular stallholders had already paid for stalls. The meeting discussed the list of confirmed and interested stallholders. Being mindful that demand for stalls was now outstripping availability and a reserve list was in place, the Deputy Clerk was asked to contact the remaining regular stallholders to confirm their attendance at the market and ask for payment of their stall fee.

**ii. Advertising and Publicity**

The market would be advertised in accordance with the media list. The meeting discussed a poster which had been put together by the Deputy Clerk and a number of amendments were suggested. The meeting agreed that nearer the time, the Deputy Clerk should prepare a press release, with photograph, for approval by Full Council.

**iii. Attractions**

The Deputy Clerk informed the meeting that Mr Atherton of Calderdale Big Band had confirmed that they would be able to provide a sax ensemble of 4/6 players. The Deputy Clerk was asked to thank Mr Atherton for their kind offer and suggest two performances, at their convenience, between 10.30am and 12.00noon. The ensemble would be asked to bring collection buckets to raise funds for the band.

The Deputy Clerk will contact Mr Harrop to see whether the scouts wish to assist in Santa's grotto.

**6. To discuss the dates for 2015 markets**

The meeting agreed that this should be discussed fully as an agenda item at the next meeting. The Communication Committee will be asked to put together a diary of local events and notable dates which will be taken into consideration when setting the dates for the 2015 markets.

The Deputy Clerk informed the meeting that a number of markets trade over a shorter period of time and the meeting agreed that this might be something to consider for the community market. Stallholders will be asked for feedback about trading hours at the next market.

**7. To approve any spending from the Community market Committee**

None



6. **To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Community Market Committee Meeting  
held on Wednesday 1<sup>st</sup> October 2014 at 7.00pm (continued)**

8. **Date of the next meeting**

The next meeting will be held on Wednesday 26<sup>th</sup> November 2014 at 7.00pm.

**The meeting closed at 7.55pm.**

**Cllr McCarley** reported that he had attended the Ripponden Xmas Fest for the Light switch on and Carol service. It had been an excellent evening and a very popular event for the village. He and his Consort had also attended the Todmorden Mayoral Candlelight Vigil which had been a lovely and enjoyable event.

7. **To receive reports from Calderdale Councillors who represent Ryburn Ward**

None present

8. **To agree accounts for payment**

**15835 Resolved in a motion** by Cllr Watson and seconded by Cllr Riley that the accounts listed on the schedule with a total value of £1,850.08 be passed for payment.

9. **To receive correspondence**

**Correspondence**

Mr D Cuthbertson  
Ripponden in Bloom  
Mrs J Sunderland  
Mrs Whiteley

Wind Turbine at land south of Gosling Lane  
Thank you for the Environmental Grant  
C.C. letter re: planning application 14/01229/HSE  
Documents pertaining to Joseph Kershaw

**Information**

Calderdale Council  
T & PC Liaison Group  
NABMA  
NABMA

Notification of Meetings for the period 1/12/14 to 18/2/15  
Notes from meeting held on 18/11/14 & venues for 2015  
Newsletters 24/11 & 1/12/14  
Roadshows 2015

**Agendas**

03/12/2014  
09/12/2014

Council Meeting  
Planning Committee 1 & 2

**Matters arising from Correspondence**

The Meeting agreed that the Clerk should reply to Mr Cuthbertson's letter to advise that the Parish Council had objected to the planning application and that a press release was to be issued shortly regarding the matter. The Clerk should also confirm that the matter had been referred to Ward Councillors.

The Clerk was asked to contact Mrs Whiteley and confirm that the Parish Council would be happy to retain and store the documents for safekeeping.

**9. To receive correspondence (continued)**

The Meeting agreed that Cllr Watson should attend Planning Committee 1 and speak on behalf of the Parish Council regarding the Branch Road planning application.

Cllr McCarley asked the Clerk to send his apologies to Whitworth Town Council for not being able to attend the forthcoming Carol Service.

**10. To discuss a response to Calderdale Council concerning outstanding Enforcement Issues**

The Meeting agreed that Cllr Naylor should liaise with the Clerk to draft a letter and obtain photographs for inclusion. It was also agreed that the Chairman should have site of the letter prior to it being sent to Calderdale Council.

**11. To receive the Standards Committees recommendations for amendment to the Parish Councils Standing Orders to comply with the Openness of Local Government Bodies Regulations 2014**

**15836 Resolved in a motion** by Cllr Naylor and seconded by Cllr M Smith that approval of the amendment to the Parish Council's Standing Orders be an Agenda item at the next meeting.

**12. To discuss and approve the Standards Committees recommendations for amendment to the Media policy**

**15837 Resolved in a motion** by Cllr M Smith and seconded by Cllr Riley that the Parish Council approves the amendments to the Media Policy.

**13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues****New plans for this meeting****Application No 14/01312/FUL**

Officer: Diane Scaramuzza

Applicant: Boothwood Ltd

Site: The Milestone Halifax Road Ripponden

Proposal: Single storey extension to front

History: 08/01667/FUL – External timber shelter to form outdoor drinking area at Front of premises – Permitted

97/01779/FUL – Proposed alterations, porch and formation of patio area – Permitted

Main Issues: Design, layout and appearance of proposed extension in line with Policy BE1  
Potential impact of proposal on setting of nearby listed buildings – Policy BE15

**RPC Comments:**

**15838 Resolved in a motion** by Cllr Johnson and seconded by Cllr Naylor that the Parish Council objects to this application on the grounds that it is not in keeping with surrounding buildings, design and its potential impact on nearby listed buildings.

**Application No 14/01123/COU**

Officer: Claire Marshall

Applicant: Mrs S Robins

Site: Robins Mill Rishworth Business Complex Oldham Road Ripponden

Proposal: Change of use from industrial/commercial use to retail

History: 14/00914/CON - Change of use from industrial use to a mixed use comprising of retail (A1) ground floor, cafe (A3) ground floor and two apartments (C3) first floor, together with associated external alterations – Pending consideration

Main Issues: Retail sequential test and highway considerations. RCUDP policies S2, S3 and T18

**13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)**

**RPC Comments:**

**15839 Resolved in a motion** by Cllr Naylor and seconded by Cllr Watson that the Parish Council objects to this application on the grounds that it would be a loss of Industrial/Commercial Buildings; On- street parking issues in that it is illegal to park from the shop at Slitheroe Bridge to the bottom of Shaw lane. Therefore there is no on-street parking to service a retail unit; If parking is proposed at the side of the building this would cause a serious obstruction; parking facilities have already been allocated to the Cinnamon Lounge.

The Meeting asked the Clerk to contact Ward Councillors to request that this application is considered by Planning Committee.

**Application No 14/01358/HSE**

Officer: Deborah Croot  
 Applicant: Mr & Mrs Gough  
 Site: The Poplars Lower Park Royd Drive Triangle Sowerby  
 Proposal: Conservatory to front elevation  
 History: 03/00705/HSE side extension approved  
 Main Issues: Primary Housing Area. The application would be assessed on:-  
 NPPF, section 7 (Requiring Good Design) and RCUDP policies BE1 and BE2.

**RPC Comments:**

**15840 Resolved in a motion** by Cllr Naylor and seconded by Cllr Watson that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that there are no overlooking issues.

**Planning Decisions:**

|   |  |                |
|---|--|----------------|
| <b>14/00840/FUL</b><br>Upper Clay Pitts<br>Farm Clay Pitts<br>Lane Cotton<br>Stones Sowerby<br>Bridge | Conversion of attached barn to form new ancillary domestic accommodation to cottage. | <b>Granted</b> |
| <b>14/00475/FUL</b><br>Land South Of<br>Gosling Lane<br>Barkisland                                    | Installation of 1 No medium scale 250kW Wind turbine on a 30m monopole mast          | <b>Granted</b> |
| <b>14/01215/RES</b><br>26 School Close<br>Ripponden   | Single dwelling (revised scheme to application 14/00590)                             | <b>Granted</b> |

**The meeting closed at 9.30pm**