

The 1083rd Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 30th July 2015 at 7.15pm.

Councillors Present: - Cllr Johnson chaired the Meeting.
Cllr Hunt, Cllr McCarley, Cllr Moran, Cllr Naylor, Cllr Potts, Cllr Robins, Cllr Russell, Cllr J Smith, Cllr M Smith, Cllr Watson

1. To accept apologies for absence and lateness

Absence – Cllr Carter

2. To accept the Minutes of the 1082nd Meeting held on Thursday 16th July 2015

16068 Resolved in a motion by Cllr Robins and seconded by Cllr McCarley that the Minutes be accepted as a true and correct record of the Meeting held on Thursday 16th July 2015.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

3.1. To discuss resubmitting a Community Asset Transfer application to Calderdale Council for Riverside Meadow

The Clerk had provided all Councillors with a copy of the current Parish Council's Management Plan prior to the meeting for references and asked if there were any amendments required. The Meeting agreed that for an initial 'Expression of Interest' the plan was sufficient. It may however need adjustment if the Expression of Interest was successful and further negotiations took place for the Asset Transfer.

16069 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that the Parish Council resubmits an Expression of Interest in Community Asset Transfer of Riverside Meadow to Calderdale Council.

3.2. To approve the purchase of replacement Ripponden Councillor Badges

16070 Resolved in a motion by Cllr McCarley and seconded by Cllr M Smith that the Parish Council purchases 10 additional badges at a cost of £21.86 plus VAT each.

The Clerk reported that:

Further to the Parish Council's letter to the Police & Crime Commissioner and Cllr Johnsons subsequent request for a 15 minute meeting at the forthcoming surgery in Halifax. The PA to the Commissioner had contacted to arrange a suitable date for a meeting with the Parish Council since it was felt that the surgery was inappropriate. A response to the Parish Council's letter was held 'pending' until the Clerk gets back in touch with the PA. The Clerk was asked to contact the PA and arrange a suitable date for the Commissioner to attend a Parish Council meeting. Cllr J Smith requested that the Agenda for that meeting should be kept at a minimum in order to allow as much time as possible for the Commissioner.

The Clerk advised that Cllr Johnson had spoken to Inspector Bairstow regarding the outstanding Parish Council letters and invitation to attend a future meeting. The Inspector had now agreed to attend the Full Council meeting on 27th August. The Meeting agreed that there should be an Agenda item at the next meeting to be held on 13th August to discuss and prepare a list of the issues that need to be raised. The Clerk should then forward a copy of this list to the Inspector in advance to allow time for consideration.

An e-mail acknowledgement had been received from PCSO Serban regarding the issue of Baitings Bridge being used as a waiting area for thieves. He confirmed that he would monitor the situation.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)

A reply letter had been received from Calderdale Council's Enforcement Team concerning the alleged breach in planning permission for 14/00475, land south of Gosling Lane, Barkisland. The officer confirmed that an initial assessment was to be undertaken.

The Clerk informed the Meeting that an e-mail response had been received from Environmental Services concerning the infestation of brown rats on Oldham Road. Bait boxes have now been installed within the bin stores and a request had been sent to Yorkshire Water to carry out a rodent control programme of the sewers in the area.

An e-mail response had been received from Highway Services regarding the loose flags on top of the wall by the bus layby, advising that the wall is in the ownership of the school and as such they had referred the matter to the Health and Safety officer for the school. Cllr J Smith advised that it was Calderdale Council's wall. The school owned the land at the opposite side of the road. The Clerk was asked to contact Highway Services to clarify.

The Clerk advised the Meeting that the contractor undertaking the repairs to the Krumlin Telephone box had contacted to confirm that the door had now been re-fitted. There were a few small items to finish off at the box to complete the repair work.

The Clerk updated the Meeting on progress at finding a suitable First Aid Training course. Cllr Robins had provided details of a local supplier and the Clerk had e-mailed for availability and costings. Cllr Carter had also made enquiries with Calder Search and Rescue and the Clerk confirmed that they do provide courses and certificates. Cllr Carter is to discuss the feasibility of arranging a Parish Council led course with the potential to offer places to Councillors and possibly local traders. She will report back at a future meeting.

Cllr Potts reported that the lights at Heyes Lane Rishworth were still permanently on. The Clerk confirmed that she would chase the matter up with Calderdale Council.

Cllr Watson asked if a response had been received from the Monitoring Officer. The Clerk confirmed that no letter had been received.

Cllr Naylor reported that the litter bin at the bus stop by the Malthouse public house had disappeared. The Clerk was asked to contact Calderdale Council and request that the litter bin be re-instated. It was also agreed that the matter be referred to the Environment Committee to pursue.

Cllr Naylor also raised that matter of Remembrance Sunday and the possibility of making the services more inclusive to all denominations. The Meeting agreed that this should be an Agenda item at a future meeting for consideration.

Cllr M Smith reported that the security cameras at Mill Fold were now up and working. He once again thanked the Parish Council for its contribution.

4. To receive Parish Councillors declarations of Interest

Cllr Hunt declared an interest in Agenda item 10

5. Public Participation

None present

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising

6.1. To discuss issues to be raised at the next Town & Parish Council Liaison Group meeting

The Meeting agreed that the points to be raised at the next Town & Parish Council meeting should be; the state of the roads in Calderdale; maintenance of highway street signs; lack of police coverage; Installation of ANPR cameras.

The Clerk reported that:

She had contacted Calderdale Council to see if there were any member training courses in Planning scheduled in the near future. Unfortunately it had been advised that there were currently none planned but the officer responsible for member training agreed to discuss the matter with the Head of Planning with a view to setting up a course for September/October to which the Parish Council would be invited to send Councillors.

The Clerk informed the Meeting that the Parish Council had received a notice from British Gas that one of the recent electricity invoices issued and paid has been cancelled and as such the Parish Council was now in credit by £122.20.

An acknowledgement letter had been received from BD Brooks regarding the order for supplying stone for replacement stocks at a cost of £225

The Clerk advised that the Parish Council had received a telephone call from a resident concerning the resurfacing of the pathway on Rochdale road which had blocked the access to the Council's BT Telephone box. The Clerk confirmed that she had reported the matter to Calderdale Council to resolve.

Cllr J Smith reported that the Tour de Yorkshire sign was still hanging from lamppost 1 on Halifax Road. The Clerk was asked to report the matter to Calderdale Council.

Cllr Hunt reported that due to the low level of water lots of rubbish was visible in the pond near Rishworth Mill. Cllr Potts advised that the land was in private ownership so Calderdale Council could not assist. However Cllr Potts will provide Cllr Hunt with a contact for Rishworth Environmental Group who had details of the owner. Cllr Hunt also reported that he had done a successful litter pick on Rishworth New Road but there was still a lot of litter in the verges near the rugby ground. The Clerk was asked to contact the maintenance team for Rishworth School to see if they could assist with the problem.

Cllr Potts asked that the Minutes of the Community Markets Committee meeting held on 1st July 2015 be included in the Minutes of this meeting.

16071 Resolved in a motion by Cllr McCarley and seconded by Cllr Robins that the Minutes of the Community Markets Committee meeting held on 1st July 2015 be included in the Minutes of this meeting.

**Community Market Committee Meeting
held on Wednesday 1st July 2015 at 7.50pm.**

Present:- Cllr Potts chaired the meeting
Cllr Carter, Cllr Hunt, Cllr Johnson, Cllr McCarley, Cllr Robins

1. To receive apologies for absence and lateness

None

6. **To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Community Market Committee Meeting
held on Wednesday 1st July 2015 at 7.50pm (continued)**

2. **To approve the minutes of the meeting held on Tuesday 2nd June 2015**

CMC2016-03 Resolved in a motion by Cllr Robins and seconded by Cllr McCarley that the minutes are accepted as a true and correct record of the meeting held on Tuesday 2nd June 2015.

3. **Matters arising from the last meeting**

None

4. **To review the market held on Sunday 14th June 2015**

The June market was discussed at length with emphasis on stall numbers, poor attendance by shoppers and the limited number of Parish Cllrs who had been available to offer support on the day. Cllr Robins offered her apologies to the meeting as she had been unable to attend, as a stallholder, due to work commitments.

The Deputy Clerk reminded the meeting that a number of regular stallholders had been unable to attend due to illness and family commitments.

A number of the stallholders who had been at the market had stated that they may not commit to future markets. Cllr Carter informed the meeting that she had been approached, at the market, by some stallholders who wanted to see the market continue and they had expressed a willingness to meet with Cllrs at a future committee meeting.

5. **To discuss the market to be held on Sunday 13th September 2015**

i. Stalls

Being mindful of the poor attendance at the June market the meeting discussed, at length, whether the September market should be cancelled. After discussion it was agreed that the Deputy Clerk should contact stallholders to ascertain the level of support for the September market before a decision was made.

The meeting agreed that any stallholder who paid in advance for a stall at the September market would be offered a complimentary stall at the December market.

New hours would be trialled for September with the market being open from 10.00am – 2.00pm.

Cllr Carter informed the meeting that she was to meet with John Walker at the forthcoming Sowerby Bridge market to see if any traders there could be encouraged to support the Ripponden market.

ii. Advertising and publicity

The meeting agreed that were the market to go ahead in September the committee would need to look at a possible re-branding of the event and new ways of advertising would have to be identified. Cllr Carter at her meeting with John Walker would request support for promoting the market via Calderdale Council's markets department.

It was acknowledged that parking may be an issue for visitors wishing to visit the market and it was agreed that during the event available parking should be better identified.

iii. Attractions

The meeting agreed that this should be held over to the next meeting when it is known whether the September event is to go ahead.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)

**Community Market Committee Meeting
held on Wednesday 1st July 2015 at 7.50pm (continued)**

- 6. To discuss the market to be held on Sunday 13th December 2015**
- i. Stalls
 - ii. Advertising and publicity
 - iii. Attractions

The meeting agreed that the agenda item would be discussed at the next meeting.

The Deputy Clerk informed the meeting that Calderdale Council would be unable to provide market stalls for a festive market during the Xmas Fest event in November.

7. To approve any spending from the Community Market Committee

None

8. Date of the next meeting

The next meeting is to be held on Tuesday 21st July 2015 at 7.00pm.

The meeting closed at 8.36pm.

Cllr Potts reviewed the Minutes of the Community Market Committee meeting held on 21st July 2015, the main points being, the cancellation of the September market due to lack of stalls, the December Market, publicity and advertising, a possible change of venue for the Christmas market and re-branding.

Cllr Watson provided an update on the progress of the refurbishment of the old stocks. He advised that the old stone had been dug up but was in need of more repair than first thought. He also reported that he had attended the Neighbourhood Planning Committee meeting where an officer from Calderdale Council had gone through the next stage process with Councillors present. The meeting had been very informative.

Cllr Naylor reported that speed checks had been carried out by police on Oldham Road. He also agreed with Cllr Hunt that litter was a big problem at Rishworth.

Cllr Moran reviewed the Environment Committee meeting held on 23rd July 2015, the main points being the judging of the Garden competition and results, agreeing amendments to some of the categories for the Michaelmas Show and the possibility of new trophies due to the value of a few of the old ones.

Cllr Johnson reported that he and Cllr Carter had visited Briggs Priestly Ltd to obtain costings for new trophies. The Environment Committee recommended the replacement of the old trophies and felt that the timing fitted in well with a newly elected Council. The Committee had agreed that 12 new shields should be purchased for the adult classes for engraving each year and smaller shields should be purchased for the 2 children's classes that could be kept by the winners. It was felt that four years should be purchased.

16072 Resolved in a motion by Cllr J Smith and seconded by Cllr Robins that the Parish Council purchases 12 new large shields at a cost of £20 each plus VAT and 8 small shields at a cost of £5 each plus VAT.

It was agreed that the Environment Committee should progress the matter

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)

Cllr McCarley asked that the Minutes of the Communications Committee meeting held on 15th April 2015 be included in the Minutes of this meeting.

16073 Resolved in a motion by Cllr M Smith and seconded by Cllr Johnson that the Minutes of the Communications Committee meeting held on 15th April 2015 be included in the Minutes of this meeting.

**Communication Committee Meeting
held on Wednesday 15th April 2015 at 7.00pm**

Present:- Cllr Johnson chaired the meeting
Cllr McCarley, Cllr M Smith

1. To receive apologies for absence and lateness

Absence – Cllr Potts, Cllr Russell, Cllr J Smith

2. To approve the minutes of the meeting held on Tuesday 17th February 2015

CMC2015-17 Resolved in a motion by Cllr M Smith and seconded by Cllr McCarley that the minutes are accepted as a true and correct record of the meeting held on Tuesday 17th February 2015.

3. Matters arising from the last meeting

The Deputy Clerk informed the meeting that Mrs Hall had been presented with her Good Citizen Award, by Cllr McCarley, prior to the last Full Council meeting. Cllr McCarley updated the meeting regarding the cycle map. A small number of adverts had been re-formatted and the map was now with the printers. The meeting agreed that Cllr McCarley and Cllr Johnson should approve the proof before the print run.

4. Annual Report

The Deputy Clerk informed the meeting that a report from the Environment Committee was still awaited for the annual report. A first draft of the annual report had been prepared for the meeting and a number of small amendments were agreed.

CMC2015-18 Resolved in a motion by Cllr M Smith and seconded by Cllr McCarley, that on receipt of the Environment Committee report, the annual report should be presented to Full Council for approval.

5. Social Media

Cllr McCarley discussed the Parish Council's Facebook page and suggested that further clarification was required as to what could be posted to the page. It was agreed that the matter should be discussed at the next Communication Committee meeting of the new council.

6. To approve any spending from the Communication Committee

CMC2015-19 Resolved in a motion by Cllr M Smith and seconded by Cllr McCarley that expenditure is approved for:

Printing of 2000 x Cycle Maps by Axis	£397.00
Printing of 3100 x Annual Report by Axis	£547.00
Delivery of Annual Report by Go-Local	£120.00+vat

6. **To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Communication Committee Meeting
held on Wednesday 15th April 2015 at 7.00pm (continued)**

7. **Date of next meeting**

The next meeting is to be arranged at a later date.

The meeting closed at 7.26pm.

Cllr McCarley reviewed the Communications Committee meeting held on 27th July 2015, the main points being election of a new Chairman, Terms of Reference, Good Citizens award for the forthcoming year, Councillors photographs on the website, Civic Calendar, press release for the Michaelmas Show, Facebook, Christmas Lights switch on event.

Copies of the draft press release for the Michaelmas Show were circulated to all Councillors present for discussion.

16074 Resolved in a motion by Cllr M Smith and seconded by Cllr Robins that after a couple of minor amendments the Parish Council approves the press release to be published in the Go Local magazine.

Cllr Johnson reported that he had presented flowers and a card to Mrs Sutcliffe who was celebrating her 90th birthday. He also confirmed that the Parish Council Civic Service would be on 25th October 2015 at Stones Methodist Church.

7. **To receive reports from Calderdale Councillors who represent Ryburn Ward**

The Clerk reported that Cllr Carter had contacted to confirm that there were no items to report at this meeting.

8. **To agree accounts for payment**

16075 Resolved in a motion by Cllr Russell and seconded by Cllr Naylor that the accounts listed on the schedule with a total value of £484.20 be passed for payment

9. **To receive correspondence**

Correspondence

Calderdale Methodist Circuit
Mr Corrie
Mr Finn

Acknowledgement letter
c.c. letters concerning Planning Application 15/60120
Planning Application 15/00685/FUL

Information

Calderdale Council
Calderdale Council
NABMA
NABMA
NABMA
North Bank Forum
YLCA

TTRO Ripponden Old Lane
Meeting Notification – 15/00281/FUL
Newsletters July and August
Annual Conference – programme
Market Reports
Sector Support Update 17th & 24th July
Grants & Funding Special Bulletin

Agendas

04/08/15

Planning Committee 1 & 2

9. To receive correspondence (continued)**Matters arising from Correspondence**

The Clerk was asked to acknowledge receipt of Mr Corrie's e-mail and request that he keeps the Parish Council informed of any progress.

The Clerk was asked to contact Calderdale Council's Planning Enforcement concerning Mr Finn's letter and advise Mr Finn accordingly.

10. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**10.1. Planning Applications & Decisions****New plans for this meeting****Application No: 15/00905/HSE**

Officer: Deborah Croot
 Applicant: Mr H Hazeldine
 Site: 34 Rylands Park Ripponden
 Proposal: Two storey extension to rear (Amended Scheme to 14/00866)
 History: Two storey extension to rear
 Main Issues: Amendments to include means of escape windows to side elevations
 The application would be assessed on:-
 section 7 (Requiring Good Design) and RCUDP policies BE1, BE2,

RPC Comments:

16076 Resolved in a motion by Cllr J Smith and seconded by Cllr Hunt that the Parish Council has no objections to this application.

Cllr Hunt declared an interest in the next application and left the meeting at 8.36pm

Application No: 15/00936/FUL

Officer: Sara Johnson
 Applicant: Mr R Merrifield
 Site: Land South Of Loreli Nursery Lane Ripponden
 Proposal: Detached dwelling
 History: None
 Main Issues: Primary Housing Area, hence would be assessed against policy H2, H9, NPPF 6 and 7 and policy BE1, BE2, T18, BE5, EP14 and EP22.

RPC Comments:

16077 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that the Parish Council objects to this application on the grounds that it is Green Belt, policy BE1 and BE2, parking and access issues, policies T18, BE5, EP14 and EP22.

Planning Decisions:

15/00562/COU 2 Hazelgrieve Hall Farm Rishworth Road Barkisland	Change of use of land to facilitate siting of storage shed (retrospective)	Granted
15/00688/192 Ellis Bottom Farm Mill Fold Way Ripponden	Replacement of existing Conservatory with Orangery (Lawful Development Certificate)	Refused

10. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

15/00515/FUL Peat Pitts Farm Saddleworth Road Barkisland	Installation of a single Endurance E-4460 wind turbine measuring 24m hub and 36m blade tip with associated infrastructure and access track	Refused
10/00169/DISC1 Lench House Long Causeway Rishworth	Submission of details to discharge conditions on Listed building consent 10/00169/LBC - Condition 3 - roofing material	Partially Complied With
15/00685/FUL Land South Of Fairways Lower Park Royd Drive Triangle	Detached dwelling	Refused
15/00568/DISC1 15 Kebroyd Avenue Triangle Sowerby Bridge	Submission of information to Discharge Conditions on application 15/00568 - condition 3	Partially Complied With
15/00730/HSE Rosellinia Royd Park Coach Road Ripponden	Garage block with office/studio over	Refused
15/00721/FUL New Farm Ash Hall Lane Soyland	Extension to existing agricultural building to house cattle	Granted
15/00701/FUL Land South Of The Old Pottery Long Gate Rishworth	Stable and menage	Granted

10.2. Planning Enforcement

Cllr J Smith asked if application 15/00721 was the agricultural building the Parish Council had recently referred to Enforcement. Cllr Naylor confirmed that it was not.

The meeting closed at 8.43pm