

The 1061st Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 28th August 2014 at 7.15pm.

Councillors Present: - Cllr McCarley chaired the Meeting
Cllr Johnson, Cllr Naylor, Cllr Potts, Cllr Riley, Cllr Watson

1. To accept apologies for absence and lateness

Absence –Cllr B Carter, Cllr G Carter, Cllr Ogden, Cllr Russell, Cllr J Smith, Cllr M Smith

2. To accept the Minutes of the 1060th Meeting held on Thursday 14th August 2014

15752 Resolved in a motion by Cllr Johnson and seconded by Cllr Naylor that the Minutes be accepted as a true and correct record of the Meeting held on Thursday 14th August 2014.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

The Clerk informed the Meeting that a further e-mail had been received from Mr Kettle concerning repairs to Old Bank, Ripponden. She confirmed that the Deputy Clerk had sent a reply advising that the Parish Council had already written to Calderdale Council regarding the repair and that she would report the state of the grass verges.

The Clerk reported that the Parish Council had now received the requested Trustee Nomination and application form from Rural Action Yorkshire. The Meeting agreed that the nomination of a candidate should be an Agenda item at the next meeting to be held on 11th September 2014.

A reply had been received from Calderdale Council concerning the access issues at Green Lane Barkisland. The officer confirmed that the Council was aware of the issues and had provided advice to the resident. The Meeting agreed that the Clerk should write to the resident and advise him that the legal issues raised were not under the jurisdiction of the Parish Council.

The Clerk confirmed that the Deputy Clerk had contacted YLCA regarding the Planning training course that Cllr Watson had expressed an interest in attending. The cost per delegate would be £115. Cllr Watson withdrew his request.

The Clerk reminded the Meeting that the invoice from Calderdale Council for land at Riverside Meadows was due for payment by the end of September. The Clerk asked if the Parish Council would like to progress the matter. The Meeting agreed that this should be an Agenda item at the next meeting.

The Clerk circulated a draft work schedule for the forthcoming Community Market for discussion and requested volunteers to assist with the management of the event on the 7th September. Councillors agreed a schedule.

Cllr Johnson informed the Meeting that he had now received a response from the Neighbourhood Policing Team regarding crime figures for future Parish Council Newsletters. Statistics would be provided in the format requested.

Cllr Watson confirmed that he had contacted Cllr Thornber as Ward Councillor regarding planning issues and he had liaised with the Deputy Clerk to draft a letter to Calderdale Council concerning the planning decision at Mill Fold.

Cllr Naylor asked the Clerk if the Co-operative society had paid the invoice. The Clerk reported that she was waiting for the next bank statement to check and if not would be writing once again.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)

Cllr Naylor asked if the Parish Council wanted the old wreaths removing from the Ripponden War Memorial in preparation for Remembrance Sunday, leaving just the WW1 Commemoration wreath. The Meeting agreed that the old wreaths should be removed and asked Cllr Naylor to arrange this.

Cllr Potts reported that work on the bridge at Baitings reservoir was moving quickly, but there was still a lot of work to be carried out.

4. To receive Parish Councillors declarations of Interest

None

5. Public Participation

None present

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising

The Clerk reported:

That an e-mail had been received from Mr Kenny regarding 9 Soyland Town Road requesting clarification as to ownership of the land at Ebenezer. Cllr Naylor agreed to investigate and liaise with the Clerk to draft a response.

The Clerk asked for a Civic Dinner Committee meeting to be arranged primarily to discuss entertainment for the 2015 event. Since not all Committee members were present the Clerk was asked to e-mail members to agree a suitable date.

The Clerk asked for clarification as to whether the Parish Council wanted items for referral to the Town & Parish Council Liaison Group to be an Agenda item for discussion at all future meetings that coincide with the Liaison Group. The Meeting agreed that this would be useful and should be included under Reports.

Cllr Johnson asked that the Minutes of the Communications Committee meeting held on 1st July 2014 be included in the Minutes of this meeting.

15753 Resolved in a motion by Cllr McCarley and seconded by Cllr Potts that the Minutes of the Communications Committee meeting held on 1st July 2014 be included in the Minutes of this meeting.

**Communication Committee Meeting
held on Tuesday 1st July 2014 at 7.55pm**

In Cllr Johnson's absence, the Deputy Clerk welcomed Cllrs to the meeting.

CMC2015-06 Resolved in a motion by Cllr J Smith and seconded by Cllr M Smith that Cllr Potts should chair the meeting

Present:- Cllr McCarley, Cllr Potts, Cllr J Smith, Cllr M Smith

1. To receive apologies for absence and lateness

Absence – Cllr Johnson, Cllr Russell

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)

**Communication Committee Meeting
held on Tuesday 1st July 2014 at 7.55pm (continued)**

2. To approve the minutes of the meeting held on Tuesday 10th June 2014

CMC2015-07 Resolved in a motion by Cllr McCarley and seconded by Cllr J Smith that the minutes are accepted as a true and correct record of the meeting held on Tuesday 10th June 2014.

3. Matters arising from the last meeting

None

4. To discuss Terms of Reference of the Communication Committee

The meeting agreed that Draft Strategic Planning for the Full Council should be considered as an additional term of reference of the Communication Committee. This matter would be presented to Full Council and asked to be an agenda item for discussion at a future Parish Council meeting.

5. Parish Council Merchandise

Cllr McCarley reviewed progress with the Parish Council's merchandise and informed the meeting that after numerous emails with the merchandise company issues relating to the Parish Council's logo had finally been resolved. Cllr McCarley informed the meeting that pens, pencils, rubbers and umbrellas would be available to sell at the forthcoming community market. The meeting agreed that umbrellas should be priced at £20, the remainder to be sold for 50p each.

6. Cycle Route Maps

In Cllr Johnson's absence, Cllr McCarley discussed progress with the cycle route maps. Go-Local had been able to supply artwork but some was in either landscape format or time specific and therefore not suitable. Cllr McCarley had prepared some artwork which had been approved by advertisers.

The Deputy Clerk was asked to prepare a flyer to be handed out at the community market advertising the cycle map's availability with effect from August.

The meeting agreed that 4000 copies of the map should be printed by Axis of Brighouse

7. Good Citizens Award

Cllr M Smith showed the meeting a design for the Good Citizen Award which was approved by Cllrs. The award will be advertised in the September Go-Local and the Parish Council's Autumn newsletter.

8. Autumn Newsletter

The meeting discussed items for inclusion in the autumn newsletter which would include the Good Citizen Award, Tour de France, Garden Competition, cycle map, September market and Michaelmas show. Cllr Russell would be asked to compile the newsletter.

9. To approve any spending from the Communication Committee

CMC2015-08 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that expenditure is approved for:

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)

**Communication Committee Meeting
held on Tuesday 1st July 2014 at 7.55pm (continued)**

Printing of 4000 Cycle Maps by Axis £458

10. Date of next meeting

The next meeting is to be arranged.

Cllr McCarley asked for the website to be an agenda item at the next meeting.

The meeting closed at 8.40pm.

Cllr Johnson reviewed the Minutes of the Communications Committee meeting held on Tuesday 26th August 2014, the main points being the Newsletter, crime figures from the Neighbourhood Policing Team, merchandise, the cycle route map, Good Citizens Awards, the suitability of the Parish Council website and the use of Facebook.

Cllr Johnson asked that the Meeting tasks the Communications Committee with looking into ways of improving and modernising the website and the potential use of Facebook. The Meeting agreed that the Committee should pursue any avenue of enquiry that it thinks fit and report back to Full Council at a future meeting. It was also noted that any agreement would be dependent on the outcome of the current review of the Council's Media Policy.

Cllr Naylor brought to the attention of the Meeting two points included in Cllr J Smith's report from the recent Town & Parish Council liaison group meeting concerning redundant signage and cones. He also asked if the Clerk would write to Calderdale Council to request the reinstatement of the pedestrian island on safety grounds at the junction of Halifax Road and Elland Road following its temporary removal for the Tour de France.

Cllr Potts asked that the Minutes of the Community Market Committee meeting held on 29th July 2014 be included in the Minutes of this meeting.

15754 Resolved in a motion by Cllr McCarley and seconded by Cllr Potts that the Minutes of the Community Market Committee meeting held on 29th July 2014 be included in the Minutes of this meeting.

**Community Market Committee Meeting
held on Tuesday 29th July 2014 at 7.00pm**

Present:- Cllr G Carter, Cllr Johnson, Cllr McCarley, Cllr Potts, Cllr M Smith

1. To receive apologies for absence and lateness

Lateness: Cllr M Smith

2. To approve the minutes of the meeting held on Tuesday 1st July 2014

CMC2015-06 Resolved in a motion by Cllr Potts and seconded by Cllr McCarley that the minutes are accepted as a true and correct record of the meeting held on Tuesday 1st July 2014.

Cllr M Smith arrived at the meeting at 7.04pm.

6. **To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Community Market Committee Meeting
held on Tuesday 29th July 2014 at 7.00pm (continued)**

3. **Matters arising from the last meeting**

None

4. **To review the market held on Saturday 5th July 2014**

Cllrs informed the meeting that feedback from stallholders had been positive with a number expressing appreciation for the site within the grounds of Ripponden Junior & Infant School. The meeting discussed the issues raised by the lack of hot food and refreshments when stallholders gave backward at the last minute or pulled out during the market.

Cllr G Carter informed the meeting of the problems that had been encountered when sourcing portable toilets for the market as most had already been allocated for Tour de France events. The meeting agreed that the Deputy Clerk should contact Calderdale Council prior to the forthcoming markets to ensure that the public toilets, in the bus turning circle, would be open for use by stallholders and visitors to the village.

The Deputy Clerk informed the meeting that thank you letters/emails had been sent to Ripponden Junior and Infant School, Diggle Band and Ryburn Longsword.

5. **To discuss the market to be held on Sunday 7th September 2014**

i. Stalls

The meeting reviewed the stallholders who would be trading at the September market. The Deputy Clerk informed Cllrs that two new stallholders to the July market had requested stalls at the forthcoming market.

The meeting discussed the feasibility of running the market from 10.00am until 4.00pm so that stallholders would benefit from visitors attending the Rushbearing Festival. The Deputy Clerk was asked to confirm the new hours with the doctors' surgery. The opening hours would be amended on the banners.

It was suggested that a sign could be displayed within the vicinity of the church informing people of the market.

The Deputy Clerk was asked to look at the availability of a catering van or hot potato seller. The Parish Council would require a stall or table to sell the remaining merchandise.

ii. Advertising and Publicity

The market would be advertised in accordance with the media list. It was suggested that landowners could be approached to advertise the market.

Banners would be displayed in the village.

The Deputy Clerk would prepare a press release for approval by Full Council on the 14th August.

iii. Attractions

There would be no attractions at the September market.

6. **To discuss the market to be held on Sunday 14th December 2014**

i. Stalls

The meeting reviewed the stallholders who would be trading at the December market. The Deputy Clerk informed Cllrs that one stallholder had requested two stalls at the December market and this request was approved.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)

**Community Market Committee Meeting
held on Tuesday 29th July 2014 at 7.00pm (continued)**

ii. Advertising and Publicity

The market would be advertised in accordance with the media list.

iii. Attractions

The Deputy Clerk had contacted Mick Harrop to ask if the scouts would again wish to help with Santa's Grotto. Mr Harrop will get back to the Parish Council after the summer holidays. Mr Atherton at Calderdale Big Band had been approached to see whether the band would be willing to attend the December market and a response was awaited.

Cllr G Carter informed the meeting that she had been invited by the owner of Piglet and Me to a meeting to discuss, with businesses, late night and Sunday opening in the run up to Christmas. Cllr Carter was going to see whether the Sunday opening could be arranged to coincide with the December market.

7. To approve any spending of the Community Market Committee

None

8. Date of the next meeting

The next meeting will be held on 26th August 2014 at 7.00pm

The meeting closed at 8.08pm.

Cllr Potts reviewed the Minutes of the Community Markets Committee meeting held on Tuesday 26th August 2014, the main points being the number of stalls for the September market, provision of refreshments, the sale of Parish Council merchandise, advertisement and an update on plans for the Christmas Market.

Cllr McCarley reported that together with his consort he had attended the Stainland War Memorial Service which he felt had been a very appropriate service and well attended. He also attended the WW1 Commemoration Service at Ripponden War Memorial and the 'Lights Out' ceremony at Halifax Town Hall both occasions being very moving. Cllr McCarley expressed his thanks to the Mayor of Calderdale for her hospitality.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

There were no Ward Councillors present at the meeting.

8. To agree accounts for payment

15755 Resolved in a motion by Cllr Potts and seconded by Cllr Riley that the accounts listed on the schedule with a total value of £247.46 be passed for payment.

9. To receive correspondence

Correspondence

Mr Bownas
Calderdale Council

Request for sponsorship
Hebden Royd and the Hill Top Parishes Neighbourhood
Plan Consultation
Planning application for tree works at Maude House

Mr Solomon

9. To receive correspondence (continued)**Information**

Calderdale Council	War Memorial Funding
Calderdale Council	On-line reporting form for mobile devices
Calder Valley Youth Theatre	Starlight Express tickets
LITE	Festive Lighting brochure 2014-2015
NABMA	NABMA News 18 th & 25 th August
NABMA	London Conference Programme Updates
Rural Action Yorkshire	AGM 11 th October
Cllr J Smith	Town & Parish Council Liaison group meeting notes

Invitations

Kirkburton Parish Council	Civic Sunday 28 th September 2014
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Agendas

01/09/14	Audit Committee
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Matters arising from Correspondence

15756 Resolved in a motion by Cllr Naylor and seconded by Cllr Watson that regrettably the Parish Council could not provide sponsorship to Mr Bownas, but asked the Clerk to write to him and advise that the Parish Council would if possible try and assist in other ways such as providing the office window for a display to publicise their forthcoming tour and any other fundraising events.

The Meeting agreed that the Calderdale Council consultation on Hebden Royd and the Hill Top Parishes Neighbourhood Plan should be an Agenda item at the next meeting and that the Clerk should circulate the relevant documentation to Councillors.

The Clerk was asked to pass the details of the War Memorial funding to Cllr Russell to see if it would be appropriate for the Krumlin Memorial.

The Meeting noted that the 20mph speed limit zones would continue to be rolled out throughout Calderdale including Ripponden.

Cllr Watson brought to the attention of the Parish Council an article in the recent White Rose newsletter regarding the possibility of sending Agenda's to Councillors by e-mail rather than post. The Meeting agreed that this should be an Agenda item for discussion at a future meeting.

10. To discuss a funding request for Xmas shopping advertising campaign

15757 Resolved in a motion by Cllr Naylor and seconded by Cllr Johnson that this item should be held over to the next meeting pending information regarding alternative funding being provided by Cllr G Carter as Ward Councillor. The Clerk was also asked to write to the group to request additional information as to the group's status and a breakdown of the advertising requirements.

11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**New plans for this meeting**

The Clerk read out the e-mail from Mr Solomon relevant to the next application for the Meetings references.

11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

Application No 14/20125/TPO

Officer: Keith Grady
 Applicant: Mr D Solomon
 Site: Maude House 1A Royd Lane Ripponden
 Proposal: Fell two trees and prune one tree (Tree Preservation Order)
 History: Various applications have been considered to undertake works to the trees both within the garden and on the adjacent embankment. Works which have been considered good arboricultural practice have been supported. The most recent application to prune trees was approved in 2012.
 Main Issues: The amenity value of the trees and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified in view of the reason put forward for the works.

RPC Comments:

15758 Resolved in a motion by Cllr Naylor and seconded by Cllr Riley that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets good arboricultural practise.

Application No 14/20123/TPO

Officer: Keith Grady
 Applicant: Mr D Firth
 Site: 5 Meadow Croft Barkisland
 Proposal: Prune one tree (Tree Preservation Order)
 History: Previous application in 2010 to prune the tree was approved.
 Main Issues: The amenity value of the tree and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified in view of the reason put forward for the works.

RPC Comments:

15759 Resolved in a motion by Cllr Potts and seconded by Cllr Johnson that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets good arboricultural practise.

Application No 14/00737/LBC

Officer: Sara Johnson
 Applicant: Mr P Briggs
 Site: Apartment 70 Rishworth Palace Rishworth Mill Lane Rishworth
 Proposal: Replacement windows to South and West elevation (Listed Building Consent)
 History: Blanket permission granted in 2009 ref 09/01378/LBC for replacement timber windows for aluminium.
 Main Issues: Whether the windows will comply with policy BE14 Alterations or extensions to Listed Buildings.

RPC Comments:

15760 Resolved in a motion by Cllr Potts and seconded by Cllr Johnson that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it complies with the blanket permission granted in 2009.

Planning Decisions:

14/00073/DISC1	Submission of information to discharge	Partially
Apartment 19	conditions on application 14/00073 -	Complied With
Rishworth Palace	condition 1	
Rishworth Mill		
Lane Rishworth		

11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

14/00784/HSE 77 Hollin Lane Ripponden	Proposed two storey side extension to an existing dwelling.	Granted
14/00329/HSE 2 Lightcliffe Royd Lightcliffe Royd Lane Barkisland	Extension to side of existing garage to create underground garage and alterations to existing elevations (Retrospective)	Granted
14/00812/HSE 24 Stonelea Barkisland	Two storey extension to side and single storey extension to rear	Granted
14/20103/TPO Land Between Dick Lane And Bar Lane Ripponden	Fell three trees and prune one tree (Tree Preservation Order)	Granted
14/00815/HSE Field Head Krumlin Road Scammonden Road Barkisland	Detached double garage	Granted

Cllr Riley brought to the attention of the Meeting that the White Hart Fold land was now up for sale with permission for 20 houses.

The meeting closed at 8.43pm