

The 1132nd Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 27th July 2017 at 7.15pm.

Councillors Present: - Cllr Naylor chaired the meeting.
Cllr Hunt, Cllr McCarley, Cllr Potts, Cllr Russell, Cllr M Smith, Cllr Watson

1. To accept apologies for absence and lateness

Absence – Cllr Carter, Cllr Johnson, Cllr Moran, Cllr Robins, Cllr J Smith

2. To accept the Minutes of the 1131st Meeting held on Thursday 13th July 2017

16822 Resolved in a motion by Cllr Potts and seconded by Cllr McCarley that the Minutes be accepted as a true and correct record of the Meeting held on Thursday 13th July 2017.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

3.1. To consider the use of Direct Debit for payment of utility bills

16823 Resolved in a motion by Cllr Russell and seconded by Cllr Potts that the Parish Council approves the future use of Direct Debit and Standing Order for the payment of invoices to utility companies.

The Meeting agreed that the matter be referred to the Standards Committee for the use of direct debit and standing order to be incorporated into the Parish Council's Financial Regulations.

The Clerk reported that:

An e-mail had been received from Calderdale Council to rearrange the date for the use of the office window for the Local Plan boards. The officer requested the use for the period Wednesday 2nd August to Thursday 17th August. The Clerk advised that the window had not been formally booked for that period as per the Communications Committee schedule. Cllr M Smith reported that he had spoken with Ryburn United to see if the club would like use of the window for that period, but felt that the Local Plan took precedence and as such would contact the club to rearrange. The Meeting had no objections to Calderdale Council using the window.

An e-mail response had been received from Calderdale Council's Highway Services concerning the request for yellow cross hatch markings at the top of Elland Road/Halifax Road. The officer advised that the current keep clear markings were sufficient.

The Clerk advised that an e-mail response had also been received from Highway Services regarding the Soyland street lights. Unfortunately, Mr Crabb, the officer responsible for street lighting was away from the office and there was currently no one dealing with such matters. As such, the officer could not provide any update.

An e-mail reply had been received from Calderdale Council's Asset Facility officer regarding the request for a bib tap outside Ripponden Library. The officer suggested that the Parish Council arranged this with one of the Councils approved suppliers. The Clerk advised that she had referred the matter to Cllr Carter as Ward Councillor and that Cllr Carter had spoken with the officer concerned. It was agreed that Calderdale Council would now liaise with one of its approved suppliers and invoice the Parish Council for the work.

The Clerk informed the Meeting that an e-mail response had been received from the Playground Projects officer advising that a playground operative had checked the impact carpet under the junior swings. The officer confirmed that the surfacing was fine, but would be inspected on a regular basis. She also confirmed that the carpet had a good guarantee.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)

An e-mail had been received from Highway Services concerning the recent incident of inconsiderate parking at Brig Royd Surgery. The officer advised that the installation of yellow lines at Hirstwood would be brought forward and that the work would hopefully be done by the 28th July 2017.

The Clerk advised that Cllr J Smith had provided a copy of her e-mail to a resident regarding the dustbins at Ripponden Wood playground. She confirmed that Ryburn United had now removed the dustbins to prevent abuse.

The Clerk informed the Meeting that a response had been received from Yorkshire Water providing details of their work programme for Baitings.

The Chairman thanked Cllr McCarley, Cllr Hunt and Cllr Watson for their assistance in repainting the Milestone on Elland Road.

Cllr Naylor reported that he had cut the grass at Redan and also cut some of the trees back.

4. To receive Parish Councillors declarations of Interest

Cllr McCarley for Agenda item 10

5. Public Participation

None present

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives

6.1. To approve the Communications Press release for the Good Citizens Award

16824 Resolved in a motion by Cllr McCarley and seconded by Cllr Russell that after a couple of minor amendments the Parish Council approves the press release for the Good Citizens Award.

The Clerk reported that Cllr McCarley had drafted a press release for the repainting of the Milestone on Elland Road, copies which had been circulated to all Councillors present.

16825 Resolved in a motion by Cllr M Smith and seconded by Cllr Potts that after a couple of minor amendments the Parish Council approves the press release for the repainted Milestone.

The Clerk reported that:

A letter had been received from British Gas regarding their billing problems in 2014. The officer advised that the Parish Council would be receiving compensation of £100 due to the payment issue experienced.

The Clerk informed the Meeting that an e-mail had been received from Mrs Mitchell of Safer, Cleaner, Greener regarding stolen plants at the Memorial Garden. Her team had as far as possible replaced the plants.

The Clerk advised that a Lloyds Bank Mandate Variation Requests form had been completed to add the Assistant Clerk to the list of signatories for the Parish Council. She asked if two councillors could sign the form.

16826 Resolved in a motion by Cllr Russell and seconded by Cllr Watson that the Chairman and Vice-Chairman sign the Variation Request form on behalf of the Parish Council.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

The Clerk reported that Cllr Watson had e-mailed to advise that a panel of glass in the Krumlin Telephone box had been broken. The Meeting agreed that this matter should be referred to the Environment Committee.

The Clerk asked the Meeting if the Parish Council wanted to arrange a road closure once again for Remembrance Sunday. If so, she requested that Cllr Johnson be approved to liaise with the Police on the Parish Council's behalf.

16827 Resolved in a motion by Cllr M Smith and seconded by Cllr McCarley that Cllr Johnson liaises with the Police and Calderdale Council on the Parish Council's behalf to obtain a road closure for Remembrance Sunday.

The Clerk reminded the Meeting that it was Yorkshire Day on Tuesday 1st August and asked if Cllr Watson was available to raise the flag. Cllr Watson confirmed that he was available.

Cllr McCarley provided an update on the progress of the installation of a new security alarm system for the Parish Council office. He reported that Hi Tech would be doing the installation on 23rd August. Cllr McCarley advised that he would install the smoke detectors in the next few weeks.

Cllr Russell reported that she had attended the Ryburn United 'Schools out' charity event to promote the Neighbourhood Plan consultation. The event had been very busy and lots of people had taken away business cards. Cllr Russell advised that she had been invited to speak with the Barkisland Old Peoples 'Get Together' club and help complete surveys. She also asked that on an individual basis, Councillors comment on the Calder Valley Skip Hire Planning application.

Cllr Potts provided an update on the number of on-line survey submissions for the Neighbourhood Plan. He also advised that he would be meeting with the Riverside Café group and would update the Parish Council at the next meeting.

Cllr Hunt advised that he had provided additional information to the Clerk to pass onto Calderdale Council regarding the wall at Rishworth New Road.

Cllr Hunt asked that the Minutes from the Environment Committee meeting held on 25th April 2017 be included in the Minutes of this meeting. Unfortunately, there were insufficient Councillors from the Environment Committee present to approve this. It was agreed that the request be held over to the next meeting.

Cllr Hunt reviewed the Environment Committee meeting held on 27th June 2017, the main points being the election of a new Chairman, review of the terms of reference, Members reports, Yorkshire in Bloom, Mill Fold play area, Michaelmas Show and Council owned benches.

Cllr Watson informed the Meeting of his concerns regarding Calderdale Council's Local Plan. He acknowledged that the Parish Council was to have an additional meeting to formulate a response to the Local Plan consultation but he would be away mid-August to early September. The Chairman asked that Cllr Watson put his concerns in writing to the Clerk, they would then be considered when formulating a response.

Cllr M Smith asked that the Minutes from the Neighbourhood Planning Committee meeting held on 7th June 2017 be included in the Minutes of this meeting.

16828 Resolved in a motion by Cllr Potts and seconded by Cllr M Smith that the Minutes of the Neighbourhood Planning Committee meeting held on 7th June 2017 be included in the Minutes of this meeting. (See appendix 1).

Cllr M Smith reviewed the Neighbourhood Planning Committee meeting held on 24th July 2017, the main points being the election of a new Chairman, review of the terms of reference,

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

Feedback from the survey, next steps and focus consultations.

The Chairman asked when Councillors would be available to have a meeting to formulate a response to the Local Plan consultation. Cllr M Smith advised that Dr Smales, the Parish Council's consultant on the Neighbourhood plan was willing to attend the meeting. The Clerk was asked to contact Dr Smales to check his availability and report back at the next meeting.

Cllr Naylor reviewed the Civic Dinner Committee meeting held on 24th July 2017 and detailed the Committee's recommendations for the future of the Civic Dinner.

Cllr Naylor reported that he had attended the Ryburn United 'Schools Out' event and was made very welcome by the club.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

None present

8. To agree accounts for payment

16829 Resolved in a motion by Cllr M Smith and seconded by Cllr Watson that the accounts listed on the schedule with a total value of £1690.01 be passed for payment.

9. To receive correspondence

Correspondence

Ryburn United

Thank you to Chairman

Information

North Bank Forum
J Parkers
Cllr Watson
YLCA

Sector Support Update – 13th & 20th July 2017
Dutch Bulb catalogue – autumn 2017
Response from Yorkshire Water
NALC Chief Executive Bulletin 26 & 27

Invitations

Meltham Town Council
Rushbearing Association
Whitworth Town Council

Civic Sunday Service 20th August 2017
Rushbearing Festival Sunday 3rd September 2017
60's Themed Charity Fundraiser

Agendas

27/07/2017
02/08/2017

Place Scrutiny Board
Strategy & Performance Scrutiny Board

Matters arising from correspondence

Cllr Watson advised that work on the sewage pipeline above the river had been scheduled into Yorkshire Water work plan for 2020 to 2025.

10. To consider a Grant application received under the Local Government Act 1972 Section 137 for Ryburn United AFC Juniors

Cllr M Smith as Chairman of Ryburn United declared an interest and took no part in the decision making.

16830 Resolved in a motion by Cllr Watson and seconded by Cllr Hunt that the Parish Council approves a grant of £830 for Ryburn United Juniors for the purchase of two under 6's team strips on the condition that the words 'Sponsored by Ripponden Parish Council' appear on the strip.

11. To agree the future of the Parish Council's Civic Dinner

The Chairman asked that this Agenda item be held over to a future meeting when more than two thirds of the Councillors would be present. He advised that he felt any decision would be for 2019 onwards since it was too late to consider changes for March 2018.

Cllr Watson also asked that details of the rolling contract with The Venue and a template of the Clerk's contract of employment be made available at that meeting for consideration.

16831 Resolved in a motion by Cllr McCarley and seconded by Cllr Hunt that the Agenda item be held over to a future meeting of the Parish Council.

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues

12.1. Planning Applications & Decisions

New Plans for this meeting

Application No: 17/00839/FUL

Case Officer: Diane Scaramuzza

Site: 21 Sandyfoot, Barkisland

Proposal: Replacement timber shed, log store and covered potting area

Applicant: Mrs Angela Bottomley

Allocation: Green Belt, Special Landscape Area

History: 92/01999/FUL Amendment to house type to include additional bedroom over garage; 96/01163/FUL Loft conversion to form additional bedroom creating dormer window; 15/00771/HSE Single storey rear extension and 2 storey side extension – refuse 15/01349/HSE Two storey side extension forming annex for elderly parents with single storey extension to rear – permit 15/01350/191 – permit Change of use of part of field to garden area (Lawful Development Certificate) - permit

Main Issues: Green Belt, SLA, BE1 & BE2, Smoke Control Area

RPC Comments:

16832 Resolved in a motion by Cllr M Smith and seconded by Cllr Russell that the Parish Council objects to this application on the grounds that it is Green Belt, SLA, BE1 & BE2 and a smoke control area.

Application No: 17/00807/HSE

Case Officer: Janine Branscombe

Site: Hutch Royd Farm Long Causeway Rishworth

Proposal: Proposed internal & external alterations including alterations to some window openings to existing farmhouse.

Conversion of attached barn to form ancillary accommodation. Conversion of attached stables to form granny annexe. Formation of lean to wood store to existing garage including alterations to garage roof to form a pitched roof.

Applicant: Mr & Mrs Sedgewick-Logan

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues

History: 17/00809/HSE Proposed detached swimming pool building
 Main Issues: Within 50m of grade II listed building, public right of way (no140), materials, non-main sewage

RPC Comments:

16833 Resolved in a motion by Cllr M Smith and seconded by Cllr McCarley that the Parish Council objects to this application on the grounds that it is Green Belt, materials, within 50m of grade II listed building and over intensive use of the site.

Application No: 17/00808/LBC

Case Officer: Janine Branscombe
 Site: Hutch Royd Farm Long Causeway Rishworth
 Proposal: Proposed internal & external alterations including alterations to some window openings to existing farmhouse
 Conversion of attached barn to form ancillary accommodation. Conversion of attached stables to form granny annexe. Formation of lean to wood store to existing garage including alterations to garage roof to form a pitched roof.
 (Listed Building Consent)

Applicant: Mr & Mrs Sedgewick-Logan
 History: 17/00809/HSE Proposed detached swimming pool building
 Main Issues: Within 50m of grade II listed building, public right of way (no140), materials, non-main sewage

RPC Comments:

16834 Resolved in a motion by Cllr M Smith and seconded by Cllr McCarley that the Parish Council objects to this application on the grounds that it is Green Belt, materials, within 50m of grade II listed building and over intensive use of the site.

Application No: 17/00734/HSE

Case Officer: Diane Scaramuzza
 Site: 14 Old Bank Ripponden
 Proposal: External flue for multi fuel fire
 Applicant: Mr David Roberts
 History: 85/01309/FUL Single storey extension to side of dwelling to form new porch
 Main Issues: Smoke control area; Conservation area

RPC Comments:

16834 Resolved in a motion by Cllr M Smith and seconded by Cllr Watson that the Parish Council objects to this application on the grounds of its design and appearance in a Conservation area.

Application No: 17/00856/LBC

Case Officer: Janine Branscombe
 Site: Rishworth Congregational Church Long Causeway Rishworth
 Proposal: Conversion of listed church to dwelling comprising internal and external alterations which include the construction of a garden/bike store and reduction in height of existing organ tower. (Listed Building Consent)

Applicant: Mr K Hawley
 Allocation: Green Belt, Grade II Listed Building
 History: None
 Main Issues: Green Belt, Listed Building, public right of way (no 140), non-main sewage, bat alert

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues

RPC Comments:

16835 Resolved in a motion by Cllr Watson and seconded by Cllr Hunt that the Parish Council objects to this application on the grounds that it is not sympathetic to the building, loss of heritage features and contents and solar panels on the south facing roof are not appropriate for a Grade II listed building.

Application No: 17/00777/HSE

Case Officer: Steven Emery

Site: 1 Stansfield Hey Ripponden

Proposal: Demolition of existing detached garage and construction of replacement detached garage/workshop with additional garden space above and substantial subterranean section

Applicant: Mr & Mrs Wade

Allocation: Green Belt

History: None

Main Issues: Green Belt NPPF 9, public right of way, GNE1, SLA (NE12), Wildlife Corridor (NE15)

RPC Comments:

16836 Resolved in a motion by Cllr M Smith and seconded by Cllr Potts that the Parish Council objects to this application on the grounds that it is Green Belt development for the access route, SLA and Wildlife Corridor.

Cllr M Smith declared an interest in the next application and took no part in the decision making process.

Application No: 17/00881/HSE

Case Officer: Sara Johnson

Site: Clough House Elland Road Ripponden

Proposal: Partial demolition and rebuilding of extension (Revised Scheme to 16/01550)

Applicant: Mr & Mrs Pownall

History: 87/00273/RES Detached dwelling - permit; 15/01487/HSE Two storey extensions to side and rear, single storey extension to side/front – permit; 16/01550/HSE Partial demolition of semi-detached dwelling to create new detached dwelling (Revised Scheme to 15/01487) – permit

Main Issues: BE1 & BE2, T18, NE16

RPC Comments:

16837 Resolved in a motion by Cllr Watson and seconded by Cllr Hunt that the Parish Council has no objections to this application.

Planning Decisions:

17/00671/HSE 4 Near Barsey Cottages Saddleworth Road Barkisland	single storey extension to west elevation.	Granted
17/56011/CLAS3Q Park House Farm Steel Lane Barkisland	Prior approval application for a change of use from agricultural building to a dwelling (C3) and associated operational development	Refuse Prior Approval

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues

17/00642/FUL St Johns CE Primary School Godly Lane Rishworth	Demolition of the existing modular building and construction of replacement modular building.	Granted
17/00581/FUL Land South Of Loreli Nursery Lane Ripponden	Detached dwelling	Refused

12.2. Planning Enforcement

None

The meeting closed at 9.05pm

Appendix 1

Neighbourhood Planning Committee Meeting held on Wednesday 7th June 2017 at 7.00pm

The Clerk welcomed Cllrs & Dr Smales to the meeting

Present:- Cllr Potts, Cllr M Smith, Dr Smales

1. To elect a Chairman for 2017/18

NPC2018-01 Resolved in a motion by Cllr Potts and seconded by Cllr M Smith that Cllr M Smith be appointed Chairman of the Neighbourhood Planning Committee for 2017/18.

2. To receive apologies for absence and lateness

Absence – Cllr Carter, Cllr Robins, Cllr Russell

3. To review the Committee's Terms of Reference

NPC2018-02 Resolved in a motion by Cllr Potts and seconded by Cllr M Smith that the Committee's Terms of Reference should remain as:

- To produce a draft Neighbourhood Development Plan to be reported back to Full Council for discussion and approval.
- To create a plan that promotes and improves the social, economic and environmental well-being of the Parish area.
- To take the lead in dialogue with the Planning Authority and engage with all interested parties.

4. To approve the Minutes from the meeting held on Thursday 11th May 2017

NPC2018-03 Resolved in a motion by Cllr Potts and seconded by Cllr M Smith that the Minutes be accepted as a true and correct record of the meeting held on Thursday 11th May 2017.

5. Any Matters arising from previous Meetings

The Clerk provided the Meeting with an update on expenditure from the Grant for information.

The Clerk confirmed that the Rishworth and Ripponden workshops had been booked, however she was having problems receiving confirmation from Barkisland School regarding a workshop in the school on Thursday 22nd June. It was agreed that the Clerk should ring the school and if unavailable contact Barkisland Church to see if the church could be booked for either 21st or 28th July.

Cllr M Smith advised that he would be unable to attend the Rishworth workshop due to having a YLCA Branch meeting to attend on behalf of the Parish Council. Cllr Potts confirmed that he was available and would liaise with the Clerk to collect the panels and business cards.

Dr Smales asked if the Clerk could e-mail him a copy of the Rishworth poster. He also reported that the Calderdale Council Local Plan was to go to cabinet on 19th June 2017 and that public consultation would commence on 7th July 2017. He recommended that the Parish Council responded to the consultation.

Dr Smales reported that he had attended a meeting of the Greetland/West Vale Neighbourhood Plan group to provide them with background information to assist with their plan development. He confirmed that he would not be able to act as a consultant for them due to on three other plans at the minute.

Dr Smales reiterated that he felt that the Parish Council should be in a position to progress to the referendum stage by May 2018

6. To receive updates on resident feedback from the on-line and flyer survey's

Cllr Potts reported that approximately 55 on-line submissions had been received so far. The Clerk advised that she had received 18 paper copies since the Go Local Distribution to all households at the end of May.

Dr Smales advised that the on-line survey should be retained for at least a further three months.

7. To discuss and agree Themes and arrangements for the forthcoming workshops

It was agreed that the paper survey document should be used rather than agreeing themes for the workshops. It was felt that it was a very useful document.

Cllr Potts advised that if he was working from home on Tuesday he would pick up the survey forms, panels and business cards for Rishworth.

Dr Smales reiterated publicity was important. Cllr Potts took more posters to put up in Rishworth. Cllr M Smith to take a poster to Rishworth School.

8. Any other Business

Cllr M Smith expressed concerns about the lack of support being received from some Committee members and also Full Council.

Full Council needs to be reminded of the forthcoming workshops and request support.

7. To agree the Date of the next meeting

It was agreed that the next meeting should provisionally be Wednesday 19th June 2017 at 7.00pm.

The meeting closed at 7.45pm