

The 1073<sup>rd</sup> Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 26<sup>th</sup> February 2015 at 7.15pm.

**Councillors Present:** - Cllr Johnson chaired the Meeting  
Cllr B Carter, Cllr G Carter, Cllr Naylor, Cllr Potts, Cllr Riley, Cllr Russell, Cllr J Smith, Cllr M Smith

**1. To accept apologies for absence and lateness**

Absence – Cllr McCarley, Cllr Ogden, Cllr Watson  
Lateness – Cllr G Carter

**2. To accept the Minutes of the 1072<sup>nd</sup> Meeting held on Thursday 12<sup>th</sup> February 2015**

Page 5624 Agenda item 6, final paragraph amend 'up' to 'on'.

**15889 Resolved in a motion** by Cllr J Smith and seconded by Cllr Riley that after the above amendment the Minutes be accepted as a true and correct record of the Meeting held on Thursday 12<sup>th</sup> February 2015.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary**

**The Clerk reported that:**

A letter had been received from Calderdale Council informing the Parish Council that its application to designate the Parish as a Neighbourhood Area had been formally approved by Council on 19<sup>th</sup> February 2015. The Meeting agreed that a Neighbourhood Planning Committee meeting should be arranged to discuss an action plan. The Clerk was asked to liaise with Committee members to arrange a suitable date.

The Clerk informed the Meeting that an e-mail had been received from Calderdale Council's Planning Enforcement Team regarding the construction of an agricultural building in Soyland - 14/60308. The officer confirmed that a site visit had been made and that the building was longer in length than the permitted limit. As such the owner had been contacted and provided with three options to rectify the situation. The owner had indicated that a retrospective application would be submitted. The Clerk was asked to contact the officer and request details of the actual size of the building. Cllr Naylor asked if a response had been received regarding the dropped kerb. The Clerk confirmed that she would chase the matter up.

A response had been received from Leeds City Council, Road Accident Analyst regarding the criteria for mobile enforcement. The officer confirmed that Oldham Road, Rochdale Road and Elland Road do not meet the criteria and provided an explanation as to why. The Meeting agreed that a letter should be sent to the Neighbourhood Superintendent requesting that a Traffic Unit be scheduled to do spot checks on the roads. Cllr Johnson agreed to liaise with the Clerk to draft a suitable letter.

The Clerk informed the Meeting that an e-mail had been received from Ripponden Xmas Fest regarding payment of the invoice for the Christmas lights. The Clerk advised that she had contacted Cllr Holden to obtain confirmation that Calderdale Council would be paying the invoice in full and then invoicing the Parish Council for its £6000 share of the cost. Cllr Johnson reported that he had spoken to Cllr Holden who had confirmed the agreement and that an invoice would be sent to the Parish Council shortly. Cllr Johnson also provided details of the Committee members for Ripponden Xmas Fest and that it was now a constituted group.

The Clerk reported that a quote had been received for the repair of the Krumlin Telephone box for £680. The Meeting agreed that this should be an Agenda item at the next meeting to be held on 12<sup>th</sup> March 2015.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)**

A response had been received from Calderdale Council concerning the metal post remnants left at the Cross, Barkisland. The officer advised that the post had been made safe and covered with turf.

**Cllr J Smith** enquired if there were any Woodland Trust trees left from the planting at Barkisland. The Clerk confirmed that they had all been planted.

**Cllr Naylor** reported that the stone flags under the site of the removed litter bin at the top of Elland Road were loose. The Clerk was asked to report the matter to Calderdale Council.

**Cllr Potts** provided the Meeting with an update on the sewage issue at Rishworth. The pipe had been clear for a week and Yorkshire Water was to install a new hatch when the river level had reduced.

**Cllr Johnson** asked if the Clerk could chase up the replacement of the broken bollard on Oldham Road with Calderdale Council. It is becoming a safety issue since the cone keeps getting removed. It was agreed that courtesy copies should be sent to the Ward Councillors for references.

**4. To receive Parish Councillors declarations of Interest**

Cllr Russell declared an interest in a Planning matter

**5. Public Participation**

None present

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising**

**6.1. To discuss and approve the Standards Committee's recommendations for an Electronic Payment Procedure**

Cllr Russell raised concerns about the limited authorisation process in Lloyds Bank internet banking system. Cllr M Smith reassured the Parish Council that this had been discussed and that the Standards Committee was satisfied that there were sufficient controls in place with the employment of a Responsible Finance Officer and the current internal audit process.

**15890 Resolved in a motion** by Cllr M Smith and seconded by Cllr Naylor that the Parish Council approves the Standards Committee's recommendation for an electronic payment procedure.

**6.2. To discuss and approve the Standards Committee's recommendations for the Local Council's Award Scheme and Miscellaneous Documentation**

**Cllr Naylor** asked that the Minutes of the Standards Committee meeting held on 18<sup>th</sup> November 2014 be included in the Minutes of this meeting.

**15891 Resolved in a motion** by Cllr Naylor and seconded by Cllr M Smith that the Minutes of the Standards Committee meeting held on 18<sup>th</sup> November 2014 be included in the Minutes of this meeting.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

6.2. To discuss and approve the Standards Committee's recommendations for the Local Council's Award Scheme and Miscellaneous Documentation (continued)

**Standards Committee Meeting  
held on Tuesday 18<sup>th</sup> November 2014 at 7.10pm**

The Clerk welcomed Cllrs to the meeting

**Present:-** Cllr G Carter, Cllr McCarley, Cllr Naylor, Cllr M Smith, Cllr Riley

**1. To elect a Chairman 2014/2015**

**SC2014-001 Resolved in a motion** by Cllr M Smith and seconded by Cllr Naylor that Cllr McCarley be elected as Chairman of the Standards Committee for 2014/15. Cllr McCarley accepted the position.

**2. To receive apologies for absence or lateness**

None

**3. To review the Committee's Terms of Reference**

**SC2014-002 Resolved in a motion** by Cllr Riley and seconded by Cllr Naylor that the Terms of Reference for the Standards Committee should remain the same: -

1. To review the recommendations of the annual Internal Auditors report
2. To review the Financial Regulations of the Parish Council on an annual basis and agree recommendations to be reported back to Full Council for approval.
3. To review the Council's annual Risk Assessment and agree recommendations for amendment to be reported back to Full Council for approval.
4. To review the Standing Orders of the Parish Council and agree any recommendations for amendment to be reported back to Full Council for approval.
5. To review and agree any miscellaneous procedural documentation to be reported back to Full Council for approval.

**4. To approve the Minutes of the meeting held on Tuesday 6<sup>th</sup> May 2014**

**SC2014-003 Resolved in a motion** by Cllr Naylor and seconded by Cllr M Smith that the Minutes be accepted as a true and correct record of the meeting held on Tuesday 6<sup>th</sup> May 2014.

**5. To update the Media Policy to incorporate the use of social media and amend item 5.4 to comply with The Openness of Local Government Bodies Regulations 2014. Recommendations for amendment to be reported back to Full Council for approval.**

Item 5.4 - The Meeting agreed that the item should be amended to read as follows:

'A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of the Parish Council or its committees but otherwise may:

- a. film, photograph or make an audio recording of a meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

6.2. To discuss and approve the Standards Committee's recommendations for the Local Council's Award Scheme and Miscellaneous Documentation (continued)

**Standards Committee Meeting  
held on Tuesday 18<sup>th</sup> November 2014 at 7.10pm (continued)**

- c. report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.'

Discussion then took place as to the inclusion of the use of Social Media. Cllr G Carter felt that clarification should be sought as to whether a Parish Council was able to have a Facebook site. Cllr Naylor and Cllr M Smith agreed to raise the issue at the forthcoming YLCA Branch meeting. In the meantime subject to clarification it was agreed that a further item should be added to the end of the Media Policy – item 9 Social Media worded as follows:

'The Parish Council may use any permitted Social Media to promote the activities and work of the Council.'

**SC2014-004 Resolved in a motion** by Cllr Naylor and seconded by Cllr M Smith that Committee recommends the above amendments to the Media Policy to Full Council at the next meeting to be held on 3<sup>rd</sup> December 2014.

**7. To update the Standing Orders of the Council to comply with The Openness of Local Government Bodies Regulations 2014. Any recommendations for amendment to be reported back to Full Council.**

The Meeting agreed that Standing Order 3(l) should be amended to read as follows:

'A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of the Parish Council or its committees but otherwise may:

- a. film, photograph or make an audio recording of a meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.'

The Meeting considered the YLCA's template 'Rules for effective management of recording at local Council and Parish Meetings' and it was agreed that with a couple of amendment these should be recommended to Full Council for adoption.

It was agreed therefore that an additional sentence should be added to the revised Standing Order 3(l) to read '*See Appendix 3 for the Parish Council's adopted rules for the effective management of recording at Parish Council meetings.*'

**SC2014-005 Resolved in a motion** by Cllr Naylor and seconded by Cllr M Smith that the above amendments to Standing Orders and the draft rules be received as an Agenda item at the next Full Council meeting to be held on 3<sup>rd</sup> December 2014.

**8. Next meeting**

The date of the next meeting will be agreed at a later date

**The meeting closed at 7.40pm**

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside bodies by Council Representatives and to deal with matters arising (continued)****6.2. To discuss and approve the Standards Committee's recommendations for the Local Council's Award Scheme and Miscellaneous Documentation (continued)**

**Cllr Naylor** reviewed the Standards Committee meeting held on 19<sup>th</sup> February 2015, providing a brief synopsis of the Local Council's Award scheme and introducing the additional documentation required to complete the Parish Council's application. This included the Action Plan for 2014/15, a Training Statement of Intent, Grievance & Disciplinary, Health & Safety and Equal Opportunity Policies. Copies of all documentation had been provided to Councillors prior to the meeting.

**15892 Resolved in a motion** by Cllr J Smith and seconded by Cllr Potts that the Parish Council approves the Standards Committee's recommendations for the Action Plan for 2014/15, a Training Statement of Intent, Grievance & Disciplinary, Health & Safety and Equal Opportunity Policies documentation.

The Meeting agreed that the Clerk should register the Parish Council for the Quality rather than the Foundation award.

**The Clerk Reported that:**

A confirmation letter had been received from Calderdale Council advising that the Parish Precept would be paid into the Parish Council's bank account on 3<sup>rd</sup> April 2015.

A letter had also been received from Calderdale Council's Electoral Service enclosing Notices and Nomination packs for the Parish Council Elections on 7<sup>th</sup> May 2015. The Clerk advised that the packs were available to candidates from 31<sup>st</sup> March to 9<sup>th</sup> April 2015 and that there was to be two candidate briefing sessions to be held at Halifax Town Hall on 7<sup>th</sup> April at 6.00pm and 13<sup>th</sup> April at 12 noon.

An e-mail had been received from Reverend Ball asking if the Parish Council could be of assistance in providing a 1200 word article to a magazine for Saturday 28<sup>th</sup> February. The Clerk advised that she had forwarded the request to Cllr Watson as a member of the Historical Society to see if the group could be of assistance.

The Clerk informed the Meeting that an e-mail had been received from the Clerk at Meltham Town Council advising that the reciprocal arrangement for Civic Dinner tickets has been withdrawn. The Clerk was asked to contact Meltham Town Council to request that payment be made for the Parish Council's Civic Dinner to be held on 14<sup>th</sup> March 2015.

The Clerk advised the Meeting that she had produced an agreement form to enable Councillors to consent to receiving future summonses by electronic transfer. Copies were circulated for Councillors references.

**Cllr J Smith** asked if the Clerk could report to Calderdale Council that the tree by lamppost 11 on Oldham Road needed to be pruned. Also the blocked drains, one on Elland Road opposite Bridge End and the second on North Royd at the junction of Stainland Road/Saddleworth Road opposite the Post Office.

**Cllr J Smith** informed the Meeting that there was excessive water now pouring out at the side of the litter bin at the bus layby on Halifax Road. The Clerk was asked to report the matter to Calderdale Council.

**Cllr Johnson** asked that the Minutes of the Communications Committee meeting held on 6<sup>th</sup> January 2015 be included in the Minutes of this meeting.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside bodies by Council Representatives and to deal with matters arising (continued)**

**15893 Resolved in a motion** by Cllr J Smith and seconded by Cllr Russell that the Minutes of the Communications Committee meeting held on 6<sup>th</sup> January 2015 be included in the Minutes of this meeting.

**Communication Committee Meeting  
held on Tuesday 6<sup>th</sup> January 2015 at 6.35pm**

**Present:-** Cllr Johnson chaired the meeting  
Cllr McCarley, Cllr Russell, Cllr J Smith, Cllr M Smith

**1. To receive apologies for absence and lateness**

Absence – Cllr Potts  
Lateness – Cllr J Smith, Cllr M Smith

**2. To approve the minutes of the meeting held on Wednesday 26<sup>th</sup> November 2014**

**CMC2015-14 Resolved in a motion** by Cllr J Smith and seconded by Cllr McCarley that the minutes are accepted as a true and correct record of the meeting held on Wednesday 26<sup>th</sup> November 2014.

**3. Matters arising from the last meeting**

None

**4. Newsletter**

The meeting was informed that discussion of the Parish Council's newsletter had been held over at the previous Full Council meeting. It was to be an agenda item at the next Full Council meeting.

**5. Good Citizens Award**

Councillors were given copies of the nominations forms which had been received. Full Council would be up-dated on nominations at its next meeting. A decision would be sought as to which Cllrs would form the sub-committee for judging the award.

**6. Cycle Route Maps**

Cllr Johnson provided the meeting with copies of the amended route map. The Deputy Clerk had provided the Chairman with details of those advertisers who had paid for advertising space. Cllr McCarley up-dated the meeting with details of which adverts were still awaited from the advertisers. The meeting agreed that Cllr Johnson should visit advertisers prior to the next committee meeting to confirm their commitment to the leaflet. Cllr Russell expressed the opinion that an advertising space should be used, by the Parish Council, to promote cycle safety. The meeting agreed that cycling had increased noticeably since the Tour de France and 2000 maps should be printed.

**7. Website**

Cllr McCarley informed the meeting that he had liaised with the Clerk to discuss the website. Once a decision was made as to what was required of the website a Cllr could be trained to upload information.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Communication Committee Meeting  
held on Tuesday 6<sup>th</sup> January 2015 at 6.35pm (continued)**

The meeting was informed that the website does not fulfil the Disability Discrimination Act and cannot be accessed from mobile phones.  
Cllrs were asked to look at the website with a view to what else could be added to the site. The matter will be reviewed in two months.

**8. Social Media**

The meeting discussed how a Facebook account would be managed and by whom. The meeting was informed that it would be necessary to use the Parish Council's email address together with a password. It was suggested that the account, which would be for information purposes only, should be managed by the Clerk or Deputy Clerk + author.  
The Deputy Clerk was asked to draft a document outlining the structure and guidelines for a Facebook account for discussion at the next Full Council meeting.  
It was agreed that, subject to approval by Full Council, a starting date could be early February.

**9. To approve any spending from the Communication Committee**

None

**10. Date of next meeting**

The next meeting will be held on Tuesday 17<sup>th</sup> February 2015 at 7.00pm.

**The meeting closed at 7.30pm.**

**Cllr Johnson** reviewed the minutes of the Communications Committee meeting held on Tuesday 17<sup>th</sup> February 2015, the main points being the spring Newsletter, the progress of the Good Citizens Award, cycle map progress and the setting up of the Parish Council's Facebook site.

**Cllr Johnson** asked that the Minutes of the Community Market Committee meeting held on 13<sup>th</sup> January 2015 be included in the Minutes of this meeting.

**15894 Resolved in a motion** by Cllr M Smith and seconded by Cllr Johnson that the Minutes of the Community Market Committee meeting held on 13<sup>th</sup> January 2015 be included in the Minutes of this meeting.

**Community Market Committee Meeting  
held on Tuesday 13<sup>th</sup> January 2015 at 10.00am**

In Cllr G Carter's absence the Deputy Clerk welcomed Councillors to the meeting.

**CMC2015-12 Resolved in a motion** by Cllr M Smith and seconded by Cllr McCarley that Cllr Johnson should chair the meeting.

**Present:-** Cllr G Carter, Cllr Johnson, Cllr McCarley, Cllr M Smith

**1. To receive apologies for absence and lateness**

Absence: Cllr Potts  
Lateness: Cllr G Carter

6. **To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Community Market Committee Meeting  
held on Tuesday 13<sup>th</sup> January 2015 at 10.00am (continued)**

Cllr G Carter arrived at the meeting at 10.03am.

2. **To approve the minutes of the meeting held on Wednesday 26<sup>th</sup> November 2014**

**CMC2015-13 Resolved in a motion** by Cllr McCarley and seconded by Cllr G Carter that the minutes are accepted as a true and correct record of the meeting held on Wednesday 26<sup>th</sup> November 2014.

Cllr Johnson handed over the meeting to Cllr G Carter at 10.04am

3. **Matters arising from the last meeting**

The Deputy Clerk informed the meeting that the Community Market had been entered into two categories of the NABMA Great British Markets Awards 2015 – Best Small Outdoor Market and Best Community/Parish Market - and provided the meeting with copies of the entry.

4. **To review the market held on Sunday 14<sup>th</sup> December 2014**

The weather in the afternoon had been extremely challenging with strong winds and rain. One stallholder had to leave at lunchtime to avoid rain damage to their products.

Santa's Grotto had been very well attended and a letter of thanks would be sent to Santa.

The meeting agreed that for the immediate future the market hours should remain the same and stallholders would, at a future market, be asked for feedback including their thoughts regarding the trading hours.

Cllr G Carter informed the meeting that the village shops which had opened during the market hours had enjoyed good sales.

The Deputy Clerk informed the meeting that emails had been sent to Mr Atherton, Mr Harrop and the doctors' surgery thanking them for their support.

5. **To discuss and agree a potential change to the date for the December 2015 market**

The agenda item was discussed at length. Cllrs agreed that there were advantages to having an earlier market, particularly for those stallholders selling Christmas gifts. It was noted that an earlier market would be more in line with other shopping events taking place in the village and the Christmas lights switch on. Cllrs acknowledged, however, that it might be more difficult to promote a festive feel at a November market but agreed that the market would be trialled in November and reviewed. The meeting agreed that the date should be changed to Sunday 29<sup>th</sup> November 2015.

The Deputy Clerk would contact John Walker at Calderdale Council and the doctors' surgery to confirm the dates for the 2015 markets.

6. **To discuss the market to be held on Sunday 22<sup>nd</sup> March 2015**

- i. **Stalls**

The meeting agreed that the Deputy Clerk should email all stallholders, who had attended previous markets, with the dates of the 2015 markets. The stallholders would be given a date by which to confirm their attendance at the March market and if any stalls were to become available the Deputy Clerk would then contact interested parties on the reserve list.

Pre-bookings for later markets would be accepted.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Community Market Committee Meeting  
held on Tuesday 13<sup>th</sup> January 2015 at 10.00am (continued)**

Cllr Johnson informed the meeting that he would try to source a generator for the refreshment stall.

Cllr M Smith left the meeting at 10.45am.

**ii. Advertising and publicity**

The market will be advertised in accordance with the Parish Council's media list.

**iii. Attractions**

It was suggested that the market might have an Easter theme and this will be discussed in more detail at the next meeting.

Cllr Johnson informed the meeting that he could again provide a PA system so that background music could be played during market hours.

**7. To approve any spending from the Community Market Committee**

**CMC2015-14 Resolved in a motion** by Cllr McCarley and seconded by Cllr Johnson that additional expenditure is approved for

Purchase of selection boxes for Santa's grotto	£5.00
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**8. Date of the next meeting**

The next meeting is to be held on Tuesday 17<sup>th</sup> February 2015 at 8.00pm.

**The meeting closed at 11.04am.**

**Cllr Johnson** reviewed the minutes of the Community Market Committee meeting held on Tuesday 17<sup>th</sup> February 2015, the main points being the change of date for the December Market, stallholders, attractions and background music for the March Market.

**Cllr Johnson** reported on his attendance at the Ripponden Xmas Fest meeting held on 23<sup>rd</sup> February 2015. Cllr Johnson had been provided with Committee member details and advised that this Committee would now work under the newly formed Ripponden Community Group. The group was looking at events for the Tour de Yorkshire and it had been agreed that they would work with Mrs Wilson to organise the Ripponden Gala for the Sunday event rather than the traditional Monday. The next meeting is to be held on 4<sup>th</sup> March 2015. Cllr Johnson asked if the Parish Council would be happy for himself and Cllr McCarley to attend future meetings of the group.

After a lengthy discussion it was agreed that Cllr Johnson and Cllr McCarley could attend future meetings in an observatory role only, no authority was given to decision making on behalf of the Parish Council.

**7. To receive reports from Calderdale Councillors who represent Ryburn Ward**

None present

**8. To agree accounts for payment**

**15895 Resolved in a motion** by Cllr M Smith and seconded by Cllr Riley that the accounts listed on the schedule with a total value of £1,200.77 be passed for payment.

**9. To receive correspondence****Correspondence**

Bradford Council	Traffic Management Permit Scheme Order
Calderdale Council	Temporary Traffic Regulation Order – Royd Lane
Mr J Denton	Baitings Bridge re-opening
Ms S Eastwood	Request for Pedestrian Crossing on Oldham Road
UrbanWind	Pre-application consultation on wind turbine Peat Pitts Farm

**Information**

Calderdale Council	Consultation - Site Allocations Assessment methodology
Calderdale Council	Consultation – Local Plan Sustainability Appraisal Scoping Report
Calderdale Council	Consultation – Green Belt Review Methodology 2015
Calder Valley Youth Theatre	Big Spring Concert 27 – 28 <sup>th</sup> March 2015
NABMA	Newsletters 18/02/15 & 24/02/15
NABMA	Business Rates Consultation paper
NABMA	NABMA Subscriptions 2015/16
NABMA	Annual Conference 20 <sup>th</sup> – 22 <sup>nd</sup> September
North Bank Forum	Sector Support - update 18/02/15
Q20 Theatre	Entertainment for Tour de Yorkshire
Ryburn Valley Greenway Project	Meeting 9 <sup>th</sup> March 2015
Streetlife	Build stronger local communities
Woodberry	Brochure 2015
YLCA	Winter Weather Roadshow for RAY

**Invitations**

Saddleworth Parish Council	Ladies Lunch 11 <sup>th</sup> March 2015
Kirkburton Parish Council	Civic Dinner 21 <sup>st</sup> March 2015

**Agendas**

02/03/15	Cabinet
03/03/15	Adults, Health & Social Care Scrutiny Panel
05/03/15	Economy & Environment Scrutiny Panel

**Matters arising from Correspondence**

The Clerk was asked to clarify with Calderdale Council who IUS is and what work was to be carried out at Royd Lane.

The Clerk was asked to thank Mr Denton for his letter and confirm that his points had been noted. The Meeting also agreed that Clerk should to write to Yorkshire Water to enquire as to whether a donation to funds for the village would be considered as a goodwill gesture.

The Clerk was asked to contact Calder Valley Youth Theatre to see if they wanted a poster in the Parish Council window for their forthcoming production.

Cllr G Carter arrived at 8.50 pm

The Meeting agreed that no chains should be worn if the Chairman and Vice-Chairman Consorts were to attend the Ladies Charity Lunch at Saddleworth Parish Council.

**10. To discuss the condition of Branch Road, Barkisland**

Cllr Naylor introduced this item and provided background information as to his concerns regarding the state of the road.

**15896 Resolved in a motion** by Cllr Naylor and seconded by Cllr G Carter that the Parish Council should write to Calderdale Council and inform Highway Services of its concerns about the following matters:

- Flooding and the poor maintenance of the surface drainage
- Poor maintenance of the footpath
- Poor condition of the road
- Enforcement of the speed limit

The Clerk was asked to copy the Ward Councillors into the letter, also to send a separate letter to Sonoco advising the company of the action taken by the Parish Council. A separate letter regarding enforcement should also be sent to West Yorkshire Police.

**11. To discuss a the Ryburn Greenway Project and funding for the proposed Sustrans Feasibility Study**

Cllr Johnson introduced this item and provided background information to Councillors regarding the meeting that he had attended on 2<sup>nd</sup> February 2015. He advised that the study was now on-going and wondered if the Parish Council would consider funding of £500. Cllr Potts reminded the Meeting that the development of a safe cycle route had been part of the Parish Plan 2008.

The Meeting agreed that the group should put a request in writing to the Parish Council and complete a grant application form. Cllr Johnson agreed to liaise with the Clerk to clarify the criteria.

**12. To discuss a timing plan for the installation of Christmas lights throughout the Parish**

The Meeting agreed that this item should be held over to the next meeting to be held on 12<sup>th</sup> March 2015.

**13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues****New plans for this meeting****Application No 15/00153/HSE**

Officer: Deborah Croot  
 Applicant: Mr & Mrs A Bibby  
 Site: Chez Barway 1 Royd Lane Ripponden  
 Proposal: New porch and replacement bay window to front elevation.  
 History: No recent planning history  
 Main Issues: Primary Housing Area. The application would be assessed on:-  
 NPPF, section 7 (Requiring Good Design) and RCUDP policies BE1 and BE2.

**RPC Comments:**

**15897 Resolved in a motion** by Cllr Naylor and seconded by Cllr J Smith that the Parish Council has no objections to this application.

**Application No 15/00140/HSE**

Officer: Deborah Croot  
 Applicant: Mr I Fellows  
 Site: 10 Birch Avenue Rishworth  
 Proposal: Detached Garage

### 13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

History: 81/00481 single storey extension  
 Main Issues: Primary Housing Area. The application would be assessed on:-  
 NPPF, section 7 (Requiring Good Design) and RCUDP policies BE1 and BE2

**RPC Comments:**

**15898 Resolved in a motion** by Cllr Naylor and seconded by Cllr J Smith that the Parish Council has no objections to this application.

Cllr Russell declared an interest in the following application

**Application No 15/00133/HSE**

Officer: Deborah Croot  
 Applicant: Mr J Cartwright  
 Site: Stone Stile Barn Saddleworth Road Barkisland  
 Proposal: Single storey extension to side and lower underground extension  
 History: 01/00991 conversion of barns to form two dwellings  
 Main Issues: The application would be assessed on:-  
 NPPF section 9 (Green Belts), section 7 (Requiring Good Design) and RCUDP policies BE1, BE2, NE12 Special Landscape Areas

**RPC Comments:**

**15899 Resolved in a motion** by Cllr M Smith and seconded by Cllr Naylor that the Parish Council objects to this application on the grounds that it is Green Belt development, SLA, design and that it is a listed building.

Cllr Russell abstained from voting

**Application No 15/00135/LBC**

Officer: Deborah Croot  
 Applicant: Mr J Cartwright  
 Site: Stone Stile Barn Saddleworth Road Barkisland  
 Proposal: Single storey extension to side, lower underground extension and internal works to include part removal of internal wall and alterations to staircase (Listed Building Consent)  
 History: 01/00991 conversion of barns to form two dwellings  
 Main Issues: The application would be assessed on:-  
 NPPF section 9 (Green Belts), section 7 (Requiring Good Design) and RCUDP policies BE1, BE2, NE12 Special Landscape Areas. NPPF Conserving and enhancing the historic environment Paragraphs 132, Requiring good design Paragraph 61; RCUDP policy BE14 - Alteration and extension of Listed Buildings

**RPC Comments:**

**15900 Resolved in a motion** by Cllr M Smith and seconded by Cllr Naylor that the Parish Council objects to this application on the grounds that the design is not sympathetic to the listed building.

Cllr Russell abstained from voting

**Application No 15/00144/HSE**

Officer: Steven Emery  
 Applicant: Mr K Gabowski  
 Site: Heather Dene Greetland Road Barkisland  
 Proposal: Enlargement of existing front dormer

### 13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

History: None  
 Main Issues: The application would be assessed on:-  
 NPPF section 9 (Green Belts), section 7 (Requiring Good Design) and RCUDP policies NE12, BE1 and BE2.

#### RPC Comments:

**15901 Resolved in a motion** by Cllr Naylor and seconded by Cllr J Smith that the Parish Council has no objections to this application.

**15902 Resolved in a motion** by Cllr J Smith and seconded by Cllr Riley that Standing Order 3(w) be suspended for 5 minutes to allow business to be completed.

#### Application No 15/00127/FUL

Officer: Janine Branscombe  
 Applicant: Thornton Architects Ltd  
 Site: Blackwood Farm Long Causeway Rishworth  
 Proposal: Replacement of agricultural workers mobile home with agricultural dwelling  
 History: 12/01421 – agricultural building  
 Main Issues: The application would be assessed on:-  
 NPPF section 9 (Green Belts), section 7 (Requiring Good Design) and RCUDP policies NE12, BE1 and BE2. PPS7 annex A – Paragraph 10 of PPS7 makes it clear that isolated new homes in the countryside require special justification for planning permission to be granted.

#### RPC Comments:

**15903 Resolved in a motion** by Cllr M Smith and seconded by Cllr B Carter that the Parish Council objects to this application on the grounds that it is Green Belt, there is no special justification, it is not an agricultural workers building rather a new building in Green Belt.

Cllr Naylor and Cllr Riley abstained from voting

#### Application No 15/00115/HSE

Officer: Steven Emery  
 Applicant: Mr & Mrs Regan  
 Site: 2 White Hart Fold Sowerby Bridge  
 Proposal: First floor extension to side  
 History: 98/00592 - Residential development - Phase 1 (Plots 1,2,3,4 & 22,23,24,25,26) – Permit and implemented  
 Main Issues: Primary Housing Area. The application would be assessed on:-  
 NPPF, section 7 (Requiring Good Design) and RCUDP policies BE1 and BE2

#### RPC Comments:

**15904 Resolved in a motion** by Cllr J Smith and seconded by Cllr Potts that the Parish Council has no objections to this application.

#### Planning Decisions:

<b>11/01480/DISC1</b> Height Green Farm Quakers Lane Sowerby Bridge	Submission of information to discharge conditions on application 11/01480 - conditions 3, 7 and 8	<b>Partially Complied With</b>
<b>14/01427/OUT</b> Land Between 356 And 368 Oldham Road Ripponden	Detached house and garage (Outline)	<b>Refused</b>

**13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)**

**09/00833/DISC1**  
Wren Nest Farm  
Wren Nest Road  
Ripponden

Submission of information to discharge  
conditions on application 09/00833 - conditions

**Partially  
Complied With**

**The meeting closed at 9.35pm**