

The 1077<sup>th</sup> Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 23<sup>rd</sup> April 2015 at 7.15pm.

**Councillors Present:** - Cllr McCarley chaired the Meeting  
Cllr Johnson, Cllr Naylor, Cllr Potts, Cllr Riley, Cllr J Smith, Cllr M Smith, Cllr Watson

**1. To accept apologies for absence and lateness**

Absence – Cllr B Carter, Cllr G Carter, Cllr Ogden, Cllr Russell  
Lateness – Cllr Naylor

**2. To accept the Minutes of the 1076<sup>th</sup> Meeting held on Thursday 9<sup>th</sup> April 2015**

**15937 Resolved in a motion** by Cllr Johnson and seconded by Cllr Riley that the Minutes be accepted as a true and correct record of the Meeting held on Thursday 9<sup>th</sup> April 2015.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary**

**The Clerk reported that:**

An e-mail had been received from Calderdale Council's Planning Services informing the Parish Council that a retrospective application had now been received for the agricultural building and access alterations at land south east of High Field, Soyland. The Clerk advised that the last date for responses was 11<sup>th</sup> May 2015.

A letter had been received from Calderdale Council regarding parking on the race route for the Tour de Yorkshire. Parking was prohibited 10am to 3pm on Sunday 3<sup>rd</sup> May 2015. The Clerk was asked to put the notice in the Council office window and scan the document for Cllr McCarley to add to the Parish Council Facebook page.

The Clerk informed the Meeting that she had received confirmation from Neighbourhood Watch (OWL) that the Parish Council was now registered and login details had been provided.

An e-mail had been received from Zurich Insurance confirming that the work could be progressed on the repair of the Krumlin BT Kiosk and that the claim would be settled less the excess of £100.

The Clerk reported that she had received a telephone call from BritishTelecom regarding the £20 late payment charge. This had now been removed from the Parish Council's account and a credit note sent in confirmation.

**Cllr Potts** provided an update on the sewage issues in Rishworth. Work by Yorkshire Water was still ongoing.

**4. To receive Parish Councillors declarations of Interest**

None

**5. Public Participation**

None present

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising**

6.1. To approve the Quarterly Bank Reconciliation and Budget as at 31<sup>st</sup> March 2015

The Clerk had previously sent copies of the two reports to all Councillors with the Agenda.

**15938 Resolved in a motion** by Cllr J Smith and seconded by Cllr Potts that the Parish Council approves the quarterly bank reconciliation.

**15939 Resolved in a motion** by Cllr J Smith and seconded by Cllr Potts that the Parish Council accepts the Budget report as at 31<sup>st</sup> March 2015.

**The Clerk reported**

That she had contacted the Parish Council's bank to progress a trace on the cheque for British Gas which had been presented for payment in May 2014. This process can take up to 51 days, but there would be no charge to the Council.

The Clerk informed the Meeting that notice had been received from Calderdale Council regarding the elections for Ripponden and Soyland Wards. The notice confirmed that the other two Wards had been un-contested.

The Clerk advised that she had contacted the Mayor's office to change the time for her visit to Ripponden from 1.00pm to 12.30pm for the Tour de Yorkshire. This would enable the Chairman to take the Mayor up to Stones Church prior to the race. A formal invite had also been sent to Mayor of Todmorden at the request of Chairman and Vice-Chairman.

The YLCA had sent an e-mail regarding information dividers for Councillors at a cost of £1 per set plus postage and packaging. The Clerk asked if the Parish Council wanted any ordering for Councillors for the new term of office. It was agreed that the dividers would not be of much benefit to Councillors since a lot of information is now sent electronically.

The Clerk clarified that she was to purchase the refreshments for Tour de Yorkshire visit and Parish Council office opening. The Meeting also agreed that the Yorkshire flag should be raised for the event and the Clerk was asked to contact Cllr B Carter as Flagmaster to arrange the raising of the flag.

The Clerk reminded the Chairman regarding the presentation of flowers to a resident in recognition of her 90<sup>th</sup> Birthday on 26<sup>th</sup> April.

The Meeting noted with concern election campaigning leaflets, the contents of which it felt at times were misleading.

Representatives from Ryburn Valley Greenway Project arrived at 7.30pm

The Chairman requested that Agenda item 13 should be brought forward to enable the group to address the Meeting.

**15940 Resolved in a motion** by Cllr J Smith and seconded by Cllr Riley that Standing Orders be suspended to enable members of the Ryburn Valley Greenway Project to address the Meeting.

**13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**

The Chairman welcomed Ms Kielty, Mr Brighton and Mr Priestley to the Meeting

**13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)**

The group members provided an overview of the aims, the work of the project and details of their fundraising so far to fund the feasibility study, which was to be undertaken by Sustrans. The draft report was scheduled to be presented to the group and Calderdale Council at the beginning of May. Following this the next stage would be public consultation.

Cllr Naylor arrived at 7.40pm

The group answered questions put to them by Councillors.

The Chairman thanked Ms Kiely, Mr Brighton and Mr Priestley for their attendance and they then left the meeting.

**15941 Resolved in a motion** by Cllr J Smith and seconded by Cllr Riley that Standing Orders be re-instated.

**15942 Resolved in a motion** by Cllr M Smith and seconded by Cllr Watson that the Parish Council approves a grant of £900 in contribution to the feasibility study. It was agreed that the grant should be funded from the Le Tour budget. It was noted that this may require funds being vired from another budget at a later stage.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

The Clerk asked for confirmation that the Parish Council was happy for the next meeting to be held on 7<sup>th</sup> May due to two Wards being contested at the elections. The Meeting agreed that the meeting should take place on the 7<sup>th</sup> May to ensure that any pressing business is dealt with.

**Cllr Johnson** asked that the Minutes of the Communications Committee meeting held on 17<sup>th</sup> February 2015 be included in the Minutes of this meeting.

**15943 Resolved in a motion** by Cllr J Smith and seconded by Cllr McCarley that the Minutes of the Communications Committee meeting held on 17<sup>th</sup> February 2015 be included in the Minutes of this meeting.

**Communication Committee Meeting  
held on Tuesday 17th February 2015 at 7.00pm**

**Present:-** Cllr Johnson chaired the meeting  
Cllr McCarley, Cllr Russell, Cllr J Smith, Cllr M Smith

**1. To receive apologies for absence and lateness**

Absence – Cllr Potts

**2. To approve the minutes of the meeting held on Tuesday 6<sup>th</sup> January 2015**

Agenda item 7 Para 2. Amend to read 'cannot be accessed from mobile phones'.

**CMC2015-15 Resolved in a motion** by Cllr J Smith and seconded by Cllr McCarley that, after amendment, the minutes are accepted as a true and correct record of the meeting held on Tuesday 6<sup>th</sup> January 2015.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Communication Committee Meeting  
held on Tuesday 17th February 2015 at 7.00pm (continued)**

**3. Matters arising from the last meeting**

Cllr Johnson queried why the Parish Council's website did not meet DDA requirements. Cllr J Smith agreed to seek clarification.

**4. Newsletter**

The meeting agreed that the April send-out for the newsletter should be confirmed with Go-Local. The newsletter will be compiled by 9<sup>th</sup> March for approval by Full Council at its meeting on 12<sup>th</sup> March and will be sent to the printers on Monday 16<sup>th</sup> March so that it is available for Go-Local by Friday 20<sup>th</sup> March. The Clerk and Deputy Clerk had partially drafted items for the newsletter and the Deputy Clerk was asked to forward the draft to Cllr J Smith and Cllr Potts in Publisher format so that the newsletter could be completed. Remaining committee members would be sent PDF versions. The Deputy Clerk was asked to send out a schedule for the preparation of the newsletter to committee members.

**5. Good Citizens Award**

The Deputy Clerk was asked to draft a letter informing this year's recipient that they had been chosen to receive the first ever Good Citizen Award. The letter would be signed by Cllr McCarley as Chairman of the Parish Council. The meeting agreed that Briggs Priestley should be contacted to ascertain whether a fixed base, rather than hardwood plinth, would have any impact on costs. Subject to confirmation that costs would not increase, an order would be placed for the award and engraving.

**6. Cycle Route Map**

Cllr Johnson up-dated the meeting with progress on the cycle route map. All advertisers were now confirmed and where necessary invoices had been sent out. A meeting with Wordup Design, to confirm the final layout, would take place the following week after which copies would be sent to Cllrs prior to the map being sent to print.

**7. Social Media**

Cllr McCarley informed the meeting that changes to Facebook meant that it was no longer possible to block comments on Facebook pages. The meeting agreed that comments would have to be strictly monitored over a trial period with regular feedback to Full Council.

**8. To approve any spending from the Communication Committee**

**CMC2015-16 Resolved in a motion** by Cllr J Smith and seconded by Cllr McCarley that expenditure is approved for:

Printing of Spring 2015 newsletter by Simprint	£215.00
Delivery of Spring 2015 newsletter by Go-Local	£120.00+vat

**9. Date of next meeting**

The next meeting is to be arranged. The meeting agreed that any matters arising before the next meeting should be dealt with via email.

**The meeting closed at 7.55pm.**

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Cllr Johnson** reviewed the Communications Committee meeting held on 15<sup>th</sup> April 2015 the main points being the draft Annual Report, the printing of the Cycle Map and approval of spending.

**Cllr Johnson** reported that he and his Consort had attended the Civic Service and parade for the Mayor of Calderdale which had been well attended and a very enjoyable event.

**Cllr Riley** informed the Meeting of a forthcoming 90<sup>th</sup> birthday for a parish resident. The Clerk was asked to diarise this.

**Cllr McCarley** reported that together with his Consort he had attended the Whitworth Town Council Civic Dinner which had been a good evening. He was also in the process of organising his final event for his charity – a 50 mile walk on the Calderdale Way. Cllr McCarley asked if the Meeting would be happy for him to include the Parish Council logo on his posters. The Meeting had no objections to this request and agreed that the Parish Council chain should also be worn if the Chairman so wished.

**7. To receive reports from Calderdale Councillors who represent Ryburn Ward**

None present

**8. To agree accounts for payment**

**15944 Resolved in a motion** by Cllr M Smith and seconded by Cllr Riley that the accounts listed on the schedule with a total value of £2,663.17 be passed for payment.

**9. To receive correspondence**

**Correspondence**

Mrs J Edmonds	C.C into complaint letter to Calderdale Council
Mrs D Hall	Thank you note for Award
Barkisland Old Peoples Welfare	Grant Application
Ripponden Childrens Day	Grant Application

**Information**

Calderdale Council	Meetings for the period 21/4/15 to 27/5/15
Calderdale Council	Highways & Engineering new structure
Calderdale Council	Upper Valley Neighbourhood News
CROWS	Annual Report 2014/15
NABMA	Newsletter 14 <sup>th</sup> & 21 <sup>st</sup> April
NABMA	Diary Dates
NABMA	Love Your Market Competition
North Bank Forum	Sector Support Update 15 <sup>th</sup> April
RHS	Grass Roots Spring issue
Rural Action Yorkshire	Spring Country Air & Electronic Communications
X2 Connect	K6 Red Telephone Box spares

**Invitations**

Calderdale Council	Italian Evening 14 <sup>th</sup> May 2015
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**9. To receive correspondence (continued)****Agendas**

24/04/15  
29/04/15

Standards Committee – Hearings Panel  
Council Meeting

**Matters arising from Correspondence**

The Meeting agreed that the Clerk should acknowledge Mrs Edmonds correspondence and request that she keeps the Parish Council informed of any progress.

The Clerk was asked to send acknowledgments to the grant requests and advise the groups that section 137 grants will be discussed at the Annual Meeting to be held on 21<sup>st</sup> May 2015.

The Meeting agreed that a copy of the new Highways Structure should be provided to all new Councillors after the elections.

It was agreed that the diary dates for NABMA should be raised with the new Parish Council.

**10. To discuss the future of the Ripponden Community Market**

**15945 Resolved in a motion** by Cllr M Smith and seconded by Cllr Potts that the future of the Community Market be referred to the Community Market Committee for discussion and to report back its recommendations at a future Full Council meeting.

**11. To approve the Parish Council's Annual Report**

**15946 Resolved in a motion** by Cllr Watson and seconded by Cllr Naylor that with a couple of minor amendments the Parish Council approves the Annual Report for 2014/2015.

**12. To discuss the Closure of Baitings Reservoir Bridge & recent Yorkshire Water work in Ripponden**

**15947 Resolved in a motion** by Cllr M Smith and seconded by Cllr Naylor that the Clerk should write to Yorkshire Water and request a possible contribution to the Parish Councils plans to upgrade the Mill Fold recreational park in recompense for the road closure and on-going works in Ripponden.

**14. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**

Cllr Watson reported that he had attended the Planning Committee for the Wind Turbines and that the applications had been refused.

**New plans for this meeting****Application No: 15/00381/COU**

Officer: Sara Johnson

Applicant: Qubix Ltd

Site: Ripponden Business Park Oldham Road Ripponden

Proposal: Change of use of units 14 and 16 from office (B1) to gym and fitness studio (D2)

History: An application for proposed high technology office units was approved in 2007, ref number 07/01171/FUL.

Main Issues: Compliance with Policy E1 (primary employment areas), Policy T18 (highway issues), Policy EP8 (other incompatible uses).

**14. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)**

**RPC Comments:**

**15948 Resolved in a motion** by Cllr J Smith and seconded by Cllr Riley that the Parish Council has no objections to this application.

**Application No: 15/20027/TPO**

Officer: Keith Grady  
 Applicant: Mrs L Travis  
 Site: Whispering Spinney Hillside Avenue Triangle Sowerby Bridge  
 Proposal: Fell one tree and prune one tree (Tree Preservation order)  
 History: Application 09/20038/TPO to prune one tree was approved subject to conditions.  
 Main Issues: The amenity value of the trees and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified in view of the reason put forward for the works.

**RPC Comments:**

**15949 Resolved in a motion** by Cllr J Smith and seconded by Cllr Johnson that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets good arboricultural practise.

**Application No: 15/00186/LBC**

Officer: Steven Emery  
 Applicant: Thornton Architects Ltd  
 Site: Little Merry Bent Farm Cross Wells Road Ripponden  
 Proposal: Conversion of barn to dwelling (Listed Building Consent)  
 History: 10/01448 - Conversion of outbuilding to create indoor swimming pool and exercise room - permitted  
 11/00173 - Conversion of outbuilding to create indoor swimming pool and exercise room (Listed Building Consent) - permitted  
 Main Issues: This application would be assessed against NPPF section 9 (Green Belt), section 12 (Conserving and enhancing the historic environment; UDP policies NE3, BE1, BE2, EP14, EP20 and T18).

**RPC Comments:**

**15950 Resolved in a motion** by Cllr M Smith and seconded by Cllr Watson that the Parish Council objects to this application of the grounds of access issues, Green Belt development, Design, Space, it is over intensive use of the site and it does not conserve or enhance the historic environment.

**Application No: 15/00322/HSE**

Officer: Deborah Croot  
 Applicant: Mr J Coulter  
 Site: Winterly Lower Park Royd Drive Triangle  
 Proposal: First floor extension to rear  
 History: 14/00404 single storey rear extension - approved  
 13/00526 Detached rear dwelling – approved  
 10/01030 two storey detached dwelling – refused  
 10/00201 two storey rear extension (amended scheme) Approved  
 08/02052 two storey side extension, balcony to sw, detached double garage – dismissed on appeal  
 Main Issues: Primary Housing Area. The application would be assessed on:-  
 NPPF, section 7 (Requiring Good Design) and RCUDP policies BE1 and BE2.

**RPC Comments:**

**15951 Resolved in a motion** by Cllr Johnson and seconded by Cllr Potts that the Parish Council has no objections to this application.

**14. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)**

**Planning Decisions:**

<b>15/00137/CON</b> Waterside House Oldham Road Ripponden	Conversion of building to form three dwellings with first floor extension to West elevation and lower ground floor extension to South elevation.	<b>Granted</b>
<b>15/00215/HSE</b> School Grove Rishworth New Road Rishworth	Double detached garage	<b>Granted</b>
<b>15/56005/CLASSJ</b> Heatherland Cottage Cliff Lane Ripponden	Prior Approval application for a change of use from an Office (B1a) to a Residential Unit (C3)	<b>Refuse Prior Approval</b>
<b>15/00101/FUL</b> The Grove Oldham Road Ripponden	Refurbishment of Grove Mill to create two dwellings	<b>Granted</b>
<b>14/01428/FUL</b> Land East Of White Hart Fold Rochdale Road Ripponden	Ten detached dwellings	<b>Granted</b>
<b>15/00254/HSE</b> 10 Derwent Court Ripponden	Extend existing patio to rear and construction of pagoda (revised scheme to 14/01299)	<b>Withdrawn</b>
<b>15/00229/HSE</b> The Manse Rishworth New Road Rishworth	Alterations to existing roof construction to include two dormer windows and roof lights	<b>Granted</b>
<b>15/00096/FUL</b> Upper Smithy Clough Barn Smithy Clough Lane Ripponden	Conversion and extension of existing residential annex to form dwelling	<b>Granted</b>
<b>14/06021/EIA</b> Dam At White Holme Reservoir Turvin Road Blackstone Edge	Grouting around compensation outlet, modifications to overflow weir and local repairs of crest road including temporary compound (Screening opinion)	<b>EIA Not Required</b>

**The meeting closed at 8.55pm.**