

The 1089<sup>th</sup> Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 22<sup>nd</sup> October 2015 at 7.15pm.

**Councillors Present:** - Cllr Johnson chaired the Meeting.  
Cllr Hunt, Cllr McCarley, Cllr Moran, Cllr Naylor, Cllr Potts, Cllr Robins, Cllr Russell, Cllr J Smith, Cllr M Smith, Cllr Watson

**1. To accept apologies for absence and lateness**

Absence – Cllr Carter

**2. To accept the Minutes of the 1088<sup>th</sup> Meeting held on Thursday 8<sup>th</sup> October 2015**

Page 5768 Agenda item 3 Para. 2, amend ‘apologies’ to ‘apologise’

Page 5771 Agenda item 6 Para. 4 amend ‘church’ to ‘estate’

Page 5768 Agenda item 3 Para. 6 remove ‘that’ from the 1<sup>st</sup> line

Page 5770 Agenda item 6.1 add to the end ‘Cllr Robins opposed the decision and abstained from voting’

Page 5776 Application 15/01227 amend ‘is’ to ‘being’

Page 5776 Resolution 16141, amend to ‘...there is no justification...’

Page 5769 Agenda item 10 for protocol swap Mr Forbes and Mr Hamer’s names around

**16148 Resolved in a motion** by Cllr M Smith and seconded by Cllr Robins that after the above amendments, the Minutes be accepted as a true and correct record of the Meeting held on Thursday 8<sup>th</sup> October 2015.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary**

3.1. To discuss and agree the purchase of a Consort ribbon

**16149 Resolved in a motion** by Cllr Moran and seconded by Cllr McCarley that the Parish Council purchases a Consort ribbon at a cost of £22.37 and a Past Chairman badge ribbon at a cost of £8.39.

**The Clerk Reported that:**

A letter had been received from Calderdale Council Planning Services regarding the Planning application for a wind turbine at land south of Green Holes Farm, Ripponden. The officer advised that the application had gone to appeal and that representations should be made by 13<sup>th</sup> November 2015.

A letter had also been received from Planning Services regarding the application for a wind turbine at land south west of Rakestraw Farm, Marsden Gate, Sowood. The officer reported that the application had gone to appeal and representations should be made by 18<sup>th</sup> November 2015.

The Clerk informed the Meeting that a response had been received from Highway Services concerning the resurfacing of Rishworth Road and Branch Road, the officer advised the Parish Council of the survey of Highway network in Calderdale currently being undertaken. The officer will update the Parish Council of progress once the results are known.

A response had been received from Calderdale Council concerning Mill Fold Barn. The officer advised that the structure had been inspected and a letter had been sent to the owner to request that maintenance and repairs be carried out. No further action is considered necessary at this time, but confirmed that Planning Enforcement had been notified regarding the request for a 215 notice.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)**

The Clerk advised that an e-mail had been received from Calderdale Council regarding the street lights on Rishworth New Road. The officer reported that there were 3 separate faults, all issues were with the power supply and as such they had been referred to National Power grid.

The Clerk reported that she had contacted the joiner Mr Watson concerning the bench at St Johns estate, Rishworth. Unfortunately he no longer works with wood his business being primarily UPVC. The Clerk was asked to contact Mr Harrop at Calderdale Council to see if he could assist

**Cllr J Smith** reported that the street lights at the junction of School Close/Elland Road were still not working and that the overhanging vegetation had not been cut back. The Clerk was asked to contact Calderdale Council for an update.

**Cllr Naylor** asked if Cllr Watson had looked into the blue plaque scheme. Cllr Watson advised that he had and as far as he was aware the scheme was still available. It was agreed that a plaque for the Ripponden Stocks should be an Agenda item at a future meeting.

**Cllr Robins** asked if the posters for the Good Citizens Award were ready and re-affirmed that she would distribute to local businesses once available. The Clerk advised that she would check with the Deputy Clerk. Cllr Robins also asked if the Clerk had received a response from Calderdale Council regarding the suggestions made by residents regarding the installation of traffic lights at the top of Elland Road. The Clerk was asked to chase the matter up.

**Cllr Robins** asked if the First Aid course had been sorted out for the Clerk and Deputy Clerk. The Chairman advised that he would be liaising with the Clerk regarding this matter.

**Cllr Hunt** reminded the Meeting that he had organised a litter pick in Rishworth this weekend and any volunteers should meet at Baitings on Saturday at 1.30pm. Cllr Potts mentioned that perhaps Rishworth Environmental Group may be able to assist.

**Cllr Moran** asked that it be recorded that she felt the way the Parish Council had handled the amendments to the draft Newsletter prepared by her had been both unprofessional and discourteous.

**Cllr Watson** reported that he had a query regarding a planning matter but that he would take this up with Cllr Carter.

**4. To receive Parish Councillors declarations of Interest**

None

**5. Public Participation**

Ms Greenwood attended the meeting in an observational capacity.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives**

6.1. To approve the Clerks Quarterly Bank Reconciliation and Budget report

**16150 Resolved in a motion** by Cllr J Smith and seconded by Cllr Naylor that the Parish Council approves the quarterly bank reconciliation and accepts the Budget report as at 30<sup>th</sup> September 2015.

The Clerk provided an update report on outstanding correspondence for Councillors references. The Meeting agreed that this should be an Agenda item at the next meeting to agree which items should be removed from the report.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

The Clerk reported that the Parish Council had received an invoice from Calderdale Council for £3036.53 in respect of the charges for the elections held in May. It was agreed that approval of the invoice should be an Agenda item at the next meeting.

The Clerk informed the Meeting that the broken bollard on Oldham road had been reported to Calderdale Council and that the police were aware of the incident that caused the damage.

The Deputy Clerk had reported that the Calderdale Wardens had visited the office to advise that the local Estate Agents had asked for request to remove signs from street furniture be put in writing. The Neighbourhood Co-ordinator was to deal with this matter.

The Deputy Clerk had also advised that following a telephone call from a resident, the dangerous state of Pretoria Bridge, Rishworth had been reported to Calderdale Council. An acknowledgement had been received. She also advised that she had reported the road signs left after road works on a number of roads in the Parish.

The Clerk advised the Meeting that Cllr Russell had forwarded a notice onto the Parish Council regarding a product called 'Life Paint' Cllr Russell went on to explain the safety benefits of using this product to cyclists. The Meeting noted the information.

**Cllr J Smith** reported that unfortunately together with her Consort she had been unable to attend the Rishworth School Prize Giving due to a misunderstanding as to where the service was to be held. The Clerk was asked to contact the school and give the Parish Council's apologies. Cllr J Smith also informed the Meeting that with her Consort she had attended the Big Band Concert at St Bartholomew's Church which had been an excellent evening.

**Cllr Robins** asked if a meeting could be arranged for the Employment Committee.

**16151 Resolved in a motion** by Cllr Naylor and seconded by Cllr M Smith that the Press and public be excluded from the meeting for this matter to be discussed.

**16152 Resolved in a motion** by Cllr Naylor and seconded by Cllr M Smith that the Press and public be re-admitted to the meeting.

**Cllr Hunt** informed the Meeting that he had a few queries regarding the budget but that he would raise these when the budget was to be discussed for 2016/17. He also asked if the Rishworth litter pick could be promoted on the Parish Council's Facebook page. Cllr McCarley gave his apologies for not being able to attend the litter pick.

**Cllr Moran** reported that inconsiderate parking was still an issue in the village especially on Elland Road opposite St Bartholomew's Church.

**16153 Resolved in a motion** by Cllr Moran and seconded by Cllr M Smith that the Parish Council writes to Calderdale Council's Chief Executive to enquire as to what is happening regarding the proposed Traffic Regulation Order for Ripponden.

**Cllr Watson** reported that he had helped a litter picker clearing Elland Road and asked if any progress had been made in getting a new bin at the junction with Halifax Road. The Clerk advised that she would chase the matter up with Calderdale Council.

**Cllr Potts** asked if the Minutes of the Community Market Committee meeting held on 18<sup>th</sup> August 2015 be included in the Minutes of this meeting.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

**16154 Resolved in a motion** by Cllr McCarley and seconded by Cllr Robins that the Minutes of the Community Market Committee meeting held on 18<sup>th</sup> August 2015 be included in the Minutes of this meeting.

**Community Market Committee Meeting  
held on Tuesday 18<sup>th</sup> August 2015 at 7.00pm.**

In Cllr Potts' absence the Deputy Clerk welcomed Councillors to the meeting.

**CMC2016-05 Resolved in a motion** by Cllr Robins and seconded by Cllr Hunt that Cllr McCarley should chair the meeting until Cllr Potts' arrival.

**Present:-** Cllr McCarley, Cllr Carter, Cllr Hunt, Cllr Johnson, Cllr Potts, Cllr Robins

**1. To receive apologies for absence and lateness**

Absence:

Lateness: Cllr Potts

**2. To approve the minutes of the meeting held on Tuesday 21<sup>st</sup> July 2015**

**CMC2016-06 Resolved in a motion** by Cllr Robins and seconded by Cllr Hunt that the minutes are accepted as a true and correct record of the meeting held on Tuesday 21<sup>st</sup> July 2015.

**3. Matters arising from the last meeting**

The Deputy Clerk informed the meeting that she had contacted John Walker at Calderdale Council and the doctors' surgery to inform them that the September market had been cancelled. Stallholders who had booked stalls for the September market had been notified of the cancellation and refunds given where applicable. The meeting agreed that a notice should be prepared for the Parish Council's website and Facebook page about the cancelled September market. The Deputy Clerk would prepare a draft press release for approval at the next Full Council meeting.

Cllr Carter had spoken to the organiser of the Sowerby Bridge summer market and had been informed that the event there had been cancelled due to lack of stalls.

Cllr Carter informed the meeting that a document had been released by Government about the importance of markets in the community and she would obtain a copy for future reference.

**4. To discuss the market to be held on Sunday 13<sup>th</sup> December 2015**

**i. Venue**

After discussion, the meeting agreed that the December market should be held at its usual venue of the doctors' surgery car park and should run from 10.00am – 2.00pm.

Cllr Potts arrived at the meeting at 7.18pm.

Cllr McCarley handed over the meeting to Cllr Potts.

**ii. Stalls**

The meeting discussed the stallholders who had committed to the December market. Cllrs agreed that stalls for the Christmas market would be priced at £7.50.

The Deputy Clerk would try to source additional stalls.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

**Community Market Committee Meeting  
held on Tuesday 18<sup>th</sup> August 2015 at 7.00pm (continued)**

**iii. Rebranding, Advertising and Publicity**

The meeting agreed that re-branding of the market should be discussed in detail after the December market.

It was agreed that the December market should be promoted as a Christmas market and the Deputy Clerk would produce a number of draft posters for consideration.

The meeting acknowledged that better advertising was required and discussion took place as to the options available.

The market would be advertised in accordance with the Parish Council's media list.

The Deputy Clerk was asked to obtain costs for advertising banners and the meeting discussed where these could be located for optimum benefit. It was suggested that some local landowners may be willing for banners to be displayed on their land. The meeting agreed that ideally laminated posters should be placed on grass verges on the approach to the village.

The meeting agreed that an advert should be placed with the Halifax Courier as this would then appear in other Johnston Press publications within West Yorkshire.

The Deputy Clerk was asked to contact Katie Kinsella to ask for the Christmas market to be promoted through Calderdale Council.

Cllr Carter informed the meeting that the Walk and Ride festival in Hebden Bridge attracts many visitors to the area and a poster should be made available.

The meeting agreed that a double sided A5 flyer advertising the market and the Christmas lights switch-on should be considered. Cllr Robins would provide costings for the flyer for last year's Xmas Fest

**iv. Attractions**

A letter would be sent to Santa inviting him to the market. Once confirmation of Santa's appearance was confirmed the Deputy Clerk would contact Mr Mick Harrop to ask if any scouts would be available to assist Santa in his grotto

Mr Atherton would be invited to attend the market with his sax ensemble.

A PA system would be available for festive music during the market.

**5. To discuss the feasibility of the market**

The meeting agreed that the agenda item should be discussed after the December market.

**6. To approve any spending from the Community Market Committee**

None

**7. Date of the next meeting**

The next meeting is to be held on Tuesday 29<sup>th</sup> September at 7.00pm.

**The meeting closed at 8.03pm.**

**Cllr Potts** asked if the Minutes of the Community Market Committee meeting held on 29<sup>th</sup> September 2015 be included in the Minutes of this meeting.

**16155 Resolved in a motion** by Cllr McCarley and seconded by Cllr Robins that the Minutes of the Community Market Committee meeting held on 29<sup>th</sup> September 2015 be included in the Minutes of this meeting.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

**Community Market Committee Meeting  
held on Tuesday 29<sup>th</sup> September 2015 at 7.00pm.**

**Present:-** Cllr Potts chaired the meeting  
Cllr Carter, Cllr Hunt, Cllr Johnson, Cllr McCarley, Cllr Robins

**1. To receive apologies for absence and lateness**

None

**2. To approve the minutes of the meeting held on Tuesday 18<sup>th</sup> August 2015**

**CMC2016-07 Resolved in a motion** by Cllr Robins and seconded by Cllr Johnson that the minutes are accepted as a true and correct record of the meeting held on Tuesday 18<sup>th</sup> August 2015.

**3. Matters arising from the last meeting**

Cllr Carter had been unable to get a copy of the government document relating to the importance of markets within the community and was asked to send a link to the relevant website to the Parish Council for forwarding to committee members.

Cllr Potts discussed the possible rebranding of the market and informed the meeting of a successful vintage fair which is held in Oldham. The meeting agreed that the possible rebranding would be discussed when the Christmas market was reviewed at the first committee meeting of 2016. Dependent on the market review, it may be necessary to ask the Parish Council to consider the feasibility of dissolving the market committee and appointing an events committee.

**4. To discuss the market to be held on Sunday 13<sup>th</sup> December 2015**

**i. Stalls**

The Deputy Clerk went through the list of stallholders and informed the meeting that despite several attempts she had been unable to source a bread stall. Cllr Robins would contact a baker to ask whether they would be interested in having a stall at the market and if their contact details could be passed on to the Parish Council.

The meeting discussed the positioning of stalls and agreed that this would be discussed in further detail at the next meeting.

**ii. Advertising and publicity**

Cllr Robins discussed the A5 flyers which were produced for last year's Xmas Fest and would let the Deputy Clerk have details of the internet company that had been used.

The Deputy Clerk had prepared 6 draft posters and the meeting agreed on a design with a number of amendments. It was agreed that the Xmas Fest logo should be used on the poster. The meeting was informed that the Parish Council had applied to Calderdale Council for a grant to cover advertising costs for the Christmas market and advertising, marketing and entertainment costs for the 2015 Xmas Fest.

The Deputy Clerk had been in contact with Marketing Halifax and Calderdale Council who were willing to promote the Christmas Market. The Deputy Clerk was asked to provide them with the relevant information and complete the Calderdale Council event proforma.

The meeting agreed that 5 banners 5' x 3' and 1 portrait banner, size to be confirmed, should be ordered from Simprint using the poster design. The Deputy Clerk was asked to liaise with Simprint to ascertain how the poster design could be adapted for the banners. The meeting discussed the possible siting of banners at Christ Church Sowerby Bridge, the Ebenezer Church St James' Road Halifax and Wards End Halifax. The meeting agreed that the market

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

**Community Market Committee Meeting  
held on Tuesday 29<sup>th</sup> September 2015 at 7.00pm (continued)**

banners should be on display in the village during the Christmas lights switch-on and then removed and re-sited prior to the market.

The meeting discussed the work that would be involved in displaying banners and posters for the market and agreed that 'working parties' should be an agenda item for the next meeting.

**iii. Attractions**

Santa's presence at the market was yet to be confirmed but the Deputy Clerk was asked to contact Mick Harrop to make initial enquiries as to whether there would be scouts available to act as Santa's helpers.

The Deputy Clerk informed the meeting that Mr Atherton and his sax ensemble would be available to provide entertainment at the market.

A PA system would be available to play festive music.

**5. To approve any spending from the Community Market Committee**

None

**6. Date of the next meeting**

The next meeting is to be held on Wednesday 14<sup>th</sup> October 2015 at 7.00pm.

The meeting agreed that, being mindful of the grant application for joint funding for the Christmas market and Xmas Fest, it would be helpful if the Christmas lights switch-on could be discussed at the next meeting and members of the Communication Committee be invited to the attend the market committee meeting.

**The meeting closed at 8.04pm.**

**Cllr Potts** reviewed the meeting of the Community Market Committee held on 14<sup>th</sup> October 2015, the main points being the number of market stalls for the December market, site plan, Christmas Flyer, working parties, the use of SMS in schools, Santa's visit and Christmas lights.

**Cllr Russell** reminded Councillors that Calderdale Council had an on-line facility for reporting such things as fly tipping, street lights and overhanging vegetation. The Clerk was asked to e-mail the link to all Councillors.

**Cllr M Smith** reported that he had attended the Big Band concert at St Bartholomew's Church with the Vice Chairman and the music had been superb. He also informed the Meeting about the damage caused at Mill Fold and the Memorial garden. The Clerk confirmed that both the police and Calderdale Council were aware of the incidents. Cllr Johnson said that if the Parish Council was in agreement he would raise the matter with Inspector Bairstow. The Meeting agreed that he should do so.

**Cllr McCarley** asked if the Minutes of the Communications Committee meeting held on 29<sup>th</sup> September 2015 be included in the Minutes of this meeting.

**16156 Resolved in a motion** by Cllr J Smith and seconded by Cllr Robins that the Minutes of the Communications Committee meeting held on 29<sup>th</sup> September 2015 be included in the Minutes of this meeting.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

**Communication Committee Meeting  
held on Tuesday 29<sup>th</sup> September 2015 at 8.07pm**

**Present:-** Cllr McCarley chaired the meeting  
Cllr Johnson, Cllr Moran, Cllr Potts, Cllr Robins, Cllr J Smith

**1. To receive apologies for absence and lateness**

Absence: Cllr M Smith  
Lateness: Cllr J Smith

Cllr Robins raised concerns that a member of the Communication Committee had been unable to attend any meeting since the new committee was appointed in May.  
The Deputy Clerk was asked to contact the Cllr concerned to see if there were any issues.

**2. To approve the minutes of the meeting held on Tuesday 18<sup>th</sup> August 2015**

**CC2016-07 Resolved in a motion** by Cllr Potts and seconded by Cllr Moran that the minutes are accepted as a true and correct record of the meeting held on Tuesday 18<sup>th</sup> August 2015.

Cllr J Smith arrived at the meeting at 8.12pm.

**3. Matters arising from the last meeting**

The Deputy Clerk informed the meeting that the Clerk was liaising with Fab Spider to organise a meeting to discuss the website and it was hoped that the meeting would be held within the next week.

Cllr Johnson informed the meeting that Cllr Russell had been asked to create a library of photographs.

The Deputy Clerk reported that following the recent Facebook page boost, Facebook had issued a receipt for the transaction and the receipt had been used to reimburse Cllr McCarley.

**4. Promoting the work of the Parish Council**

Cllr Robins suggested that priority should be given to promoting the Parish Council's Xmas Fest and Christmas market.

Cllr Moran raised the matter of displaying Parish Council posters on the office door and suggested that a vinyl surround might be used to designate the area for promoting the Parish Council's work. The Deputy Clerk informed the meeting that Parish Council notices were displayed on the noticeboard in the window and often were part of a window display promoting Parish Council events.

The meeting agreed that the Deputy Clerk should prepare a poster giving details of forthcoming council events to be displayed on the door.

Cllr McCarley was to continue looking at the options available for a display screen for the office window.

A press release for Remembrance Sunday would be prepared for approval by Full Council for inclusion in Go-Local.

**5. Good Citizen Award**

The meeting agreed the design for the award certificate and roll of honour for display in the office.

The Deputy Clerk was asked to design a draft poster promoting the 2015 award which would be displayed throughout the parish.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

**Communication Committee Meeting  
held on Tuesday 29<sup>th</sup> September 2015 at 8.07pm (continued)**

**6. November Newsletter**

Cllr Moran had prepared a draft newsletter which was circulated at the meeting and which would be presented for approval at the next Full Council meeting. The newsletter would include details of the work of the Parish Council and provide information about Cllrs in each of the parish wards. The meeting agreed that Cllrs should be asked to make themselves available for individual photographs to be taken at the end of the next Full Council meeting.

**7. Christmas Lights Switch-on**

Cllr Robins informed the meeting that the Parish Council had applied to Calderdale Council for a grant of £1000 to cover advertising for the Christmas market, advertising and marketing for the Xmas Fest and entertainment for the Xmas Fest Christmas lights switch-on.

The Xmas Fest logo from 2014 was to be altered to acknowledge the Parish Council and this would incur a cost of £20.

Cllr Robins had been liaising with Rev. Ball regarding 26<sup>th</sup> November and she gave a brief resume of the plans for Xmas Fest and the Christmas lights switch-on. Cllr Robins informed the meeting that local shops would be encouraged to open during the lights switch-on and Christmas market.

The meeting agreed that the 2014 Xmas Fest flyer should be adapted for this year's event and used on a flyer to advertise the market and lights switch on.

The meeting acknowledged that following a market review in early 2016 the Parish Council may be asked to consider the setting up of an events committee which would organise the Christmas lights switch-on.

**8. To approve any spending from the Communication Committee**

**CC2016-08 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that expenditure is approved for:**

Printing of November newsletter by Simprint	£215.00
Delivery of November newsletter by Go-Local	£120.00+vat

**9. Date of the next meeting**

The next meeting will be held on Wednesday 14<sup>th</sup> October 2015 at 8.00pm.

**The meeting closed at 9.37pm.**

**Cllr McCarley** reviewed the meeting of the Communication Committee held on 14<sup>th</sup> October 2015, the main points being the decorating the office window for Remembrance Sunday, a poster for the office door to publicise forthcoming events, a new format for the Newsletter, Good Citizens Award, a task list for future meetings, plans for the lights switch on event.

The Meeting agreed that the proposed new format for the Newsletter should be an Agenda item at a future meeting.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

Cllr Johnson reported on the Extra-ordinary Meeting held on 14<sup>th</sup> October 2015 concerning a burial plot at Ebenezer graveyard. Cllr Naylor raised concerns about the plot now being dug for two persons rather than the one. He felt that the Parish Council had been misled when making its decision on the burial plot charge. Cllr Johnson advised that because of the short time scale a decision had to be made quickly once the request had been received to change the plot and as such in consultation with the Clerk he had agreed to the alteration without additional charges due to the wording of the Parish Council's resolution.

The Meeting agreed that a review of the burial charges needed to be an Agenda item at a future meeting.

**7. To receive reports from Calderdale Councillors who represent Ryburn Ward**

The Clerk read out a short report from Cllr Carter that reminded Councillors to complete Calderdale Council's budget consultation on-line and advised that she had spoken to JLA regarding parking issues.

**8. To agree accounts for payment**

**16157 Resolved in a motion** by Cllr M Smith and seconded by Cllr Potts that the accounts listed on the schedule with a total value of £1,285.80 be passed for payment.

**9. To receive correspondence**

**Correspondence**

Calderdale Council	TTRO Lighthazels Road Soyland
Calderdale Council	20mph speed limits

**Information**

Calderdale Council	Statement of Community Involvement
Calderdale Council	Upper Valley Neighbourhood News
Calderdale Council	Minutes from Town & Parish Council Annual Conference
Historic Towns Forum	Upcoming events
North Bank Forum	Sector Support Update 16 <sup>th</sup> October 2015
NABMA	Newsletter 13 <sup>th</sup> & 20 <sup>th</sup> October 2015
RHS	e-bulletin October 2015
RHS	Grass Roots magazine autumn 2015

**Invitations**

Barkisland Old Peoples Welfare	Christmas Party 16 <sup>th</sup> December 2015
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**Agendas**

26/10/15	Standards Committee
27/10/15	Planning Committee 1

**Matters arising from correspondence**

**16158 Resolved in a motion** by Cllr J Smith and seconded by Cllr Watson that Cllr Russell should represent the Parish Council at the Planning Committee meeting on the 27<sup>th</sup> October.

**9. To receive correspondence (continued)**

Cllr Johnson advised the Parish Council that he had received a letter of resignation from the Deputy Clerk. The Meeting agreed that the Chairman should liaise with the Clerk to draft a suitable reply letter to the Deputy Clerk.

Cllr Russell felt that a review of procedures needed to be undertaken as to how Councillors are tasked with work to do on behalf of the Parish Council.

Cllr M Smith left the meeting at 8.50pm

**10. To view the Budget Consultation Information DVD provided by Calderdale Council**

It was agreed that this item was no longer required.

**11. To discuss upgrading the Parish Council's Website**

The Clerk and Cllr McCarley provided background information from the recent meeting with Fab Spider for the Councillors references.

**16159 Resolved in a motion** by Cllr Robins and seconded by Cllr J Smith that the Parish Council approves the upgrading of the current website at a cost of £850.00.

**12. To discuss applying to become a Dementia Friendly village**

Cllr Potts provided a brief synopsis of what becoming a Dementia Friendly village would entail and the official guidance document had been circulated to all Councillors prior to the meeting.

The Meeting agreed that it would be beneficial if it could be arranged for a representative from the Alzheimer's Society to attend a future meeting to offer support and guidance. Cllr Potts agreed to liaise with the Clerk regarding this.

**16160 Resolved in a motion** by Cllr Russell and seconded by Cllr McCarley that Cllr Potts should look into the criteria for applying and progress the matter on behalf of the Parish Council.

**13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues****13.1. Planning Applications & Decisions****New Plans for this meeting****Application No: 15/01349/HSE**

Officer: Diane Scaramuzza  
 Applicant: Mr M Bromley  
 Site: 21 Sandyfoot Barkisland  
 Proposal: Two storey side extension forming annex for elderly parents with single storey extension to rear

**RPC Comments:**

**16161 Resolved in a motion** by Cllr Naylor and seconded by Cllr Hunt that the Parish Council has no objections to this application.

**Application No: 15/01235/191**

Officer: Claire Marshall  
 Applicant: Mr T Steele  
 Site: Land Adjacent To 61 Bar Lane Ripponden

**13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)**

Proposal: For confirmation of commencement of development under planning approval 12/00907 within 3 year time limit (Lawful Development Certificate)

History: 12/00907/REN - Detached dwelling (Application to replace an extant planning permission in order to extend time limit for implementation of 09/00191)  
12/00907/DISC1 - Submission of information to Discharge Conditions on application 12/00907 - conditions 1, 2, 3, 4 and 6

Main Issues: Whether the planning permission has been implemented.

**RPC Comments:**

**16162 Resolved in a motion** by Cllr J Smith and seconded by Cllr Watson that the Parish Council has no objections to this application.

Cllr Naylor, Cllr Moran and Cllr Johnson declared an interest in the next application

**Application No: 15/01243/HSE**

Officer: Janine Branscombe  
Applicant: Mr C Lassey  
Site: The Barn Moor Farm Cote Road Ripponden  
Proposal: Two double garages  
History: 12/00985/FUL – installation of two micro scale wind turbines refused.  
Main Issues: Will be assessed against NPPF section 9 – Green Belt and BE1 (Design).

**RPC Comments:**

**16163 Resolved in a motion** by Cllr J Smith and seconded by Cllr Potts that the Parish Council objects to this application on the grounds that it is over intensive use of the site, Green Belt, policies BE1 and NPPF9. The site has access issues and there is already a double garage. If however the planning officer is of a mind to grant permission the Parish Council requests that there be a condition that prevents further development of the garages.

**16164 Resolved in a motion** by Cllr J Smith and seconded by Cllr McCarley that Standing Order 3(w) be suspended for 10 minutes to allow business to be completed.

**Application No: 15/01130/FUL**

Officer: Sara Johnson  
Applicant: Mr A Judson  
Site: Turner Top Farm Pike End Road Rishworth  
Proposal: Installation of Northern Power 100-24 wind turbine, hub height 29.3m, rotor diameter 24.4m with tip height of 41.4m  
History: There is an existing 15m high Wind Turbine serving Turner Top Farm this would an additional one the existing was approved in 2011 under 11/01454/FUL.  
Main Issues: Visual Amenity, Impact on Openness, Impact on Special landscape Area, residential amenity, highway issues and ecology. BE1, EP28, EP30 and NE12, EP8. Whether the benefits of the WT outweigh the harm to other factors.

**RPC Comments:**

**16165 Resolved in a motion** by Cllr Russell and seconded by Cllr Robins that the Parish Council objects to this application on the grounds of visual and residential amenity, impact on openness, impact on SLA and that there are no very special reasons

**Application No: 15/01372/HSE**

Officer: Sara Johnson  
Applicant: Mrs Z Worthington  
Site: 3 Stanningden Rise Ripponden  
Proposal: Partial conversion and extension above existing garage  
History: None

**13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)**

Main Issues: As in PHA principle likely to be acceptable would assess against BE1 General Design Criteria, BE2 Privacy and Amenity.

**RPC Comments:**

**16166 Resolved in a motion** by Cllr Robins and seconded by Cllr Moran that the Parish Council has no objections to this application.

**Application No: 15/01350/191**

Officer: Diane Scaramuzza

Applicant: Mr M Bromley

Site: 21 Sandyfoot Barkisland

Proposal: Change of use of part of field to garden area (Lawful Development Certificate)

**RPC Comments:**

**16167 Resolved in a motion** by Cllr J Smith and seconded by Cllr Naylor that the Parish Council objects to this application on the grounds that it is Green Belt development, garden residential development and it is against policy NE6.

**Application No: 15/01330/HSE**

Officer: Diane Scaramuzza

Applicant: Mr & Mrs Byram

Site: Pike Law Farm Cottage Pike End Road Rishworth

Proposal: Demolition of existing conservatory and construction of single storey extension

**RPC Comments:**

**16168 Resolved in a motion** by Cllr Potts and seconded by Cllr Robins that the Parish Council has no objections to this application.

**Application No: 15/01252/CON**

Officer: Steven Emery

Applicant: Mr & Mrs I Birtwell

Site: Moor Field Farm Cross Wells Road Ripponden

Proposal: Walling up doorway to create independent living accommodation.

History: 07/02188 - Two storey extension to South elevation (permitted and implemented)

Main Issues: Application has been invalidated due to red line (parking and amenity space) including amendments to elevations.

Once validated the application would be assessed against section 9 (Green Belt) of the NPPF, and RCUDP policies BE1, BE2, and T18.

**RPC Comments:**

The Parish Council had no comment to make due to the application being invalidated

**Planning Decisions:**

**15/20104/TPO**  
Apartment 70  
Rishworth Palace  
Rishworth Mill  
Lane Rishworth

Fell one and prune three trees (Tree Preservation Order)

**Granted**

**15/01039/HSE**  
29 Ryestone  
Drive Ripponden

Re-siting of 1.8m high stone wall to western boundary of site

**Granted**

**13. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)**

<b>15/00990/FUL</b> Land Opposite 119 Rochdale Road Ripponden	Detached dwelling with attached garage/games room over (Revised scheme to planning application 15/00595)	<b>Granted</b>
<b>00/00209/NMA2</b> 67 Bar Lane Ripponden	Non Material Amendment to application 00/00209 - Additional windows and rooflights	<b>Granted</b>
<b>15/01208/HSE</b> Windy Ridge Kebroyd Mount Triangle	Alteration of hipped roof to gable. Replacement of flat roof to flat roof with roof lantern and parapet wall.	<b>Granted</b>
<b>15/20114/TPO</b> 27 Heathfield Rise Rishworth	Prune one tree (Tree Preservation Order)	<b>Granted</b>
<b>15/01124/HSE</b> Stones House Bar Lane Ripponden	Construction of attached double garage	<b>Granted</b>
<b>15/00665/DISC1</b> 31 Rochdale Road Ripponden	Submission of information to discharge conditions on application 15/00665 - conditions 1 and 2	<b>Condition Complied With</b>
<b>15/01050/CON</b> Milton Ing 23 - 25 Hob Lane Ripponden	Conversion of former stable block into a detached dwelling (amended scheme to extant permission 13/01366/CON to include single storey extension to rear/side and alterations to roof height/pitch).	<b>Granted</b>
<b>15/00812/191</b> Withens Farm Withens Lane Barkisland	Change of use of land from agriculture to domestic garden and access road (Lawful Development Certificate)	<b>Granted</b>

**13.2. Planning Enforcement**

None

**The meeting closed at 9.40pm**