

The 1148<sup>th</sup> Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 22<sup>nd</sup> February 2018 at 7.15pm.

**Councillors Present:** Cllr Naylor chaired the meeting.

Cllr Carter, Cllr Hunt, Cllr Johnson, Cllr McCarley, Cllr Moran, Cllr Potts, Cllr Robins, Cllr Russell, Cllr J Smith, Cllr M Smith, Cllr Watson

The Clerk was on leave so the Minutes were taken by Cllr Carter.

**1. To accept apologies for absence and lateness**

None

**2. To accept the Minutes of the 1147<sup>th</sup> Meeting held on Thursday 8<sup>th</sup> February 2018**

**17033 Resolved in a motion** by Cllr M Smith and seconded by Cllr Moran that the Minutes be accepted as a true and correct record of the Meeting held on Thursday 8<sup>th</sup> February 2018.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary**

**The Acting Clerk reported that:**

An e-mail had been received from the Woodland Trust acknowledging the Parish Councils request to be added to a mailing list for updates on the Northern Forest.

An e-mail had been received from Calderdale Council concerning the road surface damage at Moselden Lane. The officer advised that the work was scheduled to start within 28 days.

An e-mail response had been received from the Planning Enforcement team regarding Croft House Barn, Withens End Lane. The officer advised that the water running into the lane needed to be referred to Highway Services. As such the Clerk completed an on-line report on 16<sup>th</sup> February.

A letter had also been received from Planning Services regarding the alleged unauthorised development – siting of a caravan blocking off a public right of way at Oaklea Manor, Branch Road. The officer advised that an initial assessment was being undertaken. A further e-mail had been received reporting that the officer had been in touch with the owner to advise of the breach and provide details of remedial actions.

**Cllr McCarley** reported on the deteriorating state of the road at Moselden Lane.

**Cllr Potts** asked if a reply had been received from Calderdale Council regarding Sat Nav directions at Rishworth, a further incident had occurred recently. Cllr Carter suggested that a letter be sent to Craig Whittaker MP to request his assistance. The Meeting agreed that a letter should be sent asking that he raise the issue with the Department of Transport on behalf of the Parish Council.

**Cllr Moran** reported that the streetlights at Royd Lane car park were once again working.

**4. To receive Parish Councillors declarations of Interest**

None

**5. Public Participation**

None

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives**

6.1. To approve the Spring Newsletter

**17034 Resolved in a motion** by Cllr M Smith and seconded by Cllr Russell that after a couple of minor amendments the Newsletter be approved by the Parish Council.

6.2. To approve the Communications Committee and Neighbourhood Planning Committee Press releases

**17035 Resolved in a motion** by Cllr Moran and seconded by Cllr J Smith that the Communications Committee press release be approved by the Parish Council.

**17036 Resolved in a motion** by Cllr M Smith and seconded by Cllr McCarley that after a couple of minor amendments the Neighbourhood Planning Committee press release be approved by the Parish Council.

**The Acting Clerk reported that:**

The Clerk had received a complaint from a resident on Holly Crescent regarding the missing street light. The information had been passed onto the Ward Councillors and the Neighbourhood Co-ordinator requesting assistance in getting the street light replaced. The Parish Council had also been copied into Ms Fussing's e-mail to Highway Services requesting a response as to when the street light will be replaced.

The Clerk had received a telephone message from a resident regarding a lady celebrating her 90<sup>th</sup> birthday on 22<sup>nd</sup> February. The message was forwarded onto the Chairman.

The Clerk also reported that there was an issue with the British Telecom telephone account since no invoice had been received since June 2017. The Clerk confirmed that she had contacted British Telecom to advise them of the issue and this was now being looked into.

**Cllr Johnson** reported that he had attended the Anti-Social Behaviour and Hate Crime event on behalf of the Parish Council. He provided a brief update on the main issues and advised that he had also passed on details of the Tuesday club at Stones Cricket Club to Calderdale Council officers.

The Meeting agreed that Mr Parker the Anti-Social Behaviour officer and Ms Nicholson the Police Licensing Officer be invited to attend a future meeting to provide information as to the work they do. Cllr Carter will provide contact details to the Clerk.

**Cllr J Smith** reported that streetlight 181 on Elland Road had been fixed but there was still an issue with streetlight 180. It was agreed that the matter should be forwarded to Cllr Carter to progress with Calderdale Council officers.

**Cllr Moran** advised the Meeting that the road closure notice had remained in place at Hob Lane although the work had been completed earlier. She also reported that there was to be a road closure on Light Hazels Road on 26<sup>th</sup> March 2018, which would seriously affect the bus route. It was agreed that a letter should be sent to Metro requesting details of the diversion.

**Cllr M Smith** advised that he had attended the YLCA Neighbourhood Plan Workshop and provided a written report for the Parish Council's records.

**Cllr Naylor** reported that together with his Consort he had visited Mrs Briggs to give her the Parish Council's best wishes on her 90<sup>th</sup> Birthday.

**7. To receive reports from Calderdale Councillors who represent Ryburn Ward**

Cllr Carter reported that following the recent Environment Committee meeting she had spoken with Highway services regarding the on-going issues with faulty lights at Royd Lane carpark. The lights by the steps are now working but there was still an issue with light number 2, which needed further investigation.

**8. To agree accounts for payment**

**17037 Resolved in a motion** by Cllr Watson and seconded by Cllr Moran that the accounts listed on the schedule with a total value of £195.00 be passed for payment.

**9. To receive correspondence****Correspondence**

Calderdale Council  
Calderdale Council

Parish Precept 2018/19 confirmation  
Request attendance at next Parish Council meeting

**Information**

Calderdale Council  
Calderdale Council  
Calderdale Council  
Calderdale Council  
Calderdale Council  
HAGS  
North Bank Forum  
RHS  
UKMail Digital  
War Memorial Trust  
Woodberry Ltd

Information about the Local Plan  
meeting dates 16<sup>th</sup> February to 11<sup>th</sup> April 2018  
T & PC Liaison Group Action List  
Upper Valley Neighbourhood News - February  
Invitation to State of Calderdale 2018 – 23<sup>rd</sup> March 2018  
Playground Solutions  
Sector Support Update 9<sup>th</sup> February 2018  
Grassroots Magazine - winter 2017/2018  
Brochure 2018  
Bulletin Magazine - February issue  
Brochure 2018

**Agendas**

26/02/2018  
27/02/2018  
01/03/2018  
01/03/2018

Council Meeting  
Planning Committee 1  
Place Scrutiny Board  
Health & Wellbeing Board

**Matters arising from correspondence**

With regard to the T & PC Liaison Group action list, the Meeting agreed that Mr Pitts should be contacted to ask if an officer could attend a future meeting to speak about recycling.

**10. To receive Information from the Ripponden & Soyland Tennis Club**

An e-mail had been received from the club advising that they would not be attending this meeting but would like to attend a future meeting and would re-contact to arrange this at a later date.

**11. Resolution proposed by Cllr Russell and seconded by Cllr Naylor that the Parish Council's Standing Order 3s (ii) be amended to read:**

**'the names of councillors present, absent with apologies and absent without apologies'**

**And to Standing Order 15b (iii) add:**

**‘The following text will be included under Apologies on the Agenda of all Council Meetings: ‘Cllrs are reminded of the need to tender apologies to the Clerk with the reason, if they are unable to attend.’**

Approval of the resolution was held over to the next meeting to allow for consideration.

## **12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**

### **12.1. Planning Applications & Decisions**

#### **New Plans for this meeting**

##### **Application No: 18/00063/192**

Case Officer: Sara Johnson  
 Site: 2 Uplands Ripponden  
 Proposal: Conversion of integral garage to living space (Lawful Development Certificate)  
 Applicant: Mr R Benson  
 Allocation: Wildlife Corridor  
 History: None  
 Main Issues: Materials & Design, Privacy & Daylight, access

The Parish Council could not formally comment on this application since it was a for a Lawful Development Order

##### **Application No: 18/00162/HSE**

Case Officer: Steven Emery  
 Site: Croft Cottage 10 Old Bank Ripponden  
 Proposal: Single storey extension to rear and first floor extension to side  
 Applicant: Mr C Newton  
 Allocation: Conservation Area, Wildlife Corridor, Grade II Listed Building, PHA  
 History: 08/01233/LBC New porch, demolition of existing external wc & construction of single storey extension (Listed Building Consent) – permit; 17/00526/LBC Replacement windows and one new rooflight (Listed Building Consent) – permit  
 Main Issues: General design BE1; Alteration & extension of a listed building BE14; Setting of a Listed Building – BE15

##### **RPC Comments:**

**17038 Resolved in a motion** by Cllr Watson and seconded by Cllr Potts that the Parish Council objects to this application on the grounds that it is not appropriate development in a conservation area and alters the size of the original building.

Cllr Hunt requested that his vote against the resolution be recorded.

##### **Application No: 18/00163/LBC**

Case Officer: Steven Emery  
 Site: Croft Cottage 10 Old Bank Ripponden  
 Proposal: Single storey extension to rear, first floor extension to side, patio doors to front and internal alterations (Listed Building Consent)  
 Applicant: Mr C Newton  
 Allocation: Conservation Area, Wildlife Corridor, Grade II Listed Building, PHA  
 History: 08/01233/LBC New porch, demolition of existing external wc & construction of single storey extension (Listed Building Consent) – permit; 17/00526/LBC Replacement windows and one new rooflight (Listed Building Consent) – permit  
 Main Issues: General design BE1; Alteration & extension of a listed building BE14; Setting of a Listed Building – BE15

## 12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

### RPC Comments:

**17039 Resolved in a motion** by Cllr Watson and seconded by Cllr J Smith that the Parish Council objects to this application on the grounds that it is not appropriate development in a conservation area and alters the size of the original building.

Cllr Hunt requested that his vote against the resolution be recorded.

### Application No: 18/00126/HSE

Case Officer: Sara Johnson

Site: Bold Hall Farm Greetland Road Barkisland

Proposal: Detached garage, porch extension and external alterations to front elevation of house

Applicant: Mr & Mrs Szemruk

Allocation: Green Belt, SLA

History: 1/00659/FUL Single storey extension to form utility, shower and study rooms and re-roofing of existing conservatory – Refuse; 01/01620/FUL Re-roofing of existing conservatory and single storey extension – permit; 06/00932/CON Use of extension as a separate dwelling house – permit; 07/01306/CON Conversion of barn to form extension to existing dwelling – permit; 08/00106/COU Proposed conversion of existing barn including existing accommodation (Amended scheme to 07/01306/COU) – permit; 10/01520/HSE Roof extension and alterations to form garage conversion, new window to East elevation and retrospective balcony to rear (North) elevation – permit 13/01548/191 Garden & Parking (Lawful Development Certificate) – granted;

Main Issues: Materials & Design, Privacy & Daylight, BE1 & BE2; access; Development within SLA- NE12; Conversion or change of use of building in Green Belt – NE4

### RPC Comments:

**17040 Resolved in a motion** by Cllr Johnson and seconded by Cllr J Smith that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets policy.

### Planning Decisions:

<b>17/01468/CON</b>	Conversion of outbuilding to form two bungalows	<b>Granted</b>
Upper Abbots		
Royd Farm		
Scammonden		
Road Barkisland		

### 12.2. Planning Enforcement

None.

**The meeting closed at 8.38pm**