

The 42nd Annual Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 21st May 2015 at 7.15pm.

Councillors Present: - Cllr McCarley opened the meeting.
Cllr Carter, Cllr Hunt, Cllr Johnson, Cllr Moran, Cllr Naylor, Cllr Potts, Cllr Robins, Cllr Russell, Cllr J Smith, Cllr M Smith, Cllr Watson

1. To appoint the Chairman of the Parish Council for 2015/16

The outgoing Chairman asked for nominations for Chairman

Cllr Watson suggested that in light of the recent contested elections for Ripponden and Soyland, it would be appropriate to elect a Chairman based on the number of votes received. Discussion took place as to the equality and fairness of this suggestion and the majority agreed that it would not be appropriate due to the differing sizes of each ward and the fact that two wards had been uncontested. The outgoing Chairman asked if Cllr Watson wanted to propose a Councillor based on his suggestion.

Proposed by Cllr Watson and seconded by Cllr Russell that Cllr J Smith be elected as Chairman for 2015/16.

A second nomination was proposed by Cllr Naylor and seconded by Cllr Carter that Cllr Johnson be elected as Chairman for 2015/16.

A vote took place on the second nomination, 6 voted in favour and 5 against.

15965 Resolved in a motion by Cllr Naylor and seconded by Cllr Carter that Cllr Johnson be elected Chairman of the Ripponden Parish Council for 2015/16.

Cllr Johnson took the Chair and on behalf of the Parish Council thanked Cllr McCarley for his service and the hard work that he had undertaken as Chairman during 2014/15.

Cllr Watson left the meeting at 7.25pm

2. To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received

Cllr Johnson signed the declaration of acceptance of office.

The newly elected Chairman thanked the three outgoing Councillors, Cllr B Carter, Cllr Riley and Cllr Ogden for their service to the Parish Council and wished them all the best for the future. The Chairman also took the opportunity to welcome the three new Councillors, Cllr Hunt, Cllr Moran and Cllr Robins.

3. To receive Acceptance of Undertaking to uphold the Code of Conduct from elected members following the 7th May 2015 elections

The Clerk confirmed that signed undertakings had been received from all Councillors.

4. To elect the Vice Chairman of the Parish Council for 2015/16

The Chairman asked the Meeting for nominations

15966 Resolved in a motion by Cllr Naylor and seconded by Cllr McCarley that Cllr J Smith is elected Vice-Chairman of the Ripponden Parish Council for 2015/16.

4. To elect the Vice Chairman of the Parish Council for 2015/16 (continued)

The Meeting voted unanimously to appoint Cllr J Smith as Vice-Chairman for 2015/16.

5. To accept the Minutes of the 1078th meeting held on Thursday 7th May 2015

15967 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that the Minutes be accepted as a true and correct record of the meeting held on Thursday 7th May 2015.

6. To received Parish Councillors declarations of interest

None

7. To appoint Representatives to Committee's and Outside Bodies:-**a). Yorkshire Local Councils Associations**

15968 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that Cllr Naylor and Cllr M Smith are appointed to be the representatives to the Yorkshire Local Councils Associations.

b). Soyland Charity

15969 Resolved in a motion by Cllr J Smith and seconded by Cllr Carter that Cllr Naylor and Cllr Russell are appointed to be the representatives to the Soyland Charity.

c). Town and Parish Council Liaison Committee

15970 Resolved in a motion by Cllr Carter and seconded by Cllr McCarley that Cllr J Smith is appointed to be the representative to the Town and Parish Council Liaison Committee.

8. To appoint Members to the Ripponden Parish Council Committees**a). Employment Committee**

15971 Resolved in a motion by Cllr Naylor and seconded by Cllr Potts that Cllr Johnson, Cllr Robins, and Cllr M Smith are appointed to the Employment Committee for 2015/16.

b). Grievance Committee

15972 Resolved in a motion by Cllr M Smith and seconded by Cllr McCarley that Cllr Naylor, Cllr Potts and Cllr J Smith are appointed to the Grievance Committee for 2015/16.

c). Disciplinary Committee

15973 Resolved in a motion by Cllr McCarley and seconded by Cllr J Smith that Cllr Carter, Cllr Hunt and Cllr Russell are appointed to the Disciplinary Committee for 2015/16.

d). Neighbourhood Planning Committee

15974 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that Cllr Carter, Cllr McCarley, Cllr Naylor, Cllr Potts, Cllr Robins, Cllr M Smith and Cllr Watson are appointed to the Neighbourhood Planning Committee for 2015/16

e). Environment Committee

15975 Resolved in a motion by Cllr M Smith and seconded by Cllr Robins that Cllr Carter, Cllr Hunt, Cllr Moran and Cllr Naylor are appointed to the Environment Committee for 2015/16.

8. To appoint Members to the Ripponden Parish Council Committees (continued)**f). Civic Dinner Committee**

15976 Resolved in a motion by Cllr Naylor and seconded by Cllr Russell that Cllr Carter, Cllr Johnson, Cllr McCarley, Cllr Moran and Cllr J Smith are appointed to the Civic Dinner Committee for 2015/16.

g). Communication Committee

15977 Resolved in a motion by Cllr Naylor and seconded by Cllr Russell that Cllr McCarley, Cllr Moran, Cllr Potts, Cllr Robins, Cllr J Smith and Cllr M Smith are appointed to the Communication Committee for 2015/16.

h). Building Committee

15978 Resolved in a motion by Cllr M Smith and seconded by Cllr Robins that Cllr Carter, Cllr McCarley, Cllr Naylor and Cllr Watson are appointed to the Building Committee for 2015/16.

i). Standards Committee

15979 Resolved in a motion by Cllr J Smith and seconded by Cllr Carter that Cllr Carter, Cllr McCarley, Cllr Naylor, Cllr Russell and Cllr M Smith are appointed to the Standards Committee for 2015/16.

j). Community Market Committee

15980 Resolved in a motion by Cllr M Smith and seconded by Cllr Naylor that Cllr Carter, Cllr Hunt, Cllr McCarley, Cllr Potts and Cllr Robins are appointed to the Community Market Committee for 2015/16.

k). Cycle Tour Local Planning Committee

The Meeting agreed that this Committee was no longer required

l). Flag Master

15981 Resolved in a motion by Cllr M Smith and seconded by Cllr Russell that Cllr Watson is appointed as Flag Master for 2015/16.

The Clerk was asked to draw up a draft list of commemorative dates for which a flag would need to be flown.

9. To review the Council's Standing Orders and Financial Regulations for 2015/16

15982 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that Council's Standing Orders and Financial Regulations would be reviewed by the Standards Committee during the year if required.

The Clerk asked that the Parish Council's Risk Assessment be referred to the Standards Committee for review.

10. To review Representation on or Work with External Bodies and arrangements for reporting back

15983 Resolved in a motion by Cllr Naylor and seconded by Cllr McCarley that representatives of the Parish Council on outside body meetings should continue with the current procedure and provide a verbal and written report of all meetings attended to the Full Council.

11. To review the Inventory of land and Assets including buildings and office equipment

The Clerk provided an up to date inventory list for discussion and approval. It was agreed that the Parish Council trophies should be re-valued and that the Environment Committee should review the policy regarding the use of valuable trophies at the Michaelmas Show.

15984 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that after a few minor amendments the inventory list be approved for 2015/16. It was agreed that the values attached to the Chairman boards and trophies would be reviewed during the year.

12. To confirm the arrangements for Insurance cover in respect of all insured risks

15985 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that whilst the Parish Council had a 5 year agreement for Insurance, the amount of cover should be reviewed by the Standards Committee during the year once the revaluation of trophies had been done, to ensure that the Parish Council is sufficiently covered.

13. To review the Council's and /or employee membership of other bodies

The Clerk advised the Meeting that the Parish Council was currently members of Yorkshire Local Council's Association, National Association of British Market Authorities and Rural Action Yorkshire. The Clerk was a member of the Society for Local Council Clerks.

The Clerk reminded the Meeting of Cllr Carter's request that the Parish Council considers subscription to the War Memorial Trust. The Clerk reported that she has contacted the Trust regarding annual membership and this would cost £30.

15986 Resolved in a motion by Cllr Carter and seconded by Cllr Russell that the Parish Council becomes a member of the War Memorial Trust at a cost of £30 per annum.

14. To review the Council's complaints procedure

15987 Resolved in a motion by Cllr J Smith and seconded by Cllr Robins that the Parish Council reviews its Complaints procedure when it is deemed necessary by the Clerk.

15. To establish the Council's procedure for handling requests under the Freedom of Information Act 2000 and Data Protection Act 1998 (as amended)

15988 Resolved in a motion by Cllr Naylor and seconded by Cllr McCarley that the Parish Council reviews its procedure for handling requests under the Freedom of Information Act 2000 and Data Protection Act 1998 when it is deemed necessary by the Clerk.

16. To review the Council's policy for dealing with the press/media.

15989 Resolved in a motion by Cllr Carter and seconded by Cllr Potts that since the Parish Council had only revised and approved the current Media Policy in December 2014, it would not need reviewing 2015/16.

17. To set the dates, times and place of ordinary Meetings of the Full Council for the year ahead

15990 Resolved in a motion by Cllr Naylor and seconded by Cllr Russell that in accordance with the Standing Orders, the Parish Council continues to meet every alternate Thursday in 2015/16 commencing on 4th June 2015.

18. To consider and a Grant applications received under the Local Government Act 1972 Section 137

18.1. Ripponden Children's Day Committee

15991 Resolved in a motion by Cllr Robins and seconded Cllr McCarley that the Parish Council awards a grant of £371 to Ripponden Children's Day Committee towards the cost of the event.

18.2. Barkisland Old Peoples Welfare Committee

15992 Resolved in a motion by Cllr Naylor and seconded Cllr Potts, that the Parish Council awards a grant of £300 to Barkisland Old Peoples Welfare Committee towards the cost of the annual tea and annual trip.

18.3. Ryburn United Juniors AFC

15992 Resolved in a motion by Cllr J Smith and seconded by Cllr Naylor that the Parish Council awards a £830 grant for the purchase of two team strips on the understanding that the sponsorship is publicised on the strips.

15993 Resolved in a motion by Cllr Carter and seconded by Cllr Russell that the Parish Council awards a further grant of £60 for the purchase of two medical kits.

18.4. Ripponden Gala

Cllr Carter declared a pecuniary disclosable interest in this item and temporarily left the meeting.

15994 Resolved in a motion by Cllr Potts and seconded by Cllr J Smith that the Parish Council abides by its previous decision to consider an additional grant from the organisers of Ripponden Gala, but because it was a retrospective application it would not be considered under section 137.

15995 Resolved in a motion by Cllr Potts and seconded by Cllr J Smith that the Parish Council awards a grant of £294.08 to cover the VAT and a printing invoice for Ripponden Gala. The funds to be virod from an alternative budget as recommended by the Clerk

Cllr Carter returned to the meeting

18.5. Ripponden Bowling Club

Cllr M Smith advised the Meeting that he was president of the club and as such would not take any part in the decision process for this application.

15996 Resolved in a motion by Cllr Carter and seconded by Cllr Naylor that the Parish Council awards a grant of £1000 towards the purchase and installation of an alarm system including security cameras.

Cllr M Smith abstained from voting.

19. To agree accounts for payment

15997 Resolved in a motion by Cllr McCarley and seconded by Cllr Russell that the accounts listed on the schedule with a total value of £2,776.39 be passed for payment.

20. To receive Correspondence**Correspondence**

Calderdale Council	Request for use of office for a Meeting
Chestnut Court Mgmt	Copy of Planning Application request for tree fell
Mr J Cooper	Parish Ward Boundaries
Mrs J Edmonds	Update regarding Water Course at Yellowdykes
Mrs J Nicholson	Graffiti at Scammonden Road, Barkisland
Soyland in Bloom	Grass cutting at Ebenezer Graveyard
Yorkshire in Bloom	Spring Report & invitation to Awards Ceremony

Information

Calderdale Council	Meetings for the period 18/5/15 to 22/07/15
Calderdale Council	TTRO for Cross Wells Road, Ripponden
Calderdale Council	TTRO for Priest Lane, Ripponden
Calderdale Council	Upper Valley Neighbourhood News – May
Executive Office	Concertina Folding Screen
Historic Towns Forum	May Newsletter
NABMA	Newsletter 12 th May & 19 th May
NABMA	Local Council Forum 2015
North Bank Forum	Sector Support Update 15 th May
North Bank Forum	Neighbours Day 6 th June 2015
Ryburn Valley Greenway Project	News update
YLCA	Training Programme

Invitations

Saddleworth Parish Council	Civic Service 7 th June 2015
Whitworth Town Council	Mayor Making & Annual Meeting 28 th May 2015

Agendas

27/05/15	Annual Council Meeting
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Matters arising from the Correspondence

The Meeting had no problem with Calderdale Council using the Parish Council office for a private meeting.

It was agreed that a review of the Parish elections should be an Agenda item at a future meeting.

The Clerk was asked to contact Planning Services concerning the removal of the stone wall at Scammonden Road, Barkisland.

The Meeting agreed that the request for grass cutting at Ebenezer Graveyard and the Yorkshire in Bloom Spring report should be referred to the Environment Committee.

The Meeting agreed that the purchase of a concertina folding screen should be an Agenda item at the next meeting to be held on 4th June 2015.

New Councillors were asked to confirm to the Clerk their availability for the YLCA Training Course.

21. To set Meeting dates for the Communication, Community Market, Environment, Neighbourhood Planning and Standards Committees

The Clerk was asked to e-mail members of each committee to agree suitable dates.

22. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues

Plan from last meeting

Application No: 15/00424/HSE

Officer: Deborah Croot
 Applicant: Miss L Tempest
 Site: Flock Hall Hollins Lane Sowerby Bridge
 Proposal: Demolition of existing conservatory and construction of garden room and conservatory, additional windows, door, extension to garage and internal alterations.
 History: 02/01589 conservatory approved
 Main Issues: The application would be assessed on:-
 NPPF section 9 (Green Belts), section 7 (Requiring Good Design) and RCUDP policies BE1, BE2.

RPC Comments:

15959 Resolved in a motion by Cllr Naylor and seconded by Cllr Johnson that the Parish Council objects to this application on the grounds that insufficient information has been provided to enable a coherent judgement to be made. Primarily that no plans have been submitted with the application.

The correct plans have now been uploaded - apologies

15998 Resolved in a motion by Cllr Naylor and seconded by Cllr McCarley that the Parish Council has no objections to this application.

New plans for this meeting

Application No: 15/00568/HSE

Officer: Deborah Croot
 Applicant: Mrs M Holroyd
 Site: 15 Kebroyd Avenue Triangle Sowerby Bridge
 Proposal: Demolition of existing garage to facilitate single storey side extension.
 History: No recent planning history
 Main Issues: Primary Housing Area. The application would be assessed on:-
 NPPF, section 7 (Requiring Good Design) and RCUDP policies BE1 and BE2.

RPC Comments:

15999 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that the Parish Council has no objections to this application.

Application No: 15/00581/FUL

Officer: Janine Branscombe
 Applicant: Mr D Hellowell
 Site: 4 Beeston Hurst Rochdale Road Ripponden
 Proposal: Demolition, re-build & extension of existing dwelling

22. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues (Continued)

Main Issues: Green Belt, Special Landscape Area and Wildlife Corridor. Will be assessed against NE12, NE15 and NPPF

RPC Comments:

16000 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that the Parish Council objects to this application on the grounds that it is out of character, Green Belt development, SLA, Wildlife corridor and its effect on street scene.

Application No: 15/00543/FUL

Officer: Janine Branscombe

Applicant: Redwaters Development

Site: Central Garage Accident Repair Centre, The Riverside Complex Mill Fold Way Ripponden

Proposal: Residential development of two semi detached, six detached and two flats (amended scheme to planning approval 13/01582)

History:

Main Issues: Previously an employment site, but the principle of housing on the site has been established.

RPC Comments:

16001 Resolved in a motion by Cllr M Smith and seconded by Cllr McCarley that the Parish Council objects to this application on the grounds that it is not in keeping with the nearby residential area, policies BE1 and BE2, flood risk and bad design.

16002 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that Standing Order 3(w) be suspended for 10 minutes to allow business to be completed.

Application No: 15/00505/HSE

Officer: Deborah Croot

Applicant: Mrs P Dunnachie

Site: 124 Halifax Road Ripponden

Proposal: Two storey side extension with dormer to front and rear and new access

History: No recent planning history

Main Issues: Primary Housing Area. The application would be assessed on:- NPPF, section 7 (Requiring Good Design) and RCUDP policies BE1 and BE2.

RPC Comments:

16003 Resolved in a motion by Cllr Carter and seconded by Cllr Russell that the Parish Council objects to this application on the grounds of its impact on street scene, design, Policies BE1 and BE2, overlooking issues and not in keeping with neighbouring residential property.

Application No: 15/00608/HSE

Officer: Steven Emery

Applicant: A Whitfield

Site: Brent Knoll 23 Dyson Lane Ripponden

Proposal: New detached garage to replace existing

History: 06/00196 – Replacement garage (permitted)

Main Issues: The application would be assessed against NPPF section 7 (Design) and UDP policies H2 (Primary Housing Area), BE1 (Design) and BE2 (Privacy, Daylighting and Amenity Space).

22. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues (Continued)

RPC Comments:

16004 Resolved in a motion by Cllr J Smith and seconded by Cllr Potts that this application be held over to the next meeting.

Application No: 15/00595/FUL

Officer: Stephen Littlejohn
 Applicant: Mr & Mrs Healey
 Site: Land opposite 119 Rochdale Road Ripponden
 Proposal: Detached dwelling with attached garage
 History: 14/01425/OUT – Detached dwelling (permit Outline)
 Main Issues: The application will be assessed against NPPF policies:
 Section 6. Delivering a wide choice of high quality homes, Section 12.
 Conserving and enhancing the historic environment, Section 7.
 Requiring good design and UDP policies - H9 - Non Allocated Housing
 Sites, BE1 - General Design Criteria, BE2 - Privacy, Daylighting and
 Amenity Space, BE5 - The Design and Layout of Highways and
 Accesses, T18 - Maximum Parking Allowances, EP14 - Protection of
 Ground Water, EP20 - Protection from Flood Risk, EP22 - Sustainable
 Drainage Systems, NE15 – Development in wildlife corridors

RPC Comments:

16005 Resolved in a motion by Cllr J Smith and seconded by Cllr Potts that this application be held over to the next meeting.

Application No: 15/00536/HSE

Officer: Deborah Croot
 Applicant: Mr & Mrs Haslam
 Site: Four Springs Barn Scammonden Road Barkisland
 Proposal: Detached single garage and entrance canopy to existing dwelling
 History:
 Main Issues: Green Belt, Special Landscape Area
 NPPF section 9 (Green Belts), section 7 (Requiring Good Design) and
 RCUDP policies BE1, BE2, NE12 Special Landscape Areas

RPC Comments:

16006 Resolved in a motion by Cllr J Smith and seconded by Cllr Naylor that the Parish Council has no objections to this application.

Application No: 15/00418/FUL

Officer: Claire Marshall
 Applicant: Mr M Ellis
 Site: Land opposite The Steeps Nursery Lane Ripponden
 Proposal: Tractor and parts shed (Retrospective)
 History: None relevant
 Main Issues: RCUDP policies NE7, NE15, BE1 and BE5
 NPPF 9

RPC Comments:

16007 Resolved in a motion by Cllr M Smith and seconded by Cllr Potts that the Parish Council objects to this application on the grounds that it is not for agricultural use, Green Belt development and policies NE7, NE15, NPPF 9, BE1 and BE5.

22. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues (Continued)**Planning Decisions:**

15/00381/COU Ripponden Business Park Oldham Road Ripponden	Change of use of units 14 and 16 from office (B1) to gym and fitness studio (D2)	Granted
15/20027/TPO Whispering Spinney Hillside Avenue Triangle Sowerby Bridge	Fell one tree and prune one tree (Tree Preservation order)	Granted
15/00186/LBC Little Merry Bent Farm Cross Wells Road Ripponden	Conversion of barn to dwelling (Listed Building Consent)	Granted
15/00194/FUL Land Adjacent Heald Wall Nook Cottage Scammonden Road Barkisland	Detached dwelling	Refused

The meeting closed at 9.40pm