

The 1162<sup>nd</sup> Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 20<sup>th</sup> September 2018 at 7.15pm.

**Councillors Present:** Cllr Johnson chaired the meeting  
Cllr Carter, Cllr McCarley, Cllr Moran, Cllr Naylor, Cllr Potts, Cllr J Smith, Cllr M Smith,  
Cllr Thornber

The Chairman officially welcomed Cllr Thornber to the Parish Council meeting.

### 1. To accept apologies for absence and lateness

Absence with apologies – Cllr Hunt, Cllr Robins, Cllr Russell  
Lateness – Cllr Potts

### 2. To accept the Minutes of the 1161<sup>st</sup> Meeting held on Thursday 6<sup>th</sup> September 2018

Page 6326, Agenda item 6, 3<sup>rd</sup> para, starting 'Cllr Moran' 1<sup>st</sup> bullet point amend 'advised' to 'reminded'

**17241 Resolved in a motion** by Cllr Moran and seconded by Cllr J Smith that after the above amendment the Minutes be accepted as a true and correct record of the Meeting held on Thursday 6<sup>th</sup> September 2018.

### 3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

3.1. To approve the expenditure for the purchase of 60 large lamppost poppies

Cllr Potts arrived at 7.24pm

**17242 Resolved in a motion** by Cllr McCarley and seconded by Cllr Thornber that the Parish Council approves the purchase of 60 large lamppost poppies at a cost of £180.

3.2. To approve the draft WW1 Commemoration booklet for publication

The Meeting agreed that the booklet was well put together and read well. Thanks were given to the Clerk and Councillors who had been involved in its production.

**17243 Resolved in a motion** by Cllr McCarley and seconded by Cllr Thornber that the Parish Council approves the draft WW1 Commemoration booklet for publication.

3.3. To approve the expenditure for the installation of CCTV for Ripponden

Cllr Johnson provided a brief update on progress and advised that Cllr Carter as Ward Councillor had liaised with the Calderdale Community Safety Partnership on behalf of the Parish Council to obtain a grant of £2000 towards the total cost of £8180 for the installation of CCTV. He then took questions from Councillors.

**17244 Resolved in a motion** by Cllr Potts and seconded by Cllr J Smith that the Parish Council approves the purchase of CCTV for Ripponden at a cost of £6180 to be met from Capital Reserves.

#### **The Clerk reported that:**

An e-mail response had been received from Calderdale Council's Highway Services concerning the safety of the bollards on Halifax Road, following the recent incident of a vehicle mounting the kerb. The officer advised that he was not aware of recurring issues involving casualties or collisions and as such the Council was unlikely to take any further action on this occasion.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)**

An e-mail response had been received from St Bartholomew's Churchwarden. Mr Burchill advised that the issue of overhanging trees in the Vicarage garden would be looked into.

The Clerk advised that e-mail confirmation had been received from the Churchwarden that he would meet with Councillors at the Community Centre at 8.30am on Saturday 22<sup>nd</sup> September for the tables to be collected for the Michaelmas Show. The Clerk asked if any Councillors were available to assist with the collection and setting up. Cllr Naylor and Cllr Potts volunteered to collect the tables in the morning. Unfortunately, Cllr Naylor would not be available to return the tables and as such, the Clerk was asked to contact the Churchwarden to see if the tables could be returned on the Monday.

**Cllr Potts** reported that he had met with officers from Calderdale Council regarding the Japanese Knotweed at Rishworth Mill and the school. He confirmed that the area had now been sprayed to alleviate the problem.

**Cllr Moran** asked about the dustbin situation along Halifax/Oldham Road and wondered if the Council could identify a suitable area for a communal store. Cllr Carter advised that it was trade waste and as such could not be removed by Calderdale Council, but she would report on the matter under Agenda item 7.

**Cllr Naylor** reported that Wedbarn had yet again hosted a wedding at the weekend that included a tee pee and 8-9 tents. Ward Councillors present advised that they would report on this under Agenda item 7.

**Cllr Johnson** asked if the Parish Council had received an update from the Ward Councillors following the Clerk having passed on copies of the correspondence with Calderdale Council concerning Moselden Lane and Withens End. Cllr Thornber advised that he had referred the matter to officers but as yet had not received a reply. He confirmed that he would update the Parish Council when he received a response.

**4. To receive Parish Councillors declarations of Interest**

None

**5. Public Participation**

None

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives**

**The Clerk reported that:**

A letter had been received from PKF Littlejohn LLP in respect of the external audit of the Annual Governance and Accountability Return 2017/18 confirming that the audit had been completed and there were no issues to report back to the Parish Council.

The Clerk advised that an e-mail had been received from Cllr Russell raising the issue of the recent Scammonden Bridge incident. She asked if the Parish Council should be looking into the reasons why people are attracted to the location. Cllr Thornber advised that he would be reporting on this matter under Agenda item 7.

The Clerk asked if the Parish Council could confirm the hymns for the Remembrance Services for 2018. It was agreed that the hymns should be Eternal Father Strong to Save for Rishworth;

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

Onward Christian Soldiers for Ripponden and The Day Thou Gavest Lord is Ended for Barkisland.

The Clerk asked for a meeting date for the Standards Committee. It was agreed that the meeting should be held on 30<sup>th</sup> November 2018 at 8pm.

The Clerk reminded Councillors of the need to complete the feedback form for the draft Neighbourhood Plan and advised that the deadline date had been extended to 22<sup>nd</sup> October 2018.

**Cllr Potts** asked for the Minutes from the Neighbourhood Planning Committee meeting held on 17<sup>th</sup> July 2018 to be included in the Minutes of this meeting.

**17245 Resolved in a motion** by Cllr Carter and seconded by Cllr Johnson that the Minutes of the Neighbourhood Planning Committee meeting held on 17<sup>th</sup> July 2018 be included in the Minutes of this Meeting (see appendix 1).

**Cllr Potts** reviewed the Neighbourhood Planning Committee meeting held on 12<sup>th</sup> September 2018, the main points being updates on the draft Plan, feedback, extension to the survey deadline to 22<sup>nd</sup> October 2018 and the postponement of the Referendum until May 2019.

**Cllr Moran** reported that Stones Cricket Club had purchased an 8ft x 2ft banner to be erected at the clubs grounds in recognition of the Parish Council's recent grant. She also advised that she would be attending the Ward Forum meeting on 26<sup>th</sup> September and asked if there was anything that Councillors wanted raising.

The Chairman asked for clarification from the Clerk as to the role of the Parish Council at the Ward Forum meetings. The Clerk advised that the meetings were resident consultation meetings and that the Parish Council was not formally invited to attend by Calderdale Council. As such, any representation for the Parish Council could only be in an observation capacity.

**Cllr Moran** asked about the recent meeting of the Dementia Friendly Steering group with representatives from the Staying Well initiative. She understood that there was funding available and wondered what the Parish Council could do to assist groups obtaining this funding. Cllr Johnson advised that he would be reporting on this later in the meeting.

**Cllr Naylor** reported on the increase in fly tipping at Ringstones, Barkisland. Cllr Thornber advised that Cllr Leigh as Ward Councillor had been dealing with this issue and providing updates to the other Ryburn Ward Councillors on a regular basis.

**Cllr Naylor** also reminded the Meeting that it had been 3 years since the Boxing Day floods and that there were still serious concerns regarding the work at Bowers Mill and the lack of the reinstatement of the public footpath. The Clerk was asked to raise the matter with Calderdale Council's Director of Highways.

**Cllr Carter** reported that together with Cllr Johnson she had attended the Yorkshire in Bloom Awards Ceremony in York. Ripponden had again been awarded a Silver Gilt. Cllr Carter was disappointed with this result since the entry was only 4 marks off achieving Gold and some of the judges remarks had not been appropriate to a Parish Council. The Meeting agreed that Cllr Carter should liaise with Yorkshire in Bloom regarding the issues raised.

**Cllr Johnson** reviewed the Dementia Friendly Steering group meeting the main purpose of which had been to receive information about the Staying Well Programme and funding opportunities, which would need to include Sowerby. Cllr Carter advised that Ward Councillors

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

may be able to assist in bringing on board Sowerby, if the Steering group wanted to pursue the matter.

**Cllr Johnson** reported that he had attended Meltham Civic Service, Yorkshire in Bloom Awards and Holme Valley Civic Service.

**7. To receive reports from Calderdale Councillors who represent Ryburn Ward**

Cllr Carter updated the Meeting on the issue of the continued functioning of Wedbarn. She reiterated that due to the Planning Inspectorate decision to allow the business to continue to operate until 30<sup>th</sup> September 2018 there was little action that could be taken at this stage. She also clarified that the owners would then have 6 months to restore the land currently used as a carpark. Cllr Carter confirmed that neighbouring residents had been fully advised of the situation and it was hoped that officers would be meeting with the residents after 30<sup>th</sup> September. Cllr Thornber reported that all the relevant Authorities had met and developed an action plan, which detailed what action and enforcement could be taken after the deadline date.

Cllr Carter advised the Meeting that she had spoken with the Head of Highways regarding Moselden Lane and Withens End and a solution was to be looked into. She confirmed that she would chase the matter up and also ask about a site meeting for Branch Road.

Cllr Carter also provided an update on action taken to resolve the issue of trade refuse bins on the pavements in the village and in particular Halifax Road. She confirmed that Ward Councillors would continue to monitor the situation. However, removal of trade waste was not under the remit of Calderdale Council, but was the shop owners responsibility.

Cllr Carter reported on the Traffic Regulation Order for Ripponden and advised that the work would be going out to contractors imminently.

Cllr Thornber reported on the recent Scammonden Bridge incident and motorway closure as a result. He advised that Highways England, Kirklees Council and West Yorkshire Combined Authority were now looking at potential solutions to the issue. Cllr Thornber confirmed that he would continue to pursue this and report back any findings to the Parish Council at a future date.

**8. To agree accounts for payment**

**17246 Resolved in a motion** by Cllr J Smith and seconded by Cllr Carter that the accounts listed on the schedule with a total value of £755.93 be passed for payment.

**9. To receive correspondence**

**Correspondence**

Calderdale Council  
Yorkshire Water  
Mr Waters

Final recommendations for Parliamentary Constituencies  
Reservoir Safety work  
Request for local information

**Information**

Calderdale Council  
Calderdale Council  
Calderdale Council  
Calderdale Council  
Calderdale Council  
Clerks & Councils Direct

Meeting dates for period 19/9/18 to 21/11/18  
TTRO Bank Royd Lane, Barkisland  
TTRO Upper Field House Lane, Triangle  
Extension to representation deadline date for Local Plan  
Upper Valley Neighbourhood News – September  
September issue

**9. To receive correspondence (continued)**

Hebden Royd Town Council	The Big Lebrowski (18) fundraiser
NALC	Newsletters 13 <sup>th</sup> & 19 <sup>th</sup> September
VSI Alliance	Newsletter 13 <sup>th</sup> September
YLCA	NALC Chief Executive Bulletin 7 <sup>th</sup> September

**Invitations**

Whitworth Town Council	Charity Fundraising event 21 <sup>st</sup> September
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**Agendas**

20/09/2018	Standards Committee – Hearing Panel
25/09/2018	Planning Committee 1
26/09/2018	Children & Young Peoples Scrutiny Board

**Matters arising from correspondence**

The Clerk was asked to forward a copy of Mr Water's letter onto Cllr Naylor who would liaise with him on behalf of the Parish Council.

**10. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues****10.1 Planning Applications & Decisions****New Plans for this meeting****Application No: 18/01020/FUL**

Site: The Old Pump House Oldham Road Ripponden  
 Proposal: Conversion and extension of former pump room to dwelling including septic tank

**RPC Comments:**

**17247 Resolved in a motion** by Cllr J Smith and seconded by Cllr McCarley that the Parish Council objects to this application on the grounds that it is Green Belt development, the extension is far in excess of the original building, over intensive use of the site, it is a Special Protection Area and Public Right of Way and does not comply with policies.

**Application No: 18/20171/TPO**

Site: 14 Pinfold Close Barkisland  
 Proposal: Prune trees (Tree Preservation Order)

**RPC Comments:**

**17248 Resolved in a motion** by Cllr J Smith and seconded by Cllr Moran that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it is good arboricultural practise.

**Application No: 18/00918/FUL**

Site: Rishworth Hall Farm Rishworth New Road Rishworth  
 Proposal: Demolition of existing agricultural building to facilitate construction of new agricultural building.

**RPC Comments:**

**17249 Resolved in a motion** by Cllr Carter and seconded by Cllr Moran that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets policies.

**10. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)**

**Planning Decisions:**

<b>18/00870/HSE</b> 32 Stonelea Barkisland	Detached garage	<b>Granted</b>
<b>18/00866/FUL</b> Thorn Tree Farm Cottage Green Lane Ripponden	Restoration and extension of cottage to form a separate dwelling, involving the removal of the Nissan Hut and Stable Block	<b>Refused</b>
<b>18/00851/FUL</b> Broad Hollin Farm 73 Hollin Lane Ripponden	Proposed agricultural building to house farming equipment (Revised Scheme to 18/00201)	<b>Granted</b>
<b>18/00939/HSE</b> Bold Hall Farm Greetland Road Barkisland	Proposed garage side extension with living accommodation above, front and rear porch's, alterations to front elevation.	<b>Refused</b>
<b>18/00891/192</b> 16 Heathfield Rise Rishworth	Rear single storey extension (Lawful Development Certificate)	<b>Granted</b>
<b>18/00681/OUT</b> Garage Adjacent 120 Rochdale Road Ripponden	Demolition of garages and shed to facilitate new dwelling (outline application)	<b>Refused</b>
<b>17/01388/FUL</b> Upper Bottomley Farm Bottomley Lane Barkisland	Partial demolition of building, reinstatement of demolished parts, together with restoration and repair of remaining building, and use as a dwellinghouse (Part Retrospective)	<b>Granted</b>
<b>15/01310/DISC1</b> Land East Of White Hart Fold Rochdale Road Ripponden	Submission of information to Discharge Conditions on application 15/01310/FUL - Conditions 1 to 13	<b>Partially Complied With</b>
<b>18/00853/HSE</b> 14 Parkdale Drive Triangle Sowerby Bridge	Demolition of existing garage to facilitate new garage with terrace over	<b>Refused</b>
<b>18/00860/FUL</b> Mehek Restaurant 33 Oldham Road Ripponden	Change of use from Restaurant (A3 Use) to Dentist (D1 Use) and 2 bedroom flat to first floor (C3)	<b>Granted</b>

**10. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)**

Cllr Carter brought to the attention of the Meeting the planning permission granted for Broad Hollin Farm.

**10.2. Planning Enforcement**

None

**The meeting closed at 9.05pm**

## Appendix 1

### Neighbourhood Planning Committee Meeting held on Tuesday 17<sup>th</sup> July 2018 at 7.00pm

The Clerk welcomed the Dr Smales and Councillors to the meeting

**Present:-** Cllr Carter, Cllr Johnson, Cllr Russell, Dr Smales

**NPC2019-05 Resolved in a motion** by Cllr Russell and seconded by Cllr Johnson that Cllr Carter chairs the meeting in the absence of Cllr Potts

#### 1. To receive apologies for absence and lateness

Absence – Cllr Potts, Cllr Robins

#### 2. To approve the Minutes from the meeting held on Tuesday 19<sup>th</sup> June 2018

**NPC2019-06 Resolved in a motion** by Cllr Johnson and seconded by Cllr Carter that the Minutes be accepted as a true and correct record of the meeting held on Tuesday 19<sup>th</sup> June 2018.

#### 3. Any Matters arising from previous Meetings

The Clerk reported that she had received an updated quote for the printing of 200 copies of the draft plan from Brookfoot printing. The cost had slightly increased to £616 for 32 inside pages and ££705 for 40 inside pages (excl VAT).

Dr Smales reported that he still had not received comments back from CMBC. Mr Ratcliffe was on leave at present but Dr Smales will chase the matter up on his return.

Cllr Carter raised concerns about the referendum and whether or not it would be too close to the main elections in 2019 for CMBC. Dr Smales advised that he had not had received any comment to that effect from Mr Ratcliffe, but felt that November/December was not too close to the May elections. He will however speak with Mr Ratcliffe to check that the proposed dates are acceptable. The Meeting agreed that the Committee should push forward for the referendum to take place November/December.

#### 4. To approve the draft version of the Neighbourhood Plan to be recommended to Full Council at its meeting on 26<sup>th</sup> July 2018

Dr Smales had circulated a text version of the draft to all Committee members prior to the meeting and provided full copies of the draft including pictures for discussion.

Cllr Russell provided feedback comments on a hard copy of the text version and the Meeting went through the points agreeing amendments where needed. Dr Smales will do the necessary amendments and forward an electronic version to the Clerk as soon as possible for circulation to Full Council.

Dr Smales advised that he was still waiting for the foreword from Cllr Potts which will be dropped into the draft once received. The Clerk was asked to speak with Cllr Potts.

Dr Smales also provided copies of the proposed questionnaire to be issued with the draft plan and to be set up as a survey monkey on the Neighbourhood Plan website. A couple of amendments were discussed and the Clerk was asked to amend the copy which should be circulated to Full Council for approval. The Clerk was also asked to speak with Cllr Potts to set up the survey monkey. Once approved by Full Council the Clerk will print off approx. 250 copies and arrange for a PDF copy to be on the website too.

#### 5. To approve the stakeholder Mailing List

It was agreed that the draft list should be put to Full Council for approval.

**6. To agree a list of things to do prior to the next meeting – survey monkey, printing copies of the draft etc.**

It was agreed that most things had been covered in earlier discussions. Dr Smales will provide a press release for Go Local – September Issue and he would arrange for a press release to be sent to the Halifax Courier, Huddersfield Examiner, Yorkshire Post, Oldham Chronicle and Rochdale Observer.

**7. Any other Business**

None

**8. To agree the Date of the next meeting**

It was agreed that the next meeting should be Wednesday 12<sup>th</sup> September 2018 at 7.00pm.

**The meeting closed at 8.00pm**

## **Receipts & Payments – 20<sup>th</sup> September 2018**

### **Payments:**

Invoice Reference	Method		VAT	Total
19-061	Bank Transfer	Npower	2.68	56.36
19-062	Bank Transfer	PFK Littlejohn LLP	60.00	360.00
19-063	Bank Transfer	Lloyds Bank	15.24	223.67
19-064	Bank Transfer	Cllr Potts		70.00
19-065	Bank Transfer	Cllr Johnson		45.90
<b>Total</b>			<b>77.92</b>	<b>755.93</b>

### **Receipts:**

£140