

The 1113th Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 20th October 2016 at 7.15pm.

Councillors Present: - Cllr J Smith chaired the meeting.
Cllr Johnson, Cllr McCarley, Cllr Moran, Cllr Naylor, Cllr Potts, Cllr Russell, Cllr M Smith,
Cllr Watson.

1. To accept apologies for absence and lateness

Absence – Cllr Carter, Cllr Hunt, Cllr Robins

2. To accept the Minutes of the 1112th Meeting held on Thursday 6th October 2016

Page 5991 Agenda item 11, number 11.1 at the beginning add 'Cllr Hunt and Cllr Robins left the meeting at 8.35pm'.

16527 Resolved in a motion by Cllr M Smith and seconded by Cllr McCarley that after the above amendment, the Minutes be accepted as a true and correct record of the Meeting held on Thursday 6th October 2016.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

The Clerk reported that:

An e-mail had been received from the Flood Risk Manager apologising for not being able to attend the meeting. He asked that his attendance be rescheduled for the next meeting on 3rd November 2016. The Meeting had no objections to this request.

The Clerk advised that an e-mail response had been received from Calderdale Council's Planning Enforcement team regarding the Pinfold at Heald Wall Nook, Barkisland. The officer informed the Parish Council that demolition of the wall did not constitute the start of the planning permission. She reported that there was now a new planning application pending consultation. She also confirmed that her initial view was that the fencing would constitute operational development requiring express planning permission and this was still under investigation.

A response had been received from Calderdale Council regarding the removal of the Cherry Tree at the Memorial Garden, Ripponden. The officer confirmed that the family had been consulted. Cllr Moran also confirmed that this was the case.

A copy e-mail had been received from Calderdale Council regarding the request for a memorial bench at Wicking Lane. The officer advised the family that he saw no problem with the planting of a replacement bench.

The Clerk informed the Meeting that an e-mail had also been received from Calderdale Council's Highway Services regarding the cats' eyes on Oldham Road. The officer advised that the issue had been added to the work programme for 2016-17 but due to budget constraints there was no guarantee that the issue would be resolved until the new financial year.

Cllr McCarley queried the set-up of the Parish Councils e-mail account. The Clerk provided clarification.

Cllr Watson provided the Clerk with a poster for the Memory Café at Sowerby Bridge and asked if it could be displayed in the Parish Council window.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

Cllr Moran reported on the major flood emergency exercise at which she had volunteered to represent the Parish Council. Unfortunately due to technical issues she had not been contacted by the organisers to enable her to participate. The Clerk advised that she had contacted Calderdale Council to let the organisers know, Cllr Moran also confirmed that she too had contacted the organisers. Cllr J Smith informed the Meeting that the Neighbourhood Co-ordinator would be happy to attend a future meeting to update the Parish Council on the conclusions of the exercise.

Cllr Johnson asked the Clerk if the Service Level Agreement with Calderdale Council for IT support had been progressed. The Clerk updated the meeting.

4. To receive Parish Councillors declarations of Interest

None

5. Public Participation

None present

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives

6.1. Rescinding a Minute from the meeting held on Thursday 22nd September 2016:

In accordance with the Parish Council's Standing Order numbers 7 and 9(b), Cllr Johnson, Cllr Carter and Cllr McCarley request that Minute 16497 be rescinded.

The Clerk advised the Meeting of the request and Cllr Johnson explained why he felt the resolution should be rescinded.

16528 Resolved in a motion by Cllr Johnson and seconded by Cllr McCarley that resolution number 16497 be rescinded.

16529 Resolved in a motion by Cllr McCarley and seconded by Cllr Potts that the future security provisions for the Parish Council office be referred to the Building Committee for proper investigation.

6.2. To accept the Quarterly Bank Reconciliation and Budget report as at 30th September 2016

16530 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that the Parish Council accepts the Quarterly Budget report.

16531 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that the Parish Council accepts the Quarterly Bank Reconciliation.

6.3. To consider the recommendations of the Finance Committee

Cllr M Smith reviewed the Finance Committee meeting held 11th October 2016 and advised the Meeting of its conclusions. The Committee felt that a Finance Committee would be surplus to requirements and that a better way forward would be for the Parish Council to have an annual pre-budget meeting prior to Budget and Precept setting. He also reported that the Committee felt that each Committee with a budget should provide details of expenditure and remaining budget with each set of minutes to be included with Full Council minutes. He asked that these recommendations be considered at the next Full Council meeting to be held on 3rd November 2016.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

The Clerk reported that:

The training session on employment scheduled for Cllr Russell, Cllr Johnson and the Clerk had been cancelled due to lack of numbers and as such the YLCA was to send a refund of £135 by bank transfer.

The Clerk updated the Meeting on arrangements for Remembrance Sunday.

The Clerk informed the Meeting that she would not be in work on Monday 24th October, but the office opening hours would be covered by the Assistant Clerk. She also reported that she would be undertaking her First Aid course on the Tuesday 25th October so the office would not be open that day. A notice would be placed in the office window to advise the public. Cllr Moran asked if the information could also be put on Facebook.

The Clerk asked that the Press Release regarding Ryburn United's new team strips sponsored by the Parish Council be approved for distribution to the media. Copies of the draft press release had been circulated to Councillors.

16532 Resolved in a motion by Cllr Naylor and seconded by Cllr Potts that after a few minor amendments the Parish Council approves the Press Release for distribution to the media.

Cllr Johnson updated the Meeting on progress with Calderdale Council regarding CCTV for Ripponden. He also advised that he had been speaking with a serving officer from the RAF who resided in Ripponden. The officer is available to attend the Remembrance Services and lay a wreath if agreeable to the Council. The Meeting agreed that it would be lovely to have a serving officer attend the services and asked Cllr Johnson to liaise with the officer to arrange. The Meeting also agreed that if wreaths needed to be purchased, the Parish Council would be happy to finance this, the cost of which would be left to the Clerks discretion.

Cllr Johnson reported on the feasibility of purchasing Topiary balls for the 'Christmas Lights Switch On' event. The Meeting agreed that this matter should be discussed by the Events Committee at its next meeting on 27th October 2016.

Cllr Johnson asked that the Minutes of the Events Committee meeting held on the 25th August 2016 be included in the Minutes of this meeting.

16533 Resolved in a motion by Cllr Johnson and seconded by Cllr Potts that the Minutes of the Events Committee meeting held on 25th August 2016 be included in the Minutes of this meeting. (See appendix 1)

Cllr Johnson reviewed the Minutes of the Events Committee meeting held on 4th October 2016 the main points of which were the award of the £1000 Festive Grant, confirmation of the date for the Christmas Lights Switch On, agreement of a work plan, the possibility of donkeys and advertisement & publicity.

Cllr Johnson asked that the Minutes of the Environment Committee meeting held on the 2nd August 2016 be included in the Minutes of this meeting.

16534 Resolved in a motion by Cllr Naylor and seconded by Cllr Potts that the Minutes of the Environment Committee meeting held on 2nd August 2016 be included in the Minutes of this meeting. (See appendix 2)

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

Cllr Johnson reviewed the Minutes of the Environment Committee meeting held on 4th October 2016 the main points of which were the Tesco Bags of Help grant for Mill Fold Play area, Hanging baskets for 2017-18, members reports, results of the Yorkshire in Bloom awards and a review of the Michaelmas Show.

Cllr Moran reported that she had assisted Soyland in Bloom with planting of bulbs for the spring. She also informed the meeting of the effects of anti-social behaviour on residents at Brig Royd. Cllr J Smith asked if residents could report to the police any incidents as they happen. The Clerk was also asked to chase up the invitation to PC Sutton to attend a future Parish Council meeting.

Cllr Potts updated the Meeting on progress on becoming Dementia Friendly. He also reported that there were numerous street lights not working in Rishworth which he would be reporting to Calderdale Council via its website.

Cllr Naylor reported that he had attended the site meeting at Clockface Quarry with Cllr M Smith, Cllr Watson and Cllr Russell.

Cllr Watson reported on the site meeting at Clockface Quarry with the Casey group who own the quarry, the Environment Agency and Calderdale Council. He provided a written report that was circulated to all Councillors for their references. He asked that letters of thanks be sent to Casey's and the Environment Agency for their assistance.

Cllr Russell suggested that the report be sent to both the Environment Agency and Calderdale Council to also include Councillors comments on the information that had been provided by both parties at the site meeting. Cllr Russell was asked to enhance the notes. A copy should also be sent to Cllr Carter as Ward Councillor.

Cllr McCarley reviewed the Christmas Lights meeting that he had attended with the Contractors for Bradford Council.

Cllr J Smith reported on her attendance at the Todmorden Town Council Ceilidh which had been a very enjoyable event. She also advised that she had viewed Ryburn Uniteds new team strips that were sponsored by the Parish Council and attended Rishworth School Prize giving. She informed the Meeting that so far she had sold 48 tickets for the Charity Hoedown on 4th November.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

None present.

8. To agree accounts for payment

16535 Resolved in a motion by Cllr Naylor and seconded by Cllr Russell that the accounts listed on the schedule with a total value of £1,057.16 be passed for payment.

9. To receive correspondence

Correspondence

Red Cross
Mrs Faragher
Rishworth School

Young at Heart Club

Family Reunion Appeal
Historic official guides to Ripponden
Apologies for being unable to attend the Remembrance Services
Grant application

9. To receive correspondence (continued)**Information**

Calderdale Council	Upper Valley Neighbourhood News – October Edition
Calderdale Council	Emergency Incident Handbook for Councillors
North Bank Forum	Sector Support Update – 6 th , 14 th & 17 th October
Cllr Watson	Notes from Clockface Quarry site visit
YLCA	South Pennine Branch meeting 9 th November 2016
YLCA	Council Tax Referendum Principles Consultation
YLCA	Locality My Community Weekly Digest
YLCA	Elections to NALC Larger Councils Committee

Invitations

Holme Valley Parish Council	Civic Service 4 th December 2016
-----------------------------	---

Agendas

20/10/2016	Communities Scrutiny Panel
25/10/2016	Planning Committee 1
26/10/2016	Use of Resources Scrutiny Panel

Matters arising from correspondence

The Clerk was asked to send a letter of thanks to Mrs Faragher for her very kind donation of the guide books.

The Clerk was asked to write to the Young at Heart Group for further details of their club and accounts in order that their grant request could be considered.

It was agreed that the Emergency Incident Handbook should be considered after the Neighbourhood Co-ordinators attendance at a future Parish Council meeting.

10. To consider a Grant application received under the Local Government Act 1972 Section 137 for Ripponden Pre-School.

The Meeting agreed that this should be held over to the next meeting since a completed application form had not been received from the Pre-school.

11. To discuss Ordinary Watercourses with a Representative from Calderdale Council

The Agenda item was held over to the next meeting to accommodate the officer's attendance.

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**12.1. Planning Applications & Decisions****New Plans for this meeting****Application No: 16/01250/HSE**

Officer:	Diane Scaramuzza
Applicant:	Mr S Hall
Site:	Archways Lower Road Scammonden Sowerby Bridge
Proposal:	Two storey extension to side and dormer window to rear

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

History: None
 Main Issues: Impact of extension of Green Belt – design/appearance;
 Use of appropriate materials; scale of extension in relation to existing dwelling (policy BE1).

RPC Comments:

16536 Resolved in a motion by Cllr Watson and seconded by Cllr Johnson that the Parish Council has no objections to this application.

Application No: 16/01098/CON

Officer: Sara Johnson
 Applicant: Mr S Woodhead
 Site: 186 Halifax Road Ripponden
 Proposal: Conversion of living accomodation (former retail) to osteopathic treatment room. Installation of dutch canopy, railings to first floor terrace and entrance cloakroom

History:
 Main Issues: Impact of the canopy/railings in the street scene (BE1). Impact of the proposed new use on the highway (T18) and on neighbours (EP8).

RPC Comments:

16537 Resolved in a motion by Cllr Naylor and seconded by Cllr Watson that the Parish Council has no objections to this application.

Application No: 16/01087/FUL

Officer: Janine Branscombe
 Applicant: Ms F Cranage & Ms L Heald
 Site: Rake Head Farm Reservoir Road Triangle
 Proposal: Rebuilding and extension of barn to form a dwelling (part retrospective)
 History: previous application withdrawn 15/01069/FUL other applications relate to the dwelling.

Main Issues: GNE1, NE3 & NE4 and section 9 of the NPPF.

RPC Comments:

16538 Resolved in a motion by Cllr M Smith and seconded by Cllr Potts that the Parish Council objects to this application on the grounds that it is Green Belt development (NPPF 9), access issues since it is a single track lane which already serves 3 dwellings and skyline development. Policies NE3 and NE4.

Cllr M Smith declared an interest in the next two applications

Application No: 16/01225/HSE

Officer: Steven Emery
 Applicant: Mr R Worthington
 Site: Lower Goat House Oldham Road Ripponden
 Proposal: First floor extension and glazed sectional link to enclose a new staircase
 History: None
 Main Issues: The application will be assessed against NPPF section 7 (Design) and 12 (Conserving and enhancing the historic environment) as well as RCUDP policies BE1, BE2 and BE15.

RPC Comments:

16539 Resolved in a motion by Cllr Johnson and seconded by Cllr Russell that the Parish Council objects to this application on the grounds that there are issues regarding conserving and enhancing historic environment NPPF 12 and BE14, General Design NPPF 7, landscaping

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

issues, BE1, BE14 and BE15. The property was a religious meeting house and the development would have a detrimental effect on the historical environment.

Application No: 16/01226/LBC

Officer: Steven Emery
 Applicant: Mr R Worthington
 Site: Lower Goat House Oldham Road Ripponden
 Proposal: First floor extension and glazed sectional link to enclose a new staircase (Listed Building Consent)
 History: None
 Main Issues: The application will be assessed against NPPF section 12 (Conserving and enhancing the historic environment) as well as RCUDP policy BE14.

RPC Comments:

16540 Resolved in a motion by Cllr Johnson and seconded by Cllr Russell that the Parish Council objects to this application on the grounds that there are issues regarding conserving and enhancing historic environment NPPF 12 and BE14, General Design NPPF 7, landscaping issues, BE1, BE14 and BE15. The property was a religious meeting house and the development would have a detrimental effect on the historical environment.

Application No: 16/01263/FUL

Officer: Claire Dunn
 Applicant: J W Lees & Co (Brewery) Ltd
 Site: The Turnpike Oldham Road Ripponden
 Proposal: Construction of two storey extension to form self-contained manager's accommodation and additional dining area.
 History: 13/00873/FUL Construction of two storey extension to form self-contained manager's accommodation and additional dining area.
 Main Issues: Green Belt policy and impact on Special Landscape Area

RPC Comments:

16541 Resolved in a motion by Cllr Watson and seconded by Cllr Johnson that this application be held over to the next meeting.

Planning Decisions:

16/01006/FUL Heath Lea Farm Greetland Road Barkisland	Resiting of existing agricultural building	Granted
16/00975/COU 16B Elland Road Ripponden	Change of use from C3a (dwelling house) to C2 (residential institution).	Granted
16/00964/FUL Land To North Of Milton Ing 23 - 25 Hob Lane Ripponden	Conversion of former stable block into a detached dwelling (amended scheme to extant permission 15/01050) to include two storey extension to front and side and alterations to roof height/pitch).	Granted

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

16/00968/FUL Land To North Of Milton Ing 23 - 25 Hob Lane Ripponden	Two box stable block with tack room	Granted
16/00599/FUL Riverside Harley House Mill Fold Way Ripponden	Demolition of building to facilitate construction of seven houses and a "Studio" office building	Granted
15/00505/DISC1 124 Halifax Road Ripponden	Submission of information to Discharge Conditions on application 15/00505 - condition 5	Partially Complied With
16/01142/HSE Pleasant View Scammonden Road Barkisland	First floor extension to side	Granted
16/01132/FUL Land Adjacent To Oak Bank Excelsior Close Ripponden	Amended design for one dwelling on plot 5 pursuant to planning permission 13/01469/FUL (Revised Scheme to 16/00671)	Granted
16/01118/HSE The Lodge Far Field View Rochdale Road Ripponden	Single storey extension to South East elevation	Granted
16/01092/LBC Flat 2 The Old Water Mill Foxen Lane Mill Bank Sowerby Bridge	Removal and replacement of four windows (Listed Building Consent)	Granted

12.2. Planning Enforcement

None

The meeting closed at 9.05pm

Appendix 1

Events Committee Meeting held on Tuesday 25th August 2016 at 12.30pm

The Clerk welcomed Cllrs to the meeting.

Present:- Cllr Carter, Cllr Johnson, Cllr Potts (via telephone conference)

1. To elect a Chairman for 2016/2017

EVC2017-01 Resolved in a motion by Cllr Carter and seconded by Cllr Potts that Cllr Johnson is elected as Chairman for 2016/2017.

2. To receive apologies for absence and lateness

Absence: Cllr Potts

3. To agree the Terms of Reference for the Events Committee

EVC2017-02 Resolved in a motion by Cllr Carter and seconded by Cllr Johnson that the terms of reference should be:

1. To facilitate and explore event provision on behalf of the Parish Council
2. To support the Clerk in the organisation and advertisement of events
3. To liaise with other outside bodies as appropriate
4. To liaise with other Parish Council Committees as required
5. To increase business for and promote existing shops within the Ripponden area
6. To showcase what Ripponden and the surrounding area has to offer
7. To encourage visitors to the area and increase tourism

4. To discuss a Christmas Festive event

Having looked at various options and discussed previous events organised by the Parish Council, the meeting agreed that in order to satisfy the criteria to obtain a Calderdale Festive grant the following should be recommended to Full Council.

- To arrange a Christmas Lights Switch On event as in previous years, but to take place on Saturday 26th November (date to be confirmed with Bradford Council). A Church Carol service to be organised at St Bartholomew's church at 4.00pm followed by the switch on at 5.30pm.
- Re-introduce the donkey for the service and procession
- Have a Father Christmas with selection box presents for all children – preferably located indoors. To check with Veca Wilson if this could be at Central Hall
- The provision of small Christmas trees outside the shops in the village either real or LED
- The purchase of additional brackets
- Look into the Mayor switching on the lights or a local celebrity
- New posters, banners and flyers to publicise the events
- Look into the feasibility of a small Festive Craft Fair

This being subject to the Parish Council obtaining the Festive grant.

5. Date of the next meeting

The next meeting is to be arranged.

The meeting closed at 1.00pm

**Environment Committee Meeting
held on Tuesday 2nd August 2016 at 7.30pm**

Cllr Naylor chaired the meeting

Present: - Cllr Carter, Cllr Johnson, Cllr Naylor, Cllr Potts, Mr Sofield (BIB), Mr Hart (RIB), Mr Winrow (SIB)

1. To accept apologies for absence and lateness

Absence – Mrs Mitchell (CMBC), Mr Lister (PH2K), Mr Fisher (REG)

2. To approve the minutes of the meeting held on Tuesday 31st May 2016

ENV2016-10 Resolved in a motion by Cllr Johnson and seconded by Cllr Naylor that the Minutes are accepted as a true and correct record of the meeting held on 31st May 2016.

3. Matters arising from previous meetings

The Clerk read out an e-mail from Ms Mitchell of Calderdale Council. She advised that the annual audit of litter bins was due to take place shortly and the corner of Redan Soyland would be included. Mr Hart asked if any progress had been made regarding the litter bin for the top of Elland Road. The Clerk confirmed no progress had been made. It was agreed that the matter should be referred to Ms Mitchell when she attends the next meeting, alternatively a meeting should be set up during the day for Ms Mitchell to introduce herself to the Council.

The Clerk advised that a letter concerning Centenary fields had been referred from Full Council. The Meeting agreed that the letter was not relevant to the Parish Council since it did not own any land. The Clerk was asked to forward a copy to Cllr Carter as Ward Councillor to see if it was something that Calderdale Council could look into for Hirstwood Holme.

The Clerk provided a quarterly budget update for the Committee's references. This was accepted by the Committee.

4. Members Reports

Mr Sofield on behalf of Barkisland in Bloom reported that the group had recently been experiencing problems with health and fitness. Mr Sofield advised that Calderdale Council had been brilliant, mowing several designated areas for the group and weeding. The Cricket club had also provided assistance. Barkisland is looking good for the summer with lots of geraniums in full bloom. Worked had been done sanding down the benches and re-painting them. Mr Sofield had purchased 9 new barrels at a cost of £325 and provided the Clerk with an invoice for reimbursement.

Mr Hart on behalf of Ripponden in Bloom reported that the group had been very busy de-heading plants and watering the numerous planters and barrels. They had organised a Balsam Bashing evening on the riverbank which had been very successful. The group have planted the first phase of snowdrops for the gateway into the village. They will be sending a letter to the Parish Council to request a grant for the second phase.

The Clerk was asked to send a letter to Ripponden in Bloom thanking them for their efforts and organising the balsam bashing event.

Mr Winrow on behalf of Soyland in Bloom reported that the group had finished the work at Hob Lane which was now fully planted up and very colourful. They had been grass cutting

around the memorial stone and the tubs renovated and replanted. The grass at Ebenezer Graveyard had had a good mow and this will be done again before the autumn. Cllr Johnson asked about weed killing that needed to be done at the graveyard. Cllr Naylor advised that he would check regarding licensing and report back at the next meeting. Cllr Potts provided an update regarding the Rishworth Mill Dam and the newly formed 'Friends of the Rishworth Mill Dam' group.

Cllr Carter advised that she was looking into the matter of overhanging trees at Royd Lane. She had also spoken with Mr Denton concerning the grass cutting at Redan. His gardener has retired so he is struggling to get the grass cut. He had confirmed that he was happy for Cllr Naylor to deal with this for the summer. Cllr Naylor advised that he had also spoken with Mrs Denton.

5. Hanging Baskets & Planters 2017

It was agreed that the 3-tier planter and the other planters at the Memorial Garden be replanted by Mr Tooby for the winter at a cost of <£150.

The Clerk read out an e-mail from Calderdale Council concerning the future of free hanging baskets for Ripponden. Cllr Carter advised that the decision to no longer provide the free hanging baskets may be reversed so asked that the matter be held over to the next meeting.

6. Garden Competition

The Clerk reported who the winners were and letters had been sent to entrants advising of the results. The results had also been put on the Parish Council website.

7. Yorkshire in Bloom

Cllr Carter reviewed meeting with the judges which had been very constructive. Members of the Safer, Cleaner, Greener team has spoken with the judges at Mill Fold and Mrs Higgins from Ripponden in Bloom at the churchyard. The judges had been very impressed with work at the school and Ebenezer Graveyard where they had also met Mr French.

8. Update on the Refurbishment of Mill Fold Play area

The Clerk updated the Meeting on recent progress and that she had submitted the Tesco Grant application for funding towards the play area surface. Notification should be received sometime in August as to whether the application will progress to the next stage. The Clerk reported that she was also to look into a Community Foundation Grant with Cllr Carter that may be able to provide a further £5000 funding.

9. Michaelmas Show

The Meeting approved the schedule for the show. The Clerk provided three samples of banners designed by the Deputy Clerk and it was agreed that two banners should be purchased.

The Clerk advised that two judges had replied to say that they could not judge this year. Cllr Carter provided details of a lady that may be able to assist with preserves and cakes. Cllr Russell was to be asked to judge the Art and Craft.

It was agreed that 40 mini rosettes be purchased for the children's entries.

10. Refurbishment of Parish Council owned benches

The Clerk reported that Cllr Watson had repaired and repainted the bench at St Johns Estate. Cllr Naylor said that he would check the bench at Redan and if need be repaint it.

Cllr Johnson advised that no further progress had been made on the spread sheet.

11. To approve spending from the Environment Committee

ENV2016-11 Resolved in a motion by Cllr Carter and seconded by Cllr Potts that the Committee approves the expenditure for:

The replanting of the three tier planter and other memorial garden planters <£150.00

ENV2016-12 Resolved in a motion by Cllr Carter and seconded by Cllr Potts that the Committee approves the expenditure for:

The purchase of two banners for the Michaelmas Show £90.00

ENV2016-13 Resolved in a motion by Cllr Carter and seconded by Cllr Potts that the Committee approves the expenditure for:

40 Mini Rosettes for the Michaelmas Show <£20.00

12. To arrange the date of the next meeting

It was agreed that the next meeting should be Tuesday 4th October at 7.00pm.

The meeting closed at 8.55pm