

The 1128th Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 1st June 2017 at 7.15pm.

Councillors Present: - Cllr Naylor chaired the meeting.

Cllr Hunt, Cllr Johnson, Cllr McCarley, Cllr Moran, Cllr J Smith, Cllr M Smith, Cllr Watson

1. To accept apologies for absence and lateness

Absence – Cllr Carter, Cllr Potts, Cllr Russell, Cllr Robins

2. To accept the Minutes of the 44th Annual Meeting held on Thursday 18th May 2017

Page 6101 Agenda item 7, paragraph 1 – add to end ‘In his opinion it appeared to be a personal matter as he had shown support for the newer Councillors over the past two years.’

16764 Resolved in a motion by Cllr Moran and seconded by Cllr J Smith that after the above amendment the Minutes be accepted as a true and correct record of the Meeting held on Thursday 18th May 2017.

Cllr McCarley abstained due to being absent from the meeting.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

The Clerk reported that:

An e-mail had been received from the Neighbourhood Co-ordinator regarding the abandoned works at Wicken Lane Ripponden. The officer advised that the matter had been passed to the Asset Manager to provide an update. Cllr Johnson reported that the unit had been removed, but the work still had not been done. The Clerk was asked to write to the Neighbourhood Co-ordinator to advise her.

A reply had been received from Calderdale Council Highway Services regarding the Soyland lights. The officer advised that the query has been forwarded onto Mr Crabb and they were now awaiting an update from him. This may take some time due to his involvement in the LED Street lighting replacement scheme. The Clerk was asked to diarise this for four weeks and chase the matter up with Calderdale Council if no update had been received.

The Clerk informed the Meeting that a second response had been received from Calderdale Council Highway Services regarding the missing Milestone for Soyland. The officer advised that unfortunately there was no trace of the Milestone and no funds available to replace it. If however the Parish Council wished to purchase one then the officer confirmed that Highway Services would install it. The Meeting noted the comments of the officer.

An e-mail response had been received from Planning Enforcement requesting confirmation of the house number for the alleged shed to the front of a house at Northroyd Barkisland. The Clerk advised that she had provided the information to the planning officer.

The Clerk reported that an e-mail had been received from Yorkshire Water providing a final report on its investigations regarding the manhole on Dick Lane at the rear of Stones Drive, Ripponden between 10th February and 27th April 2017.

The Clerk advised that Cllr Johnson had provided photographs of the telephone box on Rochdale Road and the notice placed in the box by the group looking at refurbishment. The Clerk confirmed that she had sent a second e-mail to Mr Dotchin on the 15th May requesting information as to the group's intentions. However to date no response had been received.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)

16765 Resolved in a motion by Cllr McCarley and seconded by Cllr J Smith that the Parish Council writes once again to the group to ask why the work had been undertaken without authorisation.

Cllr McCarley expressed his disappointment that seven Councillors had not supported the past Vice-Chairman to become the 2017/18 Chairman and asked Cllr Johnson if he had received any feedback from these Councillors as to why. Cllr Johnson confirmed that he had not. The Meeting noted Cllr McCarley's comments.

Cllr Johnson asked the Clerk if a reply had been received from the West Yorkshire Police & Crime Commissioner. The Clerk confirmed that no response had been received but that she would chase the matter up. He also asked if Cllr Potts had progressed the listing of the Rishworth War Memorial. The Clerk again said that she would chase this matter up.

Cllr Hunt asked the Clerk for an update on backing up the Parish Council computer. The Clerk provided details of the progress so far. The Clerk was asked to make enquiries with Fabspider to see if they provided a back-up service, also to make enquiries with Hebden Royd and Todmorden Town Councils.

Cllr Moran asked if Full Council was to receive a review of the Civic Dinner and financial details. Cllr J Smith advised that the Civic Dinner Committee had not met as yet to do the review. It was agreed that the meeting would be on Monday 12th June at 10.30am after which feedback would be provided at the next available Parish Council meeting.

Cllr Moran also mentioned that Mrs Bell organised First Aid courses and perhaps the Clerk should contact her for details. She also expressed concerns about the delay in getting the flag flown at half-mast following the Manchester bombing. The Meeting noted her comments.

4. To receive Parish Councillors declarations of Interest

None

5. Public Participation

None present

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives

6.1. To approve the Press Release from the Communications Committee

The Clerk had provided copies of the Communications Committee draft press release and an amended version written by Cllr Moran.

16766 Resolved in a motion by Cllr J Smith and seconded by Cllr Moran that after a couple of minor amendments the Parish Council approves the press release written by Cllr Moran.

6.2. To approve the Annual Report for 2016-17

16767 Resolved in a motion by Cllr Moran and seconded by Cllr J Smith that the Annual Report be approved by the Parish Council.

The Clerk provided three quotes for the printing of the Annual Report

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

16768 Resolved in a motion by Cllr Johnson and seconded by Cllr M Smith that the quote from Simprint be accepted.

The Clerk reported that:

An e-mail had been received from Barkisland Old Peoples Welfare Committee providing an update of their plans to incorporate Dementia Friendly Awareness into their group.

The Clerk informed the Meeting that an e-mail had been received from Planning Services advising of the withdrawal of its planning officer comments service with immediate effect. The Meeting agreed that the Clerk should investigate what information she could source from the planning portal for the next meeting. If the Clerk was not able to find sufficient information then the Parish Council would decide whether any further action should be taken.

The Clerk asked if a meeting date could be arranged for the Building Committee. Cllr McCarley advised that he did not wish to remain on the Building Committee for 2017/18, but would continue to assist the Clerk with the installation of a new Security system for the Parish Council and Fire safety. It was agreed that the next Building Committee meeting would be put on hold until after Cllr McCarley and the Clerk had met with Hi Tech Security.

The Clerk read out a report from Cllr Potts giving an update on dementia friendly awareness and the Neighbourhood Planning survey.

Cllr Watson reported that he had visited the Dementia Friendly café at St Bartholomew's Church, which had been lovely. He had also raised the Union flag to half-mast in remembrance of the victims of the Manchester bombing and spoken with the Clerk regarding the fire and security alarm.

Cllr Johnson reported that together with the Clerk he had met with Ms Barker of Calderdale Council regarding CCTV and that she was now to liaise with Mr Crabb concerning the use of street lighting and other alternatives. Cllr Johnson advised that if there were no objections he would be happy to continue pursuing this on the Parish Council's behalf. The Meeting had no objections. Cllr Watson reminded the Meeting that he wanted Barkisland to be considered for CCTV in addition to Ripponden at some stage.

Cllr Hunt reported that the stone wall on Rishworth New Road was falling down in places due to the large trees pushing at it. The Clerk was asked to refer this to Calderdale Council and Cllr Hunt agreed to provide photographs to assist. Cllr J Smith advised that this matter had been reported unsuccessfully to Calderdale Council on several occasions in the past.

Cllr Hunt also advised that there had been quite a few large bags of rubble left at Hill Croft Rishworth by Yorkshire Water, which he would arrange to clear.

Cllr J Smith asked that the Minutes from the Communications Committee meeting held on 15th March 2017 be included in the Minutes of this meeting.

16769 Resolved in a motion by Cllr J Smith and seconded by Cllr M Smith that the Minutes of the Communications Committee meeting held on 15th March 2017 be included in the Minutes of this meeting. (See appendix 1).

Cllr J Smith reviewed the Communications Committee meeting held on 24th May 2017, the main points being the Committee's Terms of Reference, the new Chairman for 2017/18 being Cllr Russell, Press Releases, Window Displays, approval of the Annual Report, the Winter Newsletter and reviewing the Telephone/broadband costs.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

Cllr M Smith advised that he was unable to ask that the Minutes from the Neighbourhood Planning Committee meeting held on 29th March 2017 be included in the minutes of this meeting due to insufficient members of the Committee being present. He felt that this was due to some Councillors not meeting their obligations as Committee members.

Cllr M Smith reviewed the Neighbourhood Planning Committee meeting held on 11th May 2017, the main points being updates on the survey and website, training, review of the first drop-in session and dates for additional workshops.

Cllr Watson, although no longer on the Committee, offered his assistance with the compilation of the paper survey feedback, if required.

Cllr Naylor reported that together with his consort he had attended Saddleworth Parish Council Civic Service.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

None present

8. To agree accounts for payment

16770 Resolved in a motion by Cllr J Smith and seconded by Cllr Johnson that the accounts listed on the schedule with a total value of £2,311.62 be passed for payment.

9. To receive correspondence

Correspondence

Ms Pocock	Concerned Journey within Ripponden
Mr Smith	Land enquiry re Coach Road
War Memorial Trust	Acknowledgement of subscription and thanks

Information

Calderdale Council	TTRO Kennel Lane, Poverty Lane & Turgate Lane
Calderdale Council	TTRO Bowood, Triangle
Calderdale Council	Review of Parking Charges phase 3
Calderdale Council	Flood Review Partner Update April
Calderdale Council	T & PC Liaison Group copy of Parish Charter 2014
North Bank Forum	Sector Support Update – 18 th & 25 th May 2017
Seafarers UK	Merchant Navy Day 3 rd September 2017
TDH Group	Flags for Armed Forces Day 24 th June 2017
YLCA	White Rose Update May 2017
YLCA	Weekly Bulletin from NALC

Invitations

Shaw & Crompton Parish Council	Civic Service & Procession 11 th June 2017
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Agendas

01/06/2017	Licensing Sub Committee
05/06/2017	Licensing & Regulatory Committee

9. To receive correspondence (continued)**Matters arising from correspondence**

The Clerk was asked to thank Ms Pocock for her informative e-mail.

Cllr Watson was asked to raise the appropriate flags for Merchant Navy Day and Armed Forces Day.

10. To consider Grant applications received under the Local Government Act 1972 Section 137 for Barkisland Old Peoples Welfare Committee and Ripponden Pre-School

The Clerk reported that the completed grant application form had not been received from Ripponden Pre-school and asked for this application to be held over to a future meeting.

16771 Resolved in a motion by Cllr McCarley and seconded Cllr Moran that the Parish Council awards a grant of £400.00 to Barkisland Old Peoples Welfare Committee being, £300 for the Annual tea & Annual trip; £100 to support the groups incorporation for Dementia sufferers.

11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**11.1. Planning Applications & Decisions****New Plans for this meeting****Application No: 17/20072/TPO**

Case Officer: Keith Grady

Site: 39 Bar Lane Ripponden

Proposal: Fell one tree (Tree Preservation Order)

Applicant: Mr N Booth

Allocation: Primary Housing Area, Wildlife Corridor

History: Various applications to prune and fell trees. 96/20062/TPO prune, 02/20111/TPO various works, & 02/20131/TPO fell one, all approved. Most recently in 2017 consent was granted to fell 7 trees and prune 18 trees.

Main Issues: The amenity value of the tree and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified in view of the reason put forward for the works.

RPC Comments:

16772 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets good arboricultural practise.

Application No: 17/20059/TPO

Case Officer: Keith Grady

Site: Rishworth School Oldham Road Ripponden

Proposal: Prune trees and fell two trees (Tree Preservation Order)

Applicant: Rishworth School

Allocation: Wildlife, Openspace Urban

History: 97/20088 Remove one tree, 09/20092/TPO Fell three and prune one, both approved

Main Issues: The amenity value of the trees and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified in view of the reason put forward for the works.

11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

RPC Comments:

16773 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets good arboricultural practise.

Application No: 17/20058/TPO

Case Officer: Keith Grady
 Site: Heathfield School Oldham Road Ripponden
 Proposal: Prune two trees (Tree Preservation Order)
 Applicant: Heathfield School
 Allocation: Greenbelt, Special landscape Area, Wildlife Corridor
 History: 08/20028/TPO prune trees approved.
 Main Issues: The amenity value of the trees and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified in view of the reason put forward for the works

RPC Comments:

16774 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets good arboricultural practise.

Application No: 17/20069/TPO

Case Officer: Keith Grady
 Site: 2 Sandyfoot Barkisland
 Proposal: Prune one trees (Tree Preservation Order)
 Applicant: Mr J Bland
 Allocation: Primary Housing Area
 History: No tree history
 Main Issues: The amenity value of the tree and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified in view of the reason put forward for the works.

RPC Comments:

16775 Resolved in a motion by Cllr J Smith and seconded by Cllr McCarley that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets good arboricultural practise.

Application No: 17/00531/FUL

Case Officer: Janine Branscombe
 Site: Suite 1 Harley House Mill Fold Way Ripponden
 Proposal: Residential development of three two-bedroom apartments
 Applicant: Cartwright & McCaul Pension Fund

RPC Comments:

16776 Resolved in a motion by Cllr Watson and seconded by Cllr J Smith that the Parish Council objects to this application on the grounds that it would be a loss of commercial property; policies BE1- General Design, BE2 – Daylight and Amenity Space and BE5 – Design and Layout of Highways and Accesses; also the Parish Council questions whether the top floor meets Building Regulations (second floor flat).

11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

Application No: 17/00526/LBC

Case Officer: Steven Emery

Site: Croft Cottage 10 Old Bank Ripponden

Proposal: Replacement windows and three new rooflights (Listed Building Consent)

Applicant: Mr C Newton

RPC Comments:

16777 Resolved in a motion by Cllr Johnson and seconded by Cllr Moran that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets policies.

Planning decisions:

17/42018/42DAYS 1 Bank View Elland Road Ripponden	Prior approval application for proposed single storey extension to rear, extending out by 6 m, maximum height 3.95 m, 2.95 m to eaves	Prior Approval Not Required
17/00301/HSE 44 Parkdale Drive Triangle Sowerby Bridge	Single storey extension to rear elevation	Granted
16/01250/DISC1 Archways Lower Road Scammonden	Submission of details to comply with conditions on 15/01250/HSE	Partially Complied With
16/00346/DISC1 Heald Wall Nook Cottage Scammonden Road Barkisland	Submission of information to Discharge Conditions on application 16/00346 - conditions 2 and 3	Partially Complied With
17/20048/TPO 9 Ringstone Barkisland	Prune trees (Tree Preservation Order)	Granted

11.2. Planning Enforcement

None

The meeting closed at 8.50pm

Appendix 1

Communication Committee Meeting held on Wednesday 15th March 2017 at 7pm

CMC2017-19 Resolved in a motion by Cllr M Smith and seconded by Cllr J Smith that Cllr Russell should chair the meeting

Present:- Cllr Russell, Cllr J Smith, Cllr M Smith

1. To receive apologies for absence and lateness

Absence - Cllr Potts

2. To approve the Minutes of the meeting held on Wednesday 1st February 2017

CMC2017-20 Resolved in a motion by Cllr M Smith and seconded by Cllr J Smith that the minutes are accepted as a true and correct record of the meeting held on Wednesday 1st February 2017.

3. Matters arising from the last meeting

None

4. To review the quarterly budget and spending for the Committee

The budget remains unchanged.

The Assistant Clerk was asked to remove this agenda item for the next meeting.

7.10pm Cllr Naylor arrived at the meeting.

5. Spring/Summer Newsletter

The Neighbourhood Plan was added to the possible items for inclusion in the summer newsletter, identified in the last Communication Committee minutes. The newsletter needs to be completed for approval at the FCM on 1st June in order to be ready to go out with the July/August edition of Go Local. It was agreed that the Assistant Clerk would contact Simprint for a quote for printing and Go Local for a quote for delivery.

6. Press Releases 2017

An article on the Neighbourhood Plan Consultation, for the May Go Local article, should be completed for Full Council approval on 6th April 2017. Cllr M Smith had drafted the 'Community Plan Committee Report' for the meeting, with the suggestion that this could be used, possibly also for the Annual Report. It was agreed that the Assistant Clerk would seek clarification from the Clerk about the 'Application for Grant Funding from central government'. Cllr Russell had also drafted copy, on the Neighbourhood Plan, for inclusion in the Annual Report. It was agreed that Cllr Russell would draft the piece and circulate, via email, to members of the Communications Committee for approval, prior to the Full Council Meeting on 6th April.

7. Office Window

The Clerk advised that the Bowling Club window needed to be taken down, no later than next Tuesday 21st March. Cllr M Smith agreed that he would take it down over the coming weekend to make way for the Annual Parish Meeting display. The Clerk had suggested that items that

could be included in this display as the Neighbourhood Plan; the agenda; a description of what the Annual Assembly is; a poster delineating the date, time and venue of the assembly; what matters were raised last year and how the Parish Council had responded to these; alongside the questions suggested at the last Communication Committee meeting.

The Assistant Clerk advised that members of Ryburn 3 Step, a local community dance group had asked if they could use the window for a display. It was agreed that the first 2 weeks of August would be a good time for their display. The Assistant Clerk said that she would will let the group know.

8. Annual Report

Cllr Naylor advised that he was progressing with the report for the Environment Committee; Cllr Russell was also progressing with the Soyland Charities report. It was suggested that Cllr Potts be asked to provide a report on Dementia Friendly Communities for the Annual Report. Cllr Russell advised that she would be happy to receive phone calls from the Councillors concerned, to discuss the content of their report and that she would draft it, if need be.

Cllr J. Smith advised that she had some photographs for use in the Annual Report. It was agreed that the Assistant Clerk would contact Bespoke Imagery regarding use of the Good Citizen Award photograph that had been taken at the Civic Ball.

It was agreed that the Assistant Clerk/Clerk would send a follow-up email with a request for the completion of Committee Chairmen reports. The Assistant Clerk would put the reports together, on the Annual Report template, for circulation to the Communications Committee, in preparation for Full Council Approval at the meeting on April 20th.

9. To approve any spending from the Communication Committee

CMC2017-21 Resolved in a motion by Cllr Naylor and seconded by Cllr J Smith that expenditure is approved for:

Printing of the Annual Report	£547
Delivery of the Annual Report	£144 (inclusive of VAT)

CMC2017-22 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that expenditure is approved for:

Sundry items for window display	£40
Printing and delivery of Summer Newsletter	Up to £360+VAT

10. Date of next meeting

The next meeting will be held on Wednesday 24th May 2017 at 7pm

The meeting closed at 7.48pm