

The 43rd Annual Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 19th May 2016 at 7.15pm.

Councillors Present: - Cllr Johnson opened the meeting.
Cllr Hunt, Cllr McCarley, Cllr Moran, Cllr Naylor, Cllr Potts, Cllr Russell, Cllr J Smith,
Cllr M Smith, Cllr Watson

Apologies for absence - Cllr Carter, Cllr Robins

1. To appoint the Chairman of the Parish Council for 2016/17

The outgoing Chairman asked for nominations for Chairman

Proposed by Cllr Watson and seconded by Cllr Russell that Cllr J Smith be elected as Chairman for 2016/17.

There were no other nominations.

16359 Resolved in a motion by Cllr Watson and seconded by Cllr Russell that Cllr J Smith be elected Chairman of the Ripponden Parish Council for 2016/17.

The vote was 5 in favour and 4 abstained.

Cllr J Smith took the Chair.

2. To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received

Cllr J Smith signed the declaration of acceptance of office.

3. To elect the Vice Chairman of the Parish Council for 2016/17

The Chairman asked the Meeting for nominations

Proposed by Cllr M Smith and seconded by Cllr Russell that Cllr Naylor be elected as Vice-Chairman for 2016/17.

There were no other nominations and as such a vote took place. The vote result being 3 in favour and 7 abstained.

A re-vote took place since it was felt that there had been a certain amount of confusion over the voting. Again the result was 3 in favour and 7 abstained.

Cllr Naylor declined the office of Vice-Chairman on the grounds that he felt that he did not have the full support of the Parish Council.

The Chairman asked if any other Councillor would be prepared to stand as Vice-Chairman and there were no volunteers. It was agreed that the Parish Council would continue with business without the election of a Vice-Chairman and the matter would be reviewed at a future meeting.

4. To accept the Minutes of the 1102nd meeting held on Thursday 5th May 2016

16360 Resolved in a motion by Cllr M Smith and seconded by Cllr Potts that the Minutes be accepted as a true and correct record of the meeting held on Thursday 5th May 2016.

5. To received Parish Councillors declarations of interest

None

6. To appoint Representatives to Committee's and Outside Bodies:-**a). Yorkshire Local Councils Associations**

16361 Resolved in a motion by Cllr Johnson and seconded by Cllr Watson that Cllr Naylor and Cllr M Smith are appointed to be the representatives to the Yorkshire Local Councils Associations.

b). Soyland Charity

16362 Resolved in a motion by Cllr Potts and seconded by Cllr McCarley that Cllr Naylor and Cllr Russell are appointed to be the representatives to the Soyland Charity.

c). Town and Parish Council Liaison Committee

16363 Resolved in a motion by Cllr Naylor and seconded by Cllr Watson that Cllr J Smith is appointed to be the representative to the Town and Parish Council Liaison Committee.

7. To appoint Members to the Ripponden Parish Council Committees**a). Employment Committee**

16364 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that Cllr Johnson, Cllr Robins, and Cllr Russell are appointed to the Employment Committee for 2016/17.

b). Grievance Committee

16365 Resolved in a motion by Cllr Naylor and seconded by Cllr Watson that Cllr Naylor, Cllr Potts and Cllr M Smith are appointed to the Grievance Committee for 2016/17.

c). Disciplinary Committee

16366 Resolved in a motion by Cllr M Smith and seconded by Cllr Naylor that Cllr Carter, Cllr Hunt and Cllr Moran are appointed to the Disciplinary Committee for 2016/17.

d). Neighbourhood Planning Committee

16367 Resolved in a motion by Cllr Naylor and seconded by Cllr Watson that Cllr Carter, Cllr Potts, Cllr Robins, Cllr Russell, Cllr M Smith and Cllr Watson are appointed to the Neighbourhood Planning Committee for 2016/17.

e). Environment Committee

16368 Resolved in a motion by Cllr Naylor and seconded by Cllr McCarley that Cllr Carter, Cllr Johnson, Cllr Naylor and Cllr Potts are appointed to the Environment Committee for 2016/17.

f). Civic Dinner Committee

16369 Resolved in a motion by Cllr Naylor and seconded by Cllr Russell that Cllr Carter, Cllr Johnson, Cllr Naylor and Cllr J Smith are appointed to the Civic Dinner Committee for 2016/17.

g). Communication Committee

16370 Resolved in a motion by Cllr M Smith and seconded by Cllr Johnson that Cllr Naylor, Cllr Potts, Cllr Robins, Cllr Russell, Cllr J Smith and Cllr M Smith are appointed to the Communication Committee for 2016/17.

7. To appoint Members to the Ripponden Parish Council Committees (continued)**h). Building Committee**

16371 Resolved in a motion by Cllr Johnson and seconded by Cllr Potts that Cllr Carter, Cllr McCarley, Cllr Naylor and Cllr Watson are appointed to the Building Committee for 2016/17.

i). Standards Committee

16372 Resolved in a motion by Cllr McCarley and seconded by Cllr Watson that Cllr Carter, Cllr Johnson, Cllr Naylor, Cllr Russell and Cllr M Smith are appointed to the Standards Committee for 2016/17.

j). Flag Master

16373 Resolved in a motion by Cllr Russell and seconded by Cllr Naylor that Cllr Watson is appointed as Flag Master for 2016/17.

k). Finance

16374 Resolved in a motion by Cllr McCarley and seconded by Cllr Johnson that Cllr Carter, Cllr Hunt, Cllr Moran, Cllr Naylor, Cllr Robins, Cllr Russell, Cllr M Smith and Cllr Watson are appointed to the Finance Committee for 2016/2017.

l). Christmas Lights

16375 Resolved in a motion by Cllr M Smith and seconded by Cllr Russell that Cllr Johnson, Cllr McCarley, Cllr Robins and Cllr Watson are appointed to the Christmas Lights Committee for 2016/17.

The Meeting discussed the need for a new Committee to organise future events.

16376 Resolved in a motion by Cllr Watson and seconded by Cllr Naylor that a new Events Committee be set up to discuss future Parish Council events starting with the Christmas Lights Switch On for 2016.

J). Events Committee

16377 Resolved in a motion by Cllr Watson and seconded by Cllr Naylor that Cllr Carter, Cllr Potts and Cllr Robins be appointed to the Events Committee for 2016/17.

8. To review the Council's Standing Orders and Financial Regulations for 2016/17

16378 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that Council's Standing Orders should be reviewed by the Standards Committee during the year if required.

The Clerk advised that the Standards Committee had recently reviewed the Financial Regulations and would be reporting its recommendations to the next Full Council meeting to be held on 2nd June 2016.

9. To review Representation on or Work with External Bodies and arrangements for reporting back

16379 Resolved in a motion by Cllr M Smith and seconded by Cllr Naylor that representatives of the Parish Council on outside body meetings should continue with the current procedure and provide a verbal and written report of all meetings attended to the Full Council.

10. To review the Inventory of land and Assets including buildings and office equipment

16380 Resolved in a motion by Cllr McCarley and seconded by Cllr Johnson that this item be held over to the next meeting to allow the Clerk to obtain valuations for the Parish Council's redundant trophies.

11. To confirm the arrangements for Insurance cover in respect of all insured risks

16381 Resolved in a motion by Cllr Watson and seconded by Cllr McCarley that whilst the Parish Council had a 5 year agreement for Insurance, the amount of cover should be reviewed during the year to ensure that the Parish Council is sufficiently covered.

12. To review the Council's and /or employee membership of other bodies

The Clerk advised the Meeting that the Parish Council was currently members of Yorkshire Local Council's Association and the War Memorial Trust. Clerk was a member of the Society for Local Council Clerks.

16382 Resolved in a motion by Cllr Potts and seconded by Cllr McCarley that the Parish Council continues its current membership of the YLCA and the War Memorial Trust. The Parish Council will continue to pay for the Clerks Subscription of the SLCC.

13. To review the Council's complaints procedure

16383 Resolved in a motion by Cllr M Smith and seconded by Cllr Russell that the Parish Council's Complaints procedure be reviewed by the Standards Committee during the year 2016/17.

14. To establish the Council's procedure for handling requests under the Freedom of Information Act 2000 and Data Protection Act 1998 (as amended)

16384 Resolved in a motion by Cllr McCarley and seconded by Cllr Potts that the Parish Council reviews its procedure for handling requests under the Freedom of Information Act 2000 and Data Protection Act 1998 when it is deemed necessary by the Clerk.

15. To review the Council's policy for dealing with the press/media.

16385 Resolved in a motion by Cllr Naylor and seconded by Cllr Watson that the Parish Council's Press and Media policy be reviewed by the Standards Committee during the year 2016/17.

16. To set the dates, times and place of ordinary Meetings of the Full Council for the year ahead

16386 Resolved in a motion by Cllr Naylor and seconded by Cllr Russell that in accordance with the Standing Orders, the Parish Council continues to meet every alternate Thursday in 2016/17 commencing on 2nd June 2016.

17. To consider and a Grant applications received under the Local Government Act 1972 Section 137**17.1. Ripponden Children's Day Committee**

16387 Resolved in a motion by Cllr M Smith and seconded Cllr Johnson that the Parish Council awards a grant of £371 to Ripponden Children's Day Committee towards the cost of the event.

17. To consider and a Grant applications received under the Local Government Act 1972 Section 137 (continued)

17.2. Barkisland Old Peoples Welfare Committee

Cllr M Smith declared an interest in this item.

16388 Resolved in a motion by Cllr Watson and seconded Cllr Russell that the Parish Council awards a grant of £300 to Barkisland Old Peoples Welfare Committee towards the cost of the annual tea and annual trip.

18. To consider a grant for the Ripponden Brownies

16389 Resolved in a motion by Cllr Potts and seconded Cllr Russell that the Parish Council awards a grant of £30 to Ripponden Brownies for the purchase of plants.

The Clerk was asked to refer this to the Environment Committee for approval that the payment be made as an Environmental Grant from the Committee's budget.

19. To agree accounts for payment

16390 Resolved in a motion by Cllr Russell and seconded by Cllr Potts that the accounts listed on the schedule with a total value of £453.95 be passed for payment.

20. To receive Correspondence

Correspondence

Mr N Bradley	Retirement
Mr French	Loggia at 5 Soyland Town Road
Halifax Courier	Amended price for advert
Ryburn United (Seniors) AFC	S137 Grant Application Form
Counselling Directory	Link to website

Information

Calderdale Council	Meeting dates 18 th May to 20 th July 2016
Calderdale Council	Proposed TRO for Ripponden
Calderdale Council	TTRO Blackshaw Clough Road
WY Police & Crime Commissioner	Re-election of Mark Burns-Williamson

Invitations

Barkisland Old Peoples Welfare	Annual Tea & Entertainment 21 st May 2016
Calderdale Council	Queens 90 th Birthday Celebration 12 th June 2016
Shaw & Crompton Parish Council	Civic Service & Procession 5 th June 2016
Whitworth Town Council	Mayor Making & Annual Meeting 26 th May 2016

Matters arising from the Correspondence

The Meeting agreed that a letter of thanks be sent to Mr Bradley for his hard work and to give best wishes for his retirement.

Cllr Russell declared an interest in Mr French's correspondence and the Meeting agreed that discussion of the matter be held over until the Agents letter is received.

20. To receive Correspondence (continued)

The Meeting agreed that the Halifax Courier item be held over until after the closing date for the post and referred to the Employment Committee to discuss if no completed applications are received.

The Meeting agreed that the Counselling Direct enquiry should be referred to the Communications Committee for discussion.

The Clerk was asked to respond to Calderdale Council's proposed TRO for Ripponden and enquire if consideration could be given to extend parking restrictions to the bottom of Rochdale Road, between Spring Street and Fountain Street.

16391 Resolved in a motion by Cllr Russell and seconded by Cllr Johnson that the Press and Public be excluded from the next item.

The Clerk reported on a request for information.

16392 Resolved in a motion by Cllr Naylor and seconded by Cllr McCarley that the Press and Public be re-admitted to the meeting.

21. To discuss a possible Feasibility Study into the potential for Asset Transfer of the Ripponden library

The Clerk read out an e-mail received from Cllr Holden offering to set up a meeting between the Parish Council, Ward Councillors and officers of Calderdale Council to look into the feasibility.

16393 Resolved in a motion by Cllr Naylor and seconded by Cllr Potts that the Parish Council undertakes a Feasibility Study on the potential for Asset Transfer and meets with officers of Calderdale Council to obtain all relevant information to assist with making a decision as to whether an expression of interest should be made.

It was agreed that the Building Committee should be tasked with the role to progress and oversee the information gathering process. The Building Committee will prepare a list of questions for officers and provide its recommendations to Full Council before a meeting with Calderdale Council is set up.

The Clerk was asked to thank Cllr Holden for his offer of assistance.

22. To set Meeting dates for the Environment, Employment and Standards Committee

It was agreed that the Environment Committee should meet on Tuesday 31st May 2016 at 7.30pm and the Employment Committee on Monday 6th June 2016 at 1.00pm.

It was also agreed that the Standards Committee meeting would be postponed until mid- July since the matters to be discussed were not urgent.

In view of the approval of a Feasibility Study for Asset Transfer, the Buildings Committee should meet Monday 6th June 2016 at 10.00am.

23. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues

23.1. Planning Applications & Decisions

New plans for this meeting

Application No: 16/00520/HSE

Officer: Sara Johnson
 Applicant: Mr D Whiteley
 Site: 130 Oldham Road Ripponden
 Proposal: Dormers to front and rear and single storey side extension
 History:

Main Issues: Will be assessed against RCUDP H2, BE1 and BE2.

RPC Comments:

16394 Resolved in a motion by Cllr Naylor and seconded by Cllr Watson that the Parish Council objects to this application on the grounds of General Design BE1 and light issues BE2.

Application No: 16/00369/FUL

Officer: Claire Dunn
 Applicant: Mr R Brooks
 Site: Lench House Farm Heather Moor Lane Rishworth
 Proposal: Proposed new agricultural building, new porch and internal alterations to Lench House.
 History: 10/00170/FUL and 10/00169/LBC - Renovation including change of use of adjoining outbuilding and barn to form mixed residential and workspace including garage and altered access and egress – permit / Grant LBC
 Main Issues: Section 9 of NPPF – new buildings in Green Belt
 RCUDP policies; **GNE1** Containment of the Urban Area; **BE1** General Design Criteria; **BE14** Alteration and Extension of Listed Buildings; **BE15** Setting of a Listed Building; **NE12** Development within the Special Landscape Area; **NE15** Development in Wildlife Corridors; **EP11** Development on Potentially Unstable Land

RPC Comments:

16395 Resolved in a motion by Cllr M Smith and seconded by Cllr Watson that the Parish Council objects to this application on the grounds that it is not justified due to the size of area of agricultural land that goes with this building, General Design BE1, Impact on setting NE12, NE15, EP11 and over intensive use of the site.

Application No: 16/00370/LBC

Officer: Claire Dunn
 Applicant: Mr R Brooks
 Site: Lench House Farm Heather Moor Lane Rishworth
 Proposal: Proposed new agricultural building, new porch and internal alterations to Lench House (Listed Building Consent)
 History: 10/00170/FUL and 10/00169/LBC - Renovation including change of use of adjoining outbuilding and barn to form mixed residential and workspace including garage and altered access and egress – permit / Grant LBC
 Main Issues: Section 9 of NPPF – new buildings in Green Belt
 RCUDP policies; **GNE1** Containment of the Urban Area; **BE1** General Design Criteria; **BE14** Alteration and Extension of Listed Buildings; **BE15** Setting of a Listed Building; **NE12** Development within the Special Landscape Area; **NE15** Development in Wildlife Corridors; **EP11** Development on Potentially Unstable Land

23. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues (continued)

RPC Comments:

16395 Resolved in a motion by Cllr M Smith and seconded by Cllr Watson that the Parish Council objects to this application on the grounds that it is not justified due to the size of area of agricultural land that goes with this building, General Design BE1, Impact on setting NE12, NE15, EP11 and over intensive use of the site. Also policies: BE14 and BE15.

Cllr Hunt abstained from the vote for planning applications 16/00369/FUL and 16/00370/LBC.

Planning Decisions:

16/00346/LBC Heald Wall Nook Cottage Scammonden Road Barkisland	Replacement of existing UPVC windows and doors with timber windows and doors (Listed Building Consent)	Granted
13/00288/DISC1 Parkfield Rochdale Road Ripponden	Submission of information to Discharge Conditions on application 13/00288 - conditions 1 and 2	Partially Complied With
16/00320/HSE 6 Ringstone Barkisland	Single storey extension	Granted
16/56006/CLAS3Q Former Barkisland Cross Jackson Lane Barkisland	Prior approval application for a change of use from agricultural building to dwelling (C3)	Refused
16/00231/HSE 61 Stones Drive Ripponden	Raised decking to rear garden	Granted
14/00971/DISC1 St Bartholomews Church Old Bank Ripponden	Submission of information to Discharge Conditions on application 14/00971 - conditions 1, 2 and 3	Partially Complied With
16/00392/FUL Heights Barn Quakers Lane Sowerby Bridge	Stable	Granted
16/00379/HSE The Grove Oldham Road Ripponden	Single storey timber building comprising 2 single garages and an office.(Amended scheme to 15/00716)	Granted

23. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues (continued)

16/00259/FUL Land South Of Water Green Lighthazles Chapel Road Ripponden	Conversion of existing building to dwelling	Refused
13/00526/DISC1 Winterly Lower Park Royd Drive Triangle Sowerby Bridge	Submission of information to Discharge Conditions on application 13/00526 - conditions 1, 2, 6 and 8	Partially Complied With

23.2. Planning Enforcement

None

The meeting closed at 9.00pm