

The 1056th Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 19th June 2014 at 7.15pm.

Councillors Present: - Cllr McCarley chaired the Meeting
Cllr B Carter, Cllr G Carter, Cllr Naylor, Cllr Potts, Cllr Riley, Cllr J Smith, Cllr M Smith,
Cllr Watson

1. To accept apologies for absence and lateness

Absence – Cllr Johnson, Cllr Ogden, Cllr Russell
Lateness –

2. To accept the Minutes of the 1055th Meeting held on Thursday 5th June 2014

Page 5467 agenda item 3.1. 2nd para, after 'new flag for the' add 'days leading up to'

15684 Resolved in a motion by Cllr Johnson and seconded by Cllr Riley that after the above amendment the Minutes be accepted as a true and correct record of the Meeting held on Thursday 5th June 2014.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

The Clerk reported

That an e-mail had been received from Calderdale Council providing an update on the action taken regarding alleged breach in planning permission for 12/00078/FUL – Chapelfield Croft, Old Bank, Ripponden. Negotiations are still on-going with the owner.

An e-mail response had been received from Calderdale Council concerning a possible site meeting at Riverside Meadows. The Clerk advised that despite the Parish Council's repeated request for a site meeting, the Officer was still reluctant to arrange one. The Meeting agreed that the matter should be referred to Cllr G Carter for her to take up with the relevant service as Ward Councillor. The Clerk was asked to forward all correspondence to Cllr G Carter for her references.

The Clerk informed the Meeting that Mr P Russell had provided the Parish Council with a summary report on the potential implications for Ripponden Parish as a result of the current Bus Review. The Meeting agreed that the report was very detailed and informative. The Clerk was asked to write and thank Mr Russell for his assistance and discussion about the implications of the Bus Review should be an Agenda item at the next meeting on 3rd July 2014.

Cllr B Carter again raised the on-going issue with parking on pavements in particular Royd Lane, Back Lane and Elland Road. He asked if the Clerk could chase the matter up with the Neighbourhood Policing Team and request that some action to taken.

Cllr B Carter also reported that obsolete signage regarding the recent road closure still remained in position even though work was completed several weeks ago. The Clerk was asked to report the matter to Highway services.

Cllr Naylor asked the Clerk if she could chase up the matter regarding the double gate at the public footpath in Barkisland. Also chase up the alleged breach in planning permission for Wood End Farm, regarding the use of non-natural materials.

4. To receive Parish Councillors declarations of Interest

None

5. Public Participation

None present

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising**The Clerk reported**

That Mr Sofield of Barkisland in Bloom had visited the office to inform the Parish Council that Calderdale Council had erected three posts at the junction of Rochdale Road and Scammonden Road by the stone gateway to Barkisland, without prior notice being given. The Clerk advised the Meeting that she had made enquiries to Calderdale Council who had reported back that the sign was now in place and it would be a permanent fixture. Although the sign does not obscure the stone it is low enough to block the garden tended by Barkisland in Bloom.

The Clerk informed the Meeting that she had sent notices for inclusion in the July Go Local for the WW1 Commemoration Service on 3rd August, Yorkshire in Bloom judging and the Annual Garden Competition judging.

An e-mail had been received from a resident of Barkisland regarding the possibility of busking in Ripponden during the Tour de France weekend. Coincidentally Calderdale Council had recently sent an e-mail to all Parish Councils affected by the Tour de France with advice regarding busking and noise levels. The Clerk asked if the Parish Council would like to offer the Musician a time slot for playing at the Community Market. The Meeting agreed that sufficient entertainment had been organised for the Market and asked the Clerk to thank the Musician for her enquiry and advise her to contact Calderdale Council with a view to obtaining a licence for busking.

The Clerk reported that she had done an internet search for acoustic panels and crockery. She had downloaded prices for the Meetings references. The Meeting agreed that due to the cost the purchase of acoustic panels should be an Agenda item at the next Meeting, but the Clerk should go ahead and purchase the crockery.

The Clerk advised the Meeting that O & W Crawshaws had sent a copy of their quotation for replacement of the front fascia board. The Clerk had forwarded this onto the owner Mr Broadley for his reference. Cllr Naylor reported that he had spoken to Mr Broadley who had now received three quotes and that a decision would be made in the next few weeks.

Cllr B Carter asked if any progress had been made regarding lighting of the shop window. The Meeting agreed that this was an issue that should be addressed by the Building Committee. The Clerk advised that the wiring had been done for lighting as part of the recent office refurbishment and said that she would obtain a quote from Crawshaws for the additional work required.

The Clerk reported that ex-Cllr Mrs B Browes had visited the office to advise that it was Mrs Dorothy Riley's 90th Birthday shortly and enquired if the Parish Council still sent flowers for this occasion. The Meeting agreed that it had always been Council protocol to send flowers to 90 year olds in the Parish when it was brought to the Council's attention. The Clerk was asked to arrange flowers and if possible these should be personally delivered by the Chairman. The Chairman will liaise with the Clerk on this matter.

The Clerk advised the Meeting that the Deputy Clerk had updated the press release regarding the Community Market 5th July 2014 and asked for Parish Council approval. The Meeting agreed that the amended press release should be sent to the Halifax Courier.

The Deputy Clerk asked for clarification regarding the date and time for the next Community Market and Communications meetings due to the number of apologies given, both may not be quorate. The Meeting agreed that both meetings should be rearranged to 1st July 2014, with the Community Market Committee at 7.00pm and the Communications Committee at 8.00pm.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)

The Clerk was pleased to advise the Parish Council that she had now passed her CiLCA qualification and had received her certificate in confirmation. The Chairman and Councillors congratulated the Clerk on her achievement.

Cllr J Smith reported that there was a blocked drain at the corner of Bridge End and Elland Road near telegraph pole 210 and asked if the Clerk could pass this onto Calderdale Council. She also advised that rats had been seen amongst the rubbish accumulated in the alleyway at the side of Crown Buildings. The Clerk advised that Calderdale Council had been made aware of the situation and action was being taken, but she would pass the message on to the Environmental Health team.

Cllr M Smith provided an update on the progress made regarding the repair work to the bowling clubhouse at Mill Fold.

Cllr Potts asked that the Minutes of the Communication Committee meeting held on 8th April 2014 be included in the Minutes of this meeting.

15685 Resolved in a motion by Cllr McCarley and seconded by Cllr J Smith that the Minutes of the Communications Committee meeting held on 8th April 2014 be included in the Minutes of this meeting.

**Communication Committee Meeting
held on Tuesday 8th April 2014 at 7.00pm**

In Cllrs Potts absence, the Deputy Clerk welcomed Cllrs to the meeting.

CMC2014-23 Resolved in a motion by Cllr Russell and seconded by Cllr McCarley that Cllr J Smith should chair the meeting

Present:- Cllr McCarley, Cllr Russell, Cllr J Smith

1. To receive apologies for absence and lateness

Absence – Cllr Johnson, Cllr Potts, Cllr M Smith

2. To approve the minutes of the meeting held on Tuesday 11th March 2014

CMC2014-24 Resolved in a motion by Cllr Russell and seconded by Cllr McCarley that the minutes are accepted as a true and correct record of the meeting held on Tuesday 11th March 2014.

3. Matters arising from the last meeting

The Deputy Clerk informed the meeting that an email had been received suggesting that the Krumlin telephone box could be used as a book exchange. The Deputy Clerk was asked to respond informing the resident that once repairs had been carried out to the damaged door the idea would be adopted and promoted. The Deputy Clerk was asked to ascertain from the Clerk when the repairs were to be carried out on the damaged door.

4. Parish Council Merchandise

Cllr McCarley provided the meeting with a list of quotes for various promotional items. The matter was discussed at length. Concern was expressed at the numbers in which each item had to be ordered, the financial outlay required and how the merchandise would be promoted

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)

**Communication Committee Meeting
held on Tuesday 8th April 2014 at 7.00pm (continued)**

and sold. It was agreed that Cllr McCarley's findings, with total outlay for each item, should be presented to the Full Council for its consideration.

Cllr Russell had put together a sample postcard showing four views of the parish. Cllr J Smith would forward a number of photographs to Cllr Russell for consideration. Cllr J Smith provided the meeting with various quotes for digital printing of the postcard, one being 200 for £80+vat. It was suggested that businesses in the parish could be approached and asked to sell the postcards.

The Deputy Clerk was asked to order 2500 white pens, for which expenditure had already been agreed, with the Parish Council's name and telephone number printed in green.

5. Cycle Route Maps

Cllr McCarley informed the meeting that he and Cllr Johnson had met with Liz at WordUp Design and he provided the meeting with an A4 mock-up of the document.

Cllr Russell expressed concern that one of the routes included Baitings Gate Road which was currently closed for structural repairs to the bridge.

The meeting agreed that Calderdale businesses, along the routes, should be given the opportunity to buy advertising space and those businesses would be highlighted on the map. Cllr McCarley would clarify that the Cycle Yorkshire logo could be used.

6. Good Citizens Award

The meeting discussed a covering document which had been prepared by Cllr Russell.

Cllr J Smith informed the meeting that Cllr M Smith would bring a sample award, together with costs, to the next meeting.

The Deputy Clerk had made the necessary amendments to the application form.

The meeting agreed that the matter should be presented to the Full Council at its next meeting.

7. Annual Report

Cllr J Smith informed the meeting that Cllr M Smith had prepared his reports for the annual report. Cllr Russell would prepare the annual report as a Word document for forwarding to Cllr Potts. The meeting discussed the various items and photographs which could be included in the report.

The Deputy Clerk had obtained quotes for printing from Warwick Printing and Axis. The meeting agreed that the Deputy Clerk should ask Warwick Printing what their costs would be for delivery of the report to the parish office rather than directly to Go-Local.

The meeting agreed that the report should be ready to present to Full Council for its meeting on 24th April.

8. To approve any spending from the Communication Committee

CMC2014-25 Resolved in a motion by Cllr Russell and seconded by Cllr McCarley that expenditure is approved for:

Printing of annual report	<£547.00
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9. Date of next meeting

The next meeting is to be arranged.

The meeting closed at 8.23pm.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)

Cllr Potts reviewed the Minutes of the Communications Committee meeting held on Tuesday 10th June 2014, the main points being the election of Cllr Johnson as Chairman for 2014/15, the purchase of merchandise, update on the cycling map, Good Citizens award and the purchase of new letterheads.

Cllr Watson asked if the Clerk could report to Calderdale council the overhanging nettles on the on grass verges at the junction of Elland Road and Fiddle Lane, Bellevue and adjacent to Jackson Lane. Cllr G Carter advised that this should be reported to Highway services as an issue for the Tour de France event.

Cllr B Carter asked if the Parish Council wanted the armed forces flag to be flown next week for Armed Forces Day. The Meeting agreed that this should be done. Cllr B Carter also asked if the Clerk could enquire to Calderdale Council as to whether the blossom trees could be pruned.

Cllr G Carter reported that a bike for the Memorial Garden had been kindly donated by Cllr B Carter and painted yellow in preparation for Calderdale Council to site. Cllr Johnson had asked her to report on the overhanging vegetation on the footpath adjacent to the Saw Mill on Oldham Road. The Parish Council planters had now been planted with yellow flowers and the spring hanging baskets replaced by the summer ones again in the yellow theme. Cllr G Carter asked if the Clerk could enter Ripponden and Barkisland in the Welcome to Yorkshire competition for the Best Dressed Place for the Tour de France.

Cllr J Smith advised that Ripponden in Bloom was also siting a yellow bike at the end of School Close for the Tour de France.

Cllr Naylor informed the Meeting that the Animal Welfare Officer had been visiting Ripponden to advise animal protection and well-being in preparation for the Tour de France.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

Cllr G Carter reported that she had attended the recent Safer, Cleaner, Greener meeting where dog fouling had been discussed following an e-mail being received from a resident on Oldham Road. The situation is to be monitored by Environmental Health and the Dog Warden.

The alleyway at the side of Crown Buildings was to be cleaned up by Sita and the Wardens. Environmental Health is also to serve notices on tenants regarding the dumping of rubbish.

It is still not clear as to whether Oldham Road will be fully closed for the Tour de France, this is still in the hands of Inspector Shaw for clarification. There will however be a special unit of police for the Tour de France and on the day 101 or 999 should still be used but incidents on the route of the Tour de France will be passed straight away to the special unit for action. Moorland Fire Watching would be continued over the Tour de France weekend.

Cllr G Carter advised the Meeting that there had been a good response to the drop in sessions for the Bus Review Consultation, there was very strong feelings in the Parish being reported to the Consultation body. The 9th July session at the Parish Council office is to be advertised and the Clerk was asked to put details on the Parish Council website.

8. To agree accounts for payment

15686 Resolved in a motion by Cllr B Carter and seconded by Cllr Watson that the accounts listed on the schedule with a total value of £1,410.13 be passed for payment.

9. To receive correspondence**Correspondence**

Ms K Cook	Complaint re Village Appearance
Mr J Denton	Traffic issues at Dyson Lane
Mr J McAndrew	Bus Review Consultation
Cllr A Riley	c.c. E-mail re Bus Network review
Mr R Shaw	c.c. Bus Review Consultation
Mr P Thornton	DVD for Ripponden
Urban Wind	Consultation re proposal for wind turbine at Peat Pitts Farm
West Yorkshire Police	Interview with Police and Crime Commissioner

Information

Calderdale Council	Amendments to Committee List 16/6 to 30/7/14
Calderdale Council	Meeting Notification for 14/00324/HSE
Calderdale Council	Briefing Note regarding busking and noise level control
Calderdale Council	Neighbourhood News – June edition
Calderdale Council	Park Ward Neighbourhood Development Plan Consultation
Calderdale Council	Update on requests to Highways on new dedicated e-mail
Historic Towns Forum	June Newsletter
NABMA	NABMA News 9 th June 2014
North Bank Forum	VCS Commissioning Consultation drop in sessions
North Bank Forum	Sector Support News Update 10 th June 2014
Rural Action Yorkshire	Funding Source Information

Invitations

Calderdale Council	Grand Depart Civic Reception 5 th July 2014
Mossley Town Council	Civic Service 6 th July 2014

Agendas

23/06/14	Cabinet
24/06/14	Planning Committee 1

Matters arising from correspondence

The Clerk was asked to thank Ms Cook for raising her concerns with the Parish Council but advise her that the painted area is not stone but breeze block and had been previously painted cream by the owner of the shop, as such the Council is unable to be of assistance.

The Clerk was asked to thank Mr Denton for his letter and advise that the Parish Council positively supports his suggestions and has in fact previously unsuccessfully pursued them with Calderdale Council. The Clerk was also asked to confirm that the Parish Council is constantly putting pressure on the police to prosecute offenders.

15687 Resolved in a motion by Cllr Naylor and seconded by Cllr M Smith that the Parish Council write to Mr Thornton and advise that it is Council policy not to promote the sale of items related to one specific business and as such cannot assist in the sale of the DVD.

9. To receive correspondence (continued)

The Clerk was asked to download a copy of the Park Ward Neighbourhood plan for discussion as an Agenda item at the next meeting. Also to check the Parish Council's comments submitted to Calderdale Council in respect of Planning application 14/00324.

The Clerk was asked to write and thank the Highways Manager for the statistics provided regarding response times to requests received to the new dedicated members e-mail address and advise that the Parish Council would be interested to know how many of the requests had been resolved not just responded to.

10. To approve the Standards Committee's recommendations for amendments to the Parish Council's Financial Regulations, Standing Orders, Media Policy and Risk Assessment for 2014/15

It was agreed that due to lateness the approval of the Standing Orders and Media Policy should be held over to the next meeting.

15688 Resolved in a motion by Cllr Naylor and seconded by Cllr J Smith that the Parish Council adopts the amended Financial Regulations and Risk Assessment for 2014/15.

11. To discuss and agree the provision and hire of Toilet Facilities for the Tour de France weekend.

Cllr G Carter provided a brief summary of the details that she had supplied at the last meeting regarding the lack of toilet facilities to be provided to Ripponden for the Race weekend. Cllr McCarley also reminded the Meeting that the Parish Council itself was organising a larger than usual Market on the Saturday with a vast increase in the expected number of visitors to the event. The Church also had several events planned for the weekend and was concerned about the lack of toilets in the village.

15689 Resolved in a motion by Cllr J Smith and seconded by Cllr Riley that the Parish Council funds the hire of 40 additional toilets at a cost of £2400 for the village community events to be held Friday to Monday of the Tour de France weekend.

12. To discuss the possibility of the Parish Council office being used for MP and Ward Councillor surgeries and drop in sessions

15690 Resolved in a motion by Cllr Naylor and seconded by Cllr Watson that the Parish Council allows the Council office to be used for MP and Ward Councillor surgeries and drop in sessions for an agreed minimum hire fee to be approved at a future meeting.

13. To approve the purchase of Merchandise for sale at the Community Market on 5th July 2014

15691 Resolved in a motion by Cllr J Smith and seconded by Cllr Riley that the Parish Council purchases 250 bars of yellow bike chocolate at a cost of £687.50, 250 pencils and rubbers printed with 'Ripponden' and a bike at a cost of <£500 for sale at the forthcoming Community Market.

The Chairman agreed to organise the purchase of pencils and rubbers on behalf of the Parish Council and Cllr G Carter will organise the bars of chocolate.

15692 Resolved in a motion by Cllr Potts and seconded by Cllr Watson that Standing Orders be suspended for 15 minutes to complete business.

14. To approve the Communications Committees recommendations for the introduction of Good Citizens Awards

Copies of the draft policy had been circulated to all Councillors with the Agenda prior to the meeting.

15693 Resolved in a motion by Cllr J Smith and seconded by Cllr Potts that the Parish Council approves the introduction of the Good Citizens Award and the policy drafted by the Communications Committee.

15. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues

New plans for this meeting

Application No 14/00629/HSE

Officer: Deborah Croot
 Applicant: Mr D Helliwell
 Site: Chapters Nursery Lane Ripponden
 Proposal: Detached triple garage
 History: Green Belt, Village envelope
 Main Issues: Extension would be assessed against NPPF (section 9 – Green Belt), NE7 Village envelopes, BE1 (General Design), BE2 (Privacy, daylighting and Amenity Space), BE5 highways and access

RPC Comments:

15694 Resolved in a motion by Cllr G Carter and seconded by Cllr M Smith that the Parish Council objects to this application on the grounds that it is Green Belt, Design, its impact on street scene and over intensive use of the site.

Application No 14/00610/HSE

Officer: Deborah Croot
 Applicant: Mr M Thompson
 Site: 322 Oldham Road Ripponden
 Proposal: Formation of 'Off Road' car parking space
 History: Green Belt, Special Lansdscape area
 Previous approved planning application 08/00380 for the same scheme which has not been implemented
 Main Issues: against NPPF (section 9 – Green Belt), NE7 Village envelopes, BE1 (General Design), BE2 (Privacy, daylighting and Amenity Space), BE5 highways and access, NE12 Special landscape Area

RPC Comments:

15695 Resolved in a motion by Cllr Naylor and seconded by Cllr Watson that the Parish Council objects to this application on the grounds of Amenity space (BE2), Highway & access (BE5), Green belt, SLA, its general design and street scene issues.

Application No 14/00590/RES

Officer: Janine Branscombe
 Applicant: Mr & Mrs C Wood
 Site: 26 School Close Ripponden
 Proposal: Single dwelling (Reserved matters pursuant to application 14/00061)
 History:
 Main Issues: BE2, BE1 – ok in principle subject to meeting policies

15. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

RPC Comments:

15696 Resolved in a motion by Cllr Naylor and seconded by Cllr G Carter that the Parish Council objects to this application on the ground that it does not satisfy BE1 and BE2, and has overlooking issues.

Application No 14/20078/TPO

Officer: Keith Grady
 Applicant: Small Lees Mill (Ripponden Mill) MLC
 Site: Land Junction of Spinners Hollow and between 67 and Oldham Road
 Ripponden
 Proposal: Prune seven trees and fell two trees (Tree Preservation Order)
 History: Previous application in 2000 to prune trees approved.
 Main Issues: The amenity value of the trees and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified in view of the reason put forward for the works.

RPC Comments:

15697 Resolved in a motion by Cllr J Smith and seconded by Cllr Potts that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets good arboricultural practice

Application No 14/20077/TPO

Officer: Keith Grady
 Applicant: Jephson Housing Association
 Site: 39 Ryestone Drive Ripponden
 Proposal: Prune two trees
 History: Previous application in 2008 to prune trees approved.
 Main Issues: The amenity value of the trees and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified in view of the reason put forward for the works.

RPC Comments:

15698 Resolved in a motion by Cllr J Smith and seconded by Cllr Potts that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets good arboricultural practice

Application No 14/00584/HSE

Officer: Janine Branscombe
 Applicant: Mr S Helliwell
 Site: Ryburn Cottage Ryburn Lane Ripponden
 Proposal: Two storey extension to east elevation, single storey extension to West elevation, detached garage and landscaping works
 History:
 Main Issues: BE2, BE1 – ok in principle subject to meeting policies

RPC Comments:

15699 Resolved in a motion by Cllr G Carter and seconded by Cllr Naylor that the Parish Council objects to this application on the grounds that it is over intensive use of the site, overlooking issues, BE2 & BE1 and issues with access off the highway.

Application No 14/00567/FUL

Officer: Claire Marshall
 Applicant: Premier Homes UK Ltd
 Site: Annex 4 Wood Side Branch Road Barkisland

15. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

Proposal: Demolition of domestic annex to facilitate construction of end terrace dwelling
 History: None
 Main Issues: Principle – development in Green Belt – section 9 of NPPF
 Design – RCUDP policy BE1
 Privacy, Daylight and amenity space – RCUDP policy BE2
 Parking – RCUDP policy T18

RPC Comments:

15700 Resolved in a motion by Cllr M Smith and seconded by Cllr Riley that the Parish Council objects to this application on the grounds that it is Green Belt, Design and it is a complete new development in Green Belt.

Planning Decisions:

<p>11/00336/DISC1 2 Bank View Elland Road Ripponden</p>	<p>Submission of information to discharge conditions on application 11/00336 - condition 4</p>	<p>Partially Complied With</p>
<p>14/00404/HSE Winterly Lower Park Royd Drive Triangle</p>	<p>Single storey extension to rear</p>	<p>Granted</p>
<p>14/00503/HSE The Ashes 2 Nursery Lane Ripponden</p>	<p>Two storey extension to front</p>	<p>Granted</p>
<p>14/00419/FUL Land South Of The New Rock Inn Scammonden Road Barkisland</p>	<p>Menage (30 x 20m)</p>	<p>Granted</p>

The meeting closed at 9.50pm