

The 44th Annual Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 18th May 2017 at 7.15pm.

Councillors Present: - Cllr J Smith opened the meeting.

Cllr Carter, Cllr Hunt, Cllr Johnson, Cllr Moran, Cllr Naylor, Cllr Potts, Cllr Robins, Cllr Russell, Cllr M Smith, Cllr Watson

Apologies for absence - Cllr McCarley

1. To appoint the Chairman of the Parish Council for 2017/18

The outgoing Chairman asked for nominations for Chairman

Proposed by Cllr Russell and seconded by Cllr M Smith that Cllr Naylor be elected as Chairman for 2017/18.

Proposed by Cllr Robins and seconded by Cllr Moran that Cllr Johnson be elected as Chairman for 2017/18.

A ballot took place and the results were:

Cllr Carter, Cllr Naylor, Cllr Russell, Cllr J Smith, Cllr M Smith and Cllr Watson in favour of Cllr Naylor

Cllr Hunt, Cllr Johnson, Cllr Moran and Cllr Robins in favour of Cllr Johnson

Cllr Potts abstained.

16722 Resolved in a motion by Cllr Russell and seconded by Cllr M Smith that Cllr Naylor elected Chairman of the Ripponden Parish Council for 2017/18.

Cllr J Smith thanked Cllr Johnson for all his support throughout 2016/17 as Vice-Chairman and Cllr Naylor then took the Chair.

2. To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received

Cllr Naylor signed the declaration of acceptance of office.

3. To elect the Vice Chairman of the Parish Council for 2017/18

The Chairman asked the Meeting for nominations for Vice-Chairman

Proposed by Cllr Watson and seconded by Cllr Russell that Cllr M Smith be elected as Vice-Chairman for 2017/18.

Cllr Robins proposed Cllr Johnson be elected as Vice-Chairman, but he declined the nomination.

There were no other nominations.

16723 Resolved in a motion by Cllr Watson and seconded by Cllr Russell that Cllr M Smith be elected Vice-Chairman of the Ripponden Parish Council for 2017/18.

The vote was 6 in favour and 5 abstained

Cllr M Smith accepted the office of Vice-Chairman for 2017/18.

4. To accept the Minutes of the 1127th meeting held on Thursday 4th May 2017

16724 Resolved in a motion by Cllr Robins and seconded by Cllr Moran that the Minutes be accepted as a true and correct record of the meeting held on Thursday 4th May 2017.

5. To received Parish Councillors declarations of interest

Cllr Russell declared an interest in a planning application to be considered under Agenda item 21.

6. To appoint Representatives to Committee's and Outside Bodies:-**a). Yorkshire Local Councils Associations**

16725 Resolved in a motion by Cllr Carter and seconded by Cllr Russell that Cllr Naylor and Cllr M Smith are appointed to be the representatives to the Yorkshire Local Councils Associations.

b). Soyland Charity

16726 Resolved in a motion by Cllr M Smith and seconded by Cllr J Smith that Cllr Naylor and Cllr Moran are appointed to be the representatives to the Soyland Charity.

c). Town and Parish Council Liaison Committee

16727 Resolved in a motion by Cllr Potts and seconded by Cllr Russell that Cllr J Smith is appointed to be the representative to the Town and Parish Council Liaison Committee.

d). Ryburn Ward Forum

16728 Resolved in a motion by Cllr J Smith and seconded by Cllr M Smith that Cllr Moran and Cllr Robins are appointed to be the representatives to the Ryburn Ward Forum.

7. To appoint Members to the Ripponden Parish Council Committees

Cllr Johnson informed the Meeting that he would not be standing for any Committee in 2017/18 due to the lack of support given to him by the majority of Councillors at this meeting. In his opinion it appeared to be a personal matter as he had shown support for the newer Councillors over the past two years.

a). Employment Committee

16729 Resolved in a motion by Cllr J Smith and seconded by Cllr Potts that Cllr Carter, Cllr Russell and Cllr Watson are appointed to the Employment Committee for 2017/18.

b). Grievance Committee

16730 Resolved in a motion by Cllr Watson and seconded by Cllr Potts that Cllr Naylor and Cllr M Smith are appointed to the Grievance Committee for 2017/18.

c). Disciplinary Committee

16731 Resolved in a motion by Cllr Russell and seconded by Cllr Watson that Cllr Potts and Cllr J Smith are appointed to the Disciplinary Committee for 2017/18.

d). Neighbourhood Planning Committee

16732 Resolved in a motion by Cllr J Smith and seconded by Cllr Watson that Cllr Carter, Cllr Potts, Cllr Robins, Cllr Russell and Cllr M Smith are appointed to the Neighbourhood Planning Committee for 2017/18.

7. To appoint Members to the Ripponden Parish Council Committees (continued)**e). Environment Committee**

16733 Resolved in a motion by Cllr M Smith and seconded by Cllr Russell that Cllr Carter, Cllr Moran, Cllr Naylor and Cllr Potts are appointed to the Environment Committee for 2017/18.

f). Civic Dinner Committee

16734 Resolved in a motion by Cllr Watson and seconded by Cllr Russell that Cllr Carter, Cllr Naylor and Cllr J Smith are appointed to the Civic Dinner Committee for 2017/18.

g). Communication Committee

16735 Resolved in a motion by Cllr Carter and seconded by Cllr Watson that Cllr Moran, Cllr Potts, Cllr Robins, Cllr Russell, Cllr J Smith and Cllr M Smith are appointed to the Communication Committee for 2017/18.

h). Building Committee

Cllr Watson advised that he felt that Cllr McCarley should remain on the Committee due to the work of security and fire safety currently in progress and asked that he be considered in his absence.

16736 Resolved in a motion by Cllr Carter and seconded by Cllr Potts that Cllr McCarley, Cllr Naylor, Cllr J Smith and Cllr Watson are appointed to the Building Committee for 2017/18.

i). Standards Committee

16737 Resolved in a motion by Cllr J Smith and seconded by Cllr Potts that Cllr Carter, Cllr Naylor, Cllr Russell and Cllr M Smith are appointed to the Standards Committee for 2017/18.

j). Flag Master

16738 Resolved in a motion by Cllr M Smith and seconded by Cllr Robins that Cllr Watson is appointed as Flag Master for 2017/18.

16739 Resolved in a motion by Cllr M Smith and seconded by Cllr Russell that the Events and Christmas Lights Committees be merged together to form just one Committee.

l). Christmas Lights & Events Committee

There were no volunteers for this Committee.

16740 Resolved in a motion by Cllr J Smith and seconded by Cllr Potts that the functions of the Christmas Lights & Events Committee be brought back to be considered by Full Council.

8. To review the Council's Standing Orders and Financial Regulations for 2016/17

16741 Resolved in a motion by Cllr Watson and seconded by Cllr Johnson that Council's Standing Orders and Financial regulations be reviewed by the Standards Committee during the year, if required.

9. To review Representation on or Work with External Bodies and arrangements for reporting back

Cllr Carter felt that the role of Councillor Representatives should be defined more clearly in the Parish Council's Standing orders. The general consensus however, was that Councillors were aware of their limitations as a representative and conduct was sufficiently covered within the Code of Conduct.

Cllr Russell left the meeting at 7.50pm

16742 Resolved in a motion by Cllr J Smith and seconded by Cllr Watson that representatives of the Parish Council on outside body meetings should continue with the current procedure and provide a verbal and written report of all meetings attended to the Full Council.

10. To review the Inventory of land and Assets including buildings and office equipment

16743 Resolved in a motion by Cllr Robins and seconded by Cllr Carter with the addition of the office partition the inventory be approved by the Parish Council.

11. To confirm the arrangements for Insurance cover in respect of all insured risks

The Clerk reported that the insurance fixed term contract was in its final year and would be up for renewal 31st March 2018.

16744 Resolved in a motion by Cllr J Smith and seconded by Cllr Watson that renewal of the Parish Council's Insurance cover be investigated by the Standards Committee during the year 2017/18.

12. To review the Council's and /or employee membership of other bodies

The Clerk advised the Meeting that the Parish Council was currently members of Yorkshire Local Council's Association and the War Memorial Trust. The Clerk was a member of the Society for Local Council Clerks.

16745 Resolved in a motion by Cllr Potts and seconded by Cllr M Smith that the Parish Council continues its current membership of the YLCA and the War Memorial Trust. The Parish Council will continue to pay for the Clerks subscription of the SLCC. The subscriptions will be reviewed within the year as and when they become due for renewal.

13. To review the Council's complaints procedure

16746 Resolved in a motion by Cllr J Smith and seconded by Cllr Potts that the Parish Council's Complaints procedure be reviewed by the Standards Committee during the year 2017/18, if required.

14. To establish the Council's procedure for handling requests under the Freedom of Information Act 2000 and Data Protection Act 1998 (as amended)

16747 Resolved in a motion by Cllr M Smith and seconded by Cllr Robins that the Parish Council reviews its procedure for handling requests under the Freedom of Information Act 2000 and Data Protection Act 1998 when it is deemed necessary by the Clerk.

Cllr Carter left the meeting at 8.10pm

15. To review the Council's policy for dealing with the press/media.

16748 Resolved in a motion by Cllr M Smith and seconded by Cllr Robins that the Parish Council's Press and Media policy be reviewed by the Standards Committee during the year 2017/18, if required.

16. To set the dates, times and place of ordinary Meetings of the Full Council for the year ahead

16749 Resolved in a motion by Cllr Robins and seconded by Cllr Watson that in accordance with the Standing Orders, the Parish Council continues to meet every alternate Thursday in 2017/18 commencing on 1st June 2017.

It was agreed that the Standards Committee should review the need for fortnightly meetings and the feasibility of providing delegated powers to a new Committee to approve payments and agree Parish Council comments on Planning.

17. To consider and a Grant applications received under the Local Government Act 1972 Section 137**17.1. Ripponden Children's Day Committee**

16750 Resolved in a motion by Cllr Robins and seconded Cllr Hunt that the Parish Council awards a grant of £473.39 to Ripponden Children's Day Committee towards the cost of the event.

17.2. Ryburn United Juniors AFC

Cllr M Smith declared an interest in this item and advised the Meeting that the merger between the senior and junior Clubs was imminent. This would mean changes to the constitution, banking arrangements and name.

16751 Resolved in a motion by Cllr Johnson and seconded Cllr Watson that the Parish Council defers the decision on a grant for Ryburn United Juniors until the new legal status of the club is known.

17.3. Stones Cricket Club

The Meeting felt that the recycling scheme was not a project that could be funded under section 137, since it was not community wide and Councillors would prefer to support the club with material items such as sports equipment.

16752 Resolved in a motion by Cllr J Smith and seconded Cllr Watson that the Parish Council cannot consider this application due to its nature, but would be happy to support the club with material items if a new application was submitted.

The Clerk was asked to contact the club to advise and also check with the Neighbourhood Co-ordinator to see if the recycling scheme would be something that could be supported under the Ward Forum grants.

18. To agree accounts for payment

16753 Resolved in a motion by Cllr M Smith and seconded by Cllr Hunt that the accounts listed on the schedule with a total value of £391.10 be passed for payment.

19. To receive Correspondence**Correspondence**

Calderdale Council	Request for further information re: Northroyd
Ripponden Pre-School	Request for a grant
Rotary Club, Sowerby Bridge	Advertisement request
Stainland & District Parish Council	Setting up the Parish Council

Information

Calderdale Council	Meetings for the period 18 th May to 19 th July 2017
Calderdale Council	Upper Valley Neighbourhood News
Clerk & Councils Direct	May issue
Community First Yorkshire	Emergency Planning Event 30 th May 2017
Kirklees Council	Local Plan Draft Charging Schedule
North Bank Forum	Sector Support Update –4 th & 11 th May 2017
Cllr J Smith	Notes from T & PC Liaison Group meeting 9 th May
War Memorial Trust	Bulletin Magazine May 2017
WY Police & Crime Commissioner	May Newsletter

Invitations

Barkisland Old Peoples Welfare	Annual Tea 17 th June 2017
Saddleworth Parish Council	Civic Service 28 th May 2017
Whitworth Town Council	Civic Service 4 th June 2017

Matters arising from the Correspondence

Cllr M Smith agreed to send the Clerk a photograph of the shed at Northroyd, Barkisland and the Clerk was asked to send out a grant application form to the Ripponden Pre-School.

Cllr Moran and Cllr Robins left the meeting at 8.35pm

20. To set a meeting date for the Building Committee

Since there was only Cllr Watson from the Committee still present at the meeting, the Clerk was asked to e-mail Committee members to arrange the date.

21. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues**21.1. Planning Applications & Decisions****New plans for this meeting****Application No: 17/00378/HSE**

Case Officer: Janine Branscombe
 Site: Barkisland Hall Stainland Road Barkisland
 Proposal: Removal of existing canopy and replacement with glazed link extension
 Applicant: Mr & Mrs Woodhouse

RPC Comments:

16754 Resolved in a motion by Cllr M Smith and seconded by Cllr Watson that the Parish Council objects to this application on the grounds of General Design BE1; setting of

21. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues (continued)

the listed building and change of use, BE15 & BE16; Alteration and extension of a listed building BE14; and demolition of a listed building BE17.

Application No: 17/00379/LBC

Case Officer: Janine Branscombe
Site: Barkisland Hall Stainland Road Barkisland
Proposal: Removal of existing canopy and replacement with glazed link extension (Listed Building Consent)
Applicant: Mr & Mrs Woodhouse

RPC Comments:

16755 Resolved in a motion by Cllr M Smith and seconded by Cllr Watson that the Parish Council objects to this application on the grounds of General Design BE1; setting of the listed building and change of use, BE15 & BE16; Alteration and extension of a listed building BE14; and demolition of a listed building BE17

Application No: 17/00349/FUL

Case Officer: Sara Johnson
Site: The Grove Oldham Road Ripponden
Proposal: Refurbishment and alterations to create one dwelling
Applicant: Mr G Henderson
Allocation: Green Belt, Special Landscape Area
History: 15/00101/FUL -Approved- Refurbishment of Grove Mill to create two dwellings
Main Issues: Need to compare the above approved application with the proposed 2017 scheme and assess under RCUDP policy BE1, BE2, NE12, T18, EP14 and EP22 as well as NE16. And NPPF9

RPC Comments:

16756 Resolved in a motion by Cllr Watson and seconded by Cllr Hunt that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it complies with policies.

Application No: 17/00342/HSE

Case Officer: Janine Branscombe
Site: Barkisland Hall Stainland Road Barkisland
Proposal: Demolition and relocation of existing garden wall and associated external works
Applicant: Mr & Mrs Woodhouse

RPC Comments:

16757 Resolved in a motion by Cllr M Smith and seconded by Cllr Watson that the Parish Council objects to this application on the grounds of General Design BE1; setting of the listed building and change of use, BE15 & BE16; Alteration and extension of a listed building BE14; demolition of a listed building BE17; and BE3 landscaping.

Application No: 17/00343/LBC

Case Officer: Janine Branscombe
Site: Barkisland Hall Stainland Road Barkisland
Proposal: Demolition and relocation of existing garden wall and associated external works (Listed Building Consent)
Applicant: Mr & Mrs Woodhouse

21. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues (continued)

RPC Comments:

16757 Resolved in a motion by Cllr M Smith and seconded by Cllr Watson that the Parish Council objects to this application on the grounds of General Design BE1; setting of the listed building and change of use, BE15 & BE16; Alteration and extension of a listed building BE14; demolition of a listed building BE17; and BE3 landscaping.

Application No: 17/00251/FUL

Case Officer: Janine Branscombe
Site: Land South Of Edgerton House Hey Lane Outlane Elland
Proposal: Construction of shelter/safezone (retrospective)
Applicant: Mr P Pogson

RPC Comments:

16758 Resolved in a motion by Cllr Hunt and seconded by Cllr Watson that the Parish Council has no objections to this application.

Application No: 17/00380/HSE

Case Officer: Janine Branscombe
Site: Barkisland Hall Stainland Road Barkisland
Proposal: Internal alterations of existing cottages and reducing land levels to the rear elevation
Applicant: Mr & Mrs Woodhouse

RPC Comments:

16759 Resolved in a motion by Cllr M Smith and seconded by Cllr Watson that the Parish Council objects to this application on the grounds of General Design BE1; setting of the listed building and change of use, BE15 & BE16; Alteration and extension of a listed building BE14.

Application No: 17/00381/LBC

Case Officer: Janine Branscombe
Site: Barkisland Hall Stainland Road Barkisland
Proposal: Full Planning and Listed Building Application for internal alterations of existing cottages and reducing land levels to the rear elevation
Applicant: Mr & Mrs Woodhouse

RPC Comments:

16760 Resolved in a motion by Cllr M Smith and seconded by Cllr Watson that the Parish Council objects to this application on the grounds of General Design BE1; setting of the listed building and change of use, BE15 & BE16; Alteration and extension of a listed building BE14.

Application No: 17/00530/HSE

Case Officer: Steven Emery
Site: 7 Ringstone Barkisland
Proposal: Two storey side extension
Applicant: Mr & Mrs Waterson

RPC Comments:

16761 Resolved in a motion by Cllr Johnson and seconded by Cllr Hunt that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it complies with policies.

21. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement issues (continued)

Application No: 17/00527/HSE

Case Officer: Sara Johnson
 Site: 2 Making Place Cottages Soyland Town Road Ripponden
 Proposal: Additional window to front elevation at first floor level, removal of two windows and door to facilitate larger door opening and enlargement of balcony at first floor level to the rear.
 Applicant: Mr S Paine
 Allocation: Green Belt, Village Envelope
 History: N/a
 Main Issues: Whether proposal meets with RCUDP BE1, BE2, and NE7 as well as NPPF9.

RPC Comments:

16762 Resolved in a motion by Cllr Hunt and seconded by Cllr Johnson that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it complies with policies and confirmation that it is not a listed building

Application No: 17/00547/FUL

Case Officer: Steven Emery
 Site: Beehive Inn 48 Hob Lane Ripponden
 Proposal: New door opening at first floor, walkway over flat roof extension with handrails and spiral staircase to side elevation
 Applicant: Punch Ltd

RPC Comments:

16762 Resolved in a motion by Cllr J Smith and seconded by Cllr Hunt that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it complies with policies.

Planning Decisions:

17/56007/CLAS3C 244A Halifax Road Ripponden	Prior approval application for a change of use from clothing/gift shop (A1) to cafe (Class A3)	Withdrawn
16/01441/FUL Land At Wood Head Scammonden Road Barkisland	Agricultural Building (Resubmission of application 15/01521/FUL)	Granted

21.2. Planning Enforcement

None

Cllr M Smith informed the Meeting that the turbine of the windmill just above the wed barn had come off as a result of the recent bad weather

The meeting closed at 9.05pm