

The 1069th Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 18th December 2014 at 7.15pm.

Councillors Present: - Cllr McCarley chaired the Meeting
Cllr G Carter, Cllr Naylor, Cllr Potts, Cllr Russell, Cllr Watson

1. To accept apologies for absence and lateness

Absence – Cllr B Carter, Cllr Johnson, Cllr Ogden, Cllr Riley, Cllr J Smith, Cllr M Smith

2. To accept the Minutes of the 1068th Meeting held on Wednesday 3rd December 2014

15841 Resolved in a motion by Cllr Watson and seconded by Cllr Naylor that the Minutes be accepted as a true and correct record of the Meeting held on Wednesday 3rd December 2014.

Cllr Russell abstained from voting.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

3.1. To discuss future prepayment of invoices

Discussion took place and clarification sought in legislation as to the role and responsibilities of the Responsible Finance Officer.

15842 Resolved in a motion by Cllr Watson and seconded by Cllr Naylor that the Parish Council will be guided by the Responsible Finance Officer regarding the timely payment of invoices.

3.2. To discuss and approve the draft procedural document for booking the Parish Council Office

Cllr G Carter declared an interest in this item as Ward Councillor.

The Meeting discussed the draft document provided by the Clerk. It was proposed by Cllr Russell and seconded by Cllr Potts that the Parish Council adopts the procedure document.

A vote took place – 2 in favour, 2 against and 1 abstained.

The Chairman used his casting vote for no change resulting in the procedure not being adopted by the Parish Council.

3.3. To approve the cost for the purchase of a new Union Flag

15843 Resolved in a motion by Cllr Naylor and seconded by Cllr Potts that the Parish Council purchases three Union flags at a cost of £7.99 each.

The Clerk reported that:

An e-mail reply had been received from Calderdale Council's Highway Services regarding signage at the double gates, Barkisland Hall. The officer confirmed that he would seek agreement from the owner to fix a sign to the gates or in the vicinity.

A reply had been received from Calderdale Council's Highway Services regarding the state of Oldham Road Ripponden. The officer reported that the section of Oldham Road between Booth's Wood reservoir and exit 22 of M62 had been inspected and would now be considered for the carriage way patching scheme in the maintenance programme for 2015/16.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)

Cllr Naylor asked that the Clerk report to Calderdale Council that the drains were now blocked from lamp post 87 up to Booth Wood.

The Clerk informed the Meeting that a letter had been received from Calderdale Council's Planning Enforcement Team regarding the alleged unauthorised building works at Wood End Farm. The officer advised that an initial assessment was to be being undertaken. An e-mail had also been received from the officer dealing with the case providing further clarification. The Clerk had forwarded this to Cllr Naylor for his comments.

A confirmation e-mail had been received from Calderdale Council regarding the land at Riverside Meadows. The officer who attended the site meeting advised that he would look into the reasons for the Parish Council's previous application for asset transfer being unsuccessful. He also confirmed that he would look into an extended lease for 21 years. Following this e-mail, the Neighbourhood Co-ordinator had been in touch with the Clerk to request an opportunity to attend a future Parish Council meeting to discuss a further application under asset transfer. The Clerk advised that the officer would attend the meeting to be held on 12th February 2015. The Meeting asked the Clerk to request that when attending the meeting, the officer brings a map of the area that she thinks would form part of the proposed asset transfer.

The Clerk reported that a response had been received from the West Yorkshire Police Customer Contact Centre Manager apologising for the recent poor service on the 101 number.

Cllr Watson requested that Cllr McCarley allowed the Parish Council sight of the personal invitation that he received to attend the recent Ripponden Xmas Fest meeting.

The Chairman declined this request but apologised to the Parish Council for any offence his attendance may have caused.

Cllr Russell updated the Parish Council on the progress of the new bus timetable and advised that the deadline for printing would be the end of January. She requested that the Parish Council considers funding the production of the timetable. The Meeting agreed that in principle the Parish Council had no objections to funding but that approval would need to be an Agenda item at the next meeting to be held on 15th January. Cllr G Carter advised that in the meantime Mr Russell may wish to contact Metro to see if part funding would be available.

4. To receive Parish Councillors declarations of Interest

None

5. Public Participation

None present.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising

6.1. To approve a further extended leave of absence from duties for Cllr Ogden

15844 Resolved in a motion by Cllr G Carter and seconded by Cllr Naylor that the Parish Council approves a further extended leave period up to the elections at the beginning of May 2015.

The Clerk reported that Reverend Ball had visited the Council office on 16th December to ask if one of the Parish Councillors would be available to do a reading at the church service on the evening of 18th December. The Deputy Clerk had apologised on behalf of the Parish Council and

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)

explained that due to the evening being a Full Council meeting Councillors would not be able to assist. The Deputy Clerk had suggested contacting a Ward Councillor. Cllr G Carter asked that in future could the information also be passed onto her as Ward Councillor.

The Clerk advised the Meeting that an e-mail had been received from Calderdale Council Finance Services regarding the timetable for 2015/16 budget setting. The Parish Council would need to send its precept request by 3rd February 2015.

An e-mail had been received from PC Igo requesting the use of the Parish Council office for a meeting early January to discuss an urgent issue within the parish area. The Meeting had no objections to this request.

The Clerk requested that a Community Market Committee meeting date be arranged for a review of the December market. The Clerk was asked liaise with Committee members via e-mail to schedule a date.

Cllr Watson reported on his attendance at the Planning Committee meeting held on 9th December 2014 and updated the Meeting on the decision regarding planning application - 14/01149/FUL. He also requested that the Parish Council writes to the Planning Officer for clarification as to why the development was refused on the first application and granted on the second. Cllr Watson had drafted suggested content for this purpose, which was circulated to Councillors present.

15845 Resolved in a motion by Cllr Watson and seconded by Cllr Naylor that the Clerk writes to the Planning Officer including the extract provided by Cllr Watson to query the decision.

Cllr G Carter reviewed the Community Market held on the 14th December. The weather had been disappointing, but stallholders appeared to have had a successful day. She felt that for 2015 the Parish Council should consider holding the market a little earlier in the lead up to Christmas.

Cllr Potts reported that debris and fallen stones were obstructing the ford at Heyes Lane, Rishworth Mill Lane, Rishworth. A large hole had now appeared. The Clerk was asked to report the matter to Highway Services.

Cllr Naylor reported that he had put leaflets on cars parked at Brig Royd Surgery in the evening for a week prior to the Market. He also informed the Meeting that Parrock Nook chapel may be closing in the New Year.

Cllr McCarley reported that he had attended the St Bartholomew's Christmas fair and Barkisland Old Peoples Welfare Committee Christmas party. Both events had been very enjoyable.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

Cllr G Carter asked the Meeting for clarification on the Parish Councils reasons for its request that planning application 14/01123/COU be referred to Planning Committee. The Meeting agreed that Cllr G Carter as Ward Councillor should make representation using non-compliance with policies S2(ii), S3 and T18.

Cllr G Carter updated the Meeting on the progress of the Bus Service review. She confirmed that agreement had been reached for a late night service incorporating parts of Rochdale Road to run initially for a 15 month period. The service would then be reviewed based on usage.

8. To agree accounts for payment

15846 Resolved in a motion by Cllr Potts and seconded by Cllr Russell that the accounts listed on the schedule with a total value of £202.13 be passed for payment.

9. To receive correspondence**Correspondence**

Piglet & Me	Christmas card
Shaw & Crompton Parish Council	Christmas card
Todmorden Town Council	Christmas card
West Yorkshire Police	Acknowledgement re: Remembrance Sunday

Information

Calderdale Council	Amendments to Committee List 11/12/14 to 18/2/15
Calderdale Council	Upper Valley Neighbourhood News – December issue
Craig Whittaker MP	In Touch Newsletter
DCLG	Consultation on modernisation of Parish Poll Regulations
NABMA	Newsletters 9/12 & 15/12/14
Rural Action Yorkshire	December Newsletter
West Yorkshire Police	Crime Figures for November
YLCA	White Rose Update for December

Agendas

18/12/2014	Economy & Environment Scrutiny Panel
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Matters arising from Correspondence

The Meeting agreed that to discuss a response to the DCLG Consultation should be an Agenda item at the next meeting to be held on 15th January 2015. The Clerk was asked to circulate copies of the proposal to Councillors.

Cllr McCarley advised the Meeting that he had received Christmas cards from Saddleworth Parish Council and Whitworth Town Council.

10. To discuss and approve the Communication Committees recommendations for changes to the Parish Council Newsletter and scheduled publications

The Meeting agreed that this item should be held over to the next meeting.

11. To approve the Standards Committees recommendations for amendment to the Parish Councils Standing Orders to comply with the Openness of Local Government Bodies Regulations 2014

15847 Resolved in a motion by Cllr Russell and seconded by Cllr Naylor that the Parish Council approves the amendments to the Parish Council's Standing Orders.

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**New plans for this meeting**

Cllr Watson and Cllr Naylor declared an interest in the next application

Application No 14/01442/FUL

Officer: Steven Emery

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

Applicant: Mr J Smithies
 Site: Barn At Krumlin Hall Farm Krumlin Hall Barkisland
 Proposal: Conservatory to Unit 3 (Amendment to planning permission 13/00608)
 Single storey extension to front
 History: 13/00608 - Conversion of redundant barn into three dwellings along with associated external works (Amended scheme to 12/01560) – permit and implemented
 12/01560 - Conversion of redundant barn into three dwellings along with associated external works (withdrawn)
 Main Issues: The application would be assessed against NPPF section 9 (Green Belts) and section 7 (Requiring Good Design); RCUDP policies BE1 and BE2.

RPC Comments:

15848 Resolved in a motion by Cllr Potts and seconded by Cllr Russell that the Parish Council has no objections to this application.

15849 Resolved in a motion by Cllr Potts and seconded by Cllr G Carter that that Standing Order 3(w) be suspended for 10 minutes to allow business to be completed.

Cllr Naylor declared an interest in the next application

Application No 14/01415/COU

Officer: Sara Johnson
 Applicant: Hird & Partners
 Site: Harley House Mill Fold Way Ripponden
 Proposal: Change of use from office units (B1) to veterinary clinic (Sui Generis)
 History: Various permissions. More recently site has obtained permission for office use.
 Main Issues: Considered to be acceptable in principle subject to favourable Highway and Environmental comments and from the Economic Development Officer.
 Policies:- Loss of Employment use E5, Other Incompatible Uses EP8, Maximum Parking Allowances T18. NPPF1

RPC Comments:

15850 Resolved in a motion by Cllr Potts and seconded by Cllr Watson that the Parish Council has no objections to this application.

Application No 14/01387/LBC

Officer: Steven Emery
 Applicant: Mr J Walsh
 Site: 2 The Old Water Mill Foxen Lane Mill Bank
 Proposal: Replacement of four windows (Listed Building Consent)
 History: 13/62337 - Alleged Unauthorised works to a Listed Building -Installation of UPVC windows – case closed pending outcome of this application
 Main Issues: The application will be assessed against NPPF Conserving and enhancing the historic environment Paragraphs 132, Requiring good design Paragraph 61; RCUDP policy BE14 - Alteration and extension of Listed Buildings.

RPC Comments:

15851 Resolved in a motion by Cllr Naylor and seconded by Cllr Potts that the Parish Council has no objections to this application.

Application No 14/01406/HSE

Officer: Deborah Croot
 Applicant: Mr T Huckauf
 Site: 1 Hollins Cottages Oldham Road Ripponden

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

Proposal: Two storey extension to side
 History: 89/00750 conversion of workshop to 2 semi detached dwellings
 Main Issues: Primary Housing Area. The application would be assessed on:-
 NPPF, section 7 (Requiring Good Design) and RCUDP policies BE1 and BE2.

RPC Comments:

15852 Resolved in a motion by Cllr Naylor and seconded by Cllr Russell that the Parish Council objects to this application on the grounds of design issues, the proposed flat roof, BE1 and BE2.

Application No 14/01378/LBC

Officer: Steven Emery
 Applicant: Mrs B Schofield
 Site: Barkisland CE Primary School Scammonden Road Barkisland
 Proposal: New internal kitchen area with associated ventilation system to boiler house roof.(Listed building consent)
 History: None
 Main Issues: The application will be assessed against NPPF Conserving and enhancing the historic environment Paragraphs 132, Requiring good design Paragraph 61; RCUDP policy BE14 - Alteration and extension of Listed Buildings.

RPC Comments:

15853 Resolved in a motion by Cllr Naylor and seconded by Cllr Potts that the Parish Council has no objections to this application.

Planning Decisions:

14/20167/TPO Roxelle Kebroyd Mount Triangle	Fell one tree (Tree Preservation Order)	Granted
14/01252/HSE Milton Ing 23 - 25 Hob Lane Ripponden	Two storey side extension and single storey rear extension, including alterations to window openings	Refused
14/20157/TPO Land Opposite Bar Lane Ripponden	Fell one tree (Tree Preservation Order)	Granted
14/01149/FUL Annex 4 Wood Side Branch Road Barkisland	Demolition of a former domestic annex and the construction of a three bedroom terraced dwelling	Granted
11/00916/DISC1 Greave Head Farm Coal Gate Road Ripponden	Submission of information to discharge conditions on application 11/00916 - conditions 1, 2 and 3	Partially Complied With

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

14/01306/HSE Hill Crest Ripponden Old Lane Ripponden	Extension to East and West elevation and Porch to North elevation (Revised Scheme to14/00186)	Granted
14/01302/COU Unit 55 Bowers Mill Branch Road Barkisland	Change of use from B8 (storage) to a personal training studio and small fitness classes D2 (Assembly and Leisure)	Granted
14/01294/HSE 15 Hill Croft Rishworth	Replacement fence to boundary with 17 Hill Croft	Granted
14/01272/HSE Lower Moor Farm Cote Road Ripponden	Freestanding oak framed garden canopy to rear	Granted
14/01229/HSE Ryburn House Cottage Ryburn House Halifax Road Ripponden	First floor extension to rear elevation	Granted
14/01192/HSE 22 Ryestone Drive Ripponden	Reposition boundary wall to South elevation (Retrospective)	Granted

The meeting closed at 9.40pm