

The 1141st Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 16th November 2017 at 7.15pm.

Councillors Present: Cllr Naylor chaired the meeting.
Cllr Carter, Cllr Johnson, Cllr McCarley, Cllr J Smith, Cllr M Smith

1. To accept apologies for absence and lateness

Absence – Cllr Hunt, Cllr Moran, Cllr Potts, Cllr Robins, Cllr Russell, Cllr Watson

2. To accept the Minutes of the 1140th Meeting held on Thursday 2nd November 2017

16951 Resolved in a motion by Cllr J Smith and seconded by Cllr Johnson that the Minutes be accepted as a true and correct record of the Meeting held on Thursday 2nd November 2017.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

The Clerk Reported that:

A copy of the Planning Inspectorate decision had been received in respect of 37 Castle Lane, Ripponden. The appeal had been dismissed. Cllr Carter advised that she had spoken with Planning Enforcement and enforcement would be recommenced, but the legal process could take some time.

16952 Resolved in a motion by Cllr Johnson and seconded by Cllr J Smith that the Parish Council writes to Calderdale Council to ask what enforcement action is to be taken to bring the matter to a lawful conclusion.

Cllr M Smith abstained from voting.

The Clerk advised that an e-mail response had been received from the Post Office concerning the temporary closure of Ripponden Post Office. The officer advised that it was the intention to restore the service as soon as possible and the Post Office was working hard to keep the closure to a minimum. With regard to an additional post box the officer could not comment because post boxes were the responsibility of Royal Mail. The Clerk confirmed that she had now written to Royal Mail.

16953 Resolved in a motion by Cllr Carter and seconded by Cllr J Smith that the Parish Council writes to Craig Whittaker MP to ask if there is anything that he can do to get the proposed designation changed from 'Local' to a 'Counter Service' provision.

The Clerk informed the Meeting that an e-mail had been received from the Police giving apologies from Chief Supt Whitehead for having to cancel his attendance at the meeting at short notice. The Clerk confirmed that his attendance had now been rescheduled to 25th January 2018.

The Clerk reported that she had looked into Cllr Watson's request for clarification on co-opted Councillors being able to be Chairman and whether or not the payment of an allowance is lawful. The Clerk confirmed that under the Local Government Finance Act 1972 a co-opted Councillor had the same rights as elected Councillors and that this included being elected as Chairman. Under the same Legislation, the payment of an allowance is for the post of Chairman to cover expenses incurred carrying out the duties of Chairmanship. Cllr Carter raised concerns that individual Councillors were ignoring the body corporate nature of a Parish Council and reminded Councillors that all enquiries to the Monitoring Officer should be directed through the Clerk.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)

The Clerk updated the Meeting on plans for the Christmas Light Switch On taking place on 25th November. Cllr J Smith gave her apologies for being unable to attend the event.

Cllr McCarley advised that one of the Christmas panels was still upside down. The Clerk said that she would chase the matter up. In addition, the street light at the bus turning circle was not working so the panel there would potentially not light.

Cllr Johnson reported that he had spoken with an officer from Calderdale Council about Moselden Lane and an inspector would be going out to investigate.

Cllr M Smith provided an update on his draft report concerning the use of reservoirs in flood prevention.

Cllr Naylor reported that he had attended a meeting with the Wheelwright family concerning the future of Rishworth Mill Dam.

4. To receive Parish Councillors declarations of Interest

None

5. Public Participation

None present

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives

6.1. To approve the Recommendations from the Environment Committee

Cllr Carter asked if the Minutes from the Environment Committee Meeting held on 30th August 2017 be included in the Minutes of this meeting.

16954 Resolved in a motion by Cllr Naylor and seconded by Cllr Carter that the Minutes of the Environment Committee meeting held on 30th August 2017 be included in the Minutes of this meeting. (See appendix 1).

Cllr Carter reviewed the Environment Committee meeting held on 31st October 2017, the main points being a review of the Michaelmas Show, discussion on the 2018/19 budget, refurbishment of Whiteley Park, a repair kit for the Krumlin Telephone box and refurbishment of the benches around the parish.

16955 Resolved in a motion by Cllr Carter and seconded by Cllr J Smith that the Parish Council purchases a repair kit for Krumlin Telephone box at a cost of £6.92 plus carriage.

16956 Resolved in a motion by Cllr Johnson and seconded by Cllr J Smith that the Parish Council purchases new equipment for Whiteley Park at a cost of £450.00 to be met from Revenue Reserves.

6.2. To approve the use of the Parish Council office for a T & PC Liaison group meeting in 2018

16957 Resolved in a motion by Cllr McCarley and seconded by Cllr Johnson that the Parish Council approves the use of the office for a T & PC Liaison Group meeting on Tuesday 8th May 2018 at 6.30pm.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

6.3. To agree the Ticket price for the 2018 Civic Dinner

Cllr Naylor asked if the Minutes from the Civic Dinner Committee Meeting held on 24th July 2017 be included in the Minutes of this meeting.

16958 Resolved in a motion by Cllr J Smith and seconded by Cllr Carter that the Minutes of the Civic Dinner Committee meeting held on 24th July 2017 be included in the Minutes of this meeting. (See appendix 2).

Cllr Naylor reviewed the Civic Dinner Committee meeting held on 7th November 2017, the main points being, the ticket price, menu, entertainment Plans, colour scheme and an action plan.

16959 Resolved in a motion by Cllr M Smith and seconded by Cllr Carter that the Parish Council approves the ticket price for the 2018 Civic Dinner to remain at £35 per person.

The Clerk reported that:

An e-mail had been received from a resident concerning road safety on Oldham Road. Councillors discussed the current situation and it was reported that the Police had recently undertaken a speed enforcement exercise and will continue to do so on a regular basis. The Clerk confirmed that she had sent a reply to the resident.

An e-mail had also been received from a resident concerning traffic on Dyson Lane. Cllr Carter confirmed that she had spoken with the resident regarding the matter and had advised her that it was a policing matter and not under the jurisdiction of the Parish Council.

The Clerk informed the Meeting that an e-mail had been received from Ryburn Valley Greenway Project concerning the Neighbourhood Plan. Cllr M Smith had also received an e-mail with a similar enquiry. The Clerk confirmed that both she and Cllr M Smith had responded advising that the group may want to formally request to attend a future meeting of the Neighbourhood Planning Committee to discuss any issues the club would like to raise.

The Clerk advised that confirmation had been received from Diggle B Band that they would be available to play for the Remembrance Services in 2018. Cllr M Smith reported that together with Cllr J Smith they had secured all the wreaths at the three War Memorials.

Cllr Johnson reported that Mrs Skelsey had attended the Remembrance Services and kindly taken photographs for the Parish Council's records. The Clerk was asked to send a thank you letter to her and also one to Warrant Office Collinge for his attendance. Cllr McCarley thanked Cllr Johnson for all the work he had undertaken in making the day so successful. The Meeting agreed that consideration should be given to reduce the people around the memorials at the services to those laying wreaths due to the increase in numbers attending. Cllr Carter had spoken with a number of residents who had asked her to pass on their thanks to the Parish Council for its organisation of the day.

Cllr J Smith asked if the Clerk had purchased a replacement fridge for the Office. The Clerk advised that she was to purchase a new fridge in time for the office opening on 25th November. Cllr J Smith then went on to review the recent Town & Parish Council Liaison Group meeting and provided a written copy for all Councillors.

Cllr M Smith reviewed the Flood Recovery and Resilience Board meeting that he had attended with Cllr Watson. He had provided a written copy of his notes for circulation to all Councillors. He also reviewed the YLCA South Pennine Branch meeting that he had attended and again provided a written copy for circulation. Cllr Johnson asked that discussion of a name change for the Parish Council be an Agenda item in the New Year.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

Cllr Naylor reported that he had attended the Soyland Charities meeting and there had been no requests for funding. On the 11th November, his Consort Mrs Naylor had attended the War Memorial in Ripponden to observe the Minute silence and Cllr Naylor had done the same at Gisburn War Memorial at the appointed hour.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

Cllr Carter reported that she had attended the recent Police Crime Panel and provided a brief synopsis of some of the items relevant to the parish that had been discussed. She also confirmed that she had forwarded the photographs taken by Cllr Johnson of the deteriorating state of the road at Moselden Lane to a senior Highways officer for action.

Cllr Carter provided an update on the Planning application for Victoria Mills, Halifax Road. She also confirmed that she had received the Parish Council's letter regarding the Bus Service for Barkisland. She advised that she had had three meetings with Metro regarding this matter, but unfortunately a bus service after 8.15pm was not sustainable.

Cllr Johnson asked about the re-installation of the Grit bins, he reported that piles of grit had now been left where the bins used to be sited. Cllr Carter advised that she was still in correspondence with Highways Services but no information had been forthcoming so far.

8. To agree accounts for payment

16960 Resolved in a motion by Cllr Johnson and seconded by Cllr McCarley that the accounts listed on the schedule with a total value of £3,735.48 be passed for payment.

9. To receive correspondence

Correspondence

RBL – Poppy Appeal

Official Receipt

Information

Calderdale Council	meeting dates for period 14/11/17 to 31/1/18
Calderdale Council	Update on Local Plan & Planning Enforcement
Calderdale Council	Use of Reservoirs for flood Attenuation report
Calderdale Council	Clifton Neighbourhood Plan Consultation
Calderdale Council	Upper Valley Neighbourhood News – November
Clerks & Council's Direct	November issue
North Bank Forum	Sector Support Update 10th & 15 November 2017
RHS	Grass Roots – autumn issue
Cllr J Smith	Notes from T & PC Liaison Group meeting 7/11/17
Cllr M Smith	Notes from YLCA South Pennine Branch Meeting
Cllr M Smith	Notes from Flood Recovery & Resilience Programme Board
War Memorial Trust	Bulletin Magazine – November issue
WY Police & Crime Commissioner	November Newsletter
YLCA	NALC Chief Executive bulletin 39 & 40

Invitations

Barkisland Old Peoples Welfare	Christmas Party 13 th December 2017
Calderdale Council	Annual Carol Concert 15 th December 2017
Whitworth Town Council	Carol Service – 18 th December 2018

9. To receive correspondence (continued)**Agendas**

16/11/2017 Cabinet Markets Working Party
 22/11/2017 Council Meeting

Cllr Carter gave her apologies for the Neighbourhood Planning Committee Meeting to be held on 28th November.

10. To discuss Policing of the parish with Chief Superintendent Whitehead and Chief Inspector Crossley

This item was held over until 25th January 2018.

11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**11.1. Planning Applications & Decisions****New Plans for this meeting****Application No: 17/20191/TPO**

Case Officer: Keith Grady
 Site: 9 Ringstone Barkisland
 Proposal: Prune trees (Tree Preservation Order)
 Applicant: Mrs S Russell
 Allocation: Green Belt
 History: Various applications to both prune and fell. Since 2010 four applications have been considered. 11/20146/TPO Remove 8 trees approved, 13/20186/TPO fell two and prune two but only pruning allowed, 16/201662/TPO to prune trees was approved and most recently application 17/20048/TPO to prune trees was approve.
 Main Issues: The amenity value of the trees and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified.

RPC Comments:

16961 Resolved in a motion by Cllr J Smith and seconded by Cllr Johnson that the Parish Council Parish Council is unable make comment on this application due to it being made one of its Councillors.

Application No: 17/01269/HSE

Case Officer: Janine Branscombe
 Site: Barkisland Hall Stainland Road Barkisland
 Proposal: Single storey extension and Internal alterations of existing cottages to form swimming pool/gym on the ground floor and two bedroomed apartment on the first floor and reducing land levels to the rear elevation.
 Applicant: Mr & Mrs Woodhouse
 Allocation: Green Belt, Listed Building
 History: Numerous applications for listed building and outbuildings. The most recent 17/00342/HSE & 17/00343/LBC Demolition and relocation of existing garden wall and associated external works (Part Retrospective) – permit; 17/00378/HSE & 17/00379/LBC Removal of existing canopy and replacement with glazed link extension – permit; 17/00380/HSE & 17/00381/LBC Internal alterations of existing cottages to form swimming pool/gym on the ground floor and two bedroomed apartment on the first floor and reducing land levels to the rear elevation – permit

11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

Main Issues: public right of way, within 50m of a grade II listed building, bat alert, smoke control area

RPC Comments:

16962 Resolved in a motion by Cllr M Smith and seconded by Cllr McCarley that the Parish Council objects to this application on the grounds of general design BE1, setting of a listed building and change of use, BE15 & NE16, alterations and extension of a listed building BE14.

Application No: 17/01270/LBC

Case Officer: Janine Branscombe

Site: 1 Barkisland Cottages, Sandyfoot Barkisland

Proposal: Single storey extension and Internal alterations of existing cottages to form swimming pool/gym on the ground floor and two bedroomed apartment on the first floor and reducing land levels to the rear elevation (Listed Building Consent).

Applicant: Mr & Mrs Woodhouse

Allocation: Green Belt, Listed Building

History: Numerous applications for listed building and outbuildings. The most recent 17/00342/HSE & 17/00343/LBC Demolition and relocation of existing garden wall and associated external works (Part Retrospective) – permit; 17/00378/HSE & 17/00379/LBC Removal of existing canopy and replacement with glazed link extension – permit; 17/00380/HSE & 17/00381/LBC Internal alterations of existing cottages to form swimming pool/gym on the ground floor and two bedroomed apartment on the first floor and reducing land levels to the rear elevation – permit
Main Issues: public right of way, within 50m of a grade II listed building, bat alert, smoke control area

RPC Comments:

16963 Resolved in a motion by Cllr M Smith and seconded by Cllr McCarley that the Parish Council objects to this application on the grounds of general design BE1, setting of a listed building and change of use, BE15 & NE16, alterations and extension of a listed building BE14.

Application No: 17/01215/FUL

Case Officer: Janine Branscombe

Site: Moorbottom House Moor Bottom Road Barkisland

Proposal: Formation of holiday let by conversion and linking of existing barn and outbuilding, construction of stables and hay store

Applicant: Mr P Anderson

Allocation: Green Belt, SLA

History: Several applications - the most recent 06/01812/FUL New cattery & change of use of garage for holding pens and office. – refuse; 08/01168/HSE Kitchen extension on east elevation – permit; 13/00689/HSE Orangery to West elevation – permit

Main Issues: BE1 & BE2 layout design & use of materials, NPPF9 green belt development, NE12 visual amenity in special landscape, NE4 conversion or change of use of building in Green Belt, Public right of way – footpath 65, no mains sewage.

RPC Comments:

16964 Resolved in a motion by Cllr Carter and seconded by Cllr M Smith that the Parish Council objects to this application on the grounds that it is inappropriate development in Green Belt.

Application No: 17/01225/LBC

Case Officer: Diane Scaramuzza

Site: Great House Cottage Great House Lane Ripponden

11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

Proposal: Replacement front door (Listed Building Consent)
 Applicant: Mr & Mrs Edmonds
 Allocation: Green Belt, Grade II* Listed Building
 History: 06/01101/LBC Renewal of all windows to south facing (front) elevation – permit
 Main Issues: Green Belt, Listed building, Materials, Design

RPC Comments:

16965 Resolved in a motion by Cllr M Smith and seconded by Cllr Johnson that the Parish Council has no objections to this application.

Application No: 17/20209/TPO

Case Officer: Keith Grady
 Site: Church Meadows Oldham Road Ripponden
 Proposal: Prune one tree (Tree Preservation Order)
 Applicant: Mr A Murray
 Allocation: Wildlife Corridor, PHA
 History: 03/20059/TPO Fell one tree – permit; 03/20067/TPO Fell one poplar and prune trees – permit; 04/20149/TPO Prune 9 trees & remove 3 trees - permit
 Main Issues: Bat alert

RPC Comments:

16966 Resolved in a motion by Cllr J Smith and seconded by Cllr Carter that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets good arboricultural practise.

Planning Decisions:

<p>17/00988/HSE Wall Nook House Lightcliffe Royd Lane Barkisland</p>	<p>Summer house in garden</p>	<p>Granted</p>
<p>17/01113/HSE Church View Saddleworth Road Barkisland</p>	<p>Remove first floor conservatory and replace with traditional construction</p>	<p>Granted</p>
<p>17/01108/HSE Briercroft Greetland Road Barkisland</p>	<p>Single storey extension to rear</p>	<p>Granted</p>
<p>17/01157/HSE Hazel Slack Farm Rishworth Road Barkisland</p>	<p>Demolition of existing extensions and outbuildings and construction of two storey extension</p>	<p>Granted</p>
<p>17/01144/HSE 5 Rylands Park Ripponden</p>	<p>Porch to north west elevation and single storey extension with veranda above to south east elevation</p>	<p>Granted</p>

11. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

17/01065/FUL Blackwood Farm Long Causeway Rishworth	New agricultural shed	Granted
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17/01162/HSE 1 Bank House Head Farm Cottage Hob Lane Ripponden	Single storey extension to side	Granted
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11.2. Planning Enforcement

None

The meeting closed at 9.10pm

**Environment Committee Meeting
held on Wednesday 30th August 2017 at 7.00pm**

Cllr Hunt chaired the meeting

Present: - Cllr Carter, Cllr Moran, Cllr Naylor, Mr Hart (RIB), Mrs Mitchell (CMBC)

1. To accept apologies for absence and lateness

Absence – Cllr Potts, Mr Sofield (BIB), Mr Fisher (REG), Mr Winrow (SIB)

2. To approve the minutes of the meeting held on Tuesday 27th June 2017

ENV2017-13 Resolved in a motion by Cllr Moran and seconded by Cllr Naylor that the Minutes be accepted as a true and correct record of the meeting held on Tuesday 27th June 2017.

3. Matters arising from previous meetings

The Clerk reported that the repainting of the Milestone at Elland Road had been completed by Cllr Hunt and Cllr McCarley, with the paint being provided by Cllr Watson.

The Clerk read out an e-mail response from Calderdale Council concerning the request from a resident for a litter bin near Greenacres. The officer advised that at the current time this was not feasible. Mr Hart was asked to speak with the Ripponden in Bloom group concerning the type of litter picked up around the area of the school to establish whether it was primarily pupil rubbish. Cllr Carter will speak with the Head teacher of the school.

An e-mail from Cllr Watson had been referred by Full Council to the Environment Committee concerning a broken glass panel in the Krumlin telephone box

ENV2017-14 Resolved in a motion by Cllr Naylor and seconded by Cllr Moran that a replacement piece of glass be purchased and Cllr Watson asked if he would be able to install it.

The Clerk reported that a grant request had been received from Soyland in Bloom to refurbish the Soyland telephone box as a Fern Box. The total cost would be £107, which included an information pin board and plastic leaflet holders. The Meeting agreed that the Parish Council should award a grant of £107 to the group.

The Clerk reminded the Committee that two tickets had been purchased for the Yorkshire in Bloom awards ceremony on 12th September. Cllr Carter had already agreed to go but a second guest needed to be found. The Meeting agreed that Cllr Carter should arrange for an additional guest to go with her.

The Clerk asked if the Parish Council wanted to arrange for winter hanging baskets and planting of the Memorial Garden planters. The Clerk was asked to speak with Mr Tooby and arrange the replacement at a suitable time, but to ensure that the Memorial Garden was tidy for Remembrance Sunday.

Cllr Naylor reported that he had from time to time cut back the grass at Redan, but would not do another full cut this year. He had also created a hedgehog/bug hotel at the back of the memorial stone.

4. Members Reports

Cllr Moran on behalf of Soyland in Bloom reported that the group had been watering all the tubs primarily at Hob Lane. The new owner of the Bee Hive Public House had agreed to

water the planters by the pub and thanked Soyland in Bloom and the Parish Council for all their hard work keeping the village 'in bloom'. Ebenezer Graveyard had been tidied up and the grass would be cut again in September. Residents had been asking if Soyland would be getting Christmas lights this

year. The Meeting agreed that it may be feasible to arrange for a Christmas tree with lights to be erected if a suitable site could be found with access to electricity. Cllr Carter agreed to speak with a contact for Making Places to see if the management would agree to erecting a tree there.

ENV2017-15 Resolved in a motion by Cllr Naylor and seconded by Cllr Moran that the Committee should recommend to Full Council funding of a tree, Christmas lights and a donation towards electricity.

Mr Hart on behalf of Ripponden in Bloom reported that the group had been weeding and balsam bashing in August. The group has balsam bashed both sides of the river from the Old Brige pats Riverside Meadow and the other way up to Slitheroe Bridge. They had continued to water all barrels and planters but struggled at the library due to having no water supply there. Mr Hart had also replaced the broken lock at the Central Hall Notice Board and repainted it for the winter. He also expressed thanks to the Parish Council for its support and the letter of thank you sent to the group acknowledging all their hard work. Mr Hart also thanked the Old bridge for its support of the group providing refreshments throughout the year.

ENV2017-16 Resolved in a motion by Cllr Carter and seconded by Cllr Naylor that a letter be sent to Calderdale Council CAFM Team informing that Ripponden in Bloom had done the Balsam Bashing at Riverside Meadow and requesting that a small donation to the group be considered.

Mr Hart thanked Calderdale Council for the hard work done this year in creating the wildflower garden near Spring Street. He also asked about the removal of the grit bins. Cllr Carter advised that they had been removed for refurbishment and a review was taking place to look at additional bins.

Mrs Mitchell on behalf of Calderdale Council reported that her team had over the summer holidays been working on the school grounds.

5. To review the Committees budget and expenditure

The Clerk provided copies of the budget and expenditure for the Committees references.

6. Notice Boards

The Clerk reported that she had done a search on the internet looking for suitable aluminium notice boards and costs ranged from £218 and £650. It was agreed that replacement should be put on hold until next year since Mr Hart had kindly refurbished the old one.

The Clerk advised that Cllr Potts had mentioned that one of the notice boards at Rishworth needed replacing and asked that this be considered with the Central Hall one.

ENV2017-17 Resolved in a motion by Cllr Naylor and seconded by Cllr Carter that replacement of the Rishworth and Central Hall notice boards should be considered and funds be set aside under 2018/19 budget.

7. Progress on outside Tap for Ripponden Library

The Clerk reported that Calderdale Council had forwarded three quotes for the installation of an outside tap and circulated copies.

The Clerk was asked to contact one of the suppliers to see if they could do a revised quote based on a percussion tap and see if they could also supply a safety cabinet.

ENV2017-18 Resolved in a motion by Cllr Naylor and seconded by Cllr Moran that subject to a satisfactory quote from the supplier the work should be approved and the Clerk arrange with Calderdale Council for the installation to be progressed.

8. Michaelmas Show

The Clerk advised that five judges had confirmed they were happy to judge once again this year. Cllr Carter had found a judge for the Flower Arranging class. The only outstanding judge was for Baking and Preserves. Cllr Carter advised that she had just received a message from Mrs Fairbank, last year's judge and would contact her to confirm that she is available to judge this year.

The Clerk reported that the Mayor had confirmed his attendance and the Meeting agreed that if Cllr Hunt was unable to attend the Show then one of the other Committee Members would meet him.

Cllr Carter and Cllr Naylor also confirmed that they would be happy to assist with the presentations.

Cllr Carter advised that she had misplaced the trophy for the Flower Arranging. The Clerk was asked to contact Briggs Priestley to arrange a duplicate award if needed.

The Clerk asked if the Committee had any objections to using the ex-Deputy Clerk on the day to assist with the organisation of the event

ENV2017-19 Resolved in a motion by Cllr Carter and seconded by Cllr Naylor that it should be recommended to the Parish Council that the ex-Deputy Clerk should be asked to assist with the organisation of the Michaelmas Show at a cost of <£70.

9. Mill Fold play area official opening

The Clerk reported that the plaque from Tesco's Bags of Help had been received and asked if the Committee wanted her to arrange for a similar plaque for the Parish Council and Calderdale Council. The Meeting agreed that a plaque should be purchased and a request made to Calderdale Council to arrange fitting.

ENV2017-20 Resolved in a motion by Cllr Moran and seconded by Cllr Naylor that the wording on the plaque should be 'Refurbished Summer 2017' and include the logo's for the Parish Council and Calderdale Council.

Cllr Moran advised that the Brownies would like to be included in the opening and as such could it be arranged for a Tuesday evening in September. It was agreed that a representative from Calderdale Council, Tesco's Bags of Help and all the Parish Councillors should be invited.

10. Potential New Project – Whiteley Park

It was agreed that the Clerk should liaise with Mrs Mitchell and the playground manager to arrange a site visit to discuss what needed to be done to the park.

Mrs Mitchell advised that the park may well be a potential wildflower area and that she would look into this.

11. Refurbishment of Parish Council owned benches

Cllr Naylor reported that he could arrange for an odd job man to start repainting some of the benches at a cost of <£45 per bench dependant on the state of repair of individual benches.

Mrs Mitchell advised that she would get her team to paint the three benches at the Memorial Garden in time for Remembrance Sunday.

ENV2017-21 Resolved in a motion by Cllr Moran and seconded by Cllr Carter that the odd job man should be employed on a trial basis to repaint the three benches outside the library and the bench at the side of the Blue Clam fish shop.

12. To approve spending from the Environment Committee

ENV2017-22 Resolved in a motion by Cllr Carter and seconded by Cllr Naylor that the Committee approves the expenditure for:
A grant to Soyland in Bloom £107.00

ENV2017-23 Resolved in a motion by Cllr Naylor and seconded by Cllr Moran that the Committee approves the expenditure for:
Winter hanging baskets and winter planting for the 3 tier & planters at the Memorial Garden <£300.00

ENV2017-24 Resolved in a motion by Cllr Carter and seconded by Cllr Naylor that the Committee approves the expenditure for:
The ex- Deputy Clerks time in organising the Michaelmas Show <£70.00

ENV2017-25 Resolved in a motion by Cllr Moran and seconded by Cllr Carter that the Committee approves the expenditure for:
Painting of 4 benches <£180.00

13. To arrange the date of the next meeting

It was agreed as Tuesday 31st October 2017 at 7.00pm

The meeting closed at 8.40pm

Appendix 2

Civic Dinner Committee Meeting held on Monday 24th July 2017 at 10.05am

The Clerk welcomed Cllrs to the meeting.

Present: - Cllr Carter, Cllr Naylor, Cllr M Smith

1. To elect a Chairman for 2017/2018

CD2018-01 Resolved in a motion by Cllr M Smith and seconded by Cllr Carter that Cllr Naylor is appointed Chairman for 2017/2018.

CD2018-02 Resolved in a motion by Cllr Naylor and seconded by Cllr Carter that Cllr M Smith be co-opted onto the Civic Dinner Committee for 2017/18.

2. To receive apologies for absence and lateness

Absence – Cllr J Smith

3. To consider the future of the Civic Dinner in its present format and agree a list of potential alternatives to be reported back to Full Council

The Clerk advised the Meeting that the Parish Council had an open ended contract with 'The Venue' for a civic dinner event the second Saturday in March and that this had not been cancelled. The date for the 2018 Civic Dinner had been booked in with 'The Venue' for 10th March 2018 and a budget of £250 had already been agreed by Full Council as part of the 2017/18 budget setting process.

Concerns were raised that the dinner/ball had moved away from being a Parish Council Civic event to a Chairman's Charity event which was not the remit for this event. The Meeting agreed that the event should be brought back in line with the original remit.

The Meeting also agreed that under its terms of reference the Committee could not discuss alternative events. It was up to any Councillor who did not want the Civic Dinner to continue to put a proposition to Full Council for a suggested alternative event.

Any charity event should be organised by the Chairman for his/her chosen charity and should not use the Clerks time since organisation of such events was not in the contract of employment.

It was agreed that the following recommendations be put to Full Council:

- The Civic Dinner be re-introduced as primarily a Civic function and not a charitable event, incorporating:
 - A good meal – potentially including wine
 - Entertainment – at a reduced level
 - A raffle the proceed of which will be donated to the Chairman's charity
- Reciprocal Guest arrangements should not be financed from the sale of tickets but financed by the Parish Council which currently cost <£500.
- Additional budget be provided to the Committee to cover the reciprocal arrangement guests and Clerks.

If Full Council agrees to cancel the Civic Dinner consideration of the implications would need to be addressed:

- Contract of Employment for the Clerk & Assistance Clerk
- Chairman's Allowance
- Cancellation of the open ended contract with 'The Venue'

4. Date of next meeting

It was agreed that this would be arranged at a later date

The meeting closed at 10.55am