

The 1155th Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 14th June 2018 at 7.15pm.

Councillors Present: Cllr Johnson chaired the meeting
Cllr Carter, Cllr Hunt, Cllr McCarley, Cllr Moran, Cllr Naylor, Cllr Potts, Cllr Robins, Cllr M Smith

1. To accept apologies for absence and lateness

Absence with apologies – Cllr Russell, Cllr J Smith

2. To accept the Minutes of the 1154th Meeting held on Thursday 31st May 2018

17169 Resolved in a motion by Cllr Moran and seconded by Cllr McCarley that the Minutes be accepted as a true and correct record of the Meeting held on Thursday 31st May 2018.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

The Clerk reported that:

A response letter had been received from Cllr Swift, the Leader of Calderdale Council concerning LED warning signs for Junction 22. Cllr Swift advised that Calderdale Council was in the process of developing a Variable Message Sign (VMS) Strategy linked to a wider West Yorkshire project and seeking funding from the Department of Transport. Through the Local Transport Programme, VMS was to be installed at Rishworth for inbound traffic to warn of traffic conditions on roads through to Sowerby Bridge. They are also considering VMS westbound towards the motorway. In addition, Cllr Swift advised that the winter gritting programme was under review. The final decision lies with the Strategic Director for Highways, but more details would be provided to the Parish Council shortly. Cllr Swift also suggested that the Parish Council speak with the Traffic Liaison Officer regarding Rishworth Mill Lane & the A58. Cllr Carter requested a copy of the letter.

An e-mail had been received from Calderdale Council concerning vandalism at Mill Fold Play area. A fire had recently been started on the blue impact carpet, the damage was spotted by the Safer Cleaner Greener team who in turn reported it to the Playground Project Officer. The patch was replaced but unfortunately, there was no spare blue carpet and had to be patched with green! The officer confirmed that the matter had been reported to the police.

The Clerk informed the Meeting that she had received a telephone call from the organisers of Ripponden Childrens day. The Parish Council was thanked for its grant to cover the insurance for the year, but the organisers wanted to let the Councillors know that the Childrens Day had to be cancelled this year due to a double booking of the Mill Fold Recreational Play Field. The Clerk was asked to contact the group to see if the Parish Council could support in any way regarding the double booking issue.

The Clerk advised that following the Parish Council's approval of the General Privacy Notice under the new Data Protection Regulations, Fab Spider had updated the Parish Council website providing a link on the Homepage to the Notice. In addition, a cookie policy and declaration tick box on the contact page had been added.

Cllr Naylor raised an issue concerning letter opening protocol.

Cllr Potts advised that he had now looked through the application form to formalise the public footpath at Rishworth Mill Dam. The Meeting agreed that due to his background knowledge, Cllr Potts should take the lead and complete the form on behalf of the Parish Council.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)

Cllr Hunt advised that the tree by the broken wall on Rishworth New Road appeared to have fallen down in the recent high winds. Cllr Hunt was asked to monitor the situation and report back at the next meeting.

4. To receive Parish Councillors declarations of Interest

Cllr M Smith advised that he may have an interest to declare under Agenda item 6.

5. Public Participation

The newly elected Ward Councillor for Ryburn, Cllr Leigh addressed the Meeting to introduce himself to the Parish Councillors.

He then left the meeting.

The Chairman asked that Agenda item 11 be brought forward to allow the Police Licensing Officer to address the Meeting.

17170 Resolved in a motion by Cllr Carter and seconded by Cllr Robins that Standing Orders be suspended.

11. To receive a short presentation from the Police Licensing Officer for Calderdale

Mrs Nicholson introduced herself to the Meeting and provided a brief synopsis of her role and the work involved. She then opened the discussion up to allow for Councillor questions.

The Chairman thanked Mrs Nicholson for her attendance, which had allowed for a very interesting discussion. Mrs Nicholson then left the meeting.

17171 Resolved in a motion by Cllr Carter and seconded by Cllr Robins that Standing Orders be re-instated.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives

The Clerk reported that:

An e-mail had been received from a resident in Barkisland regarding planning application 18/00592/TEM - Oaklea Manor, Branch Road. Also one concerning 18/10026/ADV - Fleece Inn. It was agreed that these would be considered under Agenda item 12.

The Clerk informed the Meeting that a response letter had been received from Ryburn United Community & Recreation Association regarding its grant application. A copy had been circulated to Councillors prior to the meeting for information. Cllr M Smith advised that if the matter was to be discussed in this meeting then on the advice of the Clerk he would need to declare an interest. The Meeting agreed that the matter should be an Agenda item at a future meeting.

The Clerk reminded the Parish Council that Armed Forces Day was on 30th June 2018. The Armed Forces flag needed to be raised Monday 25th June for the week and the Clerk asked if Cllr Naylor would be available to do this. Cllr Naylor advised that he would not be available. Cllr Carter agreed to arrange the raising of the flag.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

The Clerk reminded the Meeting that an Agenda item to discuss the future of the Civic Dinner had been held over to a future meeting when most if not all Councillors would be available to attend. It was agreed that this should be an Agenda item at the Meeting on 12th July 2018.

The Clerk advised that an Agenda item was also required to approve additional budget for Neighbourhood Planning Committee to cover any shortfall due to the limit set for the My Community grant. It was agreed that this should be an Agenda item at the next meeting.

Cllr Naylor reported that together with Cllr M Smith he had attended the YLCA South Pennine Branch Meeting on 13th July 2018.

Cllr M Smith provided a verbal report on the YLCA meeting, the main points being Superfast Broadband, Stainland & District Parish Council inaugural meeting, creating new Parish Councils, GDPR, training, new model standing orders and Facebook. Cllr M Smith also provided a written copy of his report to the Clerk for the Parish Council's records.

Cllr Potts reported on work being carried out on what appeared to be a new access road behind the Cinnamon Lounge. The Clerk was asked to refer the matter to Planning Enforcement.

Cllr Potts asked for the Minutes from the Neighbourhood Planning Committee meeting held on 17th April 2018 could be included in the Minutes of this meeting.

17172 Resolved in a motion by Cllr Naylor and seconded by Cllr Potts that the Minutes of the Neighbourhood Planning Committee meeting held on 17th April 2018 be included in the Minutes of this Meeting (see appendix 1)

Cllr Potts reviewed the Neighbourhood Planning Committee meeting held on 21st May 2018, the main points being election of a new Chairman, terms of references, grant and progress on the draft plan.

Cllr Hunt reported that he had spoken with a couple of concerned residents regarding the dilapidated fence of a property on Hill Crest, Rishworth, which is now falling down into the public footpath. The Clerk was asked to refer the matter to the Rights of Way team.

Cllr Robins raised concerns regarding the protocol of Ward Councillor attendance at Parish Council meetings and the Clerk was asked to clarify this with Cllr Leigh.

Cllr Moran reminded the Meeting that she would be attending the Ward Forum meeting on 20th June 2018 and asked if there was anything in particular that needed to be raised if not covered by the Agenda. Suggested matters were speeding on Rochdale Road, recent anti-social behaviour, Dyson Lane and traffic using the Pack Horse Bridge.

Cllr Carter reported that she had attended the Whitworth Civic Service.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

Cllr Carter provided an update on funding for CCTV and advised that she would be meeting with the Community Safety Partnership in July. She also provided an update on the Calderdale Local Plan.

8. To agree accounts for payment

17173 Resolved in a motion by Cllr M Smith and seconded by Cllr Robins that the accounts listed on the schedule with a total value of £1,554.42 be passed for payment.

9. To receive correspondence**Correspondence**

Resident	Tree at Old Bank, Ripponden
Mrs Watson	Ebenezer Graveyard
3 rd Ripponden Scouts	Thank you for grant

Information

Benbow Group	Environmental permit for Mearclough site
CROWS	Annual Report 2017-18
NALC	Newsletter
Slow the Flow	Hebden Bridge Planters Launch 29 th June 2018
WY Police & Crime Commissioner	Newsletter – June 2018
YLCA	NALC Bulletin no 22
YLCA	White Rose Update
YLCA	Training Programme

Invitations

Mossley Town Council	Mossley Band Evening 27 th June
Mossley Town Council	Cocktail Evening 29 th June
Rishworth School	Prize Giving 29 th June
Rushbearing	Rushbearing Festival 2 nd September

Agendas

15/06/2018	Flood Recovery & Resilience Programme Board
20/06/2018	People Scrutiny Board
20/06/2018	Standards Committee
20/06/2018	Cabinet Markets Working Party
21/06/2018	Health & Wellbeing Board
21/06/2018	Extraordinary Council Meeting

Matters arising from correspondence

The Clerk was asked to reply to the resident's letter regarding a tree on Old Bank to obtain more details.

The Meeting agreed that the Parish Council's policy for Ebenezer Graveyard cannot be amended to allow kerbstones due to maintenance and safety issues. The Clerk was asked to advise Mrs Watson accordingly. Cllr Naylor agreed to visit the graveyard to check whether the grass has been cut and report back to the Clerk.

10. To approve the Parish Council's Annual Governance and Accountability Return for 2017/18

17174 Resolved in a motion by Cllr Potts and seconded by Cllr Carter that the Annual Return be approved by the Parish Council and signed by the Chairman.

The Chairman duly signed Section 2 – Accounting Statements on behalf of the Parish Council.

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues

New Plans for this meeting

Application No: 18/10026/ADV

Site: Fleece Inn Elland Road Ripponden
 Proposal: 3.6m tall x 1.8m wide totem sign, signage comprises of: 2No Logo sign @ 1.2x0.8m, 4No interchangeable informational signs @ 1.2x0.6m & 1No carpark side sign @ 1.2x 2.5m. (Advertisement consent)
 Allocation: Green Belt, within 50m of listed building

RPC Comments:

17175 Resolved in a motion by Cllr Naylor and seconded by Cllr Potts that the Parish Council objects to this application on the grounds that it is within 50m of a listed building, its size, Green Belt development and that it is not in keeping with the surroundings.

Application No: 18/00618/FUL

Site: Land Opposite Scammonden Hall Scammonden Road Barkisland
 Proposal: Three box stable block with store and tack room.
 Allocation: Green Belt, Special Protection Area, Public Right of Way – footpath 104

RPC Comments:

17176 Resolved in a motion by Cllr Carter and seconded by Cllr Robins that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it meets policies. However, the Parish Council would like to make the following observations – the development of a three box stable block seems excessive for a private home and has concerns about its proximity to a public footpath.

Application No: 18/20082/TPO

Site: Hall Green Wicking Lane Soyland
 Proposal: Fell one tree (Tree Preservation Order)

RPC Comments:

17177 Resolved in a motion by Cllr Hunt and seconded by Cllr McCarley that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it is good arboricultural practise.

Application No: 18/00592/TEM

Site: Oaklea Farm Stables Branch Road Barkisland
 Proposal: Siting of caravan for residential accommodation for 3 years (Retrospective)
 Allocation: Green Belt, Special Landscape Area

RPC Comments:

17178 Resolved in a motion by Cllr Hunt and seconded by Cllr M Smith that the Parish Council objects to this application on the grounds of design and visual amenity BE1 & BE2, access and it is development in a Wildlife Corridor.

Planning Decisions:

17/01531/DISC1 37 Castle Lane Ripponden	Submission of details to comply with conditions to permission 17/01531, No 3	Partially Complied With
18/00502/HSE Hazelgreave Rishworth Road Barkisland	Replacement Garage	Granted

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

18/00213/LBC The Old Water Mill Foxen Lane Mill Bank	Replacement windows and doors (Listed Building Consent)	Granted
18/00456/FUL Winterow 94 Rochdale Road Ripponden	Addition of first floor extension to existing single storey garage to create a two storey dwelling.	Refused

12.2. Planning Enforcement

None

The meeting closed at 9.30pm

**Neighbourhood Planning Committee Meeting
held on Tuesday 17th April 2018 at 7.00pm**

Cllr M Smith chaired the meeting

Present:- Cllr Naylor, Cllr Potts, Dr Smales

1. To receive apologies for absence and lateness

Absence – Cllr Carter, Cllr Russell, Cllr Robins

2. To approve the Minutes from the meeting held on Wednesday 14th February 2018

NPC2018-16 Resolved in a motion by Cllr M Smith and seconded by Cllr Potts that the Minutes be accepted as a true and correct record of the meeting held on Wednesday 14th February 2018.

3. Any Matters arising from previous Meetings

The Clerk reported that she had completed the end of grant submission to Groundwork UK and the underspend of £1302 had been repaid.

The Chairman asked that Agenda item 6 be moved forward to the next item.

6. To discuss funding for 1st April onwards

The Clerk reported that Dr Smales had already provided his estimated consultancy figures for the remainder of the project.

NPC2018-17 Resolved in a motion by Cllr Naylor and seconded by Cllr Potts that the Clerk should submit a new grant application to My Community for 2018.

The Clerk was asked to liaise with Dr Smales regarding printing, room hire and advertising costs. In addition when the grant application form was ready for submission the Clerk should provide the link to Dr Smales to confirm his agreement.

4. To receive an update initial draft Neighbourhood Plan

Dr Smales reported that there had been no amendments to the initial wording since he had received no feedback from committee members. He had however spoken with the Graphic Designer and a draft plan with graphics will be produced for the next meeting.

The new timescale to get the draft plan to Calderdale Council was Mid-August. Dr Smales said that he would liaise with Calderdale Council regarding revised sites for the Parish and he had retained a copy of the Parish Council's response to the Local Plan points from which will be picked up in the draft Neighbourhood Plan. He also asked for input from Councillors.

Cllr M Smith confirmed that he had started work on the Chairman's foreword/introduction and that he would forward this onto the Clerk for circulation to the Committee in the next couple of weeks.

The Meeting agreed once again that the draft plan should be printed A4 portrait.

5. To review the revised programme for the Neighbourhood Plan

Dr Smales had provided an amended programme received from Calderdale Council which needed to be adhered to. This was in line with the Hillside Parishes Neighbourhood Plan

timetable and both would be submitted to Calderdale Council for the Planning Examiner and referendum stages. The deadline for this was October 2018.

7. To discuss next steps and any further actions required prior to the next meeting

The Clerk will submit the grant application form to My Community

Dr Smales will speak with Phil Radcliffe at Calderdale Council regarding the funding for the Referendum Stage and launching.

8. Any Other Business

None

9. To agree the Date of the next meeting

It was agreed that the next meeting should be Monday 21st May 2018 at 7pm.

The meeting closed at 7.44pm