

The 1106<sup>th</sup> Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 14<sup>th</sup> July 2016 at 7.15pm.

**Councillors Present:** - Cllr J Smith chaired the meeting.

Cllr Hunt, Cllr Johnson, Cllr McCarley, Cllr Moran, Cllr Naylor, Cllr Potts, Cllr Robins, Cllr M Smith, Cllr Watson

**1. To accept apologies for absence and lateness**

Absence – Cllr Carter, Cllr Russell

**2. To accept the Minutes of the 1105<sup>th</sup> Meeting held on Thursday 30<sup>th</sup> June 2016**

Page 5943 Agenda item 2, remove 'after the above amendment'

Page 5946 Agenda item 10, second paragraph - after 'present' add 'and insufficient other Councillors were present. The Chairman asked if Cllr Hunt would like to propose this and he declined.'

**16450 Resolved in a motion** by Cllr M Smith and seconded by Cllr Naylor that after the above amendments, the Minutes be accepted as a true and correct record of the Meeting held on Thursday 30<sup>th</sup> June 2016.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary**

3.1. To approve spending on Councillor requests for YLCA Training

The Clerk confirmed that she, Cllr Johnson and Cllr Russell would like to attend the training session at Brighouse on 18<sup>th</sup> October and Cllr M Smith the training session in York on 6<sup>th</sup> September.

**16451 Resolved in a motion** by Cllr Naylor and seconded by Cllr Watson that the Parish Council approves spending of £180 for the YLCA Training sessions.

Cllr Moran requested that the course material be circulated to all Councillors for information.

**The Clerk reported that:**

An e-mail response had been received from the Calderdale Council's Neighbourhood Co-ordinator regarding the Parish Council's list of questions for Ripponden Library. The officer advised that the list had been passed to the Asset Management Team and they would respond direct when the information had been collated.

An e-mail response had been received from Calderdale Council concerning Rishworth Mill Lane and Hays Lane. The officer advised that a service request number had been assigned and logged under the minor traffic/parking improvement scheme. An initial assessment is to be carried out within the next six weeks.

The Clerk informed the Meeting that a response had also been received from Calderdale Council concerning 'Advanced Warning' signs for Elland Road/Stainland Road and 'Give Way' signs at Scammonden Road/Stainland Road. The officer advised that a service request number had been assigned. The Traffic Liaison officer had also visited on 27<sup>th</sup> June and provided a short report with recommendations. The Clerk was asked to forward a copy of the reply to Cllr Russell for her references.

An e-mail response had been received from Calderdale Council's Highway Services concerning the resurfacing of Branch Road. The officer advised that the road had not been included in the capital maintenance programme for 2016/17.

**3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)**

The Meeting agreed that a letter should be sent to Sonoco as a large employer on Branch Road to enquire as to whether the Management would support the Parish Council's request for the resurfacing to be done as soon as possible.

The Clerk advised that Calderdale Councils CCTV Co-ordinator had provided a user guide for a recommended mini cam and costings for CCTV for the Parish Councils references. Cllr Watson reminded the Meeting that he had previously requested that a camera for Barkisland also be considered. The Meeting agreed that discussion to progress the project should be an Agenda item at the next meeting to be held on 28<sup>th</sup> July 2016. The Clerk was asked to circulate details to all Councillors.

The Clerk reported that a response had been received from JLA management regarding parking measures introduced for employees.

**16452 Resolved in a motion** by Cllr Robins and seconded by Cllr Potts that the Parish Council writes to Calderdale Council to request that consideration be given to removing the centre island near the junction with Meadowcroft Lane which was now felt to be redundant to pedestrian needs.

A telephone call had also been received from the Neighbourhood officer at Pennine Housing concerning St Johns Estate. The officer advised that the estate was currently part of a sustainability review being carried out across Calderdale.

The Clerk reminded Councillors that the Parish Council was hosting a Dementia Friends Training session on 20<sup>th</sup> July and asked if any more Councillors could attend. Cllr Moran volunteered.

**Cllr Johnson** advised that he was disappointed that the Agenda item concerning the use of Facebook had not been held over from the last meeting due to several Councillors not being able to attend. The Chairman confirmed that the decision had been taken to continue to discuss the item since the meeting had been quorate.

**Cllr Robins** asked why the minutes from the last Parish Annual Meeting had not been circulated when it had been agreed that they would be. The Clerk advised that the minutes had only been completed recently. It had also been her understanding that it was only a list of the resident issues raised that was to be circulated and that the minutes would be sent to all residents that had attended prior to the next Annual Meeting. Cllr Naylor reminded Councillors that the Annual Parish Meeting was not a Parish Council meeting and as such Councillors attended in their capacity as a resident. It was agreed that once Cllr Johnson had checked the list then this would be circulated to all Councillors.

**Cllr Hunt** asked that his dismay be registered regarding the decision to continue with the Agenda item at the last meeting to approve a Facebook criteria.

**Cllr McCarley** informed the Meeting that he thought that he should have had the opportunity to be part of the discussion regarding Facebook criteria. He felt the decision to continue to discuss the item had been very disrespectful and as such had come to the conclusion that another Councillor should be approved to maintain the page. The Chairman acknowledged Cllr McCarley's concerns.

**Cllr Naylor** reported that the vegetation near Greater Rishworth Hall on Rishworth New Road was overgrown and requested that it be referred to Calderdale Council for action.

**4. To receive Parish Councillors declarations of Interest**

None

## 5. Public Participation

None present.

## 6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives

6.1. To approve the Clerks Quarterly Bank Reconciliation and Budget report

**16453 Resolved in a motion** by Cllr M Smith and seconded by Cllr Johnson that the Parish Council accepts the Quarterly Budget report.

**16454 Resolved in a motion** by Cllr Watson and seconded by Cllr Naylor that the Parish Council accepts the Quarterly Bank Reconciliation.

6.2. To review the Clerks report on outstanding Action and Correspondence

The Clerk provided an update report on outstanding correspondence for Councillors references. The Clerk was asked to chase up Calderdale Council regarding the hillside slippage on Royd Lane and the letter to Craig Whittaker MP concerning police funding. After further discussions six other items were signed off as complete.

### The Clerk reported that:

The Clerk circulated a draft press release written by the Chairman for the Barkisland School Summer Concert. Cllr J Smith confirmed that the Head Teacher for the school had agreed for the Parish Council to do a press release and use photographs including school children.

**16455 Resolved in a motion** by Cllr McCarley and seconded by Cllr Potts that the Parish Council approves the press release for distribution to its media list.

The Clerk informed the Meeting that an e-mail had been received from a resident concerning overhanging vegetation at Back Lane/Back Fold. The Clerk advised that she had contacted the Ward Councillors and the Calderdale Council tree specialist regarding this. She also reported that Cllr Carter had now spoken with one of the owners and Mr Robertshaw of Calderdale Council was to arrange a site visit and would liaise with Highway services.

The Clerk advised that a cheque had been received from St Bartholomew's Church donating £104 to the Chairman's Charity, being the sum raised at its recent Festal Evensong event. The Clerk was asked to send a thank you letter to the church for its support.

An e-mail had also been received from Rev Ball enquiring as to whether the Parish Council had anything that it would like to advertise in the next couple of months in the space at the corner of the vicarage.

**16456 Resolved in a motion** by Cllr Naylor and seconded by Cllr Johnson that the Parish Council uses the advertising space in August for a banner to advertise the Michaelmas Show. The Clerk was asked to confirm with Rev Ball and refer the matter of purchasing the banner to the Environment Committee.

The Clerk reported that the Parish Council's fixed term deposit had recently matured and that the £40,000 had been transferred back into the current account. The Clerk advised that no action had been taken to reinvest the money due to the possible need to pay for the play equipment for Mill Fold.

The Clerk asked for meeting dates for the Environment and Communication Committees. The Meeting agreed that the Communications Committee should be meet on 2<sup>nd</sup> August at 6.30pm and the Environment Committee at 7.30pm on the same evening.

**6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)**

**Cllr Naylor** informed the Meeting that street light number 6 on Branch Road was still not working even though it was first reported to Calderdale Council on 18<sup>th</sup> December 2015. The Clerk was asked to chase the matter up.

**Cllr Moran** reported that she had attended St Bartholomew's Church Flower Festival which had been a lovely event. She asked if the Parish Council could be more active in providing support for such events. The Clerk was asked to contact the church to see if the Parish Council could get more involved in future events.

**Cllr Robins** expressed her concerns that comments left by residents on the Parish Council's Facebook page were not being responded to. It was agreed that the Parish Council should investigate as to whether a message could be put on the Facebook page to advise residents as to how the Parish Council can be contacted.

**Cllr Johnson** reported that together with the Clerk he had met with PC Hardy to enquire as to whether there could be a short road closure for Remembrance Sunday. The meeting had been very positive and advice had been provided as to applying to Calderdale Council for the temporary closure. The Chairman thanked Cllr Johnson for progressing this matter.

**Cllr J Smith** reported that together with her Consort she had attended the Barkisland School Summer Concert which had been a lovely event. She also reported that the ivy at the back of the carpark was overhanging the pavement on Elland Road. The Clerk was asked to contact Calderdale Council to see if it could be cut back. Cllr J Smith also reported that the Civic Sunday could not be held on 4<sup>th</sup> September to coincide with Rushbearing for health and safety reasons.

**7. To receive reports from Calderdale Councillors who represent Ryburn Ward**

None present

**8. To agree accounts for payment**

**16457 Resolved in a motion** by Cllr Moran and seconded by Cllr Potts that the accounts listed on the schedule with a total value of £2,645.28 be passed for payment.

**9. To receive correspondence**

**Correspondence**

Mr & Mrs Hare  
Ryburn United AFC

c.c. letter to Ryburn Valley Greenway Project  
Thank you for the Parish Councils support

**Information**

Calderdale Council  
Calderdale Council  
Calderdale Council  
Calderdale Council  
Clerk & Councils Direct  
KOYLI  
North Bank Forum  
Rishworth School  
RHS  
WY Police Crime Commissioner  
WY Police

Meetings for the period 20/7/16 to 28/9/16  
TTRO Priest Lane, Ripponden  
Neighbourhood Area for Greetland, Norland & West Vale  
Upper Valley Neighbourhood News July edition  
July Magazine  
Memorial funding  
Sector Support update 8<sup>th</sup> July  
2016 Magazine  
Grass Roots Summer magazine  
July Newsletter  
Rural Crime Consultation event 20<sup>th</sup> July

**9. To receive correspondence (continued)****Invitations**

Ryburn United AFC

Euro Festaball 23<sup>rd</sup> July 2016**Agendas**

20/07/16

Council Meeting

20/07/16

Council Meeting as a Committee

**Matters arising from correspondence**

The Clerk was asked to contact Calderdale Council to ensure that the cobbles be re-instated after the work on Priest Lane.

**16458 Resolved in a motion** by Cllr Naylor and seconded by Cllr McCarley that Cllr Johnson attended the Rural Crime Consultation event on behalf of the Parish Council.

Cllr Johnson agreed to attend the Ryburn United event as Vice-Chairman in the Chairmans absence. The Clerk was asked to confirm this to the club.

Cllr J Smith read out a letter of thanks received from Ripponden Children's day for Councillors references.

**10 To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues****10.1. Planning Applications & Decisions****New plans for this meeting****Application No: 16/00779/FUL**

Officer: Janine Branscombe

Applicant: Miss P Stewart

Site: 4 Common Royd Greetland Road Barkisland

Proposal: Change of use of agricultural land to facilitate a two storey extension to an existing dwelling.

History: None

Main Issues: Concerns re Green Belt and the impact of large extension. Policies GNE1, BE1, BE2

**RPC Comments:**

**16459 Resolved in a motion** by Cllr Naylor and seconded by Cllr M Smith that the Parish Council objects to this application on the grounds that it is not in keeping with the existing properties and street scene, Green Belt, size and policies NE12, GNE1, BE1 and BE2.

Cllr Hunt abstained from the vote

**Application No: 16/00501/CON**

Officer: Janine Branscombe

Applicant: Mr M Brierly

Site: Land Adjacent To Little London Oldham Road, Ripponden

Proposal: Conversion and extension of the old pump room to create single dwelling

History: 83/04044 – change of use from filter house to spring water bottling plant

Main Issues: Policies GNE1, BE1, BE2. NE12 – concerns regarding Green Belt and impact.

**10 To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (Continued)**

**RPC Comments:**

**16460 Resolved in a motion** by Cllr Watson and seconded by Cllr M Smith that the Parish Council objects to this application on the grounds that it is a sensitive area, Green Belt, Wildlife corridor, protected birds in the vicinity. Policies GNE1, BE1, BE2, NE12 and NE4.

Cllr Moran abstained from the vote

**Application No: 16/00886/HSE**

Officer: Steven Emery  
 Applicant: Mr Croxall  
 Site: 69 Stonelea Barkisland  
 Proposal: Two storey extension to side and rear  
 History: None  
 Main Issues: The application would be assessed against NPPF section 7 and RCUDP BE1 and BE2

**RPC Comments:**

**16461 Resolved in a motion** by Cllr Naylor and seconded by Cllr Johnson that the Parish Council has no objections to this application subject to the Planning Officer being satisfied it meets policies.

**Planning Decisions:**

<b>16/00040/DISC1</b> 55 Brig Royd Ripponden	Submission of information to Discharge Conditions on application 16/00040 - condition 1, 2 and 3	<b>Partially Complied With</b>
<b>16/00685/HSE</b> 37 Stainland Road Barkisland	Replacement of existing garden room	<b>Granted</b>
<b>16/00680/HSE</b> 22 Stonelea Barkisland	Conservatory to rear elevation	<b>Granted</b>
<b>16/00643/LBC</b> Lower Goat House Oldham Road Ripponden	Two storey extension to East elevation (Listed Building Consent)	<b>Withdrawn</b>
<b>16/00642/HSE</b> Lower Goat House Oldham Road Ripponden	Two storey extension to East elevation	<b>Withdrawn</b>
<b>16/00625/LBC</b> Lower Cottage Rishworth Hall Rishworth New Road Rishworth	Internal and external damp proofing works (Listed Building Consent)	<b>Granted</b>

**10 To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (Continued)**

<b>16/00605/HSE</b> Brooklands Manor Bank Hey Bottom Lane Ripponden	Extension and car port to south elevation and extension to east elevation	<b>Granted</b>
<b>16/00611/HSE</b> The Barn Upper Booth Farm Pike End Road Rishworth	Detached double garage and replacement/repair to chimney stacks	<b>Granted</b>
<b>16/00559/FUL</b> Rishworth School Oldham Road Ripponden	Single storey extension to form link block and external alterations	<b>Granted</b>
<b>15/01521/FUL</b> Land At Wood Head Scammonden Road Barkisland	Agricultural building	<b>Withdrawn</b>
<b>15/01486/FUL</b> Clarehill Coach Road Ripponden	Creation of additional dwelling by the addition of a single storey to the existing dwelling and its subdivision and new dwelling in its garden	<b>Granted</b>
<b>15/01310/FUL</b> Land East Of White Hart Fold Rochdale Road Ripponden	Eight dwellings	<b>Granted</b>

**10.2. Planning Enforcement**

None

**The meeting closed at 8.50pm**