

The 1143rd Meeting of the Ripponden Parish Council held in the Ripponden Parish Council Office on Thursday 14th December 2017 at 7.15pm.

Councillors Present: Cllr Naylor chaired the meeting.

Cllr Carter, Cllr Hunt, Cllr McCarley, Cllr Moran, Cllr Potts, Cllr Russell, Cllr J Smith, Cllr M Smith, Cllr Watson

1. To accept apologies for absence and lateness

Absence – Cllr Johnson, Cllr Robins,
Lateness – Cllr Potts

2. To accept the Minutes of the 1142nd Meeting held on Thursday 30th November 2017

Page 6212 Agenda item 9, paragraph 1 – delete ‘to Cllr McCarley as a Councillor or’

16977 Resolved in a motion by Cllr M Smith and seconded by Cllr Moran that after the above amendment the Minutes be accepted as a true and correct record of the Meeting held on Thursday 30th November 2017.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

3.1. To agree a judging panel for the 2017 Good Citizen Award

16978 Resolved in a motion by Cllr Russell and seconded by Cllr Moran that the judging panel for 2017 should be Cllr Hunt, Cllr McCarley and Cllr Watson.

The Clerk Reported that:

A letter had been received from Calderdale Council Planning Services concerning Planning application 17/001114/VAR – Calder Valley Skip Hire, Belmont Industrial Estate, Rochdale Road. The application was to be considered by the Planning Committee on 19th December 2017. Cllr Watson volunteered to attend on behalf of the Parish Council

An e-mail response had been received from Calderdale Council regarding the land drainage issue on Moselden Lane. The officer advised that he had undertaken a site visit and would now be liaising with Highway Maintenance to understand how the flow across the highway could be managed.

An e-mail response had also been received from Calderdale Council’s Highway Service concerning the use of Rishworth Mill Lane and Heys Lane, Rishworth as an alternative route when the motorway was closed by Sat Nav users. The officer advised that the current signage was adequate and there was nothing else in terms of signage that could be done. The Clerk was asked to forward the response to Mr Lee at Calderdale Council to see if there was anything further that he could do.

The Clerk advised that a copy of the new gritting route lists had been provided by Calderdale Council in response to the Parish Council’s earlier e-mail. The lists had been circulated to all Councillors via e-mail prior to the meeting.

The Clerk reported that Cllr Carter had provided a copy of her response to a resident who had previously contacted the Parish Council regarding traffic issues on Dyson Lane. The e-mail confirmed the action Cllr Carter had taken to support residents.

A response had been received from the WY Police & Crime Commissioners Safer Communities Fund team, advising that the Parish Councils application for funding for CCTV had been unsuccessful. The Clerk was asked to resubmit the application for the next round in January.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)

The Clerk informed the Meeting that a response had been received from Craig Whittaker MP's office advising that the Parish Council's request for re-designation as a counter service for the Post Office had been forwarded onto their contact at the Post Office for consideration.

An e-mail had been received from Planning Enforcement concerning the development of road access on a field near Croft House Farm/Barn. The officer requested further information and photographs to assist. The Clerk was asked to pass the request onto Cllr Johnson to see if he could provide the details.

Cllr Watson asked if there had been any further update from Calderdale Council as to when the Traffic Regulation Order would be implemented. The Clerk advised that she had not received anything. Cllr Carter reported that as far as she was aware a contractor had been appointed and there appeared to be no reason for the delay. Cllr Watson also asked if the Chairman's allowance to cover expenses was taxable. The Chairman confirmed that since the allowance was provided to cover expenses then it was not taxable.

Cllr Naylor asked Cllr Hunt if he could take a further photograph of the tree pushing into the wall on Rishworth New Road and forward it to the Clerk to refer to Mr Grady at Calderdale Council.

4. To receive Parish Councillors declarations of Interest

None

5. Public Participation

None present

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives

6.1. To agree the Suspension of Standing Orders to facilitate a Pre-Budget Meeting

16979 Resolved in a motion by Cllr M Smith and seconded by Cllr J Smith that Standing Orders be suspended to facilitate a Pre-Budget meeting on Thursday 18th January 2018 at 7.15pm.

6.2. To agree a date for the Annual Parish Meeting

16980 Resolved in a motion by Cllr McCarley and seconded by Cllr Potts that Parish Council holds the Annual Parish Meeting in March 2018.

The Clerk was asked to check the availability of the Community Centre.

6.3. To approve the Press Release from the Communications Committee – Commemoration Leaflet

16981 Resolved in a motion by Cllr Carter and seconded by Cllr J Smith that with slight amendment to the final paragraph the press release be approved by the Parish Council.

6.4. To consider the Recommendations from the Communications Committee

Cllr Russell asked if the Minutes from the Communications Committee Meeting held on 3rd October 2017 be included in the Minutes of this meeting.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

16982 Resolved in a motion by Cllr J Smith and seconded by Cllr Moran that the Minutes of the Communications Committee meeting held on 3rd October 2017 be included in the Minutes of this meeting. (See appendix 1).

Cllr Russell reviewed the Communications Committee meeting held on 4th December 2017, the main points being the Commemoration Booklet, the setting up of a sub-committee to produce the booklet, review of the budget and the 2018 budget, Press releases, office window and the spring newsletter.

16983 Resolved in a motion by Cllr McCarley and seconded by Cllr Russell that the Parish Council approves the setting up of a sub-committee to produce a Commemoration booklet to include co-opted interested parties.

16984 Resolved in a motion by Cllr Russell and seconded by Cllr Watson that the Parish Council considers funding of the Commemoration booklet as part of the Pre-Budget meeting to be held 18th January 2018.

16985 Resolved in a motion by Cllr Russell and seconded by Cllr M Smith that there should be an Agenda item early in the New Year to discuss community events for the centenary commemoration of the end of the First World War.

The Clerk reported that:

An e-mail had been received from Calderdale Council providing information on the key dates for the 2018 budget process. The officer advised that Precept details were required by 6th February 2018 and as such the Clerk confirmed that the Precept would need to be approved at the Full Council meeting to be held on 25th January 2018.

The Clerk informed the Meeting that an e-mail had been received from a Mr Horton regarding 'Slow the Flow Calderdale'. She confirmed that he would be attending the meeting to be held on 8th February 2018 to do a 20 minutes presentation on the work done by the group as regards to flood prevention in Calderdale.

The Clerk advised that the closing date for entry into the Yorkshire in Bloom competition was the 31st January 2018 and asked if the Parish Council wanted to apply, the cost being £45.

16986 Resolved in a motion by Cllr J Smith and seconded by Cllr Carter that the Parish Council enters the 2018 Yorkshire in Bloom competition.

The Clerk asked if the Parish Council had any objections to a resident advertising her new Children's book in the office window. The Meeting agreed that it would not be appropriate for the Parish Council to promote it, but commended the resident for producing such a lovely book.

Cllr McCarley reported that he had forwarded several complaints he had noticed on Facebook from residents concerning streetlights that were out around the Parish onto the Clerk. He had also provided a link on 'Ripponden What's on' to the online reporting tool on Calderdale Council's website. Cllr Moran advised that some of the lamppost numbers did not correspond to the numbering shown on the on-line reporting system, which may well be compounding the problem.

Cllr J Smith asked that the Neighbourhood Manager at Calderdale Council be kept informed of what plans the Parish Council had for the centenary commemoration of the end of the First World War in order that a list could be compiled of events etc.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives (continued)

Cllr M Smith reported that he had received several complaints from residents regarding the absence of grit bins around the parish and the lack of replenishment of the piles of grit. The Clerk was asked to send an e-mail to Cllr Carter as Ward Councillor and she would endeavour to pursue this with officers.

Cllr Naylor reported that he had attended the Christmas Fayre at St Bartholomew's church on 2nd December and also attended the Barkisland 'Get Together' club Christmas party on 13th December. Both occasions had been very enjoyable.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

Cllr Carter reported on her attendance at a recent Community Safety Partnership meeting where the WY Police & Crime Commissioners Safer Communities fund had been discussed. It is understood that the applications for funding are not assessed by the Commissioner. Cllr Carter agreed to find out who the successful applicants had been in the last round and report back at a later date. The Clerk was also asked to request feedback on the Parish Councils unsuccessful application.

Cllr Carter updated the Meeting on traffic issues on Dyson Lane and the lack of information being provided by officers regarding the implementation of the Traffic Regulation Order.

8. To agree accounts for payment

16987 Resolved in a motion by Cllr Potts and seconded by Cllr Carter that the accounts listed on the schedule with a total value of £3,283.64 be passed for payment.

9. To receive correspondence

Correspondence

Craig Whittaker MP	Christmas card
Mayor & Mayoress of Whitworth	Christmas card
Greenacres Residents group	Thank you for grant
Young at Heart club	Thank you for grant
Ripponden Festival	Christmas Market 2018

Information

Calderdale Council	20mph speed limits Greetland, Barkisland, Rishworth & Mill bank
Calderdale Council	Flood Recovery & resilience work in Calderdale
Calderdale Council	Flood Partner Update – December 2017
Calderdale Council	Landlines & Watermarks events
Calderdale Council	Neighbourhood News – December Edition
North Bank Forum	Sector Support Update 30 th November /7 th December 2017
T & PC Liaison group	Meeting Notes from 7 th November 2017
WY Police & Crime Commissioner	December Newsletter
YLCA	NALC Chief Executive bulletin 43

Invitations

Kirkburton Parish Council	Civic Service 14 th January 2018
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9. To receive correspondence (continued)**Agendas**

19/12/2017	Planning Committee 1
19/12/2017	Planning Committee 2
20/12/2017	CAFM Asset Management Board

Matters arising from correspondence

The Meeting had no objections to Ripponden Festivals request and asked the Clerk to confirm this to the Chairman of the group.

10. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**10.1. Planning Applications & Decisions****New Plans for this meeting****Application No: 17/20219/TPO**

Case Officer: Keith Grady
 Site: Barkisland Cricket Club Scammonden Road Barkisland
 Proposal: Prune trees (Tree Preservation Order)
 Applicant: Mr Robinson
 Allocation: Green Belt, SLA, Open Space - Rural
 History: 93/20024/TPO Crown lift four Sycamore trees (including deadwooding),
 deadwood one Ash tree & crown-balance one Sycamore tree – permit;
 13/20017/TPO Prune thirteen trees and fell three trees – permit.
 Main Issues: Green belt, SLA

RPC Comments:

16988 Resolved in a motion by Cllr J Smith and seconded by Cllr Moran that the Parish Council has no objections to this application subject to the planning officer being satisfied that it is good arboricultural practise.

Application No: 17/01418/FUL

Case Officer: Janine Branscombe
 Site: Land South Of Fairways Lower Park Royd Drive Triangle
 Proposal: Detached dwelling
 Applicant: Mr S Hinsley
 Allocation: Primary Housing Area, Wildlife Corridor
 History: 85/02507/FUL Detached dwelling (details) – Refused; 86/02152/FUL Detached dwelling – Appeal dismissed; 09/00003/HSE Removal of existing double garage and construction of new double garage with one bed annexe above – Permit; 14/00411/FUL Detached dwelling – Refused; 15/00685/FUL Detached dwelling - Appeal Dismissed
 Main Issues: General design & Privacy, Daylighting & Amenity space – BE1 & BE2, NPPF 6 & 7, BE5 – Highway & Access, T18 Maximum parking allowance, NE15 & 16, EP14, EP20 & EP22

RPC Comments:

16989 Resolved in a motion by Cllr M Smith and seconded by Cllr McCarley that the Parish Council objects to this application on the grounds of access and safety, BE5 & T18; overlooking issues, overbearing and not in keeping with neighbouring property BE1 & BE2; NPPF 6 & 7.

10. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

Cllr Russell and Cllr Carter declared an interest in the next two applications.

Application No: 17/01388/FUL

Case Officer: Claire Dunn
 Site: Upper Bottomley Farm Bottomley Lane Barkisland
 Proposal: Partial demolition of building, reinstatement of demolished parts, together with restoration and repair of remaining building, and use as a dwellinghouse (Part Retrospective)
 Applicant: Mr E Thornber
 Allocation: Green Belt, Grade II Listed Building
 History: None.
 Main Issues: Listed Building, Green belt, public right of way – footpaths 086 & 087, Bat Alert, Non main sewage

RPC Comments:

16990 Resolved in a motion by Cllr Hunt and seconded by Cllr Watson that the Parish Council has no objections to this application subject to compliance with conservation policies.

Application No: 17/01389/LBC

Case Officer: Claire Dunn
 Site: Upper Bottomley Farm Bottomley Lane Barkisland
 Proposal: Partial demolition of building (Grade II Listed), reinstatement of demolished parts, together with restoration and repair of remaining building (Listed Building Consent)
 Applicant: Mr E Thornber
 Allocation: Green Belt, Grade II Listed Building
 History: None.
 Main Issues: Listed Building, Green belt, public right of way – footpaths 086 & 087, Bat Alert, Non main sewage

RPC Comments:

16991 Resolved in a motion by Cllr Hunt and seconded by Cllr Watson that the Parish Council has no objections to this application subject to compliance with conservation policies.

Planning Decisions:

17/01114/FUL 40 Oldham Road Ripponden	Subdivision of existing shop into four boutique style shops including the creation of new shop fronts and raised terrace, replacement windows, removal of rear dormer. 1st floor residential flat(C3) in Unit A for occupant of ground floor retail unit A and a bedsit (C3) on the first floor unit D for occupant of the ground floor retail unit D. A partial change of use of the remaining 1st floor from (C3) residential to retail (A1) units B and C. Second floor to remain as retail storage space for units B and C.	Granted
16/00599/DISC1 Riverside Harley House Mill Fold Way Ripponden	Submission of details to comply with conditions to permission 16/00599, No's 2, 3, 6, 7, 9 and 10	Condition Complied With

10. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues (continued)

17/00037/DISC1 Brown Hill Workshop Lane Head Road Ripponden	Submission of information to Discharge Conditions on application 17/00037 - CONDITION 3	Partially Complied With
17/00935/FUL Waterside House Oldham Road Ripponden	Demolition of workshop, office and reconstruction to form three dwellings.	Granted

10.2. Planning Enforcement

None

The meeting closed at 9.05pm

**Communication Committee Meeting
held on Tuesday 3rd October 2017 at 7.00pm**

Cllr Russell chaired the meeting

Present:- Cllr Moran, Cllr J Smith, Cllr M Smith

1. To receive apologies for absence and lateness

Absence – Cllr Potts, Cllr Robins

2. To approve the Minutes of the meeting held on Wednesday 6th September 2017

CC2018-07 Resolved in a motion by Cllr Moran and seconded by Cllr Russell that the minutes are accepted as a true and correct record of the meeting held on Wednesday 6th September 2017.

3. Matters arising from the last meeting

Cllr Moran advised that she had been having trouble contacting Cllr Russell by e-mail. Cllr Russell will liaise with Cllr Moran to ensure that she has the correct details.

The Clerk advised that the half page article for the November Go Local had been cancelled to allow room for the Christmas Lights Switch On flyer and Neighbourhood Planning article.

Cllr Moran agreed to provide an article on the Michaelmas Show that could be distributed to the Church for inclusion in their magazine.

4. Review the Committee Budget

The Clerk provided details of the budget/actual expenditure as at 30th September for the Committee to review.

5. Press Releases

Cllr Moran agreed to provide an article for Go Local on the theme of Seasons Greetings and use of the window for approval at the Full Council meeting on 2nd November 2017. The article will be circulated to Committee members via e-mail prior to the meeting to agree the content.

It was also agreed that the article for the February Go Local would be about the Civic Dinner, this would need to be approved by Full Council on 11th January 2018. It was agreed that the schedule for 2018 would be agreed at the next meeting.

6. Office Window

The Chairman thanked Cllr Moran for putting an excellent Michaelmas Show window display together.

Cllr Moran apologised for not being available to assist with the next window display for the Good Citizens Award but provided some gold paper for use.

Cllr Russell and Cllr J Smith agreed to organise the window display for 16th October.

It was agreed that the window display for Christmas would comprise of a new Christmas tree with lights and baubles. Mock parcels would be scattered around the base.

7. Autumn/Winter Newsletter

Cllr Potts had provided a copy of the initial draft for discussion. Unfortunately he had not been able to use publisher so Cllr J Smith agreed to reset his word document into publisher. The Clerk was asked to e-mail a copy of the last newsletter in publisher as a template to update.

The Clerk was also asked to send details of the Michaelmas Show winners and grants awarded to Cllr J Smith for inclusion.

Cllr J Smith said she would sit with the Clerk after the meeting to sort out some suitable photographs for the Newsletter.

8. Welcome Booklet

The Chairman reported that no progress had been made at re-formatting the Welcome Booklet and as such this item was held over to the next meeting.

9. Good Citizens Award

The Clerk reported that one Nomination form had been received so far.

The Meeting agreed that an article be put on Facebook to coincide with the Window Display to encourage residents to nominate people.

10. To discuss a Commemoration leaflet

Cllr Russell updated the Meeting on the suggestion made at Full Council for a commemoration leaflet for the centenary of the end of the First World War.

The Meeting felt that this was a good idea and perhaps an 8 to 12 page booklet should be looked into. It was agreed that when setting next year's budget funding for the booklet would need to be included.

The Clerk was asked to invite Cllr Watson to the next meeting to assist with its compilation.

Cllr Moran left the meeting at 7.45pm

11. To approve any spending from the Communication Committee

None

12. Date of next meeting

The next meeting is to be held on Monday 4th December 2017 at 7pm

The meeting closed at 7.50pm