

The 1064th Meeting of the Ripponden Parish Council held at 121 Halifax Road, Ripponden on Thursday 9th October 2014 at 7.30pm.

Councillors Present: - Cllr McCarley chaired the Meeting
Cllr G Carter, Cllr Johnson, Cllr Naylor, Cllr Riley, Cllr Russell, Cllr J Smith, Cllr Watson

1. To accept apologies for absence and lateness

Absence –Cllr B Carter, Cllr Ogden, Cllr Potts, Cllr M Smith

2. To accept the Minutes of the 1063rd Meeting held on Thursday 25th September 2014

Page 5542 Agenda Item 3 para.2 2nd line, amend 'at' to 'a'.

Page 5542 Agenda Item 7, bottom para. add 'The Parish Council was advised that the matter was going into enforcement procedures'.

15783 Resolved in a motion by Cllr Johnson and seconded by Cllr Riley that after the above amendments the Minutes be accepted as a true and correct record of the Meeting held on Thursday 25th September 2014.

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary

The Clerk reported that:

She had contacted Rural Action Yorkshire (RAY) regarding the deadline for receiving Trustee Nomination application forms. RAY advised that the deadline was 23rd September and that no more applications could be accepted. The next potential openings will be at the AGM next October and the Clerk advised that she would keep Cllr J Smiths application on file. Cllr G Carter confirmed that she had not completed a form.

The Clerk informed the Meeting that Mr Broadley had contacted the Parish Council to confirm that a Gas and Electricity safety check would be carried out within the next couple of weeks by his electrician.

An e-mail had also been received from Crawshaws Builders, regarding the replacement of the front fascia boards Mr Crawshaw advised that scaffolding was to be erected Friday 17th October and work would commence on Tuesday 21st October. The Clerk was asked to check how long the scaffolding would be in place due to Health and Safety issues.

The Clerk informed the meeting that the neither the Chairman or the Vice-Chairman was available to attend the St Bartholomew Church's Christmas Craft Fair on the 22nd November. The Clerk asked if another Councillor would be willing to attend on behalf of the Parish Council. Cllr Naylor, Cllr G Carter, Cllr Riley, Cllr J Smith and Cllr M Smith would be attending. The Clerk was asked to confirm that the Fair would be at the Ripponden J & I School as in previous years.

Cllr Johnson temporarily left the meeting at 7.45pm

The Clerk advised the Meeting that the Chairman had requested that members of the Standards Committee check to see as to whether they are available to bring the next meeting date forward from the 18th November at 7.00pm. The Meeting agreed that since all Members of the Committee were able to attend on that evening, the meeting should not be re-arranged.

Cllr Naylor asked that the Parish Council writes to the Head of Planning Services and enquire as to what action he intended to take on the following matters:

- The alleged breach in Planning conditions at London Spring Farm
- Wood End Farm

3. To receive information on any on-going items identified in these and previous Minutes and decide further action where necessary (continued)

- The Plant Mill – Advertising signs causing obstruction on the pedestrian footpath.
- Refusal of Planning permission for Barkisland Cross Stables

Cllr Naylor also informed the Meeting that he intended to take photographs of any Estate Agent signs attached to street furniture that he sees and pass them to the Clerk for reporting to Calderdale Council. Cllr G Carter advised that Calderdale Council can only remove signs on land that it owns, but Cllr Holden and Cllr Thornber are to speak to the local Estate Agents to see if the matter can be resolved.

4. To receive Parish Councillors declarations of Interest

None

5. Public Participation

None present

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising

The Clerk reported that an e-mail had been received from Calderdale Council to advise the Parish Council of the criminal damage caused at Mill Fold. Following a risk assessment a new timber fence had been erected this week alongside the play area, unfortunately the following morning officers found that part of the fence had been stolen. The matter was reported to the police but officers ask that if the residents or Councillors see anything could they report it to the police.

An e-mail had been received from Calderdale Council's Highways Services enquiring if the Parish Council wants the Christmas banner erecting this year. The officer needed to know by Friday because the post was scheduled to be put in place this Sunday. Cllr G Carter requested that a decision regarding this be made after Agenda item 7 in which she would be reporting on a recently received proposal.

The Clerk informed the Meeting that she had received an e-mail request from a resident for an electronic copy of the Parish Council's latest accounts. The Clerk confirmed that copies of the Annual Return and Receipts & Expenses account had been sent in accordance with the Parish Council's publication scheme.

Cllr Johnson returned to the meeting at 8.10pm

The Clerk reminded the Meeting that Remembrance Sunday was on 9th November and a decision needed to be made as to hymns for the three Memorial services. It was agreed that 'Onward Christian Soldiers' should be sung at Rishworth, 'The day though gavest Lord is ended' at Ripponden and 'Abide with me' at Barkisland. The Clerk was asked to enquire with Reverend Ball as to whether the two minute silence could be acknowledged at 11.00am in the Church.

The Clerk provided the Meeting with her monthly report on outstanding correspondence. The report was noted by Councillors.

Cllr Johnson asked that the Minutes of the Communications Committee meeting held on 26th August 2014 be included in the Minutes of this meeting.

15784 Resolved in a motion by Cllr McCarley and seconded by Cllr J Smith that the Minutes of the Communications Committee meeting held on 26th August 2014 be included in the Minutes of this meeting.

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)

**Communication Committee Meeting
held on Tuesday 26th August 2014 at 7.50pm**

Present:- Cllr Johnson chaired the meeting
Cllr McCarley, Cllr Potts

1. To receive apologies for absence and lateness

Absence – Cllr Russell, Cllr J Smith, Cllr M Smith

2. To approve the minutes of the meeting held on Tuesday 1st July 2014

CMC2015-09 Resolved in a motion by Cllr McCarley and seconded by Cllr Potts that the minutes are accepted as a true and correct record of the meeting held on Tuesday 1st July 2014.

3. Matters arising from the last meeting

The Deputy Clerk informed the meeting that the newsletter had been collected from the printers by Go-Local, for which Rachel had been thanked, and would be distributed with the Go-Local September edition.

Cllr Johnson had again requested, from West Yorkshire Police, the provision of quarterly crime figures for inclusion in future newsletters.

4. Parish Council Merchandise

The meeting agreed that a concerted effort had to be made to sell the merchandise at the September market.

The Deputy Clerk was asked to put together figures for sales and remaining stock so that after the market the matter could be discussed as an agenda item by Full Council and a way forward identified for selling the remaining items.

5. Cycle Route Maps

Cllr Johnson and Cllr McCarley discussed the cycle route map and informed the meeting that the provision of advertising artwork had caused unforeseen delay. Cllr Johnson had produced a narrative for the map. Andy Geall of Calderdale Council had provided a number of proofs of the cycle routes and as an up-date was awaited from him it was agreed that Cllr McCarley should arrange a meeting with Mr Geall which both he and Cllr Johnson would attend.

6. Good Citizens Award

The meeting agreed that the chosen design for the award should be shown to the Parish Council at its next meeting. Details of the award scheme will be put on the website.

7. Website

The meeting discussed the website which it was felt should be more forward thinking and better reflect the work of the Parish Council. The meeting agreed that Cllr Russell should be asked to identify and compare a small number of user friendly, effective parish council websites. Cllr Russell's findings would be discussed at the next meeting after which a meeting would be requested with Fab Spider to discuss ways in which the parish council's website could be improved.

The meeting agreed that Facebook should be an agenda item for the next meeting.

6. **To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)**

**Communication Committee Meeting
held on Tuesday 26th August 2014 at 7.50pm (continued)**

8. **To approve any spending from the Communication Committee**

CMC2015-10 Resolved in a motion by Cllr Potts and seconded by Cllr McCarley that expenditure is approved for:

Printing of Autumn newsletter by Simpint	£93.00
Delivery of Autumn newsletter by Go-Local	£120 + vat

9. **Date of next meeting**

The next meeting is to be arranged.

The meeting closed at 8.31pm

Cllr Johnson reviewed the Minutes of the Communications Committee meeting held on the 1st October 2014, the main points being publicity for the Good Citizens Award, the sale of merchandise, an update on the cycle route map, the website and the feasibility of using Facebook.

Cllr Johnson reported that he had attended Kirkburton Civic Service with his consort which had been a lovely day. He had also received crime figures from the Neighbourhood Policing Team which he would pass to the Clerk for circulation.

Cllr Watson gave his apologies for not being able to attend the Town and Parish Council AGM on the 11th October and asked if any Councillor attending could raise the issue of flooding and the planning permission granted for Central Garage at Mill Fold.

Cllr Russell informed the Meeting that next July Dean Head Church would be celebrating the 150th year of its current building and 400 years of having a church on the site. The Archbishop of York had been invited to attend the celebrations and Cllr Russell was delighted to advise that he had accepted.

Cllr McCarley asked that the Minutes of the Community Market Committee meeting held on 26th August 2014 be included in the Minutes of this meeting.

15785 Resolved in a motion by Cllr Johnson and seconded by Cllr McCarley that the Minutes of the Community Market Committee meeting held on 26th August 2014 be included in the Minutes of this meeting.

**Community Market Committee Meeting
held on Tuesday 26th August 2014 at 7.00pm**

In Cllr G Carter's absence, the Deputy Clerk welcomed Cllrs to the meeting.

CMC2015-06 Resolved in a motion by Cllr McCarley and seconded by Cllr Johnson that Cllr Potts should chair the meeting

Present:- Cllr Johnson, Cllr McCarley, Cllr Potts

1. **To receive apologies for absence and lateness**

Absence: Cllr G Carter, Cllr M Smith

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)

**Community Market Committee Meeting
held on Tuesday 26th August 2014 at 7.00pm (continued)**

2. To approve the minutes of the meeting held on Tuesday 29th July 2014

CMC2015-07 Resolved in a motion by Cllr Johnson and seconded by Cllr McCarley that the minutes are accepted as a true and correct record of the meeting held on Tuesday 29th July 2014.

3. Matters arising from the last meeting

None

4. To discuss the market to be held on Sunday 7th September 2014

i. Stalls

The meeting reviewed the stallholders who would be trading at the September market.

The Deputy Clerk informed the meeting that she had been unable to find anyone who could provide hot drinks and it had been suggested by Mr Walker, Calderdale Council's Market Manager, that the Parish Council should provide these. A food hygiene certificate was not required. The Deputy Clerk was asked to check the Parish Council's insurance.

Cllr G Carter, together with her daughter, had offered to run a stall providing hot drinks and selling the Parish Council merchandise. Cllr Carter's kind offer had been accepted and any profit from the sale of drinks would be donated to Yorkshire Air Ambulance. Cllr G Carter would purchase paper cups and provide a water heater and generator.

The Deputy Clerk informed the meeting that there were two new stalls at the market and one, the Crust Pie Co, would be using its own stall.

Cllr Johnson informed the meeting that he may be able to source a standby generator for future use.

The Deputy Clerk was to contact Calderdale Council's Environmental Health Department to check that the public toilets would be open for the expected visitors to both the market and the Sowerby Bridge Rushbearing festival.

The Deputy Clerk was asked to contact Ripponden Bowling Club to request use of their chairs and ask if a Saturday pickup could be arranged.

Cllr McCarley would be in attendance from 8.00am. A schedule of tasks would be discussed at full council.

ii. Advertising and Publicity

The market had been advertised in accordance with the media list. The Deputy Clerk had seen the information on Calderdale Council's events page and unfortunately it contained inaccurate and out-of-date information. She had contacted Calderdale Council and had been informed that an error with its IT system meant that information was not being updated correctly. It was hoped the matter would be resolved quickly.

Sowerby Bridge Rusbearing had been contacted to ask if the market could be promoted on their website.

The meeting agreed that banners would be displayed from Monday 1st September. Cllr Potts would provide the plastic ties for securing the banners.

Leaflets would be posted on car windscreens, parked in the surgery car park, informing owners of the forthcoming market.

iii. Attractions

There would be no attractions at the September market.

5. To discuss the market to be held on Sunday 14th December 2014

i. Stalls

6. To receive reports from the Clerk, Chairman, Committees, Councillors and Outside Bodies by Council Representatives and to deal with matters arising (continued)

**Community Market Committee Meeting
held on Tuesday 26th August 2014 at 7.00pm (continued)**

The meeting reviewed the stallholders who would be trading at the December market.

ii. Advertising and Publicity

The market would be advertised in accordance with the media list.

iii. Attractions

A response was awaited from Calderdale Big Band.

Cllr Johnson informed the meeting that he may be able to source a gazebo which could be used to provide shelter if a band was to perform.

6. To approve any spending of the Community Market Committee

None

7. Date of the next meeting

The next meeting is to be arranged at a later date.

The meeting closed at 7.35pm.

Cllr McCarley the Minutes of the Community Market Committee meeting held on the 1st October 2014, the main points being the reduction in footfall at the last Market, Stalls for the December Market, a reserve list of stallholders, publicity, Press release and the agreement of Calderdale Big Band ensemble to play.

Cllr McCarley reported that he had attended the recent Ripponden Scouts Macmillan Evening morning with his Consort which had been a lovely opportunity to meet with the Scouts.

7. To receive reports from Calderdale Councillors who represent Ryburn Ward

Cllr G Carter reported that a camera and police car had been sited at Saddleworth Road recently which has resulted in numerous drivers fined for speeding.

Cllr G Carter reported that she had been approached by a group of local benefactors who wished to remain anonymous, with a proposal for the purchase of new Christmas lights for Ripponden. The Parish Council was being asked to fund as a minimum the installation costs of approximately £4000. Cllr G Carter circulated details of the set up costs to all Councillors present. Questions were asked about the future costs and ownership, but it was agreed in principle that the proposal was a good idea and approval should be an Agenda item at the next meeting pending clarification of the points raised. Cllr G Carter intimated that there may be future ramifications for the Parish Council if the proposal was not accepted and concerns were expressed at this suggestion.

Cllr G Carter updated the Meeting on the local businesses proposed plans for Festive Christmas shopping in Ripponden and the permission given by Metro to use the bus layby on 14th December. It was hoped that small Christmas trees with LED lights could be put up around the village. The Meeting agreed that funding for the Festive Celebrations should be incorporated in the Agenda item for Christmas Lights at the next meeting.

15786 Resolved in a motion by Cllr Naylor and seconded by Cllr Watson that Calderdale Council be notified that the Parish Council does not want the Christmas banner erecting this year.

8. To agree accounts for payment

15787 Resolved in a motion by Cllr J Smith and seconded by Cllr Watson that the accounts listed on the schedule with a total value of £2,710.65 be passed for payment.

Cllr G Carter abstained.

9. To receive correspondence

Correspondence

Mr Moran

Request for copies of the Parish Council's latest accounts

Information

CROWS

Job sheet for footpath and bridleway problems

Love Your Local Market

Great British Market of the Year Award

NABMA

NABMA News 6th October

NABMA

NABMA Roadshows

NABMA

Link to the Love Your Market video

North Bank Forum

Voluntary Sector Commissioning Programme

RAY

October Newsletter

YLCA

White Rose Update October 2014

Invitations

Barkisland Old Peoples Welfare
Todmorden Town Council

'Get together Club' Christmas party 17th December 2014
Candlelit Civic Service for Advent 30th November 2014

Agendas

13/10/2014

Cabinet Meeting

14/10/2014

Adults, Health & Social Care Scrutiny Panel

10. To discuss and agree an action plan for land at Riverside Meadow

Cllr Naylor took the lead on this item and reported on his recent site visit to Riverside Meadow. He referred to the Parish Council's Management Plan adopted in 2012, copies of which had been sent out to all Councillors with the Agenda. Discussion took place as to whether a new lease should be agreed with Calderdale Council and as to whether any lease should or should not include the public footpath.

Cllr Watson reported that he had visited the Meadow to check that the recent work done by Yorkshire Water had been completed and that any damage to the Meadow had been put right. He confirmed that this was the case.

It was agreed that a site meeting with an officer from Calderdale Council and other interested parties was essential to agree terms and the Clerk was asked to liaise with Calderdale Council to arrange this.

10. To discuss and agree an action plan for land at Riverside Meadow (continued)

15788 Resolved in a motion by Cllr Naylor and seconded by Cllr J Smith that the Parish Council seeks to renew the lease subject to a meeting being arranged with Calderdale Council to discuss and agree terms.

11. To discuss and agree any further action to be taken by the Parish Council regarding traffic issues at Dyson Lane

15789 Resolved in a motion by Cllr Watson and seconded by Cllr Riley that this item be held over to the next meeting.

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues**New plans for this meeting****Application No 14/01107/FUL**

Officer: Beatrice Haigh
 Applicant: J & A Butterworth
 Site: Land Rear of Stonelea Barkisland
 Proposal: Residential development of 4 detached dwellings
 History: 14/00265 - Residential development for sustainable housing (Amended scheme to 12/01283) (Outline) – 5 houses. Refused by planning Committee on green field land and proximity to overhead power lines
 12/01283 - Residential development of six houses (Outline) refused and appeal dismissed on grounds of greenfield development, impact on residential amenity and proximity to overhead power lines
 Main Issues: Material consideration is the inspector's decision on 12/001283.

RPC Comments:

15790 Resolved in a motion by Cllr Naylor and seconded by Cllr Riley that the Parish Council objects to this application on the grounds that it is Green Belt, the development is too close to neighbouring properties, amenity and its proximity to overhead power lines.

Application No 14/01091/HSE

Officer: Steven Emery
 Applicant: Mr D Hilton
 Site: Height Green Farm Quakers Lane Sowerby Bridge
 Proposal: Conversion of garage to living space and first floor extension to side
 History: None
 Main Issues: The application would be assessed on:-
 NPPF section 9 (Green Belts), section 7 (Requiring Good Design) and RCUDP policies BE1 and BE2.

RPC Comments:

15791 Resolved in a motion by Cllr Naylor and seconded by Cllr G Carter that the Parish Council objects to this application on the grounds that it is Green Belt, the design and over intensive use of the site.

Application No 14/20145/TPO

Officer: Keith Grady
 Applicant: Mr I Fellows
 Site: Lower Ryburn Cottage Oldham Road
 Proposal: Fell one tree (Tree Preservation Order)
 History: Previous application to prune and fell trees in 1998 and 2003 were approved but in 2004 an application to fell two trees was refused.

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues

Main Issues: The amenity value of the tree and what impact the works will have on the character and appearance of the area, and in view of the assessment whether or not the works are justified in view of the reason put forward for the works.

RPC Comments:

15792 Resolved in a motion by Cllr J Smith and seconded by Cllr Johnson that the Parish Council has no objections to this application subject to the Planning Officer being satisfied that it is good arboricultural practise.

Application No 14/01149/FUL

Officer: Sara Johnson

Applicant: Premier Homes UK Ltd

Site: Annex 4 Wood Side Branch Road Barkisland

Proposal: Demolition of a former domestic annex and the construction of a three bedroom terraced dwelling

History: An application was refused in 2014 for demolition of domestic annex to facilitate construction of end terrace dwelling, 14/00567/FUL due to green belt grounds and design/character with the area

Main Issues: Compliance with NPPF 9 (Protecting Green Belt land), NPPF 7 (Requiring Good Design).

RPC Comments:

15793 Resolved in a motion by Cllr Naylor and seconded by Cllr Russell that the Parish Council objects to this application on the grounds that it is Green Belt, creating a new dwelling in Green Belt, the development not being in keeping with its surroundings and parking issues.

15794 Resolved in a motion by Cllr Riley and seconded by Cllr Johnson that Standing Order 3(w) be suspended for 15 minutes to allow business to be completed.

Application No 14/01098/FUL

Officer: Claire Marshall

Applicant: Ted Holmes (Yorkshire) Ltd

Site: Chapelfield Croft Old Bank Ripponden

Proposal: Extension and conversion of existing building to form two semi-detached dwellings (Retrospective). Amendment to planning application 12/00078

History: 09/00219 - Extension and conversion of existing building to form dwelling (Permit)

11/00867/FUL - Extension and conversion of existing building to form two semi-detached dwellings (Refuse)

12/00078/FUL - Extension and conversion of existing building to form two semi-detached dwellings (Permit)

Main Issues: Primary Housing Area – Policy H2

Conservation Area – Policy BE18

Design – Policy BE1

Highways – Policy T18 and BE5

Residential Amenity – Policy BE2

RPC Comments:

15795 Resolved in a motion by Cllr G Carter and seconded by Cllr Naylor that the Parish Council objects to this application on the grounds that it is a Conservation area and does not comply with policy. The development should not be higher than a listed building, it is overbearing on the barn and the roof lines are not acceptable.

12. To discuss Planning Applications, to receive Planning Decisions and to discuss Planning and Enforcement Issues

Application No 14/00840/FUL

Officer: Janine Branscombe
 Applicant: Mr & Mrs P Bloomer
 Site: Upper Clay Pitts Farm Clay Pitts Lane Cotton Stones Sowerby Bridge
 Proposal: Conversion of attached barn to form new ancillary domestic accommodation to cottage.
 History: 10/01233 erection of 6KW, 15m domestic wind turbine
 Main Issues: Barn conversion to form extension to dwellings considered acceptable as the building is existing. Main issues are the amount of new openings proposed. Otherwise acceptable in principle.

RPC Comments:

15796 Resolved in a motion by Cllr Johnson and seconded by Cllr Watson that the Parish Council has no objections to this application.

Planning Decisions:

14/20123/TPO 5 Meadow Croft Barkisland	Prune one tree (Tree Preservation Order)	Granted
14/00866/HSE 34 Rylands Park Ripponden	Two storey extension to rear	Granted

The meeting closed at 9.37pm