

RIPPONDEN PARISH COUNCIL

Neighbourhood Planning Committee Meeting held on Monday 21st May 2018 at 7.00pm

The Clerk welcomed Cllrs & Dr Smales to the meeting

Present:- Cllr Johnson, Cllr Potts, Cllr Russell, Dr Smales

1. To elect a Chairman for 2018/19

NPC2019-01 Resolved in a motion by Cllr Russell and seconded by Cllr Johnson that Cllr Potts is appointed Chairman of the Neighbourhood Planning Committee for 2018/19.

2. To receive apologies for absence and lateness

Absence – Cllr Carter, Cllr Robins

3. To review the Committee's Terms of Reference

NPC2019-02 Resolved in a motion by Cllr Potts and seconded by Cllr Russell that the Committee's Terms of Reference should remain as 2017/18 with one additional point as follows:

- To produce a draft Neighbourhood Development Plan to be reported back to Full Council for discussion and approval.
- To create a plan that promotes and improves the social, economic and environmental well-being of the Parish area.
- To take the lead in dialogue with the Planning Authority and engage with all interested parties.
- To present the Neighbourhood Plan to Calderdale Council to be progressed to Referendum and to get the Plan adopted by December 2018.

4. To approve the Minutes from the meeting held on Tuesday 17th April 2018

NPC2019-03 Resolved in a motion by Cllr Potts and seconded by Dr Smales (in the absence of another relevant Councillor) that the Minutes be accepted as a true and correct record of the meeting held on Tuesday 17th April 2017.

5. Any Matters arising from previous Meetings

The Clerk reported that the Parish Council had been granted a further £2,148 from My Community which at current costings would leave a shortfall of approx. £2,500. The Meeting agreed that Full Council should be notified and additional budget sought for the shortfall to enable the project to be completed. The Clerk advised the current budget for 2018/19 was £750.

Dr Smales advised that he was still to make enquiries with Calderdale Council as to who should pay for the printing of the adopted Plan. If this falls to the Parish Council then additional budget would be needed.

6. To receive an update initial draft Neighbourhood Plan

Dr Smales reported that he had arranged a meeting with Phil Ratcliffe at Calderdale Council to go through the policies to be included in the draft plan. The draft would then be tweaked and version 2 would be circulated to the Committee via the Clerk for comments.

Dr Smales advised that he had visited the parish with the Graphic Designer and photographs had been taken to enhance the draft plan. Mapping access had also been sorted out with Calderdale Council.

Dr Smales confirmed that the Local Plan was to be ready for Consultation in June so he would revise the draft Neighbourhood plan in line with this.

Dr Smales provided a map to the Committee in order that existing views around the parish could be highlighted and incorporated into the draft plan to protect for the future. He also mentioned trees in land south of Stainland Road, Barkisland which he felt would benefit from being designated as TPO's.

The Committee discussed and marked on the map viewpoints which it felt needed protection.

Dr Smales confirmed that he had received a draft foreword from Cllr M Smith which provided a good starting point. He asked that Cllr Potts as the new Chairman liaise with him to revise as required.

7. To discuss the next steps and any further actions required prior to the next meeting

Dr Smales confirmed that the graphics would be incorporated into version 2 for the next meeting. A full colour draft would be presented.

Recommendations needed to be put to Full Council for additional budget to complete the project.

The version 2 draft will be circulated to the Committee after Dr Smales meeting with Phil Ratcliffe.

Dr Smales confirmed that the Consultancy Strategy deadline was still on target.

8. Any other Business

None

7. To agree the Date of the next meeting

It was agreed that the next meeting should be Tuesday 19th June 2018 at 7.00pm.

The meeting closed at 7.45pm