

RIPPONDEN PARISH COUNCIL

Neighbourhood Planning Committee Meeting held on Tuesday 17th July 2018 at 7.00pm

The Clerk welcomed the Dr Smales and Councillors to the meeting

Present:- Cllr Carter, Cllr Johnson, Cllr Russell, Dr Smales

NPC2019-05 Resolved in a motion by Cllr Russell and seconded by Cllr Johnson that Cllr Carter chairs the meeting in the absence of Cllr Potts

1. To receive apologies for absence and lateness

Absence – Cllr Potts, Cllr Robins

2. To approve the Minutes from the meeting held on Tuesday 19th June 2018

NPC2019-06 Resolved in a motion by Cllr Johnson and seconded by Cllr Carter that the Minutes be accepted as a true and correct record of the meeting held on Tuesday 19th June 2018.

3. Any Matters arising from previous Meetings

The Clerk reported that she had received an updated quote for the printing of 200 copies of the draft plan from Brookfoot printing. The cost had slightly increased to £616 for 32 inside pages and ££705 for 40 inside pages (excl VAT).

Dr Smales reported that he still had not received comments back from CMBC. Mr Ratcliffe was on leave at present but Dr Smales will chase the matter up on his return.

Cllr Carter raised concerns about the referendum and whether or not it would be too close to the main elections in 2019 for CMBC. Dr Smales advised that he had not had received any comment to that effect from Mr Ratcliffe, but felt that November/December was not too close to the May elections. He will however speak with Mr Ratcliffe to check that the proposed dates are acceptable. The Meeting agreed that the Committee should push forward for the referendum to take place November/December.

4. To approve the draft version of the Neighbourhood Plan to be recommended to Full Council at its meeting on 26th July 2018

Dr Smales had circulated a text version of the draft to all Committee members prior to the meeting and provided full copies of the draft including pictures for discussion.

Cllr Russell provided feedback comments on a hard copy of the text version and the Meeting went through the points agreeing amendments where needed. Dr Smales will do the necessary amendments and forward an electronic version to the Clerk as soon as possible for circulation to Full Council.

Dr Smales advised that he was still waiting for the foreword from Cllr Potts which will be dropped into the draft once received. The Clerk was asked to speak with Cllr Potts.

Dr Smales also provided copies of the proposed questionnaire to be issued with the draft plan and to be set up as a survey monkey on the Neighbourhood Plan website. A couple of amendments were discussed and the Clerk was asked to amend the copy which should be circulated to Full Council for approval. The Clerk was also asked to speak with Cllr Potts to set up the survey monkey. Once approved by Full Council the Clerk will print off approx. 250 copies and arrange for a PDF copy to be on the website too.

5. To approve the stakeholder Mailing List

It was agreed that the draft list should be put to Full Council for approval.

6. To agree a list of things to do prior to the next meeting – survey monkey, printing copies of the draft etc.

It was agreed that most things had been covered in earlier discussions. Dr Smales will provide a press release for Go Local – September Issue and he would arrange for a press release to be sent to the Halifax Courier, Huddersfield Examiner, Yorkshire Post, Oldham Chronicle and Rochdale Observer.

7. Any other Business

None

8. To agree the Date of the next meeting

It was agreed that the next meeting should be Wednesday 12th September 2018 at 7.00pm.

The meeting closed at 8.00pm