

RIPPONDEN PARISH COUNCIL

Neighbourhood Planning Committee Meeting held on Tuesday 17th April 2018 at 7.00pm

Cllr M Smith chaired the meeting

Present:- Cllr Naylor, Cllr Potts, Dr Smales

1. To receive apologies for absence and lateness

Absence – Cllr Carter, Cllr Russell, Cllr Robins

2. To approve the Minutes from the meeting held on Wednesday 14th February 2018

NPC2018-16 Resolved in a motion by Cllr M Smith and seconded by Cllr Potts that the Minutes be accepted as a true and correct record of the meeting held on Wednesday 14th February 2018.

3. Any Matters arising from previous Meetings

The Clerk reported that she had completed the end of grant submission to Groundwork UK and the underspend of £1302 had been repaid.

The Chairman asked that Agenda item 6 be moved forward to the next item.

6. To discuss funding for 1st April onwards

The Clerk reported that Dr Smales had already provided his estimated consultancy figures for the remainder of the project.

NPC2018-17 Resolved in a motion by Cllr Naylor and seconded by Cllr Potts that the Clerk should submit a new grant application to My Community for 2018.

The Clerk was asked to liaise with Dr Smales regarding printing, room hire and advertising costs. In addition when the grant application form was ready for submission the Clerk should provide the link to Dr Smales to confirm his agreement.

4. To receive an update initial draft Neighbourhood Plan

Dr Smales reported that there had been no amendments to the initial wording since he had received no feedback from committee members. He had however spoken with the Graphic Designer and a draft plan with graphics will be produced for the next meeting.

The new timescale to get the draft plan to Calderdale Council was Mid-August. Dr Smales said that he would liaise with Calderdale Council regarding revised sites for the Parish and he had retained a copy of the Parish Council's response to the Local Plan points from which will be picked up in the draft Neighbourhood Plan. He also asked for input from Councillors.

Cllr M Smith confirmed that he had started work on the Chairman's foreword/introduction and that he would forward this onto the Clerk for circulation to the Committee in the next couple of weeks.

The Meeting agreed once again that the draft plan should be printed A4 portrait.

5. To review the revised programme for the Neighbourhood Plan

Dr Smales had provided an amended programme received from Calderdale Council which needed to be adhered to. This was in line with the Hillside Parishes Neighbourhood Plan timetable and both would be submitted to Calderdale Council for the Planning Examiner and referendum stages. The deadline for this was October 2018.

7. To discuss next steps and any further actions required prior to the next meeting

The Clerk will submit the grant application form to My Community

Dr Smales will speak with Phil Radcliffe at Calderdale Council regarding the funding for the Referendum Stage and launching.

8. Any Other Business

None

9. To agree the Date of the next meeting

It was agreed that the next meeting should be Monday 21st May 2018 at 7pm.

The meeting closed at 7.44pm