

RIPPONDEN PARISH COUNCIL

Standards Committee Meeting held on Wednesday 14th February 2018

Cllr M Smith chaired the meeting

Present:- Cllr Naylor, Cllr Russell

1. To receive apologies for absence or lateness

Absence – Cllr Carter

2. To approve the Minutes of the meeting held on Wednesday 11th October 2017

SC2017-008 Resolved in a motion by Cllr Naylor and seconded by Cllr Russell that the Minutes be accepted as a true and correct record of the meeting held on Wednesday 11th October 2017.

3. To review the Standing Orders regarding the procedure for reporting absences from Meetings with any recommendations reported back to Full Council for approval

The Clerk provided details of the statutory requirements detailed in the Local Government Act 1972, a sample list of how other neighbouring Town & Parish Council's record absences and a copy of the NALC – How to be a Good Councillor guide for references. She also confirmed that for the six consecutive month rule on absences the Parish Council is required to have a mechanism for recording absences.

The Meeting agreed that in line with all the samples councils looked at, absences should be recorded in the Minutes of the Parish Council for transparency and evidence of absence for the six month rule.

The Meeting went on to discuss if there was a requirement to amend the Standing Orders. The Meeting agreed that Standing Orders 3 s(ii) and 15 b(iii) needed to be amended.

SC2017-009 Resolved in a motion by Cllr Russell and seconded by Cllr Naylor that Standing Order 3 s (ii) be amended after 'present' to read absent with apologies and absent without apologies'.

SC2017-010 Resolved in a motion by Cllr Russell and seconded by Cllr Naylor that Standing Order 15 b(iii) be amended to add 'The following text will be included under Apologies on the Agenda of all Council Meetings:
'Cllr are reminded of the need to tender apologies to the Clerk with the reason, if they are unable to attend.'

4. To discuss the renewal of the Parish Council's Insurance policy for 2018/19, with any recommendations reported back to Full Council for approval

The Clerk provided copies of four quotes received. One from Zurich the current supplier and three from Came & Company with a recommendation of using Inspire - AXA.

There was a varying range of pricing from £889.40 plus £50 admin up to £1823.55 from Zurich. The Meeting compared the core cover, which confirmed that all quotes were very similar except for excess – Zurich £100 and the others £250.

The Meeting agreed that the lower excess did not compensate for the overall £900 difference in premium.

SC2017-011 Resolved in a motion by Cllr Russell and seconded by Cllr Naylor that the Committee recommends to Full Council the quote from Inspire – AXA for Insurance cover 2018/2019.

5. Next meeting

To be arranged at a later date

The meeting closed at 8.40pm