

RIPPONDEN PARISH COUNCIL

Neighbourhood Planning Committee Meeting held on Wednesday 12th September 2018 at 7.00pm

The Clerk welcomed the Dr Smales and Councillors to the meeting

Present:- Cllr Carter, Cllr Johnson, Cllr Potts, Cllr Russell, Dr Smales

NPC2019-07 Resolved in a motion by Cllr Russell and seconded by Cllr Johnson that Cllr Carter chairs the meeting in the absence of Cllr Potts

1. To receive apologies for absence and lateness

Absence without apologies – Cllr Robins

Lateness – Cllr Potts

2. To approve the Minutes from the meeting held on Tuesday 17th July 2018

NPC2019-08 Resolved in a motion by Cllr Johnson and seconded by Cllr Russell that the Minutes be accepted as a true and correct record of the meeting held on Tuesday 17th July 2018.

3. Any Matters arising from previous Meetings

The Clerk reported that the draft plan had been printed and distributed to stakeholders on the approved Mailing List. Cllr Johnson had packed, posted the books and hand delivered where possible. The Clerk confirmed that as well as in the Parish Council office copies had also been made available at the library, Barkisland post office, Doctors surgery and St Bartholomew's Church. The link to the survey had been attached to the homepage of the website and a pdf copy of the draft Plan and survey.

Dr Smales reported that he still had not received comments back from CMBC, but would chase them up.

4. To receive updates on the draft version of the Neighbourhood Plan and any feedback from stakeholders

Cllr Potts arrived at 7.20pm

Cllr Potts reported that very few surveys had been submitted – less than 5 and the Clerk advised that 4 postal surveys had been received so far. It was emphasised that all Parish Councillors and Ward Councillors should be encouraged to complete the survey.

The Meeting agreed that the referendum should be postponed until May 2019 to be in line with the Hebden Royd & surrounding areas plan. This would enable the deadline for the six week consultation to be extended for an additional month. Cllr Potts confirmed that he would amend the survey and extend the survey monkey contract for another month.

Dr Smales agreed to liaise with Historic England regarding their feedback and agree what needs to be included in the draft with them. He will also speak with Pennine Prospect regarding maps and at risk monuments.

The Clerk was asked to send a copy of the stakeholder mailing list onto Dr Smales and he would then chase up feedback from the principle stakeholders such as Natural England and Environment Agency.

5. To agree a list of things to do prior to the next meeting

The programme dates should be revised and a copy put on the website. The Clerk will also update the 'Latest News' with the extension to the deadline to 22nd October 2018.

The hardcopy questionnaire also to be amended with the deadline change.

A reminder to be posted on Facebook to encourage feedback.

6. Any other Business

None

8. To agree the Date of the next meeting

It was agreed that the next meeting should be Tuesday 30th October 2018 at 7.00pm.

The meeting closed at 7.50pm